

# City of Pleasanton FY 2017/18 - FY 2018/19

## Operating Budget



**CITY OF PLEASANTON, CALIFORNIA  
OPERATING BUDGET  
FY 2017/18 – FY 2018/19**

**City Council**

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# TABLE OF CONTENTS

FY 2017/18 & FY 2018/19 OPERATING BUDGET

Page

<b>BUDGET MESSAGE</b> .....	v
<b>ABOUT PLEASANTON</b> .....	xv

## SUMMARY

Budget Summary.....	1
Estimated Changes in Fund Balances .....	16
Summary of Four Year Operating Fund Balances .....	18
Summary of Revenues & Transfers by Funds .....	26
Revenue by Source and Fund Type .....	34
Summary of Expenditures by Funds .....	35
Summary of Expenditures by Type (All Funds).....	37
Staffing Levels.....	41
Projected Debt Ratios through 2019 .....	42
Proposition 4 Analysis .....	43
Proposition 4 Calculation.....	44

## GENERAL GOVERNMENT

City Council .....	45
City Manager .....	47
Law Department .....	53
Finance.....	57
General Government.....	63
Human Resources.....	67
Information Technology.....	71

## PUBLIC SAFETY

Livermore-Pleasanton Fire Department (Pleasanton Only) .....	73
Police.....	81

## COMMUNITY DEVELOPMENT

Community Development.....	91
Engineering .....	103
Economic Development .....	113

OPERATION SERVICES

(Includes the following: Administration, Support Services, Parks and Streets) ..... 123

*Note: Water and Sewer are listed under Enterprise Funds section)*

COMMUNITY ACTIVITIES

Community Services ..... 133

Library ..... 145

ENTERPRISE FUNDS

Paratransit Fund..... 152

Cemetery Fund..... 154

Golf Fund..... 155

Water Fund..... 156

Recycled Water Fund..... 160

Sewer Fund..... 163

Storm Drain Fund ..... 167

INTERNAL SERVICE FUNDS

Employee Benefits Fund (501)..... 170

Workers' Compensation Fund (502) ..... 171

L.P.F.D. Workers' Compensation Fund (503) ..... 172

Public Art Acquisition & Maintenance Fund (505)..... 173

Vehicle Replacement Fund (510)..... 174

Police Vehicle Replacement Fund (511) ..... 175

L.P.F.D. Replacement Fund (512) ..... 176

Fire Apparatus Replacement Fund (513)..... 177

Equipment Replacement Fund (514) ..... 178

Facilities Renovation Fund (515) ..... 179

Information Technology Replacement Fund (516)..... 180

Golf Replacement Fund (517)..... 181

Park & Median Renovation Fund (518)..... 182

Street Light Replacement Fund (519) ..... 183

Traffic Signal Replacement Fund (520) ..... 184

PERs Rate Stabilization Fund (530) ..... 185

Pleasanton Retirees' Medical Reserve Fund (531)..... 186

L.P.F.D. Retirees' Medical Reserve – Joint Fund (532)..... 187

Self-Insurance Retention Fund (533) ..... 188

**SPECIAL REVENUE FUNDS**

D.A.R.E. Fund (101)..... 190

Asset Forfeiture Fund (102) ..... 191

Asset Forfeiture – Federal Fund (103) ..... 192

Downtown Parking In-Lieu Fund (104)..... 193

Recycling & Waste Management - Measure D Fund (105) ..... 194

Miscellaneous Donations Fund (106)..... 195

Bernal Donations Fund (107) ..... 196

H.A.P.P.Y. Public Art Donation Fund (108)..... 197

Recycling & Waste Management – Import Mitigation Fund (115)..... 198

Miscellaneous Operation Grants (116) ..... 199

Law Enforcement Fund (117)..... 200

Used Oil Grant Fund (118)..... 201

Community Access TV Fund (119) ..... 202

Downtown Economic Development Loan Fund (120)..... 203

Lower Income Housing Fund (122)..... 204

Community Development Block Grant (CDBG) Fund (123)..... 205

H.O.M.E. Program Fund (124) ..... 206

Abandoned Vehicle Fund (127) ..... 207

H.B.P.O.A. Maintenance District Fund (128) ..... 208

Urban Forestry Fund (129)..... 209

Lemoine Geologic Hazard District Fund (130)..... 210

Laurel Creek Geologic Hazard District Fund (131) ..... 211

Moller Geologic Hazard District Fund (132)..... 212

Oak Tree Farm Geologic Hazard District Fund (133) ..... 213

Ponderosa Landscape District Fund (134)..... 214

Windsor Landscape District Fund (135)..... 215

Bonde Landscape District Fund (136)..... 216

Moller Ranch Landscape District Fund (137)..... 217

Oak Tree Farm Landscape District Fund (138)..... 218

North Pleasanton Improvement District (139)..... 219

**OTHER FUNDS**

Pleasanton Township County Water (P.T.C.W.D. #3) Fund (621) ..... 222

APPENDIX

A. FY 2017/18 City Council Work Plan Priorities .....A-1

B. Budget Calendar and Terminology  
     Budget Preparation Process.....B-1  
     Budget Calendar.....B-2  
     Glossary.....B-3  
     Acronyms.....B-6  
     Accounting System and Fund Structure .....B-7

C. Financial Policies  
     General Financial Policies ..... C-1  
     Fee Policy ..... C-4  
     Sewer Enterprise Financial Policy ..... C-12  
     Water Enterprise Financial Policy..... C-13  
     City Debt Policy ..... C-14  
     Investment Policy and Guidelines ..... C-24  
     Reserve Policy ..... C-31

D. Discussion of Major Revenues and Revenue Forecasting ..... D-1  
     General Fund Five Year Financial Forecast ..... D-10

E. Statistical Data  
     Comparative Information FY 2009/10 – FY 2018/19.....E-2  
     History of General Fund Revenue ..... E-4  
     History of Full-Time City Staffing .....E-6  
     Historical Financial Trends ..... E-7

F. Debt Summary ..... F-1

G. Resolution ..... G-1  
     Housing & Human Services Grant (HHSBG) Program ..... G-2

# City Manager's Budget Message

## Honorable Mayor and City Councilmembers

It is my pleasure to present the FY 2017/18 and 2018/19 Operating Budget (Budget) for the City of Pleasanton. This Budget represents the City's two year financial plan for delivering City services in a fiscally responsible manner consistent with the priorities, goals, and objectives adopted by the City Council. As described in more detail below, the Budget and 4-year Capital Improvement Program (CIP) provide funding for projects and programs in the following City Council's recently adopted Two-year Work Plan categories:

- Bernal Property
- General Plan
- Fiscal Sustainability
- Affordable Housing
- Traffic Circulation
- Economic Development
- Youth Programs
- Public Safety
- Quality of Life
- Environmental Awareness
- City Services
- Organizational Success

Overall, the Budget anticipates modest revenue growth that will enable to City to continue to provide valuable services to the community while allocating approximately \$5 million annually to the City's CIP that furthers investments in the City's infrastructure and facilities, and maintain reserves equal to 20% of operating expenses.

While the financial stability of the City is sound for the coming fiscal year, there are a couple of trends that could adversely affect the City's fiscal health in subsequent years. Specifically, the CalPERS Board recently approved lowering the discount rate from 7.50% to 7.00% over the next three years which will increase the City's pension contributions for City employees beginning in FY 2018/19. In addition, the City's sales tax revenues generated by general consumer goods sales have been declining in recent years as more people purchase through the internet instead of going to brick and mortar stores. City staff have been developing proposals to address these fiscal challenges both in terms of economic development and a funding plan to address the increased pension expenses

The following is an overview of the City's budget, the City's financial challenges, Pleasanton's economy, and City Council priorities reflected in the budget.

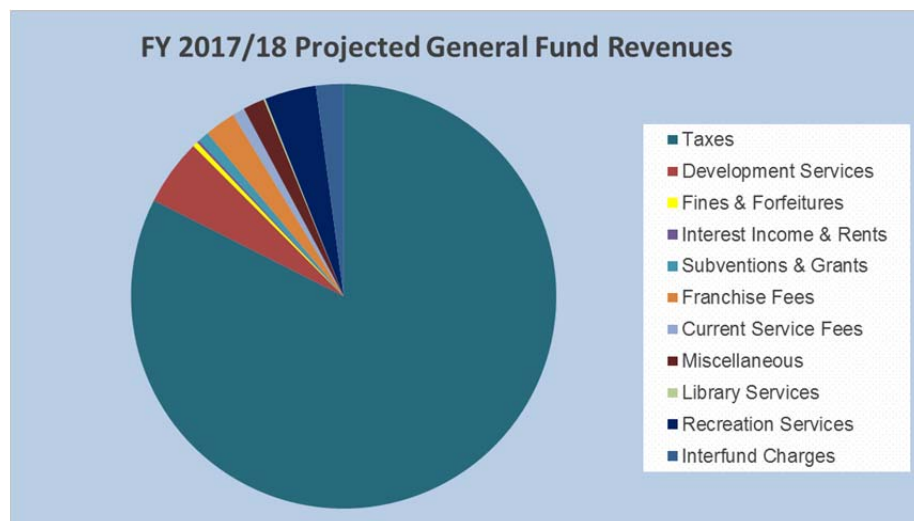
## FY 2017/18 and 2018/19 Citywide Budget

The FY 2017/18 budget totals \$203.1 million including General Fund, Enterprise Funds, Special Revenue Funds, CIP Funds, Repair and Replacement Funds, and Internal Services Funds. The FY 2018/19 budget totals \$196.5 million.

Total Budgeted Expenditures						
Fund Category	FY 2015/16 Actuals	FY 2016/17 Midyear	FY 2017/18 Total Expenditures	% of Budget	FY 2018/19 Total Expenditures	% of Budget
General Fund	\$99.8	\$103.8	\$107.9	62%	\$110.4	64%
Enterprise Funds	34.1	39.4	45.7	26%	42.1	24%
Internal Service Funds	33.4	25.5	18.1	10%	17.0	10%
Special Revenue Funds	7.9	11.8	3.2	2%	2.6	2%
CIP Funds	38.1	31.0	28.2	16%	24.4	18%
<b>Totals</b>	<b>\$213.3</b>	<b>\$211.5</b>	<b>\$203.1</b>	<b>100%</b>	<b>\$196.5</b>	<b>100%</b>

## General Fund FY 2017/18 Operating Expenditures and Revenues

Total General Fund revenues are \$115.2 million in FY 2017/18, an increase of \$3.1 million from the FY 2016/17 Mid-year budget. The primary increase in revenues is property taxes (\$2.2 million) and other taxes (\$0.6 million). There are also a few revenues that are decreasing including

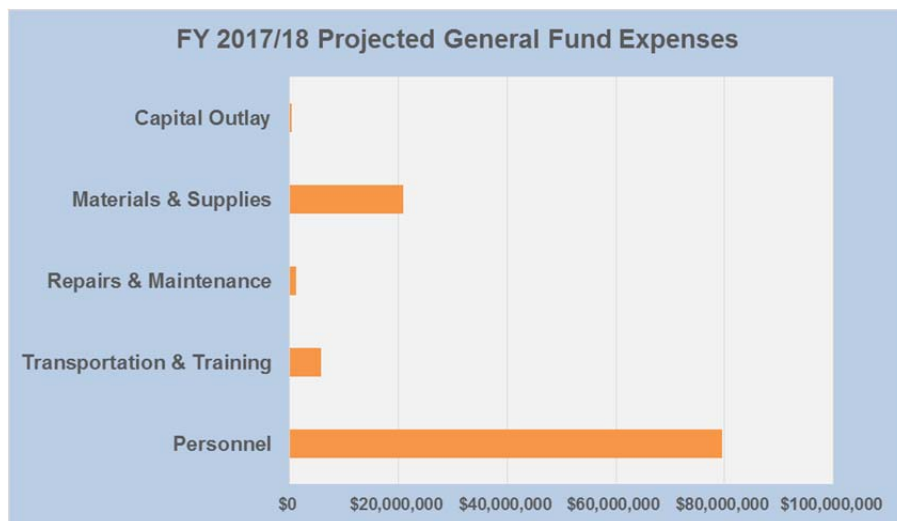


Development Services fees (\$0.28 million), Inter-fund revenues (\$0.23 million), and Fines and Forfeitures (\$0.1 million).

As described in the chart below, 84% is derived from taxes including property tax, sales tax, Transient Occupancy Tax (TOT), and Business License. The balance of General Fund revenues come from fees for services, fines, interest earnings, and inter-fund charges.



Total General Fund expenditures are \$108 million in FY 2017/18 or \$4.4 million more than the FY 2016/17 Mid-year budget. Of the \$4.4 million increase, \$3.7 million is for Personnel expenses that consists of (1) full staffing<sup>1</sup> (2) annual wage increases, (3) 2.0 new full time equivalent (FTE) Police Officer



positions, and (4) increased pension contribution rates. These cost increases are off-set by \$956,000 in savings from decreased Retiree Medical (OPEB) contributions<sup>2</sup>.

The remaining \$0.9 million increase is for non-labor expenses, \$585,868 of which are off-set by increased Planning and Recreation revenues, and \$260,707 from an increase to the contingency for wage and benefit increases that have not yet been granted. There are various other non-labor increases that are contractually required such as garbage, uniform costs, and software maintenance contracts.

### The Current Economic Climate

- **State and Federal Level**

The U.S. economy continues to grow with an unemployment rate of 4.7% in March of 2017 the lowest since May of 2007. However, Gross Domestic Product (GDP) only grew by 1.6% in 2016 indicating the economy is growing at a slower pace than previous years while expenses are growing at a greater rate. That said, the Federal Reserve (Fed) raised its primary interest rate by 0.25 percentage points in March of 2017 which is the third time the Fed has raised interest rates since the financial crisis in 2008. The interest rate hike is an indication that the Fed is confident about the pace of growth in the United States economy. As a result of increased interest rates the City has been gradually increasing rates of returns on investments.

On January 10th the Governor released his proposed FY 2017/18 budget that anticipates a \$2 billion deficit due to revenues increasing at 3% which is less than previous years while expenses are increasing by more than 3%. The Governor’s budget proposed certain measures to ensure

<sup>1</sup> The FY 2016/17 Mid-year General Fund budget included \$2 million savings from vacant positions.

<sup>2</sup> The June 2016 OPEB Valuation Report by Bartel and Associates indicated annual OPEB contributions are declining as a result of the City’s past contributions to fully fund the Annual Required Contribution (ARC) as well as reduced health benefit premiums and changes in other actuarial assumptions.

the state's budget is balanced including keeping spending levels flat and recapturing unspent one-time appropriations. The budget also maintains the Rainy Day Fund balance equal to 10 percent of tax revenues.

The state legislature also recently adopted the Road Repair and Accountability Act of 2017 that increased gasoline, diesel taxes and the Vehicle Registration fees to provide additional funding for street and road maintenance as well as major transportation projects. The City of Pleasanton will receive an increase of \$518,194 in Gas Tax funding in FY 2017/18 and additional \$900,000 in FY 2018/19 that has been allocated to streets projects in the CIP.

- **The Local Economy**

Pleasanton's economy continues to perform well. The local unemployment rate stood at 3.0% through March 2017, better than Alameda County as a whole which was 4.1% and the state of California at 4.9%. Pleasanton's housing values continue to increase – the median home in Q4 of 2016 was \$1,028,250 which is 11% greater than Q4 of 2015.

Commercial Building Purchases – As market strength returned during 2015 and 2016, Pleasanton properties realized continued rent growth and a reduction in citywide office vacancy to less than 10 percent. While there were a number of investment sales, several stand out including the purchase of a Class B building in Bernal Corporate Park for \$309 per square foot which set the high water mark for an owner/user purchase, and Workday's purchase of a former



Safeway-owned building to add to its developing headquarters campus – the 5-building Stoneridge Corporate Plaza and a 410,000 square foot building currently under construction – next to the West Dublin/Pleasanton BART station. Augmenting this, Embarcadero Capital Partners purchased a five-story 173,000 square foot Class A building and rebranded it as Stoneridge Place adding to interest and investment in the Stoneridge commercial area. Hacienda

received its share of positive sales activity with Diablo Technology Center and Las Positas Office Plaza each purchased for well over \$200 per square foot.

Commercial Leasing Activity – The Tri-Valley has enjoyed a healthy commercial leasing market driven by affordable space relative to other parts of the Bay Area, transportation amenities such as BART and ACE, and access to a skilled labor force. This has proven to be particular beneficial for Pleasanton as demonstrated by robust leasing activity throughout the city's commercial centers. Notably, Hacienda's Rosewood Commons which was 90% vacant when purchased by Swift in 2014 is currently more than 90% occupied after being repositioned as a full-service technology campus that created space for expansion by locally grown companies including Ellie Mae, Service Max, Zeltiq and SmartZip Analytics. Also building momentum is the collection of life sciences technology companies leasing high-value Class B office and flex space

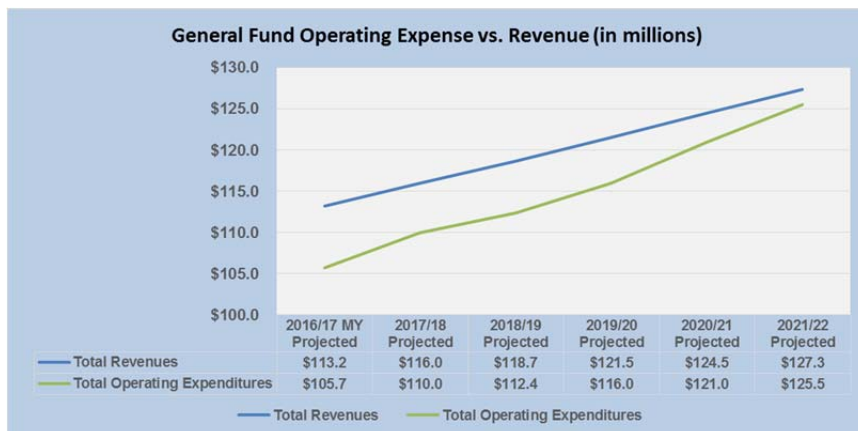
in Bernal Corporate Park including Unchained Labs, 10X Genomics, Purigen Biosystems, Spirosure and Solta Medical.

### General Fund Five-Year Financial Forecast

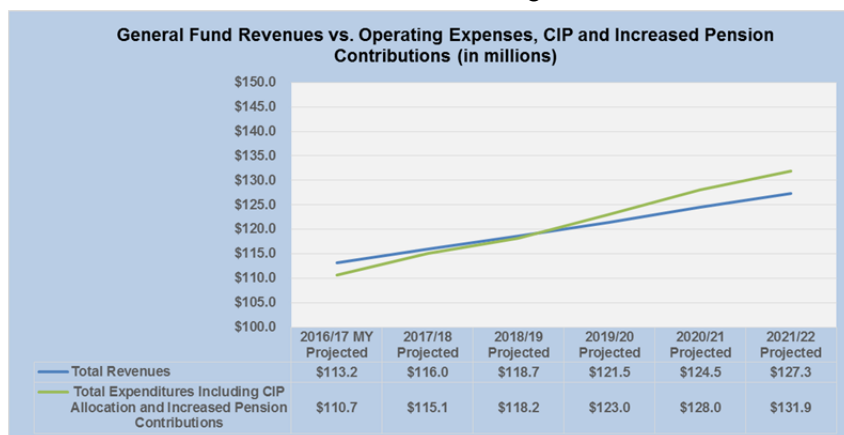
The General Fund five-year financial forecast is the mechanism by which the long-term financial health of the City's most important fund is monitored. By tracking and trending current and anticipated revenues and expenses, the forecast provides a tool for the City's policymakers.

As described in the chart below, the current five-year projection indicates that if

the City only had to cover operating expenses with operating revenues and not transfer anything to the CIP or provide funding from the operating budget for increased additional pension liability expenses, then revenues exceed operating expenses through the five year period.



However, the City's practice has been to transfer at least \$5 million from the General Fund to the CIP annually. In addition, the City will need to fund increased pension contributions starting in FY 2018/19 that will result from CalPERS reducing the discount rate from 7.5% to 7.0%. As illustrated in the chart below, factoring in the annual CIP contributions and the additional



estimated pension contributions (described in more detail below), operating revenues begin to be slightly insufficient to cover all expenses beginning in FY 2018/19 and grow to a shortfall of approximately \$8.4 million in FY 2021/22.

To address these anticipated shortfalls, the City will need to identify cost savings and/or grow annual revenues. In addition, City staff is exploring options to fund some of the anticipated increased pension contributions through the use of approximately \$20 million available in the Retiree Medical Reserve Fund with the goal of minimizing the amount the City's operating fund will contribute to the increased annual pension obligations.

## Major Expenses - Pension Contribution

CalPERS adopted a policy in January 2017 that CalPERS discount rate will decline over the next three years from 7.5%, to 7.0% in FY 2020-21. CalPERS goal is to strengthen the long-term sustainability of the fund to pay promised benefits and reduce the long-term risk of contribution increases associated with the volatility of the markets. The result of reducing the discount rate will be increased pension contributions. CalPERS proposes to ramp up to those contributions to a peak in FY 2024/25 and leveling off for 10-years and then a five-year ramp down.

CalPERS has not provided the City with calculations of the increased annual pension contributions that will result from the discount rate decreasing from 7.5% to 7.0%. However, City staff received a model for estimating those increases over the next five years from the California Society of Municipal Fiscal Officers (CSMFO). Using that model, staff calculated the following possible increased pension contributions:

	2018-19	2019-20	2020-21	2021-22	2022-23	Total
Increase in cost - Misc Plan	\$274,349	\$591,943	\$1,417,534	\$1,857,480	\$2,330,635	\$6,471,941
Increase in cost - Police Classic	138,632	307,327	718,251	912,542	1,118,267	\$3,195,019
Increase in cost - Police 2nd Tier	11,966	23,167	47,321	48,426	50,842	\$181,722
Increase in cost - Police PEPPRA	708	1,677	3,644	3,609	3,875	\$13,513
Increase in cost - Fire (Pleasanton Only)	267,740	579,631	1,358,293	1,738,590	2,143,774	\$6,088,028
<b>Increase in cost - All Plans</b>	<b>\$693,395</b>	<b>\$1,503,745</b>	<b>\$3,545,043</b>	<b>\$4,560,647</b>	<b>\$5,647,393</b>	<b>\$15,950,223</b>

As described in the table above, staff estimate that the additional pension contributions will steadily increase starting with \$693,395 in FY 2018/19 and growing to \$5,647,393 in FY 2022/23. Staff's understanding is that CalPERS will send cities the actuarial reports as of June 30, 2016 in June or July of 2017. Those reports will provide more accurate projections of future pension contributions. In addition, City staff are working with the City's actuary, Bartel and Associates, to develop a plan to reduce the amount the City pays annually through prefunding, a similar strategy that was previously employed in 2015. In that instance, the City benefited from prefunding long-term impacts that worked to stabilize and eventually decrease City's unfunded pension obligations by approximately \$49 million over 30 years as measured from FY2013/14. Staff will bring identified options to address the additional pension contributions to City Council during the summer/fall of 2017.

## Major Revenues

The City's major revenue sources include Property Tax, Sales Tax, and Transient Occupancy Tax which collectively account for 84% of the General Fund's overall revenues.

The City's property tax base has been steadily increasing since the low of \$47.9 million during the recession in FY 2011/12 to \$63.3 million in FY 2018/19, a \$15.4 million or 32% increase. This has been due to increasing property values and additional residential and commercial development over the past couple of years.

Sales Tax revenues have also increased from a low of \$15.2 million in FY 2009/10 during the recession to a projected high of \$23.7 million in FY 2018/19, an \$8.5 million or 56% increase. However, sales tax increases are slowing down as a result of increased regional shopping competition and consumers' continued shift to on-line sales. That said, City's sales tax revenues have been bolstered by the Carmax and Chrysler dealerships openings last year.

### City Council Priorities Reflected in the Budget

In March of 2017, the City Council adopted its two-year work-plan which sets forth its priorities for FY 2017/18 and 2018/19. This budget and CIP are focused on meeting these priorities through a broad range of programs and projects. Listed below is a summary of the work-plan's major categories and some of the most significant projects and programs that are included in the FY 2017/18 and 2018/18 budget and CIP. Also included in this budget document is a visual guide to the City's upcoming goals and objectives to supplement the information below.

### Bernal Property

While much of the Bernal Property has been developed with open and space and sports facilities, there continue to be opportunities to improve community services and facilities. The primary focus on FY 2017/18 will be completing a Farm Master Plan for the Bernal Property. The farm would service local and regional 4-H clubs and other related organizations to enhance youth related activities and education.

### General Plan

There are several planning projects from the two-year work-plan that are included in the budget: Consolidation of Hacienda PUDs and Design Guidelines, Possible Extension of Water and Sewer Utilities to Unincorporated Happy Valley, Zoning Code Update, and Southeast Hills Mapping.

### Fiscal Sustainability

Staff and consultants have been preparing an update to the City's Development Impact Fee Nexus study that should be complete during FY 2017/18. Funds for that study are included in the FY 2017/18 budget. In addition, staff has initiated developing a 10-year Infrastructure and Facilities Replacement Plan that will identify repairs and replacements of City-owned facilities and infrastructure in each of the next ten years, the estimated cost of the projects identified, and a funding plan.

### Affordable Housing

The FY 2017/18 CIP includes \$2,250,000 from the City's Low Income Housing Fund and Developer Contributions to help fund the Sunflower Hill project which is a housing project for adults with special needs. In addition, the FY 2019/20 CIP includes \$4.6



million in Alameda County General Obligation Bond funds to help fund Phase II of the Koiinger Gardens Senior Housing project.

### Traffic Circulation

There are a few traffic planning efforts in the budget including the Bike, Pedestrian and Trail Master Plan, studying the long-term parking solution for the ACE train station, and the El Charro



Feasibility Study. In addition, the FY 2017/18 and 2018/19 CIP includes \$22.5 million for various transportation improvement projects including (1) intersection improvements at Valley and Bernal avenues, (2) designing and constructing bicycle and pedestrian improvements on West Las Positas, (3) designing a second bridge on Bernal Avenue, (4) designing and constructing a second left turn lane on westbound Bernal Avenue at First Street, and (5) implementing a traffic calming project on Junipero and Independence Avenues.

### Economic Development

The budget includes funding to conduct an in-depth analysis regarding Pleasanton's retail offerings. The goal of this analysis is to develop a plan to work with property owners, businesses, and brokers to provide targeted assistance to existing retail centers that help maintain the City's economic competitiveness.



### Youth Programs

The City seeks to create opportunities for youth to participate in the City's programs and services. To that end, the budget includes funds for the City to focus its recruitment efforts to expand opportunities to youth and young adults for recreation employment, summer jobs, and internships with the City.

### Public Safety

The budget continues to prioritize funding and resources to ensure the safety of its citizens and visitors through (1) the addition of 2.0 new full time equivalent (FTE) Police Officer positions, (2)



constructing a Police substation in North Pleasanton in partnership with Workday, BART, and Simon Properties, (3) appropriating approximately \$5 million to design and construct a new Fire Station #3 and to design Fire Station #2 improvements, and (4) updating the City's comprehensive Emergency Management Plan.

## Quality of Life

The City's Work Plan includes several projects that will enhance the quality of life for its citizens. The following is a list of some of the new projects funded in this budget and CIP:

- ❖ **Sound Wall Repairs** - The CIP includes \$200,000 annually for sound wall repair projects throughout the City.
- ❖ **Softball Complex Field House Renovation** – The CIP includes \$709,000 in FY 2017/18 to renovate the Softball Complex Field House.
- ❖ **Amador Theater Facility Assessment** – The CIP includes \$60,000 in FY 2017/18 to conduct an assessment of the condition of the Amador Theater to determine what repairs and upgrades are required.
- ❖ **Century House Facility Assessment and Masterplan** – The CIP includes \$100,000 in FY 2017/18 to conduct an assessment of the condition of the Century House to determine what repairs and upgrades are required and a masterplan to determine the potential functionality of the building.
- ❖ **Alviso Adobe Strategic Plan Implementation** - The CIP includes \$350,000 in FY 2018/19 to implement projects identified in the Alviso Adobe Strategic Plan.
- ❖ **Replace Concession Stand #2 at Ken Mercer Sports Park** – The CIP includes \$350,000 in FY 2017/18 to replace the concession stand at Ken Mercer Sports Park.
- ❖ **Rotary Park Phase II Land Acquisition** – The CIP includes \$750,000 in FY 2017/18 to acquire land required for Phase II of the Rotary Park project.
- ❖ **Cubby's Dog Park Parking** – The CIP includes \$200,000 to expand the parking lot at Cubby's Dog Park.



## Environmental Awareness

The City pursues environmental issues that affect the health and sustainability of the community through a variety of efforts including recycling programs, electronic waste collection, and through water conservation efforts. The budget includes funds to (1) develop a Water Conveyance,

Conservation, and Diversification Portfolio Policy, (2) conduct a Potable Water Feasibility Study, and (3) study Local Community Choice Aggregation (CCA). In addition, the CIP includes \$1 million in FY 2017/18 to expand Phase 1 Recycled Water Distribution system down Valley Avenue from the Arroyo de Laguna Bridge to Bernal Avenue.

### **City Services**

The City seeks to improve the efficiency of its business processes to improve service delivery internally and to the public. To that end, the budget includes funding to assess the City's paratransit system, to ascertain if greater efficiencies can be achieved in partnership and/or through a consolidation with surrounding service providers.

### **Organizational Success**

The City's primary focus has been and will continue to be on delivering high quality services to the public. However, we intend to turn some of our focus inward in the next couple of years towards developing and improving upon the City's staff work environment and communication practices. The CIP includes \$170,000 in FY 2019/20 to remove the City Hall modular buildings that are past their useful life. The City staff who are currently housed in those modular buildings will be relocated at least temporarily to space that will be constructed as part of a Senior Center Expansion project that is expected to be complete by the end of FY 2018/19. In addition, there are funds included in the budget for printing, mailing, and graphic designer services that will assist City staff implement the City's Communications Plan.

### **Conclusion**

In closing this budget message, I would like to express my appreciation to the City Council for providing positive leadership and direction on behalf of the community. The City's commissions have also provided invaluable assistance in developing the City's priorities that led to the proposed budget. I also want to thank City staff for their dedication and effort towards providing excellent services to the Pleasanton community and to making a commitment to accomplish the goals set out in the budget and the City's Work Plan.

I would like to thank the Finance Department's work on developing the budget. Under the leadership of Tina Olson, Director of Finance, they have assembled a budget document that is comprehensive, accurate, and easy to read. I would also like to thank the Executive Team for the thoughtful contributions to the budget and for their consistent hard work and commitment to the City.

Respectfully submitted,



Nelson Fialho  
City Manager



# About Pleasanton...

## HISTORICAL OVERVIEW

The area that grew to be the City of Pleasanton played a significant role in California history – as a Native American settlement and later a Spanish settlement during the Mission period – a growing crossroads during the Gold Rush and railroad development eras – and in the agricultural and filmmaking industries.

The City's environs were settled 4,000 years ago by the Ohlone Indians and became a thriving agricultural area when the Spanish arrived in the 1770's.

Located along the first Transcontinental railway, the area was known as Alisal in the 1850's when it served as a main mercantile stopover during the Gold Rush era and also enjoyed the nickname, "The Most Desperate Town in the West," due to a proliferation of bandits who ambushed unsuspecting gold miners returning with their riches.

Rolling grasslands were dotted with cattle and the area was home to the largest hops crop in the United States. The town was also home to a 500-acre ranch purchased in the 1880s by George and Phoebe Apperson Hearst.



Pleasanton was incorporated in 1894 and named for Major General Alfred Pleasonton of the Union Army. A typographical error by the U.S. Post Office is believed to be responsible for the current spelling of the City's name.

Pleasanton enjoys a strong equestrian heritage as home to the nation's oldest one mile race track. Located at the Alameda County Fairgrounds, the Pleasanton Race Track has seen 150 years of horse racing. The City also enjoyed brief celebrity as "Hollywood of the North", after serving as the location for the 1917 film, *Rebecca of Sunnybrook Farm*.

## LOCATION & TOPOGRAPHY

Located in northeastern Alameda County, in the Tri-Valley area, Pleasanton is situated 335 feet above sea level and is centrally located less than an hour from major commercial and recreational areas throughout the Bay Area, including San Francisco, Oakland, San Jose-Santa

Clara County and Silicon Valley. Just over an hour's drive away, residents can enjoy the Pacific Ocean to the west or a day of boating in San Joaquin Delta to the east.

The City is home to the Alameda County Fairgrounds, championship golf courses, lush hilly East Bay Regional Parks, and the Arroyo Mocho waterway. The eastern boundaries of the City give way to the vineyards of the Livermore Valley Wine Country.

## **WEATHER**

Pleasanton enjoys a relatively mild climate, with an average rainfall of 15 inches and average maximum temperature of 89° Fahrenheit in July and average minimum temperature of 37° in December.

At its most extreme, winter temperatures can drop below freezing a few days each year, and summer temperatures hover around 100 degrees Fahrenheit during July and August. The temperate weather allows residents year-round opportunities to take advantage of outdoor activities such as hiking the Pleasanton Ridge, cycling along trails and roadways, shopping in the historic downtown district and patio dining at many fine restaurants.

## **INFRASTRUCTURE**

A major advantage of Pleasanton's East Bay location is its proximity to the 580/680 Highway interchange, immediate accessibility to two commuter train systems, the Bay Area Rapid Transit (BART) system and the Altamont Commuter Express (ACE) train, and easy access to three international and one regional airports.

### Highways

The 580/680 interchange at the northern boundary of the City allows quick and easy access north, south, east and west to major Bay Area destinations such as San Francisco, the Peninsula, Stanford University, Silicon Valley, University of California, Berkeley and Oakland.

### Public Transit

The WHEELS bus system allows inner-city travel in Pleasanton and intra-city travel between the Tri-Valley cities of Pleasanton, Livermore and Dublin. The Bay Area Rapid Transit system links Pleasanton to locations throughout the Bay Area via an existing BART station on Owens Drive, and a second BART station adjacent to the Stoneridge Shopping Center.

With trains running morning and evening, the ACE train connects the San Joaquin Valley with the Silicon Valley, with Pleasanton a primary stop for employees working in Pleasanton and residents working in Silicon Valley.

Airports

With three international airports within a 50-mile range, residents rarely have a difficult time traveling out of the area. Mineta San Jose International Airport is located 25 miles south of Pleasanton; Oakland International Airport is 23 miles west of Pleasanton; and San Francisco International Airport lies 41 miles to the northwest.

The Livermore Municipal Airport (LVK) lies 5 miles east of Pleasanton and serves business and residential customers and tenants throughout the Tri-Valley. Operating around the clock, the airport is a designated General Aviation Reliever Airport for the three international airports noted.

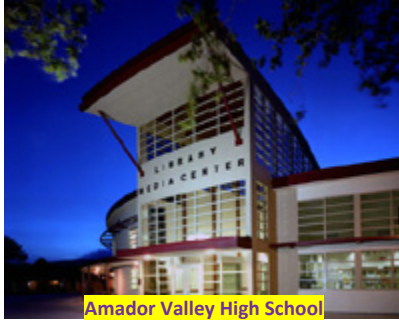
**POPULATION**

<b>Year</b>	<b>Population</b>	<b>Pleasanton Jobs</b>
1898	900	N/A
1960	4,203	N/A
1970	18,328	N/A
1980	35,160	N/A
1990	50,553	27,686
2000	65,712	54,863
2001	66,464	58,931
2002	66,732	57,803
2003	66,890	56,950
2004	67,215	57,997
2005	68,012	58,670
2006	68,796	57,677
2007	69,579	58,874
2008	70,135	53,873
2009	70,285	52,257
2010	70,537	51,374
2011*	71,178	52,401
2012*	71,939	52,925
2013*	72,124	53,454
2014*	73,028	53,989
2015*	74,580	54,529
2016*	75,224	55,074
2017*	75,600	55,625

\* estimates  
 Sources: California Department of Finance (Demographic Research Unit)  
 2010 Census Data

In the 1960's, Pleasanton's rural character underwent unprecedented growth, joining other burgeoning Bay Area cities, and its scant population of 4,203 in 1960 exploded to over 35,000 residents in 1980.

By the mid-1980's, Pleasanton was the third fastest growing city in California. Realizing such growth would change the face of the City forever, community leaders sought to manage development by adopting the moniker, "City of Planned Progress," and worked to ensure that infrastructure planning met residential and commercial needs while retaining the area's historical flavor and heritage. Pleasanton is currently home to more than 75,000 residents.



A large number of Pleasanton's residents are young families drawn to the superior elementary and secondary school system. As Pleasanton grows, its population is diversifying. Currently, there are many cultural and recreational programs for all ages and interests. Local churches, the Pleasanton Public Library and the Pleasanton Unified School District have all implemented programs to celebrate ethnic and cultural diversity.

Property values have been increasing due to the exceptional quality of life here, which includes a low crime rate, moderate climate, award-winning schools, well-planned business areas, abundant parks, numerous recreational areas and a charming historic downtown.

## COMMERCIAL AND BUSINESS



### Large (100+) Employers 2016

<u>COMPANY NAME</u>	<u>EMPLOYEES</u>	<u>WEBSITE</u>
KAISER PERMANENTE	3741	<a href="http://www.kp.org">www.kp.org</a>
WORKDAY*	2250	<a href="http://www.workday.com">www.workday.com</a>
SAFeway INC	1681	<a href="http://www.safeway.com">www.safeway.com</a>
ORACLE AMERICA INC.	1557	<a href="http://www.oracle.com">www.oracle.com</a>
PLEASANTON UNIFIED SCHOOL DISTRICT	1444	<a href="http://www.pleasantonusd.net">www.pleasantonusd.net</a>
VALLEYCARE MEDICAL CENTER	1400	<a href="http://www.valleycare.com">www.valleycare.com</a>
ELLIE MAE INC*	1000	<a href="http://www.elliemae.com">www.elliemae.com</a>
STATE COMPENSATION INSURANCE FUND	787	<a href="http://www.scif.com">www.scif.com</a>
ROCHE MOLECULAR SYSTEMS INC*	750	<a href="http://www.roche.us">www.roche.us</a>
BLACKHAWK NETWORK INC*	736	<a href="http://www.blackhawknetwork.com">www.blackhawknetwork.com</a>
THE CLOROX COMPANY	715	<a href="http://www.thecloroxcompany.com">www.thecloroxcompany.com</a>
THERMO FISHER SCIENTIFIC	579	<a href="http://www.thermofisher.com">www.thermofisher.com</a>
VEEVA SYSTEMS INC*	538	<a href="http://www.veevasystems.com">www.veevasystems.com</a>
MACY'S	523	<a href="http://www.macys.com">www.macys.com</a>
EMC CORPORATION	507	<a href="http://www.emc.com">www.emc.com</a>
CITY OF PLEASANTON	474	<a href="http://www.cityofpleasantonca.gov">www.cityofpleasantonca.gov</a>
GAP INC	450	<a href="http://www.gap.com">www.gap.com</a>
NORDSTROM	449	<a href="http://www.nordstrom.com">www.nordstrom.com</a>
ST JUDE MEDICAL*	383	<a href="http://www.sim.com">www.sim.com</a>
J C PENNEY CORP INC #0389-7	323	<a href="http://www.icpenney.com">www.icpenney.com</a>

Pleasanton companies positively impact the City’s financial health with over 60% of Pleasanton’s General Fund tax revenues coming directly or indirectly from business. This revenue helps pay for police and fire services, public works operations, and community services activities.



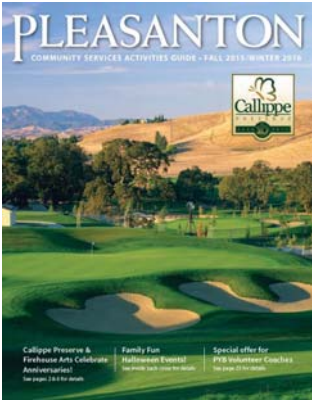
Pleasanton’s business community is noted for its productivity and progressiveness. There are 55,000 employees working within the more than 22 million square feet of commercial, office, and industrial space throughout the City. Pleasanton boasts five distinct business parks, among them the nationally recognized Hacienda Business Park. Businesses indicate they are attracted to Pleasanton for the highly educated and skilled workforce. In addition to the diversified regional

labor force, the Pleasanton area has a good base of executive, managerial and professionals with a wide range of skill levels including one of the nation’s largest concentrations of scientific and engineering talent.

**CITY SERVICES**

Community Services

The Community Services Department offers a broad array of indoor and outdoor activities, classes, services, theatrical productions and facilities for all ages through its Recreation, Civic Arts, Human Services and Administration divisions. The City of Pleasanton Activities Guide, which can be accessed on the internet at <http://www.cityofpleasantonca.gov>, informs residents and visitors of the array of activities, camps and classes available.



Callippe Preserve Golf Course

Recently named one of the top public courses in the nation, Callippe Preserve provides golfers a challenging 18-hole course, driving range and clubhouse with indoor and outdoor seating.

Facility Rentals

For those planning a wedding reception, birthday party, meeting, sports tournament, or other event, the City rents several facilities to meet the community’s needs such as gymnasiums, softball fields, the Senior Center, the Amador Theater, the renovated Veterans’ Hall, Callippe Golf Course and the state-of-the-art Firehouse Art Center.

Gingerbread Preschool

The educational and social experiences at the Gingerbread Preschool gives 2-5 year-old children a great head start before they enter Pleasanton’s nationally recognized K-12 public school system.

### Parks, Trails and Open Space

With several East Bay Regional Parks within a ten mile radius, there is ample opportunity to enjoy the natural wonders of the Tri-Valley. Within the City limits are 40 parks with great amenities, miles of trails including a newly dedicated segment of the Iron Horse Trail and numerous acres of open space. The Alviso Adobe Community Park provides visitors with an opportunity to look into Pleasanton's past.



### Paratransit

The City is pleased to offer transportation service for Pleasanton seniors (age 60 and up) and ADA-qualified persons of any age.

### Seniors

The Pleasanton Senior Center offers classes and social opportunities such as day trips, on-site activities, transportation, supporting services and vital information for its senior residents. The City also offers scholarships/limited financial assistance to qualified seniors to participate in various activities.

### Recreational Activities for the Developmentally Disabled

The City's RADD program offers recreational activities and events designed for developmentally disabled members of the community, ages 15 and up.

### Sports

The City of Pleasanton and local sports clubs offer soccer, baseball, basketball, football, tennis, lacrosse, softball, golf, roller hockey, volleyball, bocce and badminton. In addition, Pleasanton features the largest active sports park in northern California, a public swimming complex with three pools, a regional park with facilities for boating, fishing and swimming, two skateboard parks, two City-owned theaters for live performances, state-of-the-art basketball facilities built jointly by the City and the Pleasanton Unified School District at all middle schools and vast open space parks connected throughout with miles of trail for horseback riding, walking, bicycling. In addition, in FY 2016/17, the City completed construction of the Patelco Sports Park and Oak Woodland located on the Bernal property along Bernal Avenue near the corner of Pleasanton Avenue.



### Youth Services

Several departments offer wide ranging activities and services to the community's youth, such as Mini-Sports for children as young as 3, or serving as an appointed City Commissioner on the Youth Commission (open to middle and high school



students). The City also offers scholarships/limited financial assistance to qualified youth to participate in various activities.

### SCHOOL DISTRICT

The Pleasanton Unified School District employs over 1,000 employees to serve 14,700 students in nine elementary schools, three middle schools, two comprehensive high schools, and two alternative schools. There are a variety of excellent private schools in the Tri-Valley as well.



Expansion Management Magazine identified the Pleasanton Unified School District as a "Gold Medal" district in its 1997 Education Quotient. Since then, 13 of the schools have been recognized as California Distinguished Schools; seven are designated as National Blue Ribbon Schools; and three are recognized National Schools of Character. Pleasanton's continuation high school, Village High School, received the State Department of Education's "California Model School Award."

Pleasanton's Bay Area location allows for easy access to a range of two- and four-year colleges and universities, most within an hour's drive. These include the University of California at Berkeley, Stanford University, California State University East Bay, St. Mary's College, the University of San Francisco Pleasanton campus, Mills College, Las Positas College and Chabot College. The University of California extension has classes offered in Pleasanton and San Ramon.

### COMMUNITY OF CHARACTER

The City of Pleasanton, in partnership with the Pleasanton Unified School District and the Pleasanton Chamber of Commerce, adopted six character traits that they pledge to model and advance in the community: Responsibility, Compassion, Self-Discipline, Honesty, Respect and Integrity.



**\*\*\* Responsibility \*\*\* Compassion \*\*\* Self Discipline \*\*\* Honesty \*\*\* Respect \*\*\* Integrity \*\*\***

Pleasanton boasts a citizenry that is committed to maintaining the standards that make the city a wonderful place to live, to raise a family, to work and to play. By embracing these character traits, the community seeks to expand character development efforts by reinforcing those values which foster strong individuals, families and neighborhoods. These character traits are woven throughout the structures and processes of the school curriculum as well as the City's organizational culture. Additionally, as an outward example and a reminder to the community,

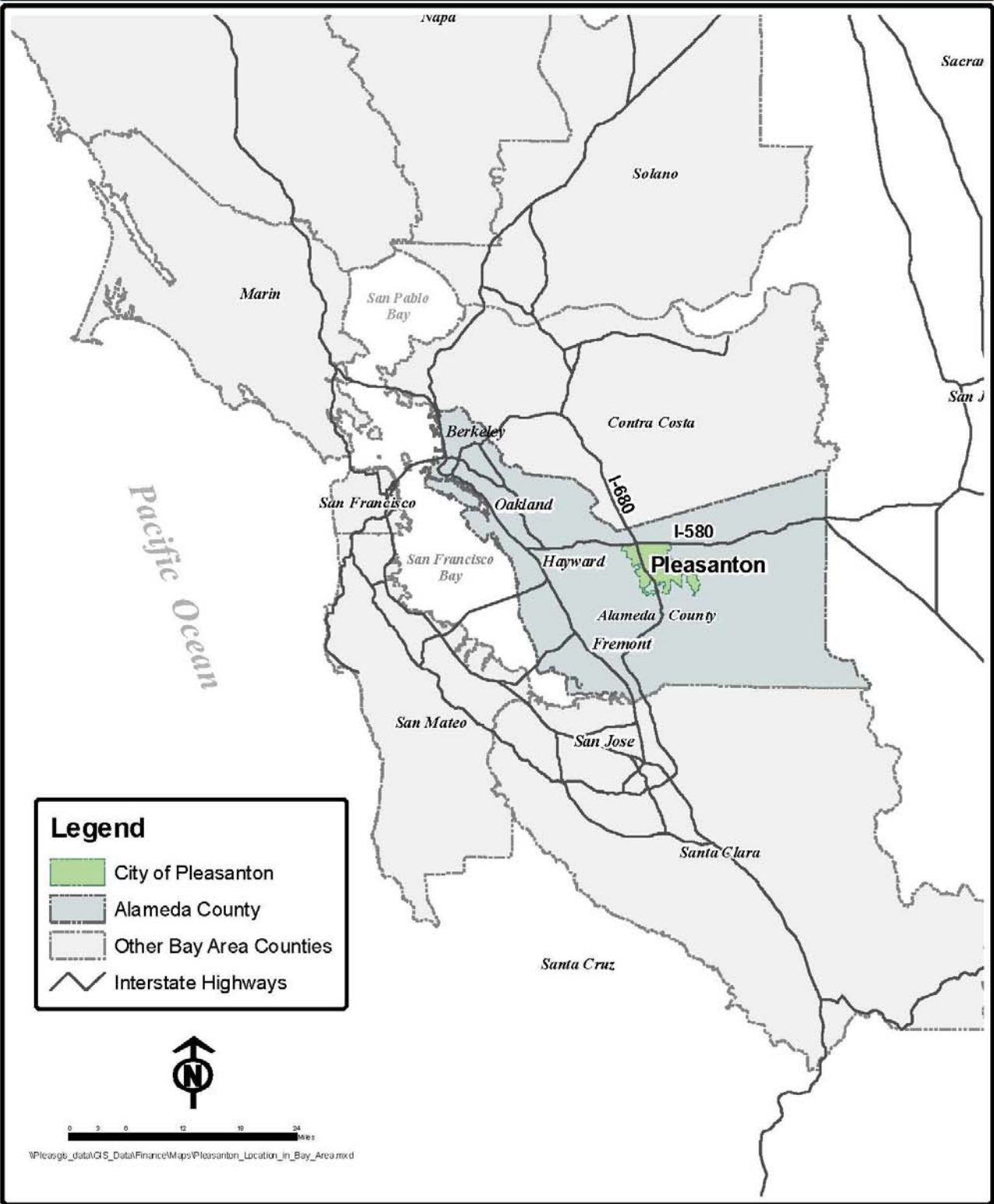
each characteristic receives special attention during a designated month during which banners displaying the highlighted value are placed at City and schools facilities.

## Community Profile...

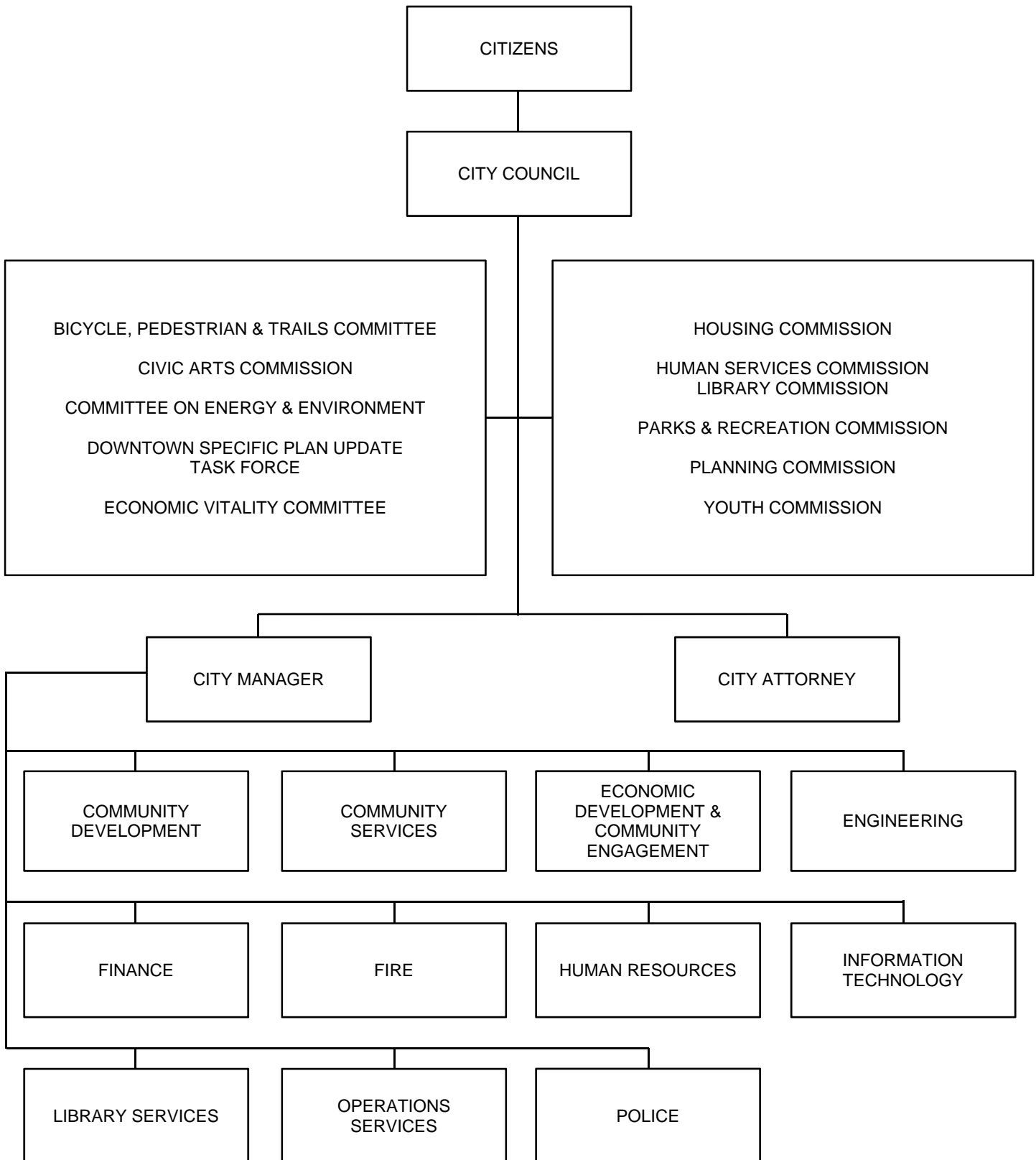
Incorporated:	June 18, 1894
Form of Government:	Council – Manager
Population:	75,600 (2017 estimate) <i>(State of California, Department of Finance, Demographic Research Unit)</i>
Area:	24 square miles <i>(City of Pleasanton Geographic Information Systems)</i>
Climate:	Rainfall – Annual Average 15 inches Mean Daily Temperature - 89° maximum / 37° minimum
Community Facilities:	47 Parks - 455 Acres, 24 Miles of Trails Alviso Adobe Community Park Callippe Preserve Golf Course Dolores Bengtson Aquatic Center Ken Mercer Sports Park Firehouse Arts Center Library Museum on Main Patelco Sports Complex Senior Center
Educational Facilities:	Elementary Schools 9 Middle Schools 3 High Schools 2 Alternative Schools 2 <i>(Pleasanton Unified School District)</i>
Household Information:	2017 Median Household Income \$125,200 2017 Housing Units 26,618 2017 Median Home Price \$1,038,000



# Pleasanton, California.

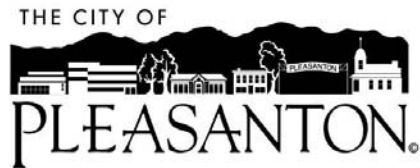


# FY 2017/18 – FY 2018/19 Organization Chart



# Vision Statement...

## A Vision for the Community



### **Vision Statement**

Pleasanton is a well-planned, balanced community with desirable neighborhoods, an award-winning downtown with its small-town character, a diversified economic base, excellent schools, and a wide variety of community facilities. Pleasanton is a great place to live, raise a family, work, and do business. As our city approaches buildout in the next few years, we will strive to maintain these desirable qualities by continuing to develop a safe, convenient, and uncongested circulation system; by providing a comprehensive system of bicycle and pedestrian trails; by providing additional recreational and cultural facilities for the health and well-being of our residents; by strengthening our outreach to business of all sizes; and by preserving our natural resources, including water and air quality, and our community's environmental sensitivity. We will seek to minimize health and safety hazards.

Pleasanton is committed to sustainable community principles and will meet the needs of the current generation without compromising the ability of future generations to meet their needs. Pleasanton will maintain a positive and productive relationship with the Tri-Valley region, working collaboratively to address traffic and land use issues. We will continue to emphasize community participation and model the principles of the "Community of Character" of respect, responsibility, compassion, self-discipline, honesty, and integrity. The City's future, this vision, will depend upon maintaining a balanced budget, using our financial resources wisely, and continuing to promote Pleasanton as the premier place to live, work, and do business.

# Vision Statement...

## A Vision for the Organization

**We believe** in an organization that provides excellent customer service at all levels of the organization;

**We believe** in an organization that has a management team that leads by example, where strength of character, dedication, problem-solving and integrity count;

**We believe** in an organization that endorses continuous learning to assure employees have the skills to provide effective services and the training and education to prepare for career advancement opportunities;

**We believe** in an organization that fosters open and honest communication among all employees, across all departments and with the public;

**We believe** in an organization that is driven by clear objectives where strong performance is rewarded;

**We believe** in an organization that operates as one cohesive organization, not isolated departments, fostering collaborative interdepartmental partnerships with all employees for organizational and community problem-solving;

**We believe** in an organization that values all members of the organization and the community.



For the 12<sup>th</sup> year, the City of Pleasanton received the Excellence in Budgeting award from the California Society of Municipal Finance Officers (CSMFO) for its two year Operating Budget.

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# BUDGET SUMMARY

FY 2017/18 & FY 2018/19 Operating Budget

The Two-Year Operating Budget (Operating Budget) is projected to be \$174.9 million in FY 2017/18 and \$172.1 million in FY 2018/19 which represents a 3.1% decrease from the FY 2016/17 Midyear Budget and another 1.6% decrease from the FY 2017/18 budget.

The Operating Budget is comprised of a number of funds that are summarized in the following four major categories:

Total Budgeted Expenditures (In Millions)						
Fund Category	FY 2015/16 Actuals	FY 2016/17 Midyear	FY 2017/18 Total Expenditures	% of Budget	FY 2018/19 Total Expenditures	% of Budget
General Fund	\$99.8	\$103.8	\$107.9	62%	\$110.4	64%
Enterprise Funds	34.1	39.4	45.7	26%	42.1	24%
Internal Service Funds	33.4	25.5	18.1	10%	17.0	10%
Special Revenue Funds	7.9	11.8	3.2	2%	2.6	2%
<b>Totals</b>	<b>\$175.2</b>	<b>\$180.5</b>	<b>\$174.9</b>	<b>100.0%</b>	<b>\$172.1</b>	<b>100.0%</b>

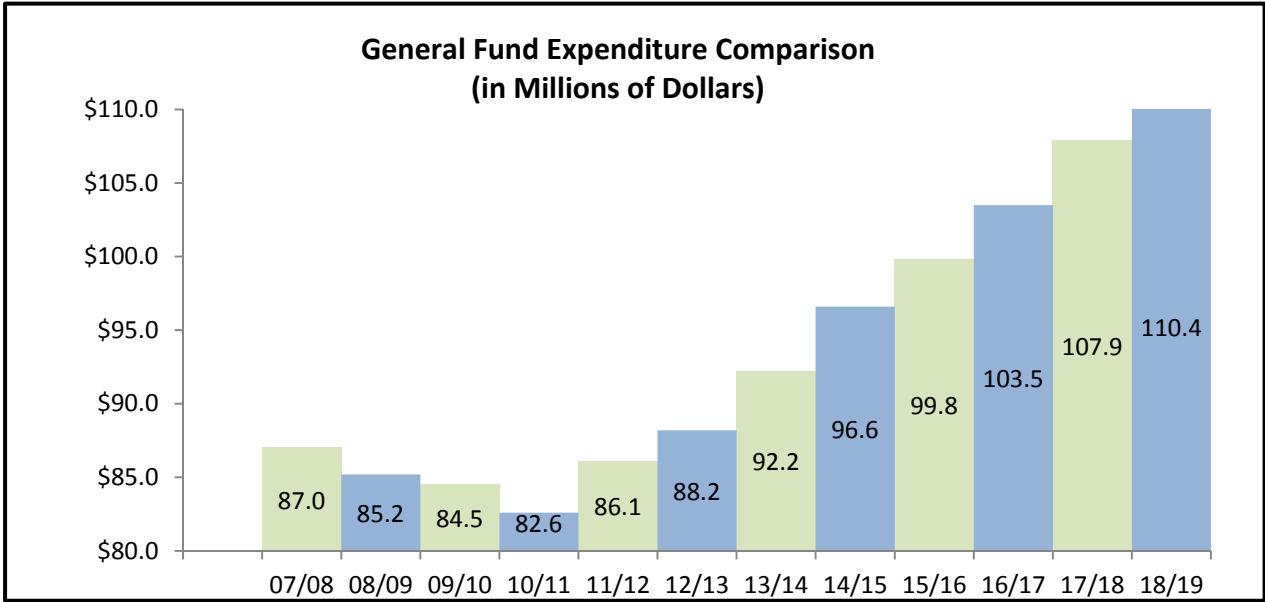
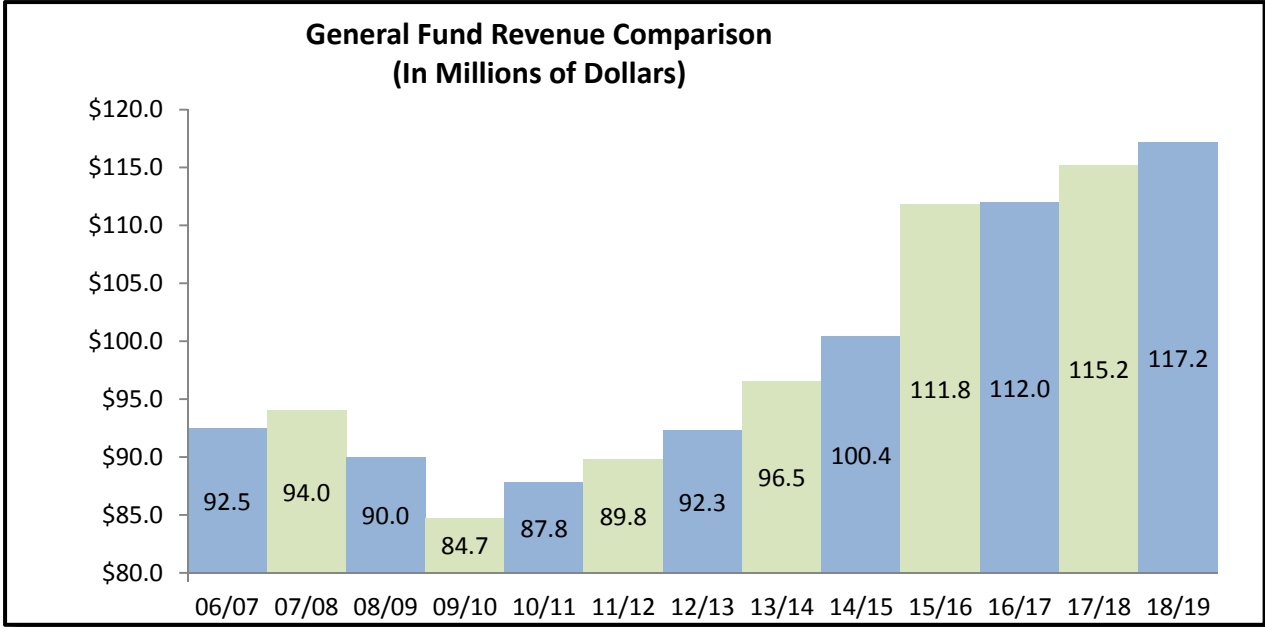
The only funds that are not included in the Operating Budget are the Capital Improvement Funds.

There are several increases in the FY 2017/18 and FY 2018/19 operating budgets related to salary and fringe benefits pursuant to adopted labor agreements as well as increased PERS pension rates. In addition, there are several non-labor increases related to contractual services. The decrease of \$7.4 million in Internal Services Funds from FY 2016/17 to FY 2017/18 is primarily related to the following one-time expenses in FY 2016/17 that are not included in the FY 2017/18 budget: \$2.9 million to prefund the City's pension liability, \$1.2 million for the City's new financial integrated financial system, Tyler Munis, and \$1.4 million in fewer large equipment and vehicle purchases primarily related to LPFD.

The decrease of \$8.6 million under the Special Revenue Funds category between FY 2016/17 to FY 2017/18 is related to the Kottinger Housing Project that is funded through the Housing Fund in FY 2015/16 and 2016/17. Those were one-time appropriations.

## General Fund

General Fund operating revenues are projected to total \$115.2 million in FY 2017/18, a 3.1% increase over the FY 2016/17 Midyear Budget, and \$117.2 million in FY 2018/19. General Fund operating expenditures are projected to total \$107.9 million in FY 2017/18, a 4% increase over the FY 2016/17 Midyear Budget, and \$110.4 million in FY 2018/19. The following charts present a comparison of the revenues and expenditures for the five year period ending FY 2018/19.



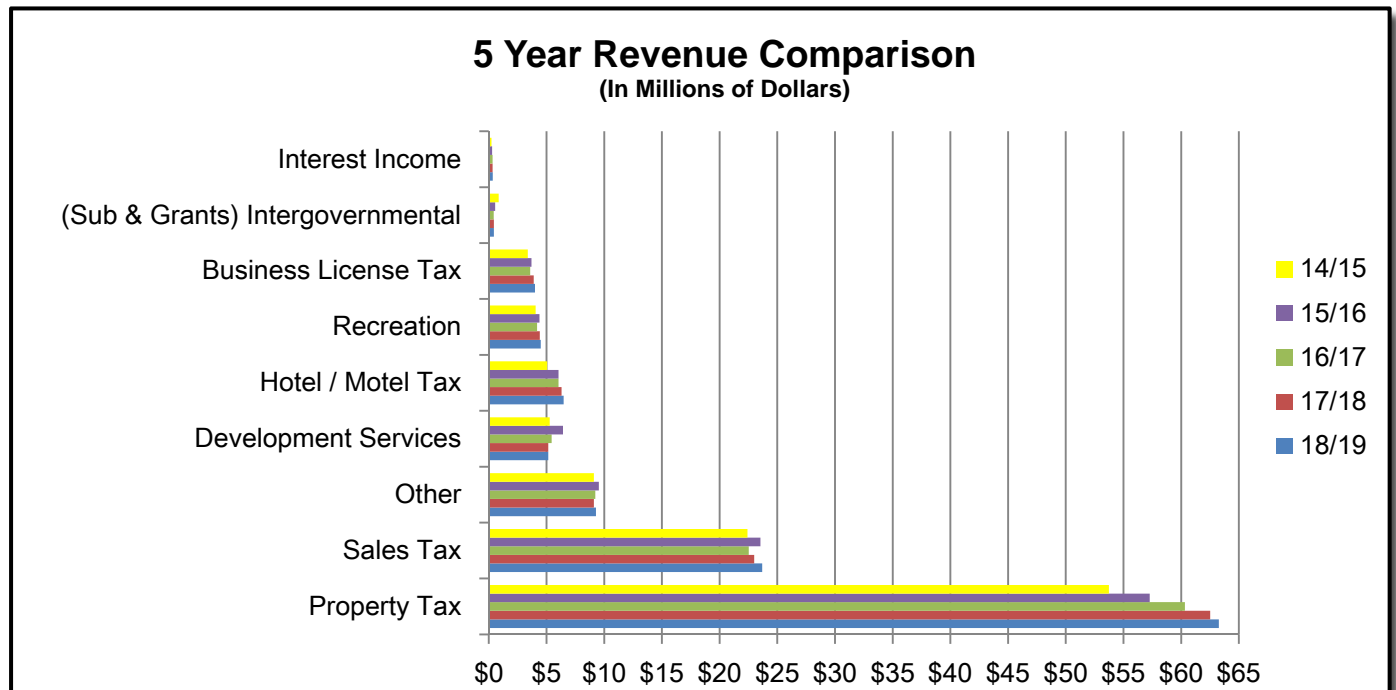


### General Fund Revenues

The following table provides a comparison of projected General Fund revenues by major category for FY 2017/18 and FY 2018/19.

General Fund Revenues	FY 2017/18 Projected	% Change	FY 2018/19 Projected	% Change
Taxes	\$97,104,446	3.5%	\$98,875,130	1.8%
Development Services	5,155,727	-5.2%	5,158,817	0.1%
Fines & Forfeitures	181,456	-39.5%	181,456	0.0%
Interest Income & Rents	331,000	1.9%	340,930	3.0%
Subventions & Grants	443,000	3.3%	443,000	0.0%
Franchise Fees	2,647,100	3.0%	2,726,514	3.0%
Current Service Fees	1,116,640	3.8%	1,144,697	2.5%
Miscellaneous	1,463,099	4.5%	1,475,535	0.9%
Library Services	122,000	-3.2%	122,000	0.0%
Recreation Services	4,424,751	5.9%	4,496,846	1.6%
Interfund Charges	2,166,674	-9.7%	2,206,562	1.8%
<b>Total Revenue</b>	<b>\$115,155,893</b>	<b>2.8%</b>	<b>\$117,171,487</b>	<b>1.8%</b>

The following bar graph provides a five year comparison of revenues by major revenue categories:



Tax revenues represent approximately 84% of the General Fund revenues. Property tax (54%) and sales tax (20%) revenues represent a majority (74%) of tax revenues.

**Property Tax**

Property tax revenues, including secured, unsecured, supplemental, delinquent property taxes and the amount reimbursed by the State in exchange for the reduction in vehicle license fees are projected to increase by 3.6% in FY 2017/18 and by 1.2% in FY 2018/19.

Property Tax Categories	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Midyear Budget	FY 2017/18 Projected	% Change	FY 2018/19 Projected	% Change
Secured Property	\$43,544,529	\$46,885,701	\$49,660,000	\$51,500,000	3.7%	\$51,800,000	0.6%
Unsecured Property	2,465,775	2,573,121	2,590,000	2,700,000	4.3%	2,800,000	3.7%
Delinquent Taxes	971,138	726,117	615,000	615,000	0.0%	615,000	0.0%
Property Tax in Lieu of VLF	5,350,678	5,659,947	5,980,000	6,200,000	3.7%	6,500,000	4.8%
Supplemental Assessment	1,412,154	1,431,606	1,480,000	1,500,000	1.4%	1,545,000	3.0%
<b>Total Property Taxes</b>	<b>\$53,744,274</b>	<b>\$57,276,492</b>	<b>\$60,325,000</b>	<b>\$62,515,000</b>	<b>3.6%</b>	<b>\$63,260,000</b>	<b>1.2%</b>

**Sales Tax**

Sales tax is expected to increase by 2.1% in FY 2017/18 and 3.0% in FY 2018/19. The increase is primarily due to continued improvements in the following sectors of the general economy plus new commercial development expected in FY 2017/18:

- ❖ State & County Pools
- ❖ Restaurants & Hotels
- ❖ Autos & Transportation

Sales Tax Revenue	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Midyear Budget	FY 2017/18 Projected	% Change	FY 2018/19 Projected	% Change
Total Sales Tax	\$22,410,654	\$23,543,972	\$22,525,000	\$23,000,000	2.1%	\$23,690,000	3.0%

**Development Services Fee Cost Recovery**

The City of Pleasanton provides many services to the public. Some services provide a general benefit to the community such as police and fire protection and are almost entirely paid for by general taxes. Other services, such as building inspections, permitting, and recreation classes provide a special benefit to an individual, group, or company and a user fee is charged to recover all or a portion of the cost of providing that special service. It is the general policy of the City to recover its costs from individuals and/or groups who benefit from a particular service. A user fee study was completed for the Community Development Department in 2015 and adopted by City Council in July 2015.

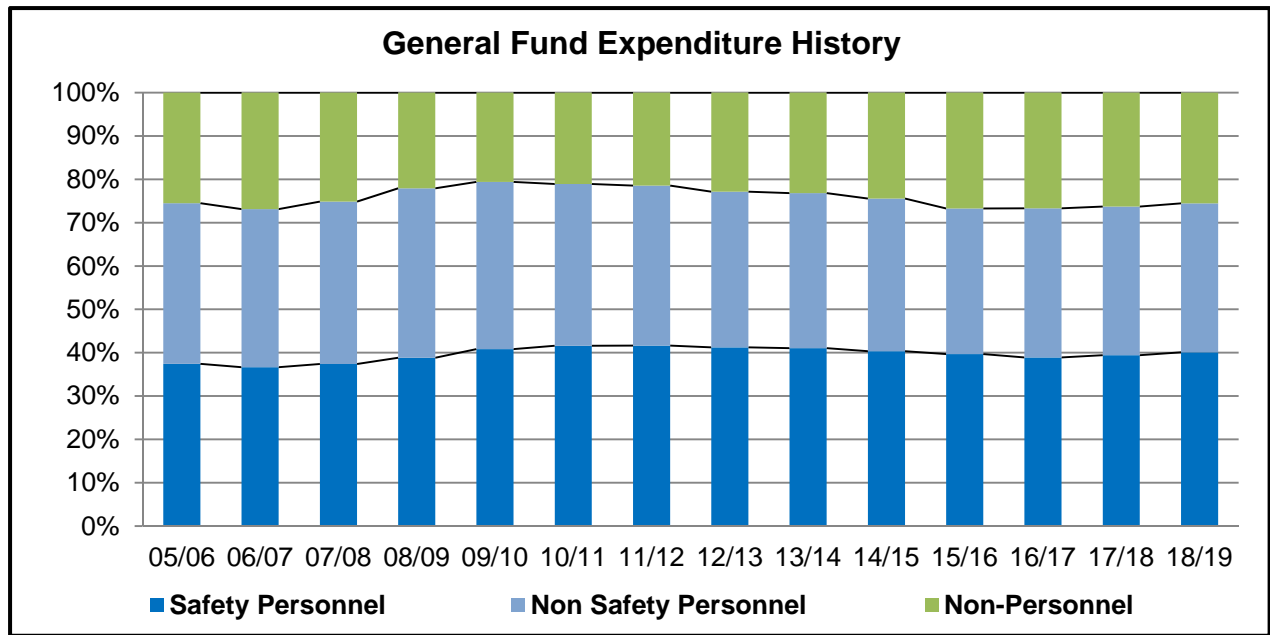
Based on recent development activity, staff are expecting Development Services fee revenues to decrease by 5.2% in FY 2017/18 and then a slight 0.1% increase in FY 2018/19.

Comm Dev Revenue	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Midyear Budget	FY 2017/18 Projected	% Change	FY 2018/19 Projected	% Change
Development Services Fees	\$5,273,221	\$6,426,476	\$5,438,150	\$5,155,727	-5.2%	\$5,158,817	0.1%

### General Fund Expenditures

The General Fund Operating Budget is balanced completely with operating revenues.

The following graph presents the historical and proposed relationship between personnel and non-personnel costs in the General Fund.



#### Analysis of Expenditures by Category

General Fund expenditures are estimated to be \$107.9 million in FY 2017/18, a 4.3% increase over the FY 2016/17 Midyear Budget and \$110.4 million in FY 2018/19, a 2.3% increase over the proposed FY 2017/18 Budget.

The following table summarizes the Budget in each expenditure category from FY 2016/17 through FY 2018/19.

Expenditure Category	FY 2016/17 Midyear Budget	FY 2017/18 Projected	% Change	FY 2018/19 Projected	% Change
Personnel	\$75,896,832	\$79,588,087	4.9%	\$82,193,229	3.3%
Transportation & Training	5,785,340	5,844,118	1.0%	5,851,271	0.1%
Repairs & Maintenance	1,303,379	1,187,867	-8.9%	1,187,882	0.0%
Materials & Supplies	20,202,722	20,880,576	3.4%	20,800,859	-0.4%
Capital Outlay	587,050	437,990	-25.4%	340,990	-22.2%
<b>Total</b>	<b>\$103,775,323</b>	<b>\$107,938,638</b>	<b>4.0%</b>	<b>\$110,374,231</b>	<b>2.3%</b>

Personnel

Personnel costs represent 73.31% of the FY 2016/17 General Fund Budget and are estimated to comprise 73.73% in FY 2017/18 and 74.47% in FY 2018/19. The Personnel cost increases include step and salary increases pursuant to existing labor contracts, increases in health and other benefit costs, increases in PERS rates (see PERS Rate History Table below), and increases in annual funding of worker’s compensation reserves.

The increases for all funds over the next two years are due to the following:

- |   |                 |                 |
|---|-----------------|-----------------|
|   | <u>FY 17/18</u> | <u>FY 18/19</u> |
| • Total PERS Employer Contribution Increases          | \$453,546       | \$1,249,144     |
|   | <u>FY 17/18</u> | <u>FY 18/19</u> |
| • Labor Cost Increases per existing MOU's             |                 |                 |
| ❖ Police - POA  | 0.0%            | 0.0%            |
| ❖ Fire - IAFF   | 3.0%            | 0.0%            |
| ❖ PCEA  | 3.0%            | 3.0%            |
| • Increases in Health Insurance Expenses <sup>1</sup> | \$754,000       | \$84,600        |

The Police - POA MOU expires at the end of FY 2016/17. As of the writing of this Budget Summary, the City and POA have not finalized a new MOU that would be in effect for FY 2017/18. Thus, while the percent increases noted are 0% for FYs 2017/18 and 2018/19 but those amounts will change once the MOU is finalized.

Similarly, the Fire – IAFF MOU expires at the end of FY 2017/18 and a new MOU is not yet in place. Thus, the 0% increase in FY 2018/19 reflects the fact that a new MOU is not yet in place.

<sup>1</sup> Health premium rates for Kaiser are decreasing by 2.3% in FY 2017/18 and Health Net premiums are increasing by 7.3%. The overall increase of \$754,000 in FY 2017/18 is comparing the FY 2016/17 Mid-year budget which reflected filled positions where the City paid health benefits and excluded vacant positions for which the City hasn’t paid health benefits. The FY 2017/18 budget assumes all positions are filled. If there are a similar number of vacancies in FY 2017/18 as FY 2016/17, then health benefit expenses will not increase by \$754,000 but by a much smaller amount.

In the PERS Rate History – Employer Rates table below, there is a distinct difference starting in FY 2015/16 for Safety – Police PERS rates and in FY 2017/18 for Misc/Mgmt and Safety/Fire PERS rates. Specifically, PERS began collecting the employer portion of unfunded liability as a lump sum dollar amount and not as a percent of payroll as they had done in prior years. Thus, for those years, it is difficult to compare the PERS contribution rates to prior years.

#### PERS RATE HISTORY - Employer Rates

	Misc/Mgmt Rate	Safety-Fire Rate	Safety-Police Rate
2018/19 (projected)	10.8000% + \$5,337,651	17.800% + \$4,543,260	19.700% + \$1,734,368
2017/18 (3)	10.3837% + \$4,647,472	17.786% + \$3,898,333	19.723% + \$1,266,024
2016/17	26.902%	42.668%	19.536% + \$1,061,727
2015/16 (2)	27.290%	39.060%	18.524% + \$1,164,272
2014/15	25.659%	36.979%	27.849%
2013/14	24.013%	35.559%	26.149%
2012/13 (1)	21.899%	33.287%	24.706%
2011/12	21.087%	31.880%	33.353%
2010/11	17.319%	27.757%	29.074%
2009/10	16.971%	25.595%	28.010%
2008/09	16.660%	25.042%	27.865%
2007/08	16.615%	24.891%	28.109%

(1) Reduction in Safety-Police rate due to payoff of the Police Side Fund on July 1, 2011.

(2) Beginning with FY 2015-16 CalPERS will collect employer contributions toward the Safety-Police unfunded liability and side fund as dollar amounts instead of the prior method of contribution rates.

(3) Beginning with FY 2017-18 CalPERS will collect employer contributions toward the Misc/Mgmt & Safety Fire unfunded liability and side fund as dollar amounts instead of the prior method of contribution rates.

**Employee Contribution Rates to PERS**

<b>Bargaining Group</b>		<b>Employee Contributions % of Payroll (FY 2016/17)</b>
IAFF	Classic (1)	12%
	Classic (2)	12%
	PEPRA	10.5%
PPOA	Classic (1)	10.5%
	Classic (2)	10.5%
	PEPRA	10.5%
PCEA	Classic	8%
PEPRA	PEPRA	6.25%
MGMT	Classic	8%
	PEPRA	6.25%
CONF	Classic	8%
	PEPRA	6.25%

Note: The City does not contribute towards any employee's share of PERS

Non-Personnel costs are approximately 26.27% of the Operating Budget in FY 2017/18 and 25.45% in FY 2018/19. The FY 2017/18 Non-Personnel budget is \$724,039 greater than the FY 2016/17 Midyear Budget mainly due to the following:

	<u>FY 17/18</u>
❖ Increased Contingency for Labor MOUs	\$260,707
❖ Increased Contractual Services *	585,868
❖ Software Maintenance Agreements	82,335
❖ Election Expenses	(269,000)
❖ Temporary Agency Contract Staffing	48,641
❖ Uniform Costs	28,736
❖ Printing and Film Development	27,265
❖ Increased Grant Funding to Non-profits	41,115
❖ Misc. Net Reductions in Department Budgets	<u>(109,457)</u>
<b>TOTALS:</b>	<b>\$724,039</b>

\*Increased costs are off-set by additional revenues in the Planning Division and Community Services Department.

The FY 2018/19 Non-Personnel Budget is \$169,549 less than the FY 2016/17 Budget due to reductions in various departments' budgets for contractual services.

### Transportation & Training

Transportation & Training costs are estimated to increase by 1.0% in FY 2017/18 and by 0.1% in FY 2018/19. These costs include training, fuel, maintaining and operating vehicles, patrol cars, and fire units along with annual depreciation cost for scheduled replacement of all rolling stock. City-wide training expense amounts to about 16% of the total amount budgeted in this account including ongoing training for both police and fire personnel.

### Repairs & Maintenance

Repairs & Maintenance costs are estimated to decrease by \$115,512 or -8.9% in FY 2017/18 over the FY 2016/17 Midyear Budget and remain the same in FY 2018/19. The main reason for the decrease is because vehicle replacements are now included under the Transportation and Training category and were under the Repairs and Maintenance category in FY 2016/17. The Repairs and Maintenance category includes a variety of expenditure accounts including computer hardware maintenance, equipment parts, various repair contracts and replacement and renovation charges. The majority of the costs in this category are replacement and renovation charges and includes funding for replacement and/or renovation of parks and medians, computer equipment, city buildings.

### Materials & Supplies

Materials & Supplies costs are estimated to increase by 4.7% in FY 2017/18 and decrease by 0.4% in FY 2018/19. The Materials & Supplies category includes a variety of expenditures including professional service contracts, water & sewer charges for City facilities, street light electricity costs, and contributions to the self-insurance liability reserve, community program grants, and contingency funds. As previously noted, increases in this category over the FY 2016/17 Midyear Budget include (1) the increased contingency for MOU increases being negotiated in FY 2016/17, (2) contractual services increase in Planning and Community Development that are off-set by increased revenues, (3) temporary agency contract staffing reflecting existing and expected vacancies, (4) increased allocations to grants to non-profit organizations, (5) uniform costs mandated by the City's labor MOUs, and (6) printing and film development expenses associated with increased communications. These cost increases are somewhat off-set by decrease in election expenses and other miscellaneous net decreases.

### Capital Outlay

Capital Outlay costs are estimated to decrease by 25.4% in FY 2017/18 and to decrease by another 22.2% in FY 2018/19. The Capital Outlay category includes the purchase of new vehicles, office equipment, computers, software, and field equipment versus the Repairs and Maintenance category which funds the repair and replacement of existing City assets. The majority of the expenditures in both FY 2017/18 and FY 2018/19 are to update the library collection, including books and other media, periodicals, online reference service, and e-books.

Operating & Capital Transfers

Operating transfers to the General Fund include a transfer from the Retiree Medical Fund (\$695,000 in FY 2017/18 and \$735,000 in FY 2018/19) to return the implied subsidy paid by the General Fund on retirees’ medical premiums and a transfer from the Golf Course Fund (\$79,743 in FY 2017/18 and \$88,166 in FY 2018/19) equal to estimated net revenues to repay the General Fund loan originally established to help pay for the Happy Valley infrastructure that was required for the Callippe Golf Course.

Operating transfers from the General Fund include operating subsidies to the Transit Fund, Storm Drain Fund, and the Cemetery Fund. There are also transfers from the General Fund to the Water and Sewer Funds to fund the senior and low income water and sewer discounts. Under Proposition 218, one classification of water customers cannot subsidize another; therefore, if a City desires to provide senior and low income discounts to their customers they must fund the discounts through the General Fund of the City. Starting in FY 2017/18 the City will no longer transfer-in funds to the Retiree Medical Fund to make the CERBT Trust contributions. Those payments will be expensed directly from each affected fund. Finally, there is a transfer from the General Fund to the Capital Improvement fund to fund the City’s Capital Improvement Program (CIP). Staff is recommending the General Fund transfer to the Capital Improvement Fund \$5,195,725 in FY 2017/18 and \$5,121,274 in FY 2018/19 to address capital project funding requirements.

Operating Transfers	FY 2016-17			
	FY 2015/16 Actual	Midyear Budget	FY 2017/18 Projected	FY 2018/19 Projected
<b>OPERATING TRANSFERS IN - From:</b>				
Urban Forestry Fund	\$7,500	\$19,000	\$19,000	\$20,000
Happy Valley Specific Plan Fund (Loan Repayment)	68,413	-	-	-
Golf Fund (Loan Repayment)	287,046	341,301	79,743	88,166
Retirees' Medical Reserve Fund (Implied Subsidy)	681,000	776,000	695,000	735,000
<b>OPERATING TRANSFERS OUT - To:</b>				
PERS Rate Stabilizatin Fund	3,919,587	2,000,000	-	-
Transit Fund (Subsidy)	354,359	457,737	381,981	381,401
Senior & Low Income Water & Sewer Discounts				
Water Fund	221,699	237,000	237,000	244,000
Sewer Fund	107,105	103,000	103,000	106,000
Storm Drain Fund (Subsidy)	330,000	330,000	330,000	330,000
Cemetery Fund (Subsidy)	30,000	531,100	45,000	45,000
CERBT trust contribution	372,364	122,688		
Retiree Medical Fund (Repayment for 2003 COP Payoff)	681,000	776,000	695,000	735,000
LED Loan Repayment	100,000	190,628	190,628	190,628
Capital Improvement Funds	6,893,218	4,518,189	5,195,725	5,121,274
<b>NET TRANSFERS</b>	<b>(\$11,965,373)</b>	<b>(\$8,130,041)</b>	<b>(\$6,384,591)</b>	<b>(\$6,310,137)</b>

General Fund Reserves

The changes to General Fund Reserves are shown in the following tables for the estimated year-end FY 2016/17 budget, the proposed FY 2017/18 Budget, and the proposed FY 2018/19 Budget:



<b>Changes in Reserves in FY 2016/17 Midyear Budget Review</b>			
<b>General Fund - Fund Balance Reserve Designations</b>	<b>Balance 6/30/2016</b>	<b>FY 2016/17 Adjustments</b>	<b>Estimated Balance 6/30/2017</b>
20% of Expenditures - Reserve for Economic Uncertainties	\$20,583,975	\$171,089	\$20,755,064
<b>TOTAL</b>	<b>\$20,583,975</b>	<b>\$171,089</b>	<b>\$20,755,064</b>

<b>Changes in Reserves in FY 2017/18</b>			
<b>General Fund - Fund Balance Reserve Designations</b>	<b>Estimated Balance 6/30/2017</b>	<b>FY 2017/18 Adjustments</b>	<b>Estimated Balance 6/30/2018</b>
20% of Expenditures - Reserve for Economic Uncertainties	\$20,755,064	\$832,664	\$21,587,728
<b>TOTAL</b>	<b>\$20,755,064</b>	<b>\$832,664</b>	<b>\$21,587,728</b>

Staff is recommending a Reserve of \$21.6 million in FY 2017/18 and \$22 million in FY 2018/19 which equal 20% of operating expenses as required by the City' reserve policy in FY 2017/18.

<b>Changes in Reserves in FY 2018/19</b>			
<b>General Fund - Fund Balance Reserve Designations</b>	<b>Estimated Balance 6/30/2018</b>	<b>FY 2018/19 Adjustments</b>	<b>Estimated Balance 6/30/2019</b>
20% of Expenditures - Reserve for Economic Uncertainties	\$21,587,728	\$487,119	\$22,074,847
<b>TOTAL</b>	<b>\$21,587,728</b>	<b>\$487,119</b>	<b>\$22,074,847</b>

## Enterprise Funds

### Water Fund

Revenues from water sales are expected to increase by approximately 6.9% in FY 2017/18 and increase by 4.7% in FY 2018/19; mainly attributable to Zone 7 and City of Pleasanton rate increases. Expenses in the Water Fund are estimated to increase overall by 8.8% in FY 2017/18 and decrease by -0.1% in FY 2018/19. The increase in FY 2017/18 is primarily attributed to increased cost of water purchased from Zone 7. The Zone 7 Water Agency is the water wholesaler for the Livermore-Amador Valley, purchasing, treating, and delivering water to the cities of Pleasanton and Livermore, Dublin San Ramon Services District (DSRSD), and the California Water Service Company (serving parts of Livermore). The \$2.7 million increase in transfers out in FY 2017/18 is to increase funding to the CIP to help fund water projects.

The City receives 80% of its water supply from Zone 7 and the other 20% from City owned and operated wells. The following table summarizes the Water Operations and Maintenance Fund for the three years ending FY 2017/18.

<b>Water Operations and Maintenance (O&amp;M)</b>					
<b>Water (O&amp;M)</b>	<b>FY 2016/17 Midyear Budget</b>	<b>FY 2017/18 Projected</b>	<b>% Change</b>	<b>FY 2018/19 Projected</b>	<b>% Change</b>
<b>July 1, Beginning Fund Balance</b>	<b>\$8,567,549</b>	<b>\$8,500,277</b>		<b>\$5,389,338</b>	
Revenues	20,490,700	21,900,611	6.9%	22,938,363	4.7%
Expenses					
Zone 7 Purchased Water	12,500,000	13,787,510	10.3%	13,745,990	-0.3%
All other expenses	6,547,270	6,936,155	5.9%	6,965,539	0.4%
Total Expenses	19,047,270	20,723,665	8.8%	20,711,529	-0.1%
Net Transfer In/Out	(1,510,702)	(4,287,885)		(1,512,000)	
<b>Net Income</b>	<b>(\$67,272)</b>	<b>(\$3,110,939)</b>		<b>\$714,834</b>	
<b>June 30, Ending Fund Balance</b>	<b>\$8,500,277</b>	<b>\$5,389,338</b>		<b>\$6,104,172</b>	

### Sewer Fund

Sewer revenues are expected to increase by 1.7% in FY 2017/18 and increase by 1.5% in FY 2018/19. Expenses in the Sewer Fund are increasing by 0.3% in FY 2017/18 and 0.3% in FY 2018/19. The City is not anticipating any increases, other than the allowable annual CPI (Consumer Price Index) increase in local city sewer fees. However, a majority of the customers' sewer fees are the regional sewer fees charged by DSRSD. The Budget assumes DSRSD fees will decrease by 3.0% in FY 2017/18 and remain the same in FY 2018/19. The 11.2% increase in All other expenses category is related to savings from vacant positions captured in FY 2016/17 Midyear Budget that the FY 2017/18 Budget assumes are filled. The following table summarizes the Sewer Operations and Maintenance Fund for the three years ending FY 2018/19.

<b>Sewer Operations and Maintenance (O&amp;M)</b>					
<b>Sewer (O&amp;M)</b>	<b>FY 2016/17 Midyear Budget</b>	<b>FY 2017/18 Projected</b>	<b>% Change</b>	<b>FY 2018/19 Projected</b>	<b>% Change</b>
<b>July 1, Beginning Fund Balance</b>	<b>\$5,313,376</b>	<b>\$5,232,933</b>		<b>\$5,369,929</b>	
Revenues	14,137,000	14,383,000	1.7%	14,593,000	1.5%
Expenses					
DSRSD	10,050,000	9,750,000	-3.0%	9,750,000	0.0%
All other expenses	3,048,743	3,390,304	11.2%	3,426,239	1.1%
Total Expenses	13,098,743	13,140,304	0.3%	13,176,239	0.3%
Net Transfer In/Out	(1,118,700)	(1,105,700)	-1.2%	(1,101,700)	-0.4%
<b>Net Income</b>	<b>(\$80,443)</b>	<b>\$136,996</b>		<b>\$315,061</b>	
<b>June 30, Ending Fund Balance</b>	<b>\$5,232,933</b>	<b>\$5,369,929</b>		<b>\$5,684,990</b>	

### Golf Fund

Golf revenues from green fees are projected based on 55,650 rounds of play in FY 2017/18 and 57,319 rounds in FY 2018/19. Revenues are projected to decrease by 3.6% in FY 2017/18 and increase by 3% in FY 2018/19. Expenses are projected to increase by 2.6% in FY 2017/18 and increase by 3% in FY 2018/19.

As a result of decreasing revenues and increasing expenses, the golf course will transfer \$78,780 in FY 2017/18 and \$87,203 in FY 2018/19 to the General Fund to repay the General Fund for loans made to the Golf Fund during development of the golf course which is considerably less than the \$341,301 transferred out in FY 2016/17. The loan balance is approximately \$6.4 million as of June 30, 2017.

The following table summarizes the Golf Fund for the three years ending FY 2018/19.

<b>Golf Course Operating Fund</b>					
<b>Golf Operations</b>	<b>FY 2016/17 Midyear Budget</b>	<b>FY 2017/18 Projected</b>	<b>% Change</b>	<b>FY 2018/19 Projected</b>	<b>% Change</b>
July 1, Beginning Fund Balance	\$116,233	\$116,233	0%	\$142,633	23%
Revenues	4,169,522	4,020,731	-3.6%	4,141,354	3.0%
Expenses	3,620,221	3,713,551	2.6%	3,824,958	3.0%
<b>Net Income from Operations</b>	549,301	307,180		316,396	
Transfer Out -					
Golf Replacement	(208,000)	(202,000)	-2.9%	(202,000)	0.0%
General Fund Loan Repayment	(341,301)	(78,780)	-76.9%	(87,203)	10.7%
<b>Net Income</b>	-	26,400		27,193	
<b>June 30, Ending Fund Balance</b>	<b>\$116,233</b>	<b>\$142,633</b>		<b>\$169,826</b>	

### Cemetery Fund

Pleasanton Pioneer Cemetery is overseen by the Community Services Department. A part-time Program Assistant coordinates the day to day operations and provides project management assistance. The cemetery is maintained under service contracts with Graham Hitch Mortuary providing sales and burial coordination and Monte Vista Memorial Gardens providing grounds maintenance and burial services. The program currently operates with a General Fund subsidy. The General Fund provides a \$45,000 annual subsidy to the fund for maintenance of the facility. There is a \$500,000 inter-fund loan to the Cemetery Fund to help fund Cemetery Masterplan projects approved by City Council in FY 2015/16 that is still outstanding. The inter-fund loan is causing a negative fund balance in the Cemetery Fund. There is also \$500,000 included in the FY 2017/18 Parks CIP Reserve to help fund projects included in the Cemetery Masterplan.

### **Special Revenue Funds**

### Lower Income Housing Fund

The Lower Income Housing Fund receives revenue from an affordable housing in lieu fee assessed at the time of a commercial or residential development in the City. The Fund is utilized to provide financial assistance toward meeting the affordable housing guidelines detailed in the Housing Element of the City's General Plan. Individual project expenditures are determined by the City Council on a case by case basis. The FY 2017/18 CIP includes \$1,250,000 from the Low Income Housing Fund to help fund the Sunflower Hill project which will provide housing to adults with special needs.

### Recycling and Waste Management Fund

Funds from the Alameda County Waste Reduction and Recycling Initiative (Measure D) will be used to expand recycling programs and education over the next two years. Programs will include environmental education awareness programs at school sites, annual electronic waste events, food scrap recycling, large special event recycling and education on current programs. Measure D funds have been primarily used for the weekly green waste and food scrap program over the recent years.

## Internal Service Funds

Internal Service Funds are used as a method to allocate certain internal costs to operating departments as a cost allocation tool. The City has nineteen Internal Service Funds. They include:

- ❖ Risk Management (1)
- ❖ Workers Compensation (2)
- ❖ Employee Benefits (2)
- ❖ Retiree Medical Reserve (2)
- ❖ Public Art Acquisition & Maintenance (1)
- ❖ Replacement & Renovation (11)

In accordance with adopted financial policies and the General Plan, the City maintains ten Replacement and Renovation Funds. The purpose of these Funds is to provide ongoing replacement of City assets; equipment, vehicles, street lights and traffic lights, and to make major repairs and renovations to facilities, parks, medians, and city wide tree trimming in order to extend the lives of these assets. Adopted financial policies call for the establishment and maintenance of reserves including major maintenance and renovations of buildings, parks, and medians. This is accomplished by charging operating programs an annual charge pursuant to a 20 to 30 year funding plan based on the asset replacement cost and estimated life of the capital asset.

## All Other Operating Funds

Projected revenues and expenditures for all other Operating Funds, including Trust Funds, are contained in the body of the budget document.



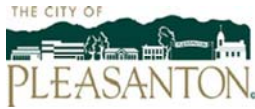
# 2017/18-2018/19 OPERATING BUDGET ESTIMATED CHANGES IN FUND BALANCES

	Projected June 30, 2017 Balance	Projected FY2017/18 Revenue	Projected FY2017/18 Net Transfers	Proposed FY2017/18 Expenditures	Projected FY2017/18 Net Income	Projected June 30, 2018 Balance	Projected FY2018/19 Revenue	Projected FY2018/19 Net Transfers	Proposed FY2018/19 Expenditures	Projected FY2018/19 Net Income	Projected June 30, 2019 Balance
<b>GENERAL FUND</b>	\$ 20,755,064	\$ 115,155,893	\$ (6,384,591)	\$ (107,938,638)	\$ 832,664	\$ 21,587,728	\$ 117,171,487	\$ (6,310,137)	\$ (110,374,231)	\$ 487,119	\$ 22,074,847
<b>ENTERPRISE FUNDS</b>											
Transit	261,353	525,900	381,981	(634,908)	72,974	334,327	525,900	381,401	(780,842)	126,459	460,786
Cemetery	(124,405)	78,790	45,000	(319,985)	(196,195)	(320,600)	78,290	45,000	(290,276)	(166,986)	(487,586)
Golf	116,233	4,020,731	(280,780)	(3,713,551)	26,400	142,633	4,141,354	(289,203)	(3,824,958)	27,193	169,826
Storm Drain	1,002,095	689,440	322,000	(1,075,449)	(64,009)	938,086	689,440	322,000	(1,095,572)	(84,132)	853,954
Water	8,500,277	21,900,611	(4,287,885)	(20,723,665)	(3,110,939)	5,389,338	22,938,363	(1,512,000)	(20,711,529)	714,834	6,104,173
Recycled Water	7,893,995	1,665,000	-	(5,891,897)	(4,226,897)	3,667,098	1,718,700	-	(2,203,474)	(484,774)	3,182,324
Sewer	5,232,933	14,383,000	(1,105,700)	(13,140,304)	136,996	5,369,929	14,593,000	(1,101,700)	(13,176,239)	315,061	5,684,990
<b>Enterprise Funds</b>	\$ 22,882,481	\$ 43,263,473	\$ (4,925,384)	\$ (45,699,758)	\$ (7,361,669)	\$ 15,520,812	\$ 44,685,047	\$ (2,154,502)	\$ (42,082,889)	\$ 447,655	\$ 15,968,467
<b>INTERNAL SERVICE FUNDS</b>											
Employee Benefits	(1,897,623)	1,728,175	-	(784,073)	944,102	(953,521)	1,749,094	-	(784,073)	965,021	11,500
Workers' Compensation	286,362	1,040,000	-	(1,172,000)	(132,000)	154,362	1,040,000	-	(1,140,000)	(100,000)	54,362
L.P.F.D. Workers' Compensation	(5,022,556)	1,527,000	-	(1,739,500)	(212,500)	(5,235,056)	1,528,000	-	(1,646,000)	(118,000)	(5,353,056)
Public Art Acquisition	165,948	51,500	-	(101,000)	(49,500)	116,448	51,000	-	(101,000)	(50,000)	66,448
Vehicle Replacement	3,063,762	527,308	-	(626,700)	(99,392)	2,964,370	527,308	-	(562,700)	(35,392)	2,928,978
Police Vehicle Replacement	1,426,981	474,465	-	(224,827)	249,638	1,676,619	475,465	-	(562,000)	(86,535)	1,590,084
L.P.F.D. Replacement	548,818	82,000	-	(94,000)	(12,000)	536,818	82,000	-	(94,000)	(12,000)	524,818
Fire Apparatus Replacement	780,404	230,948	-	(630,000)	(399,052)	381,352	227,948	-	(400,000)	(172,052)	209,300
Equipment Replacement	328,534	355,217	-	(613,000)	(257,783)	70,751	353,217	-	(394,000)	(40,783)	29,968
Facilities Renovation	2,912,379	1,163,814	-	(888,636)	275,178	3,187,557	1,163,814	-	(230,963)	932,851	4,120,408
Information Technology Replacement	1,311,297	458,653	-	(945,200)	(486,547)	824,750	459,653	-	(602,830)	(143,177)	681,573
Golf Replacement	108,250	-	202,000	(113,300)	88,700	196,950	-	202,000	(113,300)	88,700	285,650
Park & Median Renovation	5,393,129	1,062,400	-	(1,420,000)	(357,600)	5,035,529	1,062,400	-	(1,420,000)	(357,600)	4,677,929
Street Light Replacement	1,386,429	58,324	-	(200,000)	(141,676)	1,244,753	58,324	-	(200,000)	(141,676)	1,103,077
Traffic Signal Replacement	618,856	279,325	-	(350,000)	(70,675)	548,181	279,325	-	(350,000)	(70,675)	477,506
P E R S Rate Stabilization	-	-	-	-	-	-	-	-	-	-	-
Pleasanton Retirees' Medical Reserve	20,238,383	5,091,968	(61,000)	(4,993,000)	37,968	20,276,351	5,258,538	(65,000)	(5,137,000)	56,538	20,332,889
L.P.F.D. Retirees' Medical Reserve - Joint	93,226	1,508,000	-	(1,881,000)	(373,000)	(279,774)	1,736,000	-	(1,943,000)	(207,000)	(486,774)
Self-Insurance Retention	5,198,258	1,150,000	-	(1,300,000)	(150,000)	5,048,258	1,155,000	-	(1,350,000)	(195,000)	4,853,258
<b>Internal Service Funds</b>	\$ 36,940,837	\$ 16,789,097	\$ 141,000	\$ (18,076,236)	\$ (1,146,139)	\$ 35,794,698	\$ 17,207,086	\$ 137,000	\$ (17,030,866)	\$ 313,220	\$ 36,107,918
<b>SPECIAL REVENUE FUNDS</b>											
D.A.R.E.	12,444	1,200	-	(6,000)	(4,800)	7,644	1,200	-	(6,000)	(4,800)	2,844
Asset Forfeiture	61,313	500	-	-	500	61,813	500	-	-	500	62,313
Asset Forfeiture - Federal	5,186	3,500	-	(6,000)	(2,500)	2,686	3,500	-	(6,000)	(2,500)	186
Downtown Parking In-Lieu	503,052	19,000	-	-	19,000	522,052	19,500	-	-	19,500	541,552
Recycling & Waste Management	392,194	203,500	-	(200,000)	3,500	395,694	203,500	-	(200,000)	3,500	399,194
Miscellaneous Donations	366,962	4,700	-	(2,000)	2,700	369,662	4,700	-	(2,000)	2,700	372,362
Bernal Donations	184,559	203,000	-	-	203,000	387,559	204,000	-	-	204,000	591,559
H.A.P.Y. Public Art Donations	1,383	40,000	-	(40,000)	-	1,383	40,000	-	(40,000)	-	1,383
Recycling & Waste Management Import Iv	242,498	-	-	(60,000)	(60,000)	182,498	-	-	(60,000)	(60,000)	122,498
Operating Grants	74,786	54,000	-	(118,477)	(64,477)	10,309	54,000	-	(54,000)	-	10,309



**2017/18-2018/19 OPERATING BUDGET  
ESTIMATED CHANGES IN FUND BALANCES**

	Projected June 30, 2017 Balance	Projected FY2017/18 Revenue	Projected FY2017/18 Net Transfers	Proposed FY2017/18 Expenditures	Projected FY2017/18 Net Income	Projected June 30, 2018 Balance	Projected FY2018/19 Revenue	Projected FY2018/19 Net Transfers	Proposed FY2018/19 Expenditures	Projected FY2018/19 Net Income	Projected June 30, 2019 Balance	
<b>SPECIAL REVENUE FUNDS (continued)</b>												
Law Enforcement	179,858	1,500	-	(146,075)	(144,575)	35,283	1,500	-	-	1,500	36,783	
Used Oil Grant	226	-	-	-	226	226	-	-	-	-	226	
Community Access T V	1,056,185	258,000	-	(162,382)	95,618	1,151,803	259,000	-	(65,000)	194,000	1,345,803	
Downtown Economic Development Loan	27,406	200	-	-	200	27,606	200	-	-	200	27,806	
Lower Income Housing	6,254,237	2,869,190	-	(1,092,918)	1,776,272	8,030,509	2,142,818	-	(1,100,617)	1,042,201	9,072,710	
Community Development Block Grant	(429,819)	368,922	-	(447,638)	(78,716)	(508,535)	272,697	-	(194,312)	78,386	(430,149)	
H.O.M.E. Program	4,205	524,744	-	(532,890)	(8,146)	(3,941)	524,744	-	(533,098)	(8,354)	(12,295)	
Abandoned Vehicle	110,159	31,000	-	(30,000)	1,000	111,159	31,000	-	(30,000)	1,000	112,159	
H.B.P.O.A. Maintenance District	-	100,000	-	(100,000)	-	-	100,000	-	(100,000)	-	-	
Urban Forestry	151,249	11,000	(19,000)	(17,500)	(25,500)	125,749	11,000	(20,000)	(17,500)	(26,500)	99,249	
Recycling & Waste Management	74,205	8,612	-	(7,075)	1,537	75,742	8,822	-	(7,111)	1,711	77,453	
Laurel Creek Geologic Hazard District	767,745	53,639	-	(39,340)	14,299	782,044	54,139	-	(39,428)	14,711	796,755	
Moller Geologic Hazard Dist	118,769	12,506	-	(10,400)	2,106	120,875	12,834	-	(10,436)	2,398	123,273	
Oak Tree Farm Geologic Hazard Dist	83,322	13,602	-	(11,308)	2,294	85,616	13,908	-	(11,344)	2,564	88,180	
Ponderosa Landscape District	91,225	16,021	-	(16,021)	-	91,225	16,021	-	(16,021)	-	91,225	
Windsor Landscape District	9,845	23,910	-	(23,270)	640	10,485	23,910	-	(23,270)	640	11,125	
Bonde Landscape District	(1,920)	26,100	-	(25,500)	600	(1,320)	26,100	-	(25,500)	600	(720)	
Moller Ranch Landscape District	215,788	58,213	-	(51,679)	6,534	222,322	58,213	-	(51,679)	6,534	228,856	
Oak Tree Farm Landscape Dist	65,280	19,862	-	(18,850)	1,012	66,292	19,862	-	(18,850)	1,012	67,304	
North Pleasanton Improvements District	950,336	23,002	-	(23,500)	(498)	949,838	23,034	-	(23,500)	(466)	949,372	
<b>Special Revenue Funds</b>	<b>\$ 11,572,677</b>	<b>\$ 4,949,423</b>	<b>\$ (19,000)</b>	<b>\$ (3,188,823)</b>	<b>\$ 1,741,600</b>	<b>\$ 13,314,277</b>	<b>\$ 4,130,702</b>	<b>\$ (20,000)</b>	<b>\$ (2,635,665)</b>	<b>\$ 1,475,037</b>	<b>\$ 14,789,314</b>	
<b>OTHER FUNDS</b>												
PTCWD #3 Trust Fund	403,594	5,925	-	(40,780)	(34,855)	368,739	6,125	-	(40,780)	(34,655)	334,084	
<b>Other Funds</b>	<b>\$ 403,594</b>	<b>\$ 5,925</b>	<b>\$ -</b>	<b>\$ (40,780)</b>	<b>\$ (34,855)</b>	<b>\$ 368,739</b>	<b>\$ 6,125</b>	<b>\$ -</b>	<b>\$ (40,780)</b>	<b>\$ (34,655)</b>	<b>\$ 334,084</b>	
<b>TOTAL - ALL FUNDS</b>	<b>\$ 92,554,653</b>	<b>\$ 180,163,811</b>	<b>\$ (11,187,975)</b>	<b>\$ (174,944,236)</b>	<b>\$ (5,968,400)</b>	<b>\$ 86,586,253</b>	<b>\$ 183,200,447</b>	<b>\$ (8,347,639)</b>	<b>\$ (172,164,432)</b>	<b>\$ 2,688,376</b>	<b>\$ 89,274,629</b>	



## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

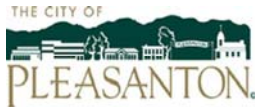
<b>GENERAL FUND</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
July 1, Reserves	\$ 20,574,677	\$ 20,630,590	\$ 20,801,679	\$ 21,634,342
Total Revenue	111,795,006	112,076,453	115,155,893	117,171,487
Operating Transfers In/(Out)	1,043,959	1,136,301	793,743	843,166
Capital Transfers In/(Out)	(13,009,332)	(9,266,342)	(7,178,334)	(7,153,303)
Total Expenditures	(99,773,720)	(103,775,323)	(107,938,638)	(110,374,231)
Subtotal	\$ 20,630,590	\$ 20,801,679	\$ 21,634,342	\$ 22,121,461
Less Reserves for:				
GASB31 Fund Balance	\$ (46,615)	\$ (46,615)	\$ (46,614)	\$ (46,614)
Economic Uncertainties	(20,583,975)	(20,755,064)	(21,587,728)	(22,074,847)
<b>June 30, Unreserved Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>ENTERPRISE FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>CEMETERY FUND: 401, 402</b>				
July 1, Fund Balance	488,613	575,151	(124,405)	(320,600)
Total Revenue	77,294	26,754	78,790	78,290
Net Transfers	30,000	44,700	45,000	45,000
Total Expenditures	(20,756)	(771,010)	(319,985)	(290,276)
<b>June 30, Fund Balance</b>	<b>\$ 575,151</b>	<b>\$ (124,405)</b>	<b>\$ (320,600)</b>	<b>\$ (487,586)</b>
<b>GOLF FUND: (410,412)</b>				
July 1, Fund Balance	115,390	116,233	116,233	142,633
Total Revenue	3,831,130	4,169,522	4,020,731	4,141,354
Net Transfers	(489,046)	(549,301)	(280,780)	(289,203)
Total Expenditures	(3,341,241)	(3,620,221)	(3,713,551)	(3,824,958)
<b>June 30, Fund Balance</b>	<b>\$ 116,233</b>	<b>\$ 116,233</b>	<b>\$ 142,633</b>	<b>\$ 169,826</b>
<b>WATER FUND: 420</b>				
July 1, Fund Balance	7,973,022	8,567,549	8,500,277	5,389,338
Total Revenue	17,343,743	20,490,700	21,900,611	22,938,363
Net Transfers	(2,987,455)	(1,510,702)	(4,287,885)	(1,512,000)
Total Expenditures	(13,761,761)	(19,047,270)	(20,723,665)	(20,711,529)
<b>June 30, Fund Balance</b>	<b>\$ 8,567,549</b>	<b>\$ 8,500,277</b>	<b>\$ 5,389,338</b>	<b>\$ 6,104,172</b>
<b>RECYCLED WATER FUND: 425, 427</b>				
July 1, Fund Balance	1,644,877	421,187	7,893,995	3,667,098
Total Revenue	379,200	8,550,000	1,665,000	1,718,700
Net Transfers	1,498,930	-	-	-
Total Expenditures	(3,101,820)	(1,077,192)	(5,891,897)	(2,203,474)
<b>June 30, Fund Balance</b>	<b>\$ 421,187</b>	<b>\$ 7,893,995</b>	<b>\$ 3,667,098</b>	<b>\$ 3,182,324</b>
<b>SEWER FUND: 430</b>				
July 1, Fund Balance	4,685,265	5,313,376	5,232,933	5,369,929
Total Revenue	13,932,206	14,137,000	14,383,000	14,593,000
Net Transfers	(1,128,295)	(1,118,700)	(1,105,700)	(1,101,700)
Total Expenditures	(12,175,800)	(13,098,743)	(13,140,304)	(13,176,239)
<b>June 30, Fund Balance*</b>	<b>\$ 5,313,376</b>	<b>\$ 5,232,933</b>	<b>\$ 5,369,929</b>	<b>\$ 5,684,990</b>
<b>PARATRANSIT FUND: (450,451,452)</b>				
July 1, Fund Balance	32,590	184,238	261,353	334,327
Total Revenue	423,819	410,718	525,900	525,900
Net Transfers	354,359	457,737	381,981	381,401
Total Expenditures	(626,530)	(791,340)	(834,908)	(780,842)
<b>June 30, Fund Balance</b>	<b>\$ 184,238</b>	<b>\$ 261,353</b>	<b>\$ 334,327</b>	<b>\$ 460,786</b>

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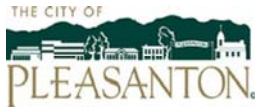


# 2017/18-2018/19 OPERATING BUDGET

## SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>ENTERPRISE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>STORM DRAIN FUND: 440</b>				
July 1, Fund Balance	1,278,847	1,269,158	1,002,095	938,086
Total Revenue	799,457	691,520	689,440	689,440
Net Transfers	312,200	67,700	322,000	322,000
Total Expenditures	(1,121,346)	(1,026,283)	(1,075,449)	(1,095,572)
<b>June 30, Fund Balance</b>	<b>\$ 1,269,158</b>	<b>\$ 1,002,095</b>	<b>\$ 938,086</b>	<b>\$ 853,954</b>
<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>EMPLOYEE BENEFITS FUND: 501</b>				
July 1, Fund Balance	(8,306,025)	(2,826,729)	(1,897,623)	(953,521)
Total Revenue	18,334,132	929,106	1,728,175	1,749,094
Net Transfers	-	-	-	-
Total Expenditures	(12,854,836)	-	(784,073)	(784,073)
<b>June 30, Fund Balance</b>	<b>\$ (2,826,729)</b>	<b>\$ (1,897,623)</b>	<b>\$ (953,521)</b>	<b>\$ 11,500</b>
<b>WORKERS' COMPENSATION FUND: 502</b>				
July 1, Fund Balance	1,011,265	496,362	286,362	154,362
Total Revenue	1,024,307	1,025,000	1,040,000	1,040,000
Net Transfers	-	-	-	-
Total Expenditures	(1,539,210)	(1,235,000)	(1,172,000)	(1,140,000)
<b>June 30, Fund Balance</b>	<b>\$ 496,362</b>	<b>\$ 286,362</b>	<b>\$ 154,362</b>	<b>\$ 54,362</b>
<b>L.P.F.D. WORKERS' COMPENSATION FUND: 503</b>				
July 1, Fund Balance	(3,835,161)	(4,279,556)	(5,022,556)	(5,235,056)
Total Revenue	1,305,181	1,210,000	1,527,000	1,528,000
Net Transfers	-	-	-	-
Total Expenditures	(1,749,576)	(1,953,000)	(1,739,500)	(1,646,000)
<b>June 30, Fund Balance</b>	<b>\$ (4,279,556)</b>	<b>\$ (5,022,556)</b>	<b>\$ (5,235,056)</b>	<b>\$ (5,353,056)</b>
<b>PUBLIC ART ACQUISITION &amp; MAINTANANCE FUND: 505</b>				
July 1, Fund Balance	270,062	220,448	165,948	116,448
Total Revenue	17,470	59,900	51,500	51,000
Net Transfers	-	-	-	-
Total Expenditures	(67,084)	(114,400)	(101,000)	(101,000)
<b>June 30, Fund Balance</b>	<b>\$ 220,448</b>	<b>\$ 165,948</b>	<b>\$ 116,448</b>	<b>\$ 66,448</b>
<b>VEHICLE REPLACEMENT FUND: 510</b>				
July 1, Fund Balance	2,567,921	3,018,154	3,063,762	2,964,370
Total Revenue	995,379	518,308	527,308	527,308
Net Transfers	-	-	-	-
Total Expenditures	(545,147)	(472,700)	(626,700)	(562,700)
<b>June 30, Fund Balance</b>	<b>\$ 3,018,154</b>	<b>\$ 3,063,762</b>	<b>\$ 2,964,370</b>	<b>\$ 2,928,978</b>
<b>POLICE VEHICLE REPLACEMENT FUND: 511</b>				
July 1, Fund Balance	494,126	1,066,316	1,426,981	1,676,619
Total Revenue	702,745	470,465	474,465	475,465
Net Transfers	-	-	-	-
Total Expenditures	(130,555)	(109,800)	(224,827)	(562,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,066,316</b>	<b>\$ 1,426,981</b>	<b>\$ 1,676,619</b>	<b>\$ 1,590,084</b>

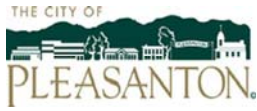
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## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>L.P.F.D. REPLACEMENT FUND: 512</b>				
July 1, Fund Balance	503,007	541,418	548,818	536,818
Total Revenue	85,765	83,000	82,000	82,000
Net Transfers	-	-	-	-
Total Expenditures	(47,354)	(75,600)	(94,000)	(94,000)
<b>June 30, Fund Balance</b>	<b>\$ 541,418</b>	<b>\$ 548,818</b>	<b>\$ 536,818</b>	<b>\$ 524,818</b>
<b>FIRE APPARATUS REPLACEMENT FUND: 513</b>				
July 1, Fund Balance	2,834,787	1,893,956	780,404	381,352
Total Revenue	334,691	236,448	230,948	227,948
Net Transfers	-	-	-	-
Total Expenditures	(1,275,522)	(1,350,000)	(630,000)	(400,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,893,956</b>	<b>\$ 780,404</b>	<b>\$ 381,352</b>	<b>\$ 209,300</b>
<b>EQUIPMENT REPLACEMENT FUND: 514</b>				
July 1, Fund Balance	2,497,747	1,614,317	328,534	70,751
Total Revenue	452,213	372,217	355,217	353,217
Net Transfers	-	-	-	-
Total Expenditures	(1,335,643)	(1,658,000)	(613,000)	(394,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,614,317</b>	<b>\$ 328,534</b>	<b>\$ 70,751</b>	<b>\$ 29,968</b>
<b>FACILITIES RENOVATION FUND: 515</b>				
July 1, Fund Balance	2,892,170	4,086,699	2,912,379	3,187,557
Total Revenue	2,249,136	1,143,814	1,163,814	1,163,814
Net Transfers	-	-	-	-
Total Expenditures	(1,054,607)	(2,318,134)	(888,636)	(230,963)
<b>June 30, Fund Balance</b>	<b>\$ 4,086,699</b>	<b>\$ 2,912,379</b>	<b>\$ 3,187,557</b>	<b>\$ 4,120,408</b>
<b>INFORMATION TECHNOLOGY REPLACEMENT FUND: 516</b>				
July 1, Fund Balance	2,680,647	2,170,985	1,311,297	824,750
Total Revenue	566,043	457,653	458,653	459,653
Net Transfers	-	-	-	-
Total Expenditures	(1,075,705)	(1,317,341)	(945,200)	(602,830)
<b>June 30, Fund Balance</b>	<b>\$ 2,170,985</b>	<b>\$ 1,311,297</b>	<b>\$ 824,750</b>	<b>\$ 681,573</b>
<b>GOLF REPLACEMENT FUND: 517</b>				
July 1, Fund Balance	1,099	170,050	108,250	196,950
Total Revenue	85	-	-	-
Net Transfers	202,000	208,000	202,000	202,000
Total Expenditures	(33,133)	(269,800)	(113,300)	(113,300)
<b>June 30, Fund Balance</b>	<b>\$ 170,050</b>	<b>\$ 108,250</b>	<b>\$ 196,950</b>	<b>\$ 285,650</b>
<b>PARK &amp; MEDIAN RENOVATION FUND: 518</b>				
July 1, Fund Balance	5,188,558	5,963,845	5,393,129	5,035,529
Total Revenue	1,305,853	1,062,400	1,062,400	1,062,400
Net Transfers	-	-	-	-
Total Expenditures	(530,566)	(1,633,116)	(1,420,000)	(1,420,000)
<b>June 30, Fund Balance</b>	<b>\$ 5,963,845</b>	<b>\$ 5,393,129</b>	<b>\$ 5,035,529</b>	<b>\$ 4,677,929</b>

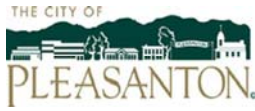
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## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>STREET LIGHT REPLACEMENT FUND: 519</b>				
July 1, Fund Balance	1,771,075	1,816,152	1,386,429	1,244,753
Total Revenue	64,840	58,324	58,324	58,324
Net Transfers	-	-	-	-
Total Expenditures	(19,763)	(488,047)	(200,000)	(200,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,816,152</b>	<b>\$ 1,386,429</b>	<b>\$ 1,244,753</b>	<b>\$ 1,103,077</b>
<b>TRAFFIC SIGNAL REPLACEMENT FUND: 520</b>				
July 1, Fund Balance	689,954	689,531	618,856	548,181
Total Revenue	349,724	279,325	279,325	279,325
Net Transfers	-	-	-	-
Total Expenditures	(350,148)	(350,000)	(350,000)	(350,000)
<b>June 30, Fund Balance</b>	<b>\$ 689,531</b>	<b>\$ 618,856</b>	<b>\$ 548,181</b>	<b>\$ 477,506</b>
<b>P E R S RATE STABILIZATION FUND: 530</b>				
July 1, Fund Balance	-	1,500,000	-	-
Total Revenue	-	-	-	-
Net Transfers	4,090,700	2,140,500	-	-
Total Expenditures	(2,590,700)	(3,640,500)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PLEASANTON RETIREES' MEDICAL RESERVE FUND: 531</b>				
July 1, Fund Balance	18,093,920	19,312,383	20,238,383	20,276,351
Total Revenue	5,832,396	6,013,000	5,091,968	5,258,538
Net Transfers	340,067	63,890	(61,000)	(65,000)
Total Expenditures	(4,954,000)	(5,150,890)	(4,993,000)	(5,137,000)
<b>June 30, Fund Balance</b>	<b>\$ 19,312,383</b>	<b>\$ 20,238,383</b>	<b>\$ 20,276,351</b>	<b>\$ 20,332,889</b>
<b>L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT FUND: 532</b>				
July 1, Fund Balance	1,561,833	1,086,226	93,226	(279,774)
Total Revenue	589,393	1,154,000	1,508,000	1,736,000
Net Transfers	-	-	-	-
Total Expenditures	(1,065,000)	(2,147,000)	(1,881,000)	(1,943,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,086,226</b>	<b>\$ 93,226</b>	<b>\$ (279,774)</b>	<b>\$ (486,774)</b>
<b>SELF-INSURANCE RETENTION FUND: 533</b>				
July 1, Fund Balance	5,243,269	5,318,258	5,198,258	5,048,258
Total Revenue	1,156,348	1,140,000	1,150,000	1,155,000
Net Transfers	-	-	-	-
Total Expenditures	(1,081,359)	(1,260,000)	(1,300,000)	(1,350,000)
<b>June 30, Fund Balance</b>	<b>\$ 5,318,258</b>	<b>\$ 5,198,258</b>	<b>\$ 5,048,258</b>	<b>\$ 4,853,258</b>

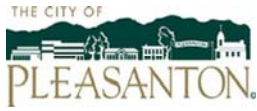
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## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>D.A.R.E. FUND: 101</b>				
July 1, Fund Balance	24,734	17,244	12,444	7,644
Total Revenue	1,934	1,200	1,200	1,200
Net Transfers	-	-	-	-
Total Expenditures	(9,424)	(6,000)	(6,000)	(6,000)
<b>June 30, Fund Balance</b>	<b>\$ 17,244</b>	<b>\$ 12,444</b>	<b>\$ 7,644</b>	<b>\$ 2,844</b>
<b>ASSET FORFEITURE FUND: 102</b>				
July 1, Fund Balance	26,667	61,213	61,313	61,813
Total Revenue	63,126	100	500	500
Net Transfers	-	-	-	-
Total Expenditures	(28,580)	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 61,213</b>	<b>\$ 61,313</b>	<b>\$ 61,813</b>	<b>\$ 62,313</b>
<b>ASSET FORFEITURE - FEDERAL FUND: 103</b>				
July 1, Fund Balance	15,462	26,836	5,186	2,686
Total Revenue	13,815	1,300	3,500	3,500
Net Transfers	-	-	-	-
Total Expenditures	(2,442)	(22,950)	(6,000)	(6,000)
<b>June 30, Fund Balance</b>	<b>\$ 26,836</b>	<b>\$ 5,186</b>	<b>\$ 2,686</b>	<b>\$ 186</b>
<b>DOWNTOWN PARKING IN-LIEU FUND: 104</b>				
July 1, Fund Balance	100,152	488,152	503,052	522,052
Total Revenue	15,729	14,900	19,000	19,500
Net Transfers	372,271	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 488,152</b>	<b>\$ 503,052</b>	<b>\$ 522,052</b>	<b>\$ 541,552</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - MEASURE D FUND: 105</b>				
July 1, Fund Balance	383,217	388,194	392,194	395,694
Total Revenue	201,089	204,000	203,500	203,500
Net Transfers	-	-	-	-
Total Expenditures	(196,112)	(200,000)	(200,000)	(200,000)
<b>June 30, Fund Balance</b>	<b>\$ 388,194</b>	<b>\$ 392,194</b>	<b>\$ 395,694</b>	<b>\$ 399,194</b>
<b>MISCELLANEOUS DONATIONS FUND: 106</b>				
July 1, Fund Balance	172,659	367,262	366,962	369,662
Total Revenue	263,255	1,700	4,700	4,700
Net Transfers	-	-	-	-
Total Expenditures	(68,652)	(2,000)	(2,000)	(2,000)
<b>June 30, Fund Balance</b>	<b>\$ 367,262</b>	<b>\$ 366,962</b>	<b>\$ 369,662</b>	<b>\$ 372,362</b>
<b>BERNAL DONATIONS FUND: 107</b>				
July 1, Fund Balance	-	184,559	184,559	387,559
Total Revenue	190,904	-	203,000	204,000
Net Transfers	-	-	-	-
Total Expenditures	(6,346)	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 184,559</b>	<b>\$ 184,559</b>	<b>\$ 387,559</b>	<b>\$ 591,559</b>
<b>H.A.P.P.Y. PUBLIC ART DONATIONS FUND: 108</b>				
July 1, Fund Balance	19,164	1,383	1,383	1,383
Total Revenue	89	-	40,000	40,000
Net Transfers	-	-	-	-
Total Expenditures	(17,870)	-	(40,000)	(40,000)
<b>June 30, Fund Balance</b>	<b>\$ 1,383</b>	<b>\$ 1,383</b>	<b>\$ 1,383</b>	<b>\$ 1,383</b>

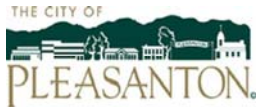
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## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>RECYCLING &amp; WASTE MANAGEMENT - IMPORT MITIGATION FUND: 115</b>				
July 1, Fund Balance	302,498	302,498	242,498	182,498
Total Revenue	-	-	-	-
Net Transfers	-	-	-	-
Total Expenditures	-	(60,000)	(60,000)	(60,000)
<b>June 30, Fund Balance</b>	<b>\$ 302,498</b>	<b>\$ 242,498</b>	<b>\$ 182,498</b>	<b>\$ 122,498</b>
<b>MISC OPERATING GRANTS FUND: 116</b>				
July 1, Fund Balance	85,343	104,786	74,786	10,309
Total Revenue	73,878	34,781	54,000	54,000
Net Transfers	-	-	-	-
Total Expenditures	(54,435)	(64,781)	(118,477)	(54,000)
<b>June 30, Fund Balance</b>	<b>\$ 104,786</b>	<b>\$ 74,786</b>	<b>\$ 10,309</b>	<b>\$ 10,309</b>
<b>LAW ENFORCEMENT FUND: 117</b>				
July 1, Fund Balance	219,391	178,858	179,858	35,283
Total Revenue	136,680	1,000	1,500	1,500
Net Transfers	-	-	-	-
Total Expenditures	(177,213)	-	(146,075)	-
<b>June 30, Fund Balance</b>	<b>\$ 178,858</b>	<b>\$ 179,858</b>	<b>\$ 35,283</b>	<b>\$ 36,783</b>
<b>USED OIL GRANT FUND: 118</b>				
July 1, Fund Balance	226	226	226	226
Total Revenue	12,629	20,679	-	-
Net Transfers	-	-	-	-
Total Expenditures	(12,629)	(20,679)	-	-
<b>June 30, Fund Balance</b>	<b>\$ 226</b>	<b>\$ 226</b>	<b>\$ 226</b>	<b>\$ 226</b>
<b>COMMUNITY ACCESS T V FUND: 119</b>				
July 1, Fund Balance	676,367	901,220	1,056,185	1,151,803
Total Revenue	264,046	244,000	258,000	259,000
Net Transfers	-	-	-	-
Total Expenditures	(39,193)	(89,035)	(162,382)	(65,000)
<b>June 30, Fund Balance</b>	<b>\$ 901,220</b>	<b>\$ 1,056,185</b>	<b>\$ 1,151,803</b>	<b>\$ 1,345,803</b>
<b>DOWNTOWN ECONOMIC DEVELOPMENT LOAN FUND: 120</b>				
July 1, Fund Balance	26,913	27,206	27,406	27,606
Total Revenue	293	200	200	200
Net Transfers	-	-	-	-
Total Expenditures	-	-	-	-
<b>June 30, Fund Balance</b>	<b>\$ 27,206</b>	<b>\$ 27,406</b>	<b>\$ 27,606</b>	<b>\$ 27,806</b>
<b>LOWER INCOME HOUSING FUND: 122</b>				
July 1, Fund Balance	17,156,814	14,018,707	6,254,237	8,030,509
Total Revenue	2,360,652	5,720,000	2,869,190	2,142,818
Net Transfers	-	(3,558,579)	-	-
Total Expenditures	(5,498,759)	(9,925,891)	(1,092,918)	(1,100,617)
<b>June 30, Fund Balance</b>	<b>\$ 14,018,707</b>	<b>\$ 6,254,237</b>	<b>\$ 8,030,509</b>	<b>\$ 9,072,710</b>

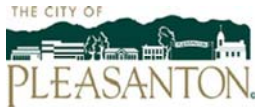
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## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND: 123</b>				
July 1, Fund Balance	-	-	(429,819)	(508,535)
Total Revenue	1,214,441	298,550	368,922	272,697
Net Transfers	-	-	-	-
Total Expenditures	(1,214,441)	(728,369)	(447,638)	(194,312)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ (429,819)</b>	<b>\$ (508,535)</b>	<b>\$ (430,150)</b>
<b>H.O.M.E. PROGRAM FUND: 124</b>				
July 1, Fund Balance	-	-	4,205	(3,941)
Total Revenue	232,151	133,534	524,744	524,744
Net Transfers	-	-	-	-
Total Expenditures	(232,151)	(129,329)	(532,890)	(533,098)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ 4,205</b>	<b>\$ (3,941)</b>	<b>\$ (12,295)</b>
<b>ABANDONED VEHICLE FUND: 127</b>				
July 1, Fund Balance	250,194	253,159	110,159	111,159
Total Revenue	34,873	32,000	31,000	31,000
Net Transfers	-	-	-	-
Total Expenditures	(31,908)	(175,000)	(30,000)	(30,000)
<b>June 30, Fund Balance</b>	<b>\$ 253,159</b>	<b>\$ 110,159</b>	<b>\$ 111,159</b>	<b>\$ 112,159</b>
<b>H.B.P.O.A. MAINTENANCE DISTRICT FUND: 128</b>				
July 1, Fund Balance	-	-	-	-
Total Revenue	94,352	100,000	100,000	100,000
Net Transfers	-	-	-	-
Total Expenditures	(94,352)	(100,000)	(100,000)	(100,000)
<b>June 30, Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>URBAN FORESTRY FUND: 129</b>				
July 1, Fund Balance	49,239	24,064	151,249	125,749
Total Revenue	14,972	181,950	11,000	11,000
Net Transfers	(7,500)	(19,000)	(19,000)	(20,000)
Total Expenditures	(32,648)	(35,765)	(17,500)	(17,500)
<b>June 30, Fund Balance</b>	<b>\$ 24,064</b>	<b>\$ 151,249</b>	<b>\$ 125,749</b>	<b>\$ 99,249</b>
<b>LEMOINE GEOLOGIC HAZARD DISTRICT FUND: 130</b>				
July 1, Fund Balance	67,428	73,040	74,205	75,742
Total Revenue	7,868	8,205	8,612	8,822
Net Transfers	-	-	-	-
Total Expenditures	(2,255)	(7,040)	(7,075)	(7,111)
<b>June 30, Fund Balance</b>	<b>\$ 73,040</b>	<b>\$ 74,205</b>	<b>\$ 75,742</b>	<b>\$ 77,453</b>
<b>LAUREL CREEK GEOLOGIC HAZARD DISTRICT FUND: 131</b>				
July 1, Fund Balance	708,252	755,360	767,745	782,044
Total Revenue	54,028	51,639	53,639	54,139
Net Transfers	-	-	-	-
Total Expenditures	(6,920)	(39,254)	(39,340)	(39,428)
<b>June 30, Fund Balance</b>	<b>\$ 755,360</b>	<b>\$ 767,745</b>	<b>\$ 782,044</b>	<b>\$ 796,755</b>
<b>MOLLER GEOLOGIC HAZARD DISTRICT FUND: 132</b>				
July 1, Fund Balance	108,941	117,321	118,769	120,875
Total Revenue	12,411	11,813	12,506	12,834
Net Transfers	-	-	-	-
Total Expenditures	(4,030)	(10,365)	(10,400)	(10,436)
<b>June 30, Fund Balance</b>	<b>\$ 117,321</b>	<b>\$ 118,769</b>	<b>\$ 120,875</b>	<b>\$ 123,273</b>

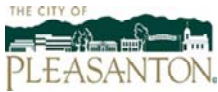
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# 2017/18-2018/19 OPERATING BUDGET

## SUMMARY OF FOUR YEAR OPERATING FUND BALANCES

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>OAK TREE FARM GEOLOGIC HAZARD DISTRICT FUND: 133</b>				
July 1, Fund Balance	72,538	81,783	83,322	85,616
Total Revenue	13,183	12,812	13,602	13,908
Net Transfers	-	-	-	-
Total Expenditures	(3,938)	(11,273)	(11,308)	(11,344)
<b>June 30, Fund Balance</b>	<b>\$ 81,783</b>	<b>\$ 83,322</b>	<b>\$ 85,616</b>	<b>\$ 88,180</b>
<b>PONDEROSA LANDSCAPE DISTRICT FUND: 134</b>				
July 1, Fund Balance	90,196	91,225	91,225	91,225
Total Revenue	16,206	16,021	16,021	16,021
Net Transfers	-	-	-	-
Total Expenditures	(15,177)	(16,021)	(16,021)	(16,021)
<b>June 30, Fund Balance</b>	<b>\$ 91,225</b>	<b>\$ 91,225</b>	<b>\$ 91,225</b>	<b>\$ 91,225</b>
<b>WINDSOR LANDSCAPE DISTRICT FUND: 135</b>				
July 1, Fund Balance	1,664	5,270	9,845	10,485
Total Revenue	24,131	23,910	23,910	23,910
Net Transfers	-	-	-	-
Total Expenditures	(20,526)	(19,335)	(23,270)	(23,270)
<b>June 30, Fund Balance</b>	<b>\$ 5,270</b>	<b>\$ 9,845</b>	<b>\$ 10,485</b>	<b>\$ 11,125</b>
<b>BONDE LANDSCAPE DISTRICT FUND: 136</b>				
July 1, Fund Balance	8,230	(2,470)	(1,920)	(1,320)
Total Revenue	26,228	26,100	26,100	26,100
Net Transfers	-	-	-	-
Total Expenditures	(36,927)	(25,550)	(25,500)	(25,500)
<b>June 30, Fund Balance</b>	<b>\$ (2,470)</b>	<b>\$ (1,920)</b>	<b>\$ (1,320)</b>	<b>\$ (720)</b>
<b>MOLLER RANCH LANDSCAPE DISTRICT FUND: 137</b>				
July 1, Fund Balance	272,417	259,189	215,788	222,322
Total Revenue	60,568	58,213	58,213	58,213
Net Transfers	-	-	-	-
Total Expenditures	(73,797)	(101,614)	(51,679)	(51,679)
<b>June 30, Fund Balance</b>	<b>\$ 259,189</b>	<b>\$ 215,788</b>	<b>\$ 222,322</b>	<b>\$ 228,856</b>
<b>OAK TREE FARM LANDSCAPE DISTRICT FUND: 138</b>				
July 1, Fund Balance	46,571	57,623	65,280	66,292
Total Revenue	20,173	19,862	19,862	19,862
Net Transfers	-	-	-	-
Total Expenditures	(9,121)	(12,205)	(18,850)	(18,850)
<b>June 30, Fund Balance</b>	<b>\$ 57,623</b>	<b>\$ 65,280</b>	<b>\$ 66,292</b>	<b>\$ 67,304</b>
<b>NORTH PLEASANTON IMPROVEMENT DISTRICT: 139</b>				
July 1, Fund Balance	850,334	946,336	950,336	949,838
Total Revenue	123,429	7,000	23,002	23,034
Net Transfers	-	-	-	-
Total Expenditures	(27,427)	(3,000)	(23,500)	(23,500)
<b>June 30, Fund Balance</b>	<b>\$ 946,336</b>	<b>\$ 950,336</b>	<b>\$ 949,838</b>	<b>\$ 949,372</b>
<b>OTHER FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>PLEASANTON TOWNSHIP COUNTY WATER (P.T.C.W.D. #3) FUND: 621</b>				
July 1, Fund Balance	448,971	438,749	403,594	368,739
Total Revenue	6,815	5,625	5,925	6,125
Net Transfers	-	-	-	-
Total Expenditures	(17,037)	(40,780)	(40,780)	(40,780)
<b>June 30, Fund Balance</b>	<b>\$ 438,749</b>	<b>\$ 403,594</b>	<b>\$ 368,739</b>	<b>\$ 334,084</b>



## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<i>GENERAL FUND</i>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>PROPERTY TAXES</b>				
Secured Property Tax	-	-	-	-
Unsecured Property Tax	-	-	-	-
Delinquent Taxes	-	-	-	-
Supplemental Assessment	-	-	-	-
VLF (In-Lieu)	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER TAXES</b>				
Sales & Use Tax	-	-	-	-
SALES TAX COMP FUND 25%	-	-	-	-
Public Safety Sales Tax	-	-	-	-
Hotel and Motel Tax	-	-	-	-
Business Licenses	-	-	-	-
Other Taxes	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>LOCAL REVENUES</b>				
Licenses and Miscellaneous Permits	-	-	-	-
Building Permits	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest Income and Rent	-	-	-	-
Franchise Fees	-	-	-	-
Planning and Zoning	167,740	513,266	2,497,991	1,461,357
Plan Check Fees	111,826	342,178	1,665,327	974,238
Public Works Fees	-	-	-	-
Fees for Current Service	111,826	342,178	1,665,327	974,238
Miscellaneous Revenue	167,740	513,266	2,497,991	1,461,357
Library Fee Revenue	-	-	-	-
Recreation Revenue	111,826	342,178	1,665,327	974,238
<b>SUBTOTAL</b>	<b>\$ 670,958</b>	<b>\$ 2,053,065</b>	<b>\$ 9,991,964</b>	<b>\$ 5,845,428</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
Homeowners Tax Exemption	-	-	-	-
Other	167,740	513,266	2,497,991	1,461,357
<b>SUBTOTAL</b>	<b>\$ 167,740</b>	<b>\$ 513,266</b>	<b>\$ 2,497,991</b>	<b>\$ 1,461,357</b>
<b>INTERFUND REVENUES</b>				
Reimbursements	-	-	-	-
Overhead	55,913	171,089	832,664	487,119
<b>SUBTOTAL</b>	<b>\$ 55,913</b>	<b>\$ 171,089</b>	<b>\$ 832,664</b>	<b>\$ 487,119</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 894,611</b>	<b>\$ 2,737,420</b>	<b>\$ 13,322,618</b>	<b>\$ 7,793,904</b>
<b>OPERATING TRANSFERS IN - From:</b>				
Urban Forestry Fund (1/2 of Landscape Arch. Asst)	7,500	19,000	19,000	20,000
Golf Fund (Happy Valley Infrastructure Loan Repaymt)	287,046	341,301	79,743	88,166
Retiree Medical Fund (implied subsidy)	681,000	776,000	695,000	735,000
Happy Valley Spec Pln (repay Golf Course Dev Loan)	68,413	-	-	-
<b>OPERATING TRANSFERS (OUT) - To:</b>				
Transit Fund (subsidy)	(354,359)	(457,737)	(381,981)	(381,401)
Water Fund (subsidy-Sr/Low Income discounts)	(221,699)	(237,000)	(237,000)	(244,000)
Sewer Fund (subsidy-DSRSD discount)	(107,105)	(103,000)	(103,000)	(106,000)
Storm Drain Fund (subsidy)	(330,000)	(330,000)	(330,000)	(330,000)
Cemetery Fund (subsidy)	(30,000)	(531,100)	(45,000)	(45,000)
PERS Rate Stabilization Fund (surplus)	(3,919,587)	(2,000,000)	-	-
Retiree Medical Fund-repay 03 COP Bond payoff loan	(681,000)	(776,000)	(695,000)	(735,000)
Retiree Medical Fund-addl CERBT trust contrib	(372,364)	(122,688)	-	-
<b>NET OPERATING TRANSFERS</b>	<b>\$ (4,972,155)</b>	<b>\$ (3,421,224)</b>	<b>\$ (998,238)</b>	<b>\$ (998,235)</b>
<b>CAPITAL TRANSFERS (IN) - From:</b>				
<b>CAPITAL TRANSFERS (OUT) - To:</b>				
CIP (from Operations)	(6,893,218)	(4,518,189)	(5,195,725)	(5,121,274)
Misc. CIP -Led savings for CEC loan repayment	(100,000)	(190,628)	(190,628)	(190,628)
<b>NET CAPITAL TRANSFERS</b>	<b>\$ (6,993,218)</b>	<b>\$ (4,708,817)</b>	<b>\$ (5,386,353)</b>	<b>\$ (5,311,902)</b>
<b>TOTAL GENERAL FUND REVENUES &amp; TRANSFERS</b>	<b>\$ (11,070,762)</b>	<b>\$ (5,392,621)</b>	<b>\$ 6,938,027</b>	<b>\$ 1,483,767</b>





## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>ENTERPRISE FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>TRANSIT FUND: 450, 451, 452</b>				
Grants	342,034	335,718	448,500	448,500
User Fees	81,785	75,000	77,400	77,400
<b>Total Revenues</b>	<b>\$ 423,819</b>	<b>\$ 410,718</b>	<b>\$ 525,900</b>	<b>\$ 525,900</b>
<b>Transfers In - From:</b>				
	354,359	457,737	381,981	381,401
<b>Net Operating Transfers</b>	<b>\$ 354,359</b>	<b>\$ 457,737</b>	<b>\$ 381,981</b>	<b>\$ 381,401</b>
<b>TOTAL TRANSIT REVENUES &amp; TRANSFERS</b>	<b>\$ 778,178</b>	<b>\$ 868,455</b>	<b>\$ 907,881</b>	<b>\$ 907,301</b>
<b>CEMETERY FUND: 401, 402</b>				
Contributions & Donations	-	-	-	-
Interest Income	4,551	2,000	2,000	1,500
Plot Fee Revenue	72,743	24,754	76,790	76,790
Miscellaneous Reimbursements	-	-	-	-
<b>Total Revenues</b>	<b>\$ 77,294</b>	<b>\$ 26,754</b>	<b>\$ 78,790</b>	<b>\$ 78,290</b>
<b>Transfers In - From:</b>				
General Fund (subsidy)	30,000	44,700	45,000	45,000
<b>Net Operating Transfers</b>	<b>\$ 30,000</b>	<b>\$ 44,700</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>
<b>TOTAL CEMETERY REVENUES &amp; TRANSFERS</b>	<b>\$ 107,294</b>	<b>\$ 71,454</b>	<b>\$ 123,790</b>	<b>\$ 123,290</b>
<b>GOLF FUND: (410 &amp; 412)</b>				
Golf - Green Fees	1,978,189	2,254,378	2,026,072	2,086,855
Interest Income	4,378	-	-	-
Golf - Other Fees & Sales	1,848,563	1,915,144	1,994,659	2,054,499
Rents & Concessions	-	-	-	-
<b>Total Revenues</b>	<b>\$ 3,831,130</b>	<b>\$ 4,169,522</b>	<b>\$ 4,020,731</b>	<b>\$ 4,141,354</b>
<b>Transfers In - From:</b>	3,214,497	3,620,221	3,713,551	3,824,958
<b>Transfers Out - To:</b>	126,744	-	-	-
<b>Net Operating Transfers</b>	<b>\$ 3,341,241</b>	<b>\$ 3,620,221</b>	<b>\$ 3,713,551</b>	<b>\$ 3,824,958</b>
<b>TOTAL GOLF REVENUES &amp; TRANSFERS</b>	<b>\$ 7,172,370</b>	<b>\$ 7,789,743</b>	<b>\$ 7,734,282</b>	<b>\$ 7,966,312</b>
<b>WATER FUND: 420</b>				
Water Sales	15,653,960	18,817,500	20,186,926	21,196,272
Interest Income	86,380	60,000	60,000	60,000
Federal and State Grants	-	-	-	-
Castlewood Water/Sewer Maint Fees	154,346	92,500	92,500	92,500
Backflow Admin Fees	103,827	100,000	160,700	168,700
Miscellaneous	105,552	85,000	85,000	85,000
Interfund Water Sales (General Fund)				
Interfund Reimbursement	1,239,677	1,335,700	1,315,485	1,335,891
<b>Total Revenues</b>	<b>\$ 17,343,743</b>	<b>\$ 20,490,700</b>	<b>\$ 21,900,611</b>	<b>\$ 22,938,363</b>
<b>Transfers In - From:</b>	221,699	237,000	237,000	244,000
General Fund - Sr/Low Inc discount subsidy	221,699	237,000	237,000	244,000
Retiree Medical Fund - implied subsidy	33,000	35,075	40,300	46,500
Storm Drain - Recycled Water Program Support	31,598			
<b>Transfers (Out) - To:</b>	40,300	46,500	41,000	44,000
Retiree Medical Fund - CERBT trust contrib	-	-	(17,303)	(6,402)
CIP - Capital Repair and Replacement	(1,600,000)	(1,600,000)	(1,600,000)	(1,600,000)
CIP - Vineyard Corridor Capital Replacement	(92,965)	(100,000)	(100,000)	(100,000)
CIP - Recycled Water Revenue	(440,474)			
PERS Rate Stabilization -prefunding		(44,626)	(43,900)	(87,800)
<b>Net Operating Transfers</b>	<b>\$ (1,585,143)</b>	<b>\$ (1,189,051)</b>	<b>\$ (1,205,903)</b>	<b>\$ (1,215,702)</b>
<b>TOTAL WATER REVENUES &amp; TRANSFERS</b>	<b>\$ 15,758,600</b>	<b>\$ 19,301,649</b>	<b>\$ 20,694,708</b>	<b>\$ 21,722,661</b>

## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>ENTERPRISE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>RECYCLED WATER FUND: 425</b>				
Recycled Water Revenue	338,320	350,000	350,000	350,000
Resale of Recycled Water	-	1,100,000	1,265,000	1,359,700
Interest & Other Revenue	40,880	-	23,514	8,514
<b>Total Revenues</b>	<b>\$ 379,200</b>	<b>\$ 1,450,000</b>	<b>\$ 1,638,514</b>	<b>\$ 1,718,214</b>
<b>Transfers In - From:</b>	-	-	-	-
<b>Net Operating Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL WATER REVENUES &amp; TRANSFERS</b>				
	<b>\$ 379,200</b>	<b>\$ 1,450,000</b>	<b>\$ 1,638,514</b>	<b>\$ 1,718,214</b>
<b>SEWER FUND: 430</b>				
Sewer Service Charges	13,758,649	13,950,000	14,200,000	14,410,000
Castlewood Water/Sewer Maint Fees	52,010	92,500	92,500	92,500
Interest Income	72,792	30,000	30,000	30,000
Other Revenue	4,705	-	-	-
Interfund Reimbursement	1,534	4,500	4,500	4,500
Interfund Sewer Usage (General Fund)	42,516	60,000	56,000	56,000
<b>Total Revenues</b>	<b>\$ 13,932,206</b>	<b>\$ 14,137,000</b>	<b>\$ 14,383,000</b>	<b>\$ 14,593,000</b>
<b>Transfers In - From:</b>	-	-	-	-
<b>Transfers (Out) - To:</b>	107,105	103,000	103,000	106,000
<b>Net Operating Transfers</b>	<b>\$ 107,105</b>	<b>\$ 103,000</b>	<b>\$ 103,000</b>	<b>\$ 106,000</b>
<b>TOTAL SEWER REVENUES &amp; TRANSFERS</b>				
	<b>\$ 14,039,311</b>	<b>\$ 14,240,000</b>	<b>\$ 14,486,000</b>	<b>\$ 14,699,000</b>
<b>STORM DRAIN FUND: 440</b>				
Urban Runoff Fees	515,881	508,000	508,000	508,000
Interest Earnings	11,355	6,000	6,000	6,000
Other Revenue	12,534	-	-	-
Interfund Reimbursement	259,687	177,520	175,440	175,440
<b>Total Revenues</b>	<b>\$ 799,457</b>	<b>\$ 691,520</b>	<b>\$ 689,440</b>	<b>\$ 689,440</b>
<b>Transfers In (Out):</b>	-	(250,000)	-	-
PERS Rate Stabilization -prefunding	-	(5,835)	(5,700)	(11,500)
<b>Net Operating Transfers</b>	<b>\$ -</b>	<b>\$ (255,835)</b>	<b>\$ (5,700)</b>	<b>\$ (11,500)</b>
<b>TOTAL STORM DRAIN REVENUES &amp; TRANSFERS</b>				
	<b>\$ 799,457</b>	<b>\$ 435,685</b>	<b>\$ 683,740</b>	<b>\$ 677,940</b>
<b>TOTAL ENTERPRISE FUND REVENUES &amp; TRANSFERS</b>				
	<b>\$ 39,034,410</b>	<b>\$ 44,156,986</b>	<b>\$ 46,268,916</b>	<b>\$ 47,814,718</b>
<b>INTERNAL SERVICE FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>EMPLOYEE BENEFITS FUND: 501</b>				
Benefit, Retirement, & Leave Revenue	18,308,839	921,606	1,723,175	1,744,094
Transfers In/(Out)	-	-	-	-
Interest Income	25,294	7,500	5,000	5,000
<b>TOTAL</b>	<b>\$ 18,334,132</b>	<b>\$ 929,106</b>	<b>\$ 1,728,175</b>	<b>\$ 1,749,094</b>
<b>WORKERS' COMPENSATION FUND: 502</b>				
Compensation Insurance Revenue	965,447	1,000,000	1,000,000	1,000,000
Miscellaneous Reimbursement	9,304	-	-	-
Interest Income	49,556	25,000	40,000	40,000
<b>TOTAL</b>	<b>\$ 1,024,307</b>	<b>\$ 1,025,000</b>	<b>\$ 1,040,000</b>	<b>\$ 1,040,000</b>
<b>L.P.F.D. WORKERS' COMPENSATION FUND: 503</b>				
Benefits Accruals	1,200,000	1,200,000	1,500,000	1,500,000
Misc. Reimbursements	73,308	-	-	-
Interest Income	31,873	10,000	27,000	28,000
<b>TOTAL</b>	<b>\$ 1,305,181</b>	<b>\$ 1,210,000</b>	<b>\$ 1,527,000</b>	<b>\$ 1,528,000</b>



## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>PUBLIC ART ACQUISITION &amp; MAINTANANCE FUND: 505</b>				
Transfers In/(Out)	-	-	-	-
Donations	-	-	-	-
Internal Service Charges	15,000	58,000	50,000	50,000
Interest Income	2,470	1,900	1,500	1,000
<b>TOTAL</b>	<b>\$ 17,470</b>	<b>\$ 59,900</b>	<b>\$ 51,500</b>	<b>\$ 51,000</b>
<b>VEHICLE REPLACEMENT FUND: 510</b>				
Vehicle Replacement Revenue	729,624	502,308	502,308	502,308
Sale of Property	234,921	-	-	-
Misc Reimbursements	-	-	-	-
Interest Income	30,835	16,000	25,000	25,000
<b>TOTAL</b>	<b>\$ 995,379</b>	<b>\$ 518,308</b>	<b>\$ 527,308</b>	<b>\$ 527,308</b>
<b>POLICE VEHICLE REPLACEMENT FUND: 511</b>				
Patrol Vehicle Replacement Revenue	677,556	466,465	466,465	466,465
Interest Income	25,189	4,000	8,000	9,000
<b>TOTAL</b>	<b>\$ 702,745</b>	<b>\$ 470,465</b>	<b>\$ 474,465</b>	<b>\$ 475,465</b>
<b>L.P.F.D. REPLACEMENT FUND: 512</b>				
Revenue	80,000	80,000	80,000	80,000
Capital Contributions	(777)	-	-	-
Interest Income	6,542	3,000	2,000	2,000
<b>TOTAL</b>	<b>\$ 85,765</b>	<b>\$ 83,000</b>	<b>\$ 82,000</b>	<b>\$ 82,000</b>
<b>FIRE APPARATUS REPLACEMENT FUND: 513</b>				
Fire Vehicle Replacement Revenue	314,629	223,948	223,948	223,948
Interest Income	20,062	12,500	7,000	4,000
<b>TOTAL</b>	<b>\$ 334,691</b>	<b>\$ 236,448</b>	<b>\$ 230,948</b>	<b>\$ 227,948</b>
<b>EQUIPMENT REPLACEMENT FUND: 514</b>				
Equipment Replacement Revenue	430,941	352,217	352,217	352,217
Sale of Property	-	-	-	-
Interest Income	21,272	20,000	3,000	1,000
<b>TOTAL</b>	<b>\$ 452,213</b>	<b>\$ 372,217</b>	<b>\$ 355,217</b>	<b>\$ 353,217</b>
<b>FACILITIES RENOVATION FUND: 515</b>				
Facilities Replacement & Improvement Revenue	2,231,891	1,133,814	1,133,814	1,133,814
Transfers In/(Out)	-	-	-	-
Interest Income	17,245	10,000	30,000	30,000
<b>TOTAL</b>	<b>\$ 2,249,136</b>	<b>\$ 1,143,814</b>	<b>\$ 1,163,814</b>	<b>\$ 1,163,814</b>
<b>INFORMATION TECHNOLOGY REPLACEMENT FUND: 516</b>				
Information Systems Replacement Revenue	541,087	445,653	445,653	445,653
Interest Income	24,956	12,000	13,000	14,000
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 566,043</b>	<b>\$ 457,653</b>	<b>\$ 458,653</b>	<b>\$ 459,653</b>
<b>GOLF REPLACEMENT FUND: 517</b>				
Replacement Revenue	-	-	-	-
Transfers In/(Out)	202,000	208,000	202,000	202,000
Interest Income	85	-	-	-
<b>TOTAL</b>	<b>\$ 202,085</b>	<b>\$ 208,000</b>	<b>\$ 202,000</b>	<b>\$ 202,000</b>
<b>PARK &amp; MEDIAN RENOVATION FUND: 518</b>				
Park Renovation Revenue	1,243,500	1,022,400	1,022,400	1,022,400
Miscellaneous Grant Revenue	-	-	-	-
Transfers In/(Out)	-	-	-	-
Interest Income	62,353	40,000	40,000	40,000
<b>TOTAL</b>	<b>\$ 1,305,853</b>	<b>\$ 1,062,400</b>	<b>\$ 1,062,400</b>	<b>\$ 1,062,400</b>
<b>STREET LIGHT REPLACEMENT FUND: 519</b>				
Replacement Revenue	45,324	45,324	45,324	45,324
Interest Income	19,516	13,000	13,000	13,000
<b>TOTAL</b>	<b>\$ 64,840</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>
<b>TRAFFIC SIGNAL REPLACEMENT FUND: 520</b>				
Replacement Revenue	341,554	273,325	273,325	273,325
Interest Income	8,170	6,000	6,000	6,000
<b>TOTAL</b>	<b>\$ 349,724</b>	<b>\$ 279,325</b>	<b>\$ 279,325</b>	<b>\$ 279,325</b>
<b>P E R S RATE STABILIZATION FUND: 530</b>				
Transfers In/(Out)	4,090,700	2,140,500	-	-
Interest Income	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,090,700</b>	<b>\$ 2,140,500</b>	<b>\$ -</b>	<b>\$ -</b>



## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>INTERNAL SERVICE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>PLEASANTON RETIREES' MEDICAL RESERVE FUND: 531</b>				
Benefits Accruals	5,694,991	5,863,000	4,971,968	5,138,538
Transfers In/(Out)	1,081,067	908,890	695,000	735,000
Interest Income	137,405	150,000	120,000	120,000
<b>TOTAL</b>	<b>\$ 6,913,463</b>	<b>\$ 6,921,890</b>	<b>\$ 5,786,968</b>	<b>\$ 5,993,538</b>
<b>L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT FUND: 532</b>				
Benefits Accruals	1,150,000	1,150,000	1,500,000	1,730,000
Capital Contributions	(8,385)	-	-	-
Interest Income	37,171	4,000	8,000	6,000
<b>TOTAL</b>	<b>\$ 1,178,786</b>	<b>\$ 1,154,000</b>	<b>\$ 1,508,000</b>	<b>\$ 1,736,000</b>
<b>SELF-INSURANCE RETENTION FUND: 533</b>				
Self-Insurance Retention Revenue	1,100,000	1,100,000	1,100,000	1,100,000
Misc. Reimbursements	450	-	-	-
Interest Income	55,898	40,000	50,000	55,000
<b>TOTAL</b>	<b>\$ 1,156,348</b>	<b>\$ 1,140,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,155,000</b>
<b>TOTAL INTERNAL SERVICE FUND REVENUES &amp; TRANSFERS</b>	<b>\$ 41,328,862</b>	<b>\$ 19,470,350</b>	<b>\$ 17,686,097</b>	<b>\$ 18,144,086</b>
<b>SPECIAL REVENUE FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>D.A.R.E. FUND: 101</b>				
Contributions & Donations	1,700	1,000	1,000	1,000
Interest Income	234	200	200	200
<b>TOTAL</b>	<b>\$ 1,934</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
<b>ASSET FORFEITURE FUND: 102</b>				
Transfers In/(Out)	-	-	-	-
Miscellaneous	62,592	-	-	-
Interest Income	534	100	500	500
<b>TOTAL</b>	<b>\$ 63,126</b>	<b>\$ 100</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>ASSET FORFEITURE - FEDERAL FUND: 103</b>				
Misc Revenue	13,815	1,300	3,500	3,500
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 13,815</b>	<b>\$ 1,300</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
<b>DOWNTOWN PARKING IN-LIEU FUND: 104</b>				
Interest Income	1,229	400	4,500	5,000
Impact Fees	14,500	14,500	14,500	14,500
Development Fees	-	-	-	-
Transfers In/(Out)	372,271	-	-	-
<b>TOTAL</b>	<b>\$ 388,000</b>	<b>\$ 14,900</b>	<b>\$ 19,000</b>	<b>\$ 19,500</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - MEASURE D FUND: 105</b>				
Measure D County Recycling Funds	192,909	200,000	200,000	200,000
Interest Income	8,180	4,000	3,500	3,500
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 201,089</b>	<b>\$ 204,000</b>	<b>\$ 203,500</b>	<b>\$ 203,500</b>
<b>MISCELLANEOUS DONATIONS FUND: 106</b>				
Miscellaneous Donations	260,625	-	1,000	1,000
Transfers In/(Out)	-	-	-	-
Interest Income	2,630	1,700	3,700	3,700
<b>TOTAL</b>	<b>\$ 263,255</b>	<b>\$ 1,700</b>	<b>\$ 4,700</b>	<b>\$ 4,700</b>

2017/18-2018/19 OPERATING BUDGET  
SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>BERNAL DONATIONS FUND: 107</b>				
Donations	190,252	-	200,000	200,000
Misc Refunds	-	-	-	-
Interest Income	653	-	3,000	4,000
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 190,904</b>	<b>\$ -</b>	<b>\$ 203,000</b>	<b>\$ 204,000</b>
<b>H.A.P.P.Y. PUBLIC ART DONATIONS FUND: 108</b>				
Donations	50	-	40,000	40,000
Misc Refunds	-	-	-	-
Interest Income	39	-	-	-
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 89</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>RECYCLING &amp; WASTE MANAGEMENT - IMPORT MITIGATION FUND: 115</b>				
Measure D County Recycling Funds	-	-	-	-
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MISC OPERATING GRANTS FUND: 116</b>				
Grant Revenue	54,435	34,781	35,000	54,000
Recycling Revenue	19,443	-	19,000	19,000
Interfund Reimbursement	-	-	-	-
Interest Income	-	-	-	-
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 73,878</b>	<b>\$ 34,781</b>	<b>\$ 54,000</b>	<b>\$ 73,000</b>
<b>LAW ENFORCEMENT FUND: 117</b>				
Interest Income	2,097	1,000	1,500	1,500
Grant	134,584	-	-	-
<b>TOTAL</b>	<b>\$ 136,680</b>	<b>\$ 1,000</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>USED OIL GRANT FUND: 118</b>				
Interest Income	-	-	-	-
Grant	12,629	20,679	-	-
<b>TOTAL</b>	<b>\$ 12,629</b>	<b>\$ 20,679</b>	<b>\$ -</b>	<b>\$ -</b>
<b>COMMUNITY ACCESS T V FUND: 119</b>				
Public Education & Govt (PEG) Fees	255,674	240,000	250,000	250,000
Interest Income	8,372	4,000	8,000	9,000
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 264,046</b>	<b>\$ 244,000</b>	<b>\$ 258,000</b>	<b>\$ 259,000</b>
<b>DOWNTOWN ECONOMIC DEVELOPMENT LOAN FUND: 120</b>				
Interest Income	293	200	200	200
Transfers In/(Out)	-	-	-	-
<b>TOTAL</b>	<b>\$ 293</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>LOWER INCOME HOUSING FUND: 122</b>				
Housing Fees	1,392,940	5,000,000	1,764,190	1,037,818
Interest Income	435,479	100,000	125,000	125,000
Lease of land	427,205	220,000	220,000	220,000
Loan repayment revenue	105,028	160,000	160,000	160,000
Sale of Property	-	240,000	600,000	600,000
<b>TOTAL</b>	<b>\$ 2,360,652</b>	<b>\$ 5,720,000</b>	<b>\$ 2,869,190</b>	<b>\$ 2,142,818</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND: 123</b>				
CDBG Funds	261,619	298,550	368,922	272,697
Loan Proceeds	952,822	-	-	-
Interfund Reimbursement	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,214,441</b>	<b>\$ 298,550</b>	<b>\$ 368,922</b>	<b>\$ 272,697</b>
<b>H.O.M.E. PROGRAM FUND: 124</b>				
Federal Allocation	232,151	133,534	524,744	524,744
<b>TOTAL</b>	<b>\$ 232,151</b>	<b>\$ 133,534</b>	<b>\$ 524,744</b>	<b>\$ 524,744</b>
<b>ABANDONED VEHICLE FUND: 127</b>				
Fines	31,908	30,000	30,000	30,000
Interest Income	2,965	2,000	1,000	1,000
<b>TOTAL</b>	<b>\$ 34,873</b>	<b>\$ 32,000</b>	<b>\$ 31,000</b>	<b>\$ 31,000</b>
<b>H.B.P.O.A. MAINTENANCE DISTRICT FUND: 128</b>				
Miscellaneous Reimbursements	94,352	100,000	100,000	100,000
<b>TOTAL</b>	<b>\$ 94,352</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>



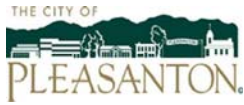
## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>SPECIAL REVENUE FUNDS (continued)</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>URBAN FORESTRY FUND: 129</b>				
Interest Income	4,790	3,700	4,000	4,200
Misc Reimbursement	-	-	-	-
Transfers In/(Out)	2,025	1,925	1,925	1,925
Fines & Forfeitures	-	-	-	-
Developer Contribution	14,480	180,950	10,000	10,000
<b>TOTAL</b>	<b>\$ 21,295</b>	<b>\$ 186,575</b>	<b>\$ 15,925</b>	<b>\$ 16,125</b>
<b>LEMOINE GEOLOGIC HAZARD DISTRICT FUND: 130</b>				
Assessment District Payments	7,085	7,705	8,012	8,172
Interest Income	783	500	600	650
<b>TOTAL</b>	<b>\$ 7,868</b>	<b>\$ 8,205</b>	<b>\$ 8,612</b>	<b>\$ 8,822</b>
<b>LAUREL CREEK GEOLOGIC HAZARD DISTRICT FUND: 131</b>				
Assessment District Payments	45,221	45,855	45,856	45,856
Interest Income	8,023	5,000	7,000	7,500
Interfund Reimbursement	784	784	783	783
<b>TOTAL</b>	<b>\$ 54,028</b>	<b>\$ 51,639</b>	<b>\$ 53,639</b>	<b>\$ 54,139</b>
<b>MOLLER GEOLOGIC HAZARD DISTRICT FUND: 132</b>				
Assessment District Payments	11,053	10,901	11,290	11,516
Interest Income	1,246	800	1,100	1,200
Interfund Reimbursement (General Fund)	112	112	116	118
<b>TOTAL</b>	<b>\$ 12,411</b>	<b>\$ 11,813</b>	<b>\$ 12,506</b>	<b>\$ 12,834</b>
<b>OAK TREE FARM GEOLOGIC HAZARD DISTRICT FUND: 133</b>				
Assessment District Payments	12,029	12,014	12,492	12,742
Interest Income	856	500	800	850
Interfund Reimbursement (General Fund)	298	298	310	316
<b>TOTAL</b>	<b>\$ 13,183</b>	<b>\$ 12,812</b>	<b>\$ 13,602</b>	<b>\$ 13,908</b>
<b>PONDEROSA LANDSCAPE DISTRICT FUND: 134</b>				
Assessment District Payments	5,546	5,701	5,701	5,701
Interest Income	941	600	600	600
Interfund Reimbursement (General Fund)	9,720	9,720	9,720	9,720
<b>TOTAL</b>	<b>\$ 16,206</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>WINDSOR LANDSCAPE DISTRICT FUND: 135</b>				
Assessment District Payments	24,062	23,860	23,860	23,860
Interest Income	69	50	50	50
<b>TOTAL</b>	<b>\$ 24,131</b>	<b>\$ 23,910</b>	<b>\$ 23,910</b>	<b>\$ 23,910</b>
<b>BONDE LANDSCAPE DISTRICT FUND: 136</b>				
Assessment District Payments	25,836	25,797	25,797	25,797
Miscellaneous Refunds	-	-	-	-
Interest Income	138	50	50	50
Interfund Reimbursement (Water Fund)	253	253	253	253
<b>TOTAL</b>	<b>\$ 26,228</b>	<b>\$ 26,100</b>	<b>\$ 26,100</b>	<b>\$ 26,100</b>
<b>MOLLER RANCH LANDSCAPE DISTRICT FUND: 137</b>				
Assessment District Payments	56,268	55,493	55,493	55,493
Interest Income	3,180	1,600	1,600	1,600
Interfund Reimbursement (GF & Water Fund)	1,121	1,120	1,120	1,120
<b>TOTAL</b>	<b>\$ 60,568</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>
<b>OAK TREE FARM LANDSCAPE DISTRICT FUND: 138</b>				
Assessment District Payments	19,119	19,096	19,096	19,096
Interest Income	588	300	300	300
Interfund Reimbursement (General Fund)	466	466	466	466
<b>TOTAL</b>	<b>\$ 20,173</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>
<b>NORTH PLEASANTON IMPROVEMENT DISTRICT FUND: 139</b>				
Loan repayment revenue	109,947	-	15,502	15,534
Interest Income	9,993	7,000	7,500	7,500
Interfund Reimbursement (General Fund)	3,490	-	-	-
<b>TOTAL</b>	<b>\$ 123,429</b>	<b>\$ 7,000</b>	<b>\$ 23,002</b>	<b>\$ 23,034</b>
<b>TOTAL SPECIAL REVENUE FUND REVENUES AND TRANSFERS</b>	<b>\$ 5,925,726</b>	<b>\$ 7,230,094</b>	<b>\$ 4,954,348</b>	<b>\$ 4,154,827</b>



## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF REVENUES & TRANSFERS BY FUNDS

<b>OTHER FUNDS</b>				
	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>PLEASANTON TOWNSHIP COUNTY WATER (P.T.C.W.D. #3) FUND: 621</b>				
Interest Income	4,790	3,700	4,000	4,200
Transfers In/(Out)	-	-	-	-
Fees	2,025	1,925	1,925	1,925
<b>TOTAL</b>	<b>\$ 6,815</b>	<b>\$ 5,625</b>	<b>\$ 5,925</b>	<b>\$ 6,125</b>
<b>TOTAL OTHER FUND REVENUES AND TRANSFERS</b>				
	<b>\$ 6,815</b>	<b>\$ 5,625</b>	<b>\$ 5,925</b>	<b>\$ 6,125</b>



# 2017/18-2018/19 OPERATING BUDGET REVENUE BY SOURCE AND FUND TYPE

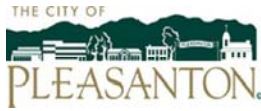
## 2017/18

	GENERAL FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	SPECIAL REVENUE FUNDS	TRUST FUNDS	TOTAL PROJECTED REVENUE
Property Taxes	62,515,000					62,515,000
Service Charges		41,014,147				41,014,147
Internal Services Charges			16,390,597			16,390,597
Sales Tax	23,000,000					23,000,000
Fees for Current Services	1,116,640			30,000	1,925	1,148,565
Other Taxes	11,589,446					11,589,446
Grants & Subventions	443,000	484,500		928,666		1,856,166
Interfund Revenue	2,166,674	1,551,425		12,768		3,730,867
Interest Income & Rent	331,000	128,000	398,500	391,200	4,000	1,252,700
Recreation Revenue	4,415,001					4,415,001
Building Permits	2,502,000					2,502,000
Franchise Fees	2,647,100					2,647,100
Plan Check Fees	2,253,000					2,253,000
Fines & Forfeitures	190,956					190,956
Misc Reimbursements	847,974			276,002		1,123,976
Public Works Fees	73,500					73,500
Development Fees				1,778,690		1,778,690
Assessments				207,597		207,597
Planning Fees	297,400					297,400
Miscellaneous Revenue	171,350	80,000		1,072,500	-	1,323,850
Licenses & Misc Permits	465,402					465,402
Library Revenue	122,000					122,000
Contributions & Donations	8,450	5,400		252,000		265,850
<b>TOTAL</b>	<b>\$115,155,893</b>	<b>\$43,263,473</b>	<b>\$16,789,097</b>	<b>\$4,949,423</b>	<b>\$5,925</b>	<b>\$180,163,811</b>

## 2018/19

	GENERAL FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	SPECIAL REVENUE FUNDS	TRUST FUNDS	TOTAL PROJECTED REVENUE
Property Taxes	63,260,000					63,260,000
Service Charges		42,441,816				42,441,816
Internal Services Charges			16,808,086			16,808,086
Sales Tax	23,690,000					23,690,000
Fees for Current Services	1,144,697			30,000	1,925	1,176,622
Other Taxes	11,925,130					11,925,130
Grants & Subventions	443,000	484,500		832,441		1,759,941
Interfund Revenue	2,206,562	1,571,831		12,776		3,791,169
Interest Income & Rent	340,930	101,500	399,000	394,400	4,200	1,240,030
Recreation Revenue	4,487,096					4,487,096
Building Permits	2,502,000					2,502,000
Franchise Fees	2,726,514					2,726,514
Plan Check Fees	2,256,090					2,256,090
Fines & Forfeitures	190,956					190,956
Misc Reimbursements	847,974			276,034		1,124,008
Public Works Fees	73,500					73,500
Development Fees				1,052,318		1,052,318
Assessments				208,233		208,233
Planning Fees	297,400					297,400
Miscellaneous Revenue	171,350	80,000		1,072,500	-	1,323,850
Licenses & Misc Permits	477,554					477,554
Library Revenue	122,000					122,000
Contributions & Donations	8,734	5,400		252,000		266,134
<b>TOTAL</b>	<b>\$117,171,487</b>	<b>\$44,685,047</b>	<b>\$17,207,086</b>	<b>\$4,130,702</b>	<b>\$6,125</b>	<b>\$183,200,447</b>

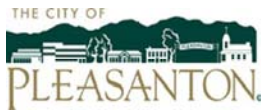




## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF EXPENDITURES BY FUNDS

<b>GENERAL FUND</b>				
	<b>ACTUAL 2015/16</b>	<b>ADJUSTED 2016/17</b>	<b>PROJECTED 2017/18</b>	<b>PROJECTED 2018/19</b>
<b>GENERAL GOVERNMENT</b>				
City Council	149,789	164,025	190,280	191,036
City Manager	2,449,423	2,557,196	2,628,736	2,725,975
Information Technology	2,502,666	2,509,743	2,710,979	2,552,340
Law	2,427,898	2,514,853	2,620,632	2,638,177
Finance	2,927,875	3,231,877	3,050,943	3,006,868
Human Resources	1,417,437	1,498,248	1,503,143	1,520,281
General Government	936,726	2,112,150	1,864,043	1,986,826
<b>Subtotal:</b>	<b>\$ 12,811,814</b>	<b>\$ 14,588,092</b>	<b>\$ 14,568,757</b>	<b>\$ 14,621,502</b>
<b>PUBLIC SAFETY</b>				
Fire	17,537,570	18,349,581	19,354,240	20,256,276
Police	26,868,891	26,874,869	28,095,087	28,868,897
<b>Subtotal:</b>	<b>\$ 44,406,461</b>	<b>\$ 45,224,450</b>	<b>\$ 47,449,327</b>	<b>\$ 49,125,173</b>
<b>COMMUNITY DEVELOPMENT</b>				
Community Development Administration	-	-	-	-
Traffic Engineering	-	-	-	-
Building & Safety	-	-	-	-
Permit Center	-	-	-	-
Planning	-	-	-	-
General Engineering	1,632,992	1,703,109	1,709,303	1,715,466
Private Development	625,977	418,891	428,518	436,538
Construction Inspection	986,410	1,061,652	1,041,421	1,058,323
Landscape Architecture	169,452	325,931	376,596	402,113
Economic Development	1,045,644	1,355,528	1,453,356	1,483,177
<b>Subtotal:</b>	<b>\$ 4,460,476</b>	<b>\$ 4,865,112</b>	<b>\$ 5,009,195</b>	<b>\$ 5,095,616</b>
<b>OPERATIONS SERVICES</b>				
OSC Administration	633,266	516,844	672,910	646,536
Streets	3,094,679	3,395,973	3,518,258	3,590,554
Support Services	6,315,231	5,464,994	5,759,894	5,817,744
Parks	7,517,566	7,995,858	8,140,547	8,290,692
<b>Subtotal:</b>	<b>\$ 17,560,742</b>	<b>\$ 17,373,669</b>	<b>\$ 18,091,609</b>	<b>\$ 18,345,527</b>
<b>COMMUNITY ACTIVITIES</b>				
Community Services	8,129,374	8,118,206	8,265,162	8,365,639
Library	4,373,178	4,611,960	4,781,224	4,968,415
<b>Subtotal:</b>	<b>\$ 12,502,552</b>	<b>\$ 12,730,166</b>	<b>\$ 13,046,385</b>	<b>\$ 13,334,053</b>
<b>GENERAL FUND EXPENDITURES</b>	<b>\$ 91,742,044</b>	<b>\$ 94,781,488</b>	<b>\$ 98,165,273</b>	<b>\$ 100,521,871</b>

<b>ENTERPRISE FUNDS</b>				
	<b>ACTUAL 2015/16</b>	<b>ADJUSTED 2016/17</b>	<b>PROJECTED 2017/18</b>	<b>PROJECTED 2018/19</b>
Transit	626,530	791,340	834,908	780,842
Cemetery	20,756	771,010	319,985	290,276
Golf	3,341,241	3,620,221	3,713,551	3,824,958
Water	13,761,761	19,047,270	20,723,665	20,711,529
Recycled Water	3,101,820	1,077,192	5,891,897	2,203,474
Sewer	12,175,800	13,098,743	13,140,304	13,176,239
Storm Drain	1,121,346	1,026,283	1,075,449	1,095,572
<b>ENTERPRISE FUND EXPENDITURES</b>	<b>\$ 34,149,252</b>	<b>\$ 39,432,058</b>	<b>\$ 45,699,758</b>	<b>\$ 42,082,889</b>

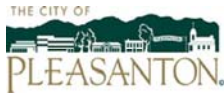


## 2017/18-2018/19 OPERATING BUDGET SUMMARY OF EXPENDITURES BY FUNDS

<b>INTERNAL SERVICE FUNDS</b>				
	<b>ACTUAL 2015/16</b>	<b>ADJUSTED 2016/17</b>	<b>PROJECTED 2017/18</b>	<b>PROJECTED 2018/19</b>
Employee Benefits	12,854,836	-	784,073	784,073
Workers' Compensation	1,539,210	1,235,000	1,172,000	1,140,000
L.P.F.D. Workers' Compensation	1,749,576	1,953,000	1,739,500	1,646,000
Public Art Acquisition	67,084	114,400	101,000	101,000
Vehicle Replacement	545,147	472,700	626,700	562,700
Police Vehicle Replacement	130,555	109,800	224,827	562,000
L.P.F.D. Replacement	47,354	75,600	94,000	94,000
Fire Apparatus Replacement	1,275,522	1,350,000	630,000	400,000
Equipment Replacement	1,335,643	1,658,000	613,000	394,000
Facilities Renovation	1,054,607	2,318,134	888,636	230,963
Information Technology Replacement	1,075,705	1,317,341	945,200	602,830
Golf Replacement	33,133	269,800	113,300	113,300
Park & Median Renovation	530,566	1,633,116	1,420,000	1,420,000
Street Light Replacement	19,763	488,047	200,000	200,000
Traffic Signal Replacement	350,148	350,000	350,000	350,000
P E R S Rate Stabilization	2,590,700	3,640,500	-	-
Pleasanton Retirees' Medical Reserve	4,954,000	5,150,890	4,993,000	5,137,000
L.P.F.D. Retirees' Medical Reserve - Joint	2,130,000	2,147,000	1,881,000	1,943,000
Self-Insurance Retention	1,081,359	1,260,000	1,300,000	1,350,000
<b>INTERNAL SERVICE FUND EXPENDITURES</b>	<b>\$ 33,364,908</b>	<b>\$ 25,543,328</b>	<b>\$ 18,076,236</b>	<b>\$ 17,030,866</b>

<b>SPECIAL REVENUE FUNDS</b>				
	<b>ACTUAL 2015/16</b>	<b>ADJUSTED 2016/17</b>	<b>PROJECTED 2017/18</b>	<b>PROJECTED 2018/19</b>
D.A.R.E.	9,424	6,000	6,000	6,000
Asset Forfeiture	28,580	-	-	-
Asset Forfeiture - Federal	2,442	22,950	6,000	6,000
Downtown Parking In-Lieu	-	-	-	-
Miscellaneous Donations	68,652	2,000	2,000	2,000
Bernal Donations	6,346	-	-	-
H.A.P.P.Y. Public Art Donations	17,870	-	40,000	40,000
Operating Grants	54,435	64,781	118,477	54,000
Law Enforcement	177,213	-	146,075	-
Used Oil Grant	12,629	20,679	-	-
Community Access T V	39,193	89,035	162,382	65,000
Downtown Economic Development Loan	-	-	-	-
Lower Income Housing	5,498,759	9,925,891	1,092,918	1,100,617
Community Development Block Grant	1,214,441	728,369	447,638	194,312
H.O.M.E. Program	232,151	129,329	532,890	533,098
Abandoned Vehicle	31,908	175,000	30,000	30,000
H.B.P.O.A. Maintenance District	94,352	100,000	100,000	100,000
Urban Forestry	32,648	35,765	17,500	17,500
Recycling & Waste Management	196,112	260,000	260,000	260,000
Landscape/Geologic Hazard District Funds	200,118	245,657	226,943	227,139
<b>SPECIAL REVENUE FUND EXPENDITURES</b>	<b>\$ 7,917,269</b>	<b>\$ 11,805,456</b>	<b>\$ 3,188,823</b>	<b>\$ 2,635,665</b>

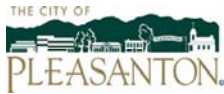
<b>TRUST FUND</b>				
	<b>ACTUAL 2015/16</b>	<b>ADJUSTED 2016/17</b>	<b>PROJECTED 2017/18</b>	<b>PROJECTED 2018/19</b>
Pleasanton Township County Water (P.T.C.W.D. #3)	17,037	40,780	40,780	40,780
<b>OTHER FUND EXPENDITURES</b>	<b>\$ 17,037</b>	<b>\$ 40,780</b>	<b>\$ 40,780</b>	<b>\$ 40,780</b>



2017/18-2018/19 OPERATING BUDGET  
SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)  
2017/18

<b>GENERAL FUND</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
<b>General Government</b>						
City Council	162,780	17,000	-	10,500	-	190,280
City Manager	2,183,472	38,099	115,000	292,165	-	2,628,736
Information Technology	1,488,563	156,941	107,300	908,175	50,000	2,710,979
Law	1,127,666	6,046	-	1,486,920	-	2,620,632
Finance	2,254,160	58,533	1,000	737,250	-	3,050,943
Human Resources	1,150,411	14,313	-	338,419	-	1,503,143
General Government	29,605	7,500	-	1,826,938	-	1,864,043
<b>Subtotal:</b>	<b>\$ 8,396,658</b>	<b>\$ 298,432</b>	<b>\$ 223,300</b>	<b>\$ 5,600,367</b>	<b>\$ 50,000</b>	<b>\$ 14,568,757</b>
<b>Public Safety</b>						
Fire	17,599,112	403,739	121,067	1,215,322	15,000	19,354,240
Police	24,960,633	1,264,351	99,200	1,723,903	47,000	28,095,087
<b>Subtotal:</b>	<b>\$ 42,559,745</b>	<b>\$ 1,668,090</b>	<b>\$ 220,267</b>	<b>\$ 2,939,225</b>	<b>\$ 62,000</b>	<b>\$ 47,449,327</b>
<b>Community Development</b>						
Administration	-	634,363	17,060	100	-	651,523
Traffic Engineering	-	1,114,510	343,917	250,100	-	1,708,527
Building & Safety	-	1,812,975	43,313	-	-	1,856,288
Permit Center	-	360,112	6,600	-	106,300	473,012
Planning	-	2,108,123	28,488	-	-	2,136,611
Engineering Services	1,440,749	31,894	1,000	235,660	-	1,709,303
Private Development	423,518	-	-	5,000	-	428,518
Construction Inspection	1,005,331	25,940	2,000	8,150	-	1,041,421
Landscape Architecture	367,710	5,986	-	2,900	-	376,596
Economic Development	1,010,616	40,255	1,050	401,435	-	1,453,356
<b>Subtotal:</b>	<b>\$ 4,247,925</b>	<b>\$ 6,134,158</b>	<b>\$ 443,428</b>	<b>\$ 903,345</b>	<b>\$ 106,300</b>	<b>\$ 11,835,155</b>
<b>Operations Services</b>						
Administration	489,322	33,088	6,500	144,000	-	672,910
Streets	2,174,680	199,528	251,000	893,050	-	3,518,258
Support Services	2,238,876	1,586,778	101,000	1,817,740	15,500	5,759,894
Parks	4,302,890	1,311,466	103,650	2,422,541	-	8,140,547
<b>Subtotal:</b>	<b>\$ 9,205,768</b>	<b>\$ 3,130,860</b>	<b>\$ 462,150</b>	<b>\$ 5,277,331</b>	<b>\$ 15,500</b>	<b>\$ 18,091,609</b>
<b>Community Activities</b>						
Community Services	5,313,073	150,951	24,700	2,776,438	-	8,265,162
Library	3,834,615	52,332	3,200	580,587	310,490	4,781,224
<b>Subtotal:</b>	<b>\$ 9,147,687</b>	<b>\$ 203,283</b>	<b>\$ 27,900</b>	<b>\$ 3,357,025</b>	<b>\$ 310,490</b>	<b>\$ 13,046,385</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 73,557,783</b>	<b>\$ 11,434,823</b>	<b>\$ 1,377,045</b>	<b>\$ 18,077,293</b>	<b>\$ 544,290</b>	<b>\$ 104,991,234</b>

<b>ENTERPRISE FUNDS</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
Transit	596,336	114,546	3,000	121,026	-	834,908
Cemetery	47,660	-	350	145,975	126,000	319,985
Golf Course	-	-	-	3,713,551	-	3,713,551
Water	3,791,995	236,319	70,700	16,624,651	-	20,723,665
Recycled Water	279,607	25,000	-	908,000	4,679,290	5,891,897
Sewer	2,143,405	120,157	20,500	10,856,242	-	13,140,304
Storm Drain	644,759	24,998	2,000	403,692	-	1,075,449
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 7,503,761</b>	<b>\$ 521,020</b>	<b>\$ 96,550</b>	<b>\$ 32,773,137</b>	<b>\$ 4,805,290</b>	<b>\$ 45,699,758</b>

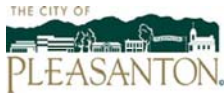


**2017/18-2018/19 OPERATING BUDGET  
SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)  
2017/18**

<b>INTERNAL SERVICE FUNDS</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
Employee Benefits	781,073	-	-	3,000	-	784,073
Workers' Compensation	-	-	-	1,172,000	-	1,172,000
L.P.F.D. Workers' Compensation	-	-	-	1,739,500	-	1,739,500
Public Art Acquisition	-	-	-	79,000	22,000	101,000
Vehicle Replacement	-	312,700	-	-	314,000	626,700
Police Vehicle Replacement	-	-	-	-	224,827	224,827
L.P.F.D. Replacement	-	-	-	9,000	85,000	94,000
Fire Apparatus Replacement	-	-	-	-	630,000	630,000
Equipment Replacement	-	-	-	-	613,000	613,000
Facilities Renovation	-	-	-	586,477	302,159	888,636
Information Technology Replacement	-	-	-	290,600	654,600	945,200
Golf Replacement	-	-	-	48,500	64,800	113,300
Park & Median Renovation	-	-	50,000	920,000	450,000	1,420,000
Street Light Replacement	-	-	-	30,000	170,000	200,000
Traffic Signal Replacement	-	-	-	100,000	250,000	350,000
P E R S Rate Stabilization	-	-	-	-	-	-
Pleasanton Retirees' Medical Reserve	4,971,000	-	-	22,000	-	4,993,000
L.P.F.D. Retirees' Medical Reserve -	1,872,500	-	-	8,500	-	1,881,000
Self-Insurance Retention	-	-	-	1,300,000	-	1,300,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$ 7,624,573</b>	<b>\$ 312,700</b>	<b>\$ 50,000</b>	<b>\$ 6,308,577</b>	<b>\$ 3,780,386</b>	<b>\$ 18,076,236</b>

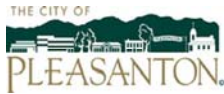
<b>SPECIAL REVENUE FUNDS</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
D.A.R.E.	-	1,000	-	5,000	-	6,000
Asset Forfeiture	-	-	-	-	-	-
Asset Forfeiture - Federal	-	6,000	-	-	-	6,000
Downtown Parking In-Lieu	-	-	-	-	-	-
Miscellaneous Donations	-	-	-	2,000	-	2,000
Bernal Donations	-	-	-	-	-	-
H.A.P.P.Y. Public Art Donations	-	-	-	-	40,000	40,000
Operating Grants	-	-	-	83,477	35,000	118,477
Law Enforcement	-	-	-	146,075	-	146,075
Used Oil Grant	-	-	-	-	-	-
Community Access T V	-	-	-	62,382	100,000	162,382
Downtown Economic Development Lo	-	-	-	-	-	-
Lower Income Housing	296,268	2,000	-	194,650	600,000	1,092,918
Community Development Block Grant	131,638	-	-	295,938	-	447,638
H.O.M.E. Program	12,890	-	-	-	520,000	532,890
Abandoned Vehicle	-	-	-	30,000	-	30,000
H.B.P.O.A. Maintenance District	-	-	100,000	-	-	100,000
Urban Forestry	-	-	-	17,500	-	17,500
Recycling & Waste Management	-	-	-	260,000	-	260,000
Landscape/Geologic Hazard District Fi	-	-	-	226,943	-	226,943
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 440,796</b>	<b>\$ 9,000</b>	<b>\$ 100,000</b>	<b>\$ 1,323,965</b>	<b>\$ 1,295,000</b>	<b>\$ 3,188,823</b>

<b>TRUST FUND</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
Pleas. Township County Water (P.T.C.W.D. #3)	-	-	10,000	30,780	-	40,780
<b>TOTAL OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 30,780</b>	<b>\$ -</b>	<b>\$ 40,780</b>



2017/18-2018/19 OPERATING BUDGET  
SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)  
2018/19

<b>GENERAL FUND</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
<b>General Government</b>						
City Council	163,536	17,000	-	10,500	-	191,036
City Manager	2,161,211	38,099	115,000	411,665	-	2,725,975
	1,519,224	142,641	107,300	783,175	-	2,552,340
Law	1,145,211	6,046	-	1,486,920	-	2,638,177
Finance	2,209,585	58,533	1,000	737,750	-	3,006,868
Human Resources	1,167,549	14,313	-	338,419	-	1,520,281
General Government	28,500	7,500	-	1,950,826	-	1,986,826
<b>Subtotal:</b>	<b>\$ 8,394,815</b>	<b>\$ 284,132</b>	<b>\$ 223,300</b>	<b>\$ 5,719,255</b>	<b>\$ -</b>	<b>\$ 14,621,502</b>
<b>Public Safety</b>						
Fire	18,479,721	411,467	121,067	1,229,021	15,000	20,256,276
Police	25,749,993	1,283,001	99,200	1,736,703	-	28,868,897
<b>Subtotal:</b>	<b>\$ 44,229,714</b>	<b>\$ 1,694,468</b>	<b>\$ 220,267</b>	<b>\$ 2,965,724</b>	<b>\$ 15,000</b>	<b>\$ 49,125,173</b>
<b>Community Development</b>						
Administration	-	667,066	17,060	100	-	684,226
Traffic Engineering	-	1,205,547	343,872	250,100	-	1,799,519
Building & Safety	-	1,882,976	41,313	-	-	1,924,289
Permit Center	-	370,931	10,500	-	81,750	463,181
Planning	-	2,142,552	28,488	-	-	2,171,040
Engineering Services	1,479,002	32,154	1,000	203,310	-	1,715,466
Private Development	431,538	-	-	5,000	-	436,538
Construction Inspection	1,022,233	25,940	2,000	8,150	-	1,058,323
Landscape Architecture	393,527	5,686	-	2,900	-	402,113
Economic Development	1,036,222	38,515	1,065	407,375	-	1,483,177
<b>Subtotal:</b>	<b>\$ 4,362,521</b>	<b>\$ 6,371,367</b>	<b>\$ 445,298</b>	<b>\$ 876,935</b>	<b>\$ 81,750</b>	<b>\$ 12,137,872</b>
<b>Operations Services</b>						
Administration	496,948	28,088	6,500	115,000	-	646,536
Streets	2,246,976	199,528	251,000	893,050	-	3,590,554
Support Services	2,296,726	1,586,778	101,000	1,817,740	15,500	5,817,744
Parks	4,453,035	1,311,466	103,650	2,422,541	-	8,290,692
<b>Subtotal:</b>	<b>\$ 9,493,686</b>	<b>\$ 3,125,860</b>	<b>\$ 462,150</b>	<b>\$ 5,248,331</b>	<b>\$ 15,500</b>	<b>\$ 18,345,527</b>
<b>Community Activities</b>						
Community Services	5,426,094	150,951	24,700	2,763,894	-	8,365,639
Library	4,017,106	52,332	3,200	585,287	310,490	4,968,415
<b>Subtotal:</b>	<b>\$ 9,443,199</b>	<b>\$ 203,283</b>	<b>\$ 27,900</b>	<b>\$ 3,349,181</b>	<b>\$ 310,490</b>	<b>\$ 13,334,053</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 75,923,935</b>	<b>\$ 11,679,110</b>	<b>\$ 1,378,915</b>	<b>\$ 18,159,426</b>	<b>\$ 422,740</b>	<b>\$ 107,564,126</b>
<b>ENTERPRISE FUNDS</b>						
	<b>Personnel</b>	<b>Transp and Training</b>	<b>Repairs and Maint</b>	<b>Materials Supplies Services</b>	<b>Capital Outlay</b>	<b>Total</b>
Transit	617,668	113,966	3,000	46,208	-	780,842
Cemetery	47,951	-	350	141,975	100,000	290,276
Golf Course	-	-	-	3,824,958	-	3,824,958
Water	3,872,379	236,319	70,700	16,532,131	-	20,711,529
Recycled Water	289,916	25,000	-	908,000	980,558	2,203,474
Sewer	2,187,340	120,157	20,500	10,848,242	-	13,176,239
Storm Drain	664,882	24,998	2,000	403,692	-	1,095,572
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 7,680,136</b>	<b>\$ 520,440</b>	<b>\$ 96,550</b>	<b>\$ 32,705,206</b>	<b>\$ 1,080,558</b>	<b>\$ 42,082,889</b>

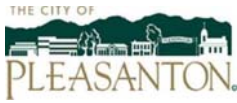


2017/18-2018/19 OPERATING BUDGET  
SUMMARY OF EXPENDITURES BY TYPE (ALL FUNDS)  
2018/19

<b>INTERNAL SERVICE FUNDS</b>						
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
Employee Benefits	781,073	-	-	3,000	-	784,073
Workers' Compensation	-	-	-	1,140,000	-	1,140,000
L.P.F.D. Workers' Compensation	-	-	-	1,646,000	-	1,646,000
Public Art Acquisition	-	-	-	79,000	22,000	101,000
Vehicle Replacement	-	312,700	-	-	250,000	562,700
Police Vehicle Replacement	-	-	-	-	562,000	562,000
L.P.F.D. Replacement	-	-	-	9,000	85,000	94,000
Fire Apparatus Replacement	-	-	-	-	400,000	400,000
Equipment Replacement	-	-	-	-	394,000	394,000
Facilities Renovation	-	-	-	230,963	-	230,963
Information Technology Replacement	-	-	-	271,930	330,900	602,830
Golf Replacement	-	-	-	48,500	64,800	113,300
Park & Median Renovation	-	-	50,000	920,000	450,000	1,420,000
Street Light Replacement	-	-	-	30,000	170,000	200,000
Traffic Signal Replacement	-	-	-	100,000	250,000	350,000
P E R S Rate Stabilization	-	-	-	-	-	-
Pleasanton Retirees' Medical Reserve	5,132,000	-	-	5,000	-	5,137,000
L.P.F.D. Retirees' Medical Reserve - J	1,942,000	-	-	1,000	-	1,943,000
Self-Insurance Retention	-	-	-	1,350,000	-	1,350,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$ 7,855,073</b>	<b>\$ 312,700</b>	<b>\$ 50,000</b>	<b>\$ 5,834,393</b>	<b>\$ 2,978,700</b>	<b>\$ 17,030,866</b>

<b>SPECIAL REVENUE FUNDS</b>						
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
D.A.R.E.	-	1,000	-	5,000	-	6,000
Asset Forfeiture	-	-	-	-	-	-
Asset Forfeiture - Federal	-	6,000	-	-	-	6,000
Downtown Parking In-Lieu	-	-	-	-	-	-
Miscellaneous Donations	-	-	-	2,000	-	2,000
Bernal Donations	-	-	-	-	-	-
H.A.P.P.Y. Public Art Donations	-	-	-	-	40,000	40,000
Operating Grants	-	-	-	19,000	35,000	54,000
Law Enforcement	-	-	-	-	-	-
Used Oil Grant	-	-	-	-	-	-
Community Access T V	-	-	-	65,000	-	65,000
Downtown Economic Development Loc	-	-	-	-	-	-
Lower Income Housing	303,967	2,000	-	194,650	600,000	1,100,617
Community Development Block Grant	133,750	-	-	40,500	-	194,312
H.O.M.E. Program	13,098	-	-	-	520,000	533,098
Abandoned Vehicle	-	-	-	30,000	-	30,000
H.B.P.O.A. Maintenance District	-	-	100,000	-	-	100,000
Urban Forestry	-	-	-	17,500	-	17,500
Recycling & Waste Management	-	-	-	260,000	-	260,000
Landscape/Geologic Hazard District Fl	-	-	-	227,139	-	227,139
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 450,814</b>	<b>\$ 9,000</b>	<b>\$ 100,000</b>	<b>\$ 860,789</b>	<b>\$ 1,195,000</b>	<b>\$ 2,635,665</b>

<b>TRUST FUND</b>						
	Personnel	Transp and Training	Repairs and Maint	Materials Supplies Services	Capital Outlay	Total
Pleas. Township County Water (P.T.C.W.D. #3)	-	-	10,000	30,780	-	40,780
<b>TOTAL OTHER FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 30,780</b>	<b>\$ -</b>	<b>\$ 40,780</b>



## 2017/18-2018/19 OPERATING BUDGET STAFFING LEVELS

Department	Actual	Projected	Proposed	Proposed
	2015/16	2016/17	2017/18	2018/19
<b>GENERAL FUND</b>				
City Manager	12.750	10.650	9.650	9.650
Law	4.125	4.125	4.125	4.125
Information Technology	7.060	7.060	7.060	7.060
Finance	11.785	11.785	11.785	11.785
Human Resources	6.000	6.000	6.000	6.000
Fire <sup>1</sup>	61.625	62.000	62.000	62.000
Police	115.000	116.500	118.500	118.500
Community Development	43.000	28.500	28.500	28.500
Engineering		16.500	16.500	16.500
Economic Development	5.000	6.500	7.250	7.250
Operations Services	60.500	62.000	62.000	62.000
Community Services	22.110	22.010	22.010	22.010
Library	23.750	23.500	23.500	23.500
<b>SUBTOTAL REGULAR STAFFING</b>	<b>372.705</b>	<b>377.130</b>	<b>378.880</b>	<b>378.880</b>
<b>Limited Term</b>				
Community Development	1.000	1.000	1.000	1.000
<b>SUBTOTAL LIMITED TERM STAFFING</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>
<b>TOTAL GENERAL FUND</b>	<b>373.705</b>	<b>378.130</b>	<b>379.880</b>	<b>379.880</b>
<b>ENTERPRISE FUNDS</b>				
Paratransit	2.890	2.890	2.890	2.890
Cemetery	0.000	0.100	0.100	0.100
Water	21.470	20.970	20.970	20.970
Recycled Water	1.500	1.750	1.750	1.750
Sewer	9.600	11.350	11.350	11.350
Storm Drain	3.570	3.570	3.570	3.570
<b>SUBTOTAL REGULAR STAFFING</b>	<b>39.030</b>	<b>40.630</b>	<b>40.630</b>	<b>40.630</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>39.030</b>	<b>40.630</b>	<b>40.630</b>	<b>40.630</b>
<b>SPECIAL REVENUE FUNDS</b>				
Lower Income Housing		1.300	1.300	1.300
Community Development Block Grant		0.515	0.515	0.515
H.O.M.E		0.050	0.050	0.050
<b>SUBTOTAL REGULAR STAFFING</b>	<b>0.000</b>	<b>1.865</b>	<b>1.865</b>	<b>1.865</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>0.000</b>	<b>1.865</b>	<b>1.865</b>	<b>1.865</b>
<b>GRAND TOTAL</b>	<b>412.735</b>	<b>420.625</b>	<b>422.375</b>	<b>422.375</b>

<sup>1</sup> On October 31, 1998 Pleasanton and Livermore formed the Livermore-Pleasanton Fire Department (LPFD). Costs are shared with Livermore through a Joint Powers Agreement. The General Fund staffing reflects Pleasanton's cost share allocation.

## 2017/18 - 2018/19 OPERATING BUDGET PROJECTED DEBT RATIOS & PAYMENTS THROUGH 2019

	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19	FINAL PAYMENT YEAR
<b>WATER FUND REVENUE</b>	\$17,343,743	\$20,490,700	\$21,900,611	\$22,938,363	
<b>DEBT SERVICE:</b> <b>(Collateralized by Water Fund Revenues)</b>					
1 2017 PJPFA Water Revenue Bonds			941,290	980,558	2/2025
<b>Subtotal</b>	\$0	\$0	\$941,290	\$980,558	
<b>DEBT RATIO</b>	<b>0.00%</b>	<b>0.00%</b>	<b>4.30%</b>	<b>4.27%</b>	
<b>OTHER DEBT:</b>					
2 Alameda County Note Payable	1,032,890				8/2015
3 Golf Course Equipment Lease	113,645	82,956	67,320	67,320	1/2021
4 LPFD Equipment Lease	10,837	5,419			11/2016
5 2015 State CEC Led Street Light Project Loan	190,628	190,628	190,628	190,628	6/2026
6 2015 HUD Section 108 Loan	1,555	23,296	23,894	23,539	8/2034
7 2016 Recycled Water Project Loan			253,393	384,229	9/2047
<b>Subtotal</b>	\$1,349,555	\$302,299	\$535,235	\$665,716	
<b>TOTAL DEBT SERVICE</b>	<b>\$1,349,555</b>	<b>\$302,299</b>	<b>\$1,476,525</b>	<b>\$1,646,274</b>	

1 **2017 PJPFA Water Revenue Bonds.** On February 16, 2017, PJPFA issued \$7.1 million dollar Non-Callable Water Revenue Bonds Series 2017 to fund DERWA facilities expansion project.

2 **Alameda County Note** for the acquisition of Alameda County Transportation Corridor.

3 Bank of America five-year golf course equipment lease.

4 Bank of America five-year LPFD Emergency Medical equipment lease (Pleasanton Only portion).

5 **State of California Energy Commission (CEC) Loan** for installing energy efficient street, park, & pathways LED lights.

6 **2015 HUD Section 108 Loan.** The Cities of Dublin, Livermore and Pleasanton entered into an agreement with US HUD to borrow \$950,000 under the Variable/Fixed Rate ("VFR") Note No.B-14-MC-06-0050 guaranteed pursuant to Section 108 of the Housing and Community Development Act of 1974, as amended to reimburse Axis Community Health, Inc for construction costs of their new health clinic. The amount reported represents the City of Pleasanton only portion of debt services.

7 **State of California, Water Resource Control Board (CWRCB) Loan** to support the construction of Recycled Water Project Phase 1A system that provides recycled water to the Ken Mercer Sports Park.



## PROPOSITION 4 ANALYSIS

In November 1979 the voters of the State of California passed Proposition 4 (the Gann Initiative). Proposition 4 placed a limit on the amount of revenue which can be spent by the City, and was based on 1978-79 “base year” revenues. The limit is adjusted annually for inflation and population growth. In the early years of Proposition 4, the high rate of inflation increased the limit faster than the City’s revenues grew. However, as the Stoneridge Mall and North Pleasanton development occurred in the 1980’s, the City experienced double digit increases in both property tax and sales tax revenues. By 1984-85 the City exceeded its limit. In April 1986 Pleasanton voters approved a Proposition 4 override election, allowing the City to use the “excess” revenues for certain capital projects. Specifically, the City spent over \$14 million for the library, land for the Pleasanton Middle School, Valley Avenue Extension and partial funding for the Centennial Park and Downtown improvements.

In June 1990 California voters passed Proposition 111, which provides for new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth. One of the flaws in Proposition 4 was that it assumed that a City’s service costs would grow in proportion to inflation and population growth. Commercial growth, its revenues, and its service demands were ignored. Because the City’s commercial growth far outpaced its residential growth, the change in formula resulted in a significant increase in the City’s appropriation limit. Beginning with the FY 1990/91 appropriations limit, cities were allowed to apply new growth factors retroactively to the mid 1980’s to compute the FY 1990/91 limit. The City’s FY 1990/91 limit was therefore recalculated from \$30,785,144 to \$52,803,755. With the choice to use the most optimal growth factors, the City’s appropriation limit has continued to grow significantly. The appropriation limit for FY 2017/18 is \$596,180,303; over five times the anticipated City revenues subject to it. This trend should continue for the foreseeable future.

## 2017/18 - 2018/19 OPERATING BUDGET PROPOSITION 4 CALCULATION

		ACTUAL 2016/17	ACTUAL 2017/18	PROJECTED 2018/19
<b>GROWTH FACTORS A &amp; B:</b> (Use the greater of each)				
1	(A) City Population Growth Factor (%) OR County Population Growth Factor (%)	1.63% 1.06%	1.17% 0.99%	1.10% 1.02%
	Prior year change in non-residential construction assessed value (\$)	\$40,953,846	\$47,307,100	\$25,000,000
	Prior year annual increase in all city assessed value (\$)	\$1,084,931,001	\$1,125,140,977	\$1,000,000,000
1	(B) % change due to non-residential construction OR	3.77%	4.20%	2.50%
	Per capita personal income % change over prior year	5.37%	3.69%	3.50%
<b>NEW FACTOR TO APPLY TO PROP 4 LIMIT</b>				
	(City or County population factor X change in non-residential construction)	<i>(Factor Is less than below)</i>	1.0542	<i>(Factor Is less than below)</i>
	or (City or County population factor X change in per capita personal income)	1.0709	<i>(Factor Is less than above)</i>	1.0464
<b>GANN LIMIT</b>		\$565,533,264	\$596,180,303	\$623,843,069
<b>REVENUES SUBJECT TO THE LIMIT</b>		\$93,835,000	\$97,104,446	\$98,875,130
LESS EXCLUSIONS:				
	Qualified Capital Outlay & Debt Service (est)	\$5,000,000	\$5,000,000	\$5,000,000
<b>NET APPROPRIATIONS SUBJECT TO LIMIT</b>		\$88,835,000	\$92,104,446	\$93,875,130

1 Use the greater of the two percentage changes.

## CITY COUNCIL



**Mayor  
Jerry Thorne**



**Vice Mayor  
Jerry Pentin**



**Council Member  
Karla Brown**



**Council Member  
Kathy Narum**



**Council Member  
Arne Olson**

**The City Council is responsible for establishing City policy in all areas of municipal affairs, providing broad guidelines to be followed by the City's administrative staff, and exercising its powers of legislation.**

**CITY COUNCIL DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue	1,557	-	-	-
General Fund Subsidy	148,232	164,025	190,280	191,036
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 149,789</b>	<b>\$ 164,025</b>	<b>\$ 190,280</b>	<b>\$ 191,036</b>
<b>Expenditures</b>				
Personnel	126,337	136,625	162,780	163,536
Transportation & Training	12,703	17,000	17,000	17,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	10,749	10,400	10,500	10,500
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 149,789</b>	<b>\$ 164,025</b>	<b>\$ 190,280</b>	<b>\$ 191,036</b>

**Goals & Objectives:**

- ◆ Adopt and work to implement the citywide goals and objectives as identified in the two-year work plan.
- ◆ Concentrate on communication and cooperative efforts with City residents.
- ◆ Represent the interests of Pleasanton citizens at all levels of government.
- ◆ Approve programs for the City's physical, cultural, and socio-economic development.

**Budget Highlights:**

- ◆ \$17,000 is included in each year for the Mayor and Council to attend conferences and seminars.
- ◆ \$10,200 is included in each year for professional organization memberships such as the US Conference of Mayors, Alameda County Mayors and East Bay Division.

**Accomplishments:**

- ◆ Initiated the Downtown Specific Plan Update Task Force.
- ◆ Initiated the Library / Civic Center Master Plan Task Force.
- ◆ Completed Veteran's Memorial at Pioneer Cemetery.
- ◆ Completed Bernal Community Park Phase II, including sports fields and oak woodland area.
- ◆ Adopted the 2015-2019 Capital Improvement Plan.
- ◆ Completed Cubby's Dog Park at Bernal.
- ◆ Adopted the new Housing Element for the City of Pleasanton General Plan.
- ◆ Adopted resolution to prohibit smoking in public parks, trails and at downtown special events.

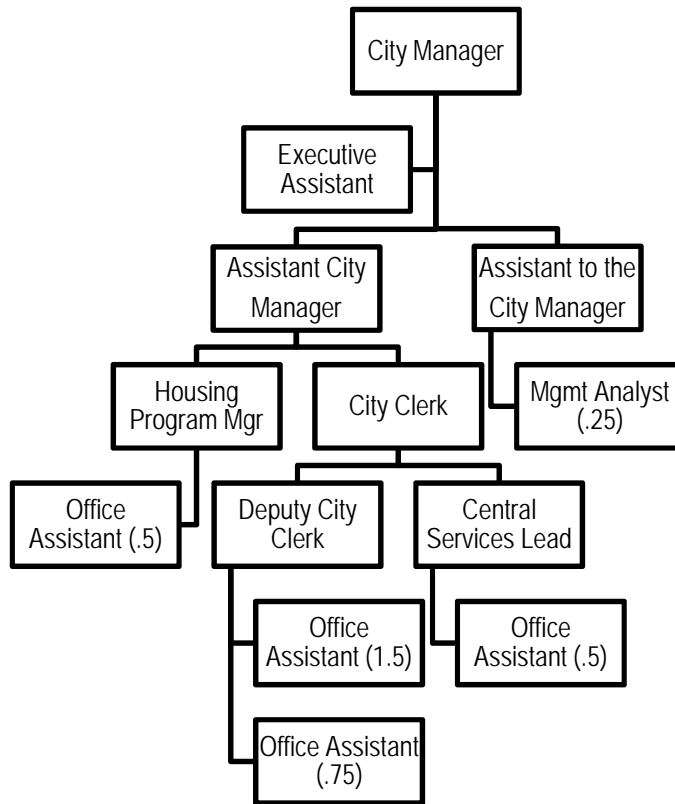
## CITY MANAGER

# Operating Budget FY 2017/18 and FY 2018/19



The City Manager provides the overall administration, leadership, and direction for the City organization. The City Manager's Office identifies for the City Council community issues and needs requiring legislative policy decisions, assures that programs and services are effectively and efficiently provided, and fosters public awareness of municipal programs, services and goals. In addition to City Manager Administration, the department includes the City Clerk and Housing Divisions reflecting a reorganized reporting structure.

**CITY MANAGER DEPARTMENT**



**Personnel Summary**

	Actual 2015-16	Adjusted 2016-17	Projected 2017-18				Projected 2018-19			
			Admin	Hous- ing	City Clerk	TOTAL	Admin	Hous- ing	City Clerk	TOTAL
City Manager	1.00	1.00	1.00			1.00	1.00			1.00
Assistant City Manager	1.00	1.00	0.65	0.35		1.00	0.65	0.35		1.00
Assistant to the City Manager	1.00	1.00	1.00			1.00	1.00			1.00
Administrative Asst	1.00									
Executive Assistant		1.00	1.00			1.00	1.00			1.00
Mgmt Analyst		1.00	0.25			0.25	0.25			0.25
Housing Manager	1.00	1.00		1.00		1.00		1.00		1.00
City Clerk	1.00	1.00			1.00	1.00			1.00	1.00
Deputy City Clerk	1.00	1.00			1.00	1.00			1.00	1.00
Central Services Lead	1.00	1.00			1.00	1.00			1.00	1.00
Sr. Office Assistant	0.75	0.75			0.75	0.75			0.75	0.75
Office Assistant	1.00	2.50		0.50	2.00	2.50		0.50	2.00	2.50
<b>Subtotal</b>	<b>9.75</b>	<b>12.25</b>	<b>3.90</b>	<b>1.85</b>	<b>5.75</b>	<b>11.50</b>	<b>3.90</b>	<b>1.85</b>	<b>5.75</b>	<b>11.50</b>
Overtime	0.04	0.11		0.04		0.10		0.04		0.10
Temporary	0.69	0.06	0.02			0.50	0.02			0.50
<b>TOTAL</b>	<b>10.48</b>	<b>12.42</b>	<b>3.92</b>	<b>1.89</b>	<b>5.75</b>	<b>12.10</b>	<b>3.92</b>	<b>1.89</b>	<b>5.75</b>	<b>12.10</b>

**Comments:**

- (1) In 2016-17 a Administrative Assistant Position was reclassified to Executive Assistant
- (2) Management Analyst Position shared between City Manager and Economic Development from FY 2017/18 onwards
- (3) In 2016/17 a Office Assistant position is added to the City Clerk Division and a 0.5 was added for Housing with the other 0.5 shared with Economic Development Department

**CITY MANAGER DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue				
Fees For Current Service	617	5,000	-	-
Other Fees & Reimbursements	107,773	28,191	28,191	28,191
General Fund Subsidy	2,341,033	2,524,005	2,600,545	2,697,784
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 2,449,423</b>	<b>\$ 2,557,196</b>	<b>\$ 2,628,736</b>	<b>\$ 2,725,975</b>
<b>Expenditures</b>				
Personnel	1,958,139	1,849,867	2,183,472	2,161,211
Transportation & Training	31,813	33,339	38,099	38,099
Repairs & Maintenance	119,682	115,000	115,000	115,000
Materials, Supplies & Services	339,788	558,990	292,165	411,665
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 2,449,423</b>	<b>\$ 2,557,196</b>	<b>\$ 2,628,736</b>	<b>\$ 2,725,975</b>

**Goals & Objectives:**

- ◆ City Manager
  - Bring forward development impact fee updates for City Council consideration.
  - Direct implementation of City's Work Plan based on City Council priorities and resources.
  - Expand City communication and outreach to/from community.
  - Continue to coordinate efforts related to the redevelopment of Kottinger Gardens.
  - Conduct infrastructure assessment to address gaps and propose possible solutions.
  - Develop new refuse franchise agreement for solid waste services.
  - Manage ballot measure development related to Civic Center/Library Master Plan Implementation.
  
- ◆ City Clerk
  - Continue updates to the Master Records Index and Retention Schedule.
  - Conduct the November 2018 General Municipal Elections.
  - Continue to identify and implement effective cost strategies for providing quality graphic reproduction and distribution services.
  - Continue to identify and implement the use technology.
  - Conduct the semi-annual City Board's and Commission's Recruitment.
  - Explore designating City Clerk's Office as a U.S. Passport Acceptance Agency.
  
- ◆ Housing
  - Facilitate approval and financing for Sunflower Hill project at Irby Ranch.
  - Leverage use of Alameda County Affordable Housing bond revenues for affordable housing production.
  - Provide information to Pleasanton residents interested in affordable housing opportunities.
  - Coordinate the City's allocation of federal Community Development Block Grants (CDBG) and HOME Investment Partnership Program (HOME) funds within the City's Housing and Human Services Grant Program (HHSB).

**CITY MANAGER DEPARTMENT**

Division Summary - City Manager Administration

**Description:**

The City Manager Administration Division is responsible for providing the overall administration, leadership, and direction for the City organization, including implementation of City priorities, guidance of significant initiatives, oversight of the delivery of City services and management of the City's internal and external communications.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
General Fund Subsidy	1,211,618	1,055,895	1,323,625	1,278,613
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,211,618</b>	<b>\$ 1,055,895</b>	<b>\$ 1,323,625</b>	<b>\$ 1,278,613</b>
<b>Expenditures</b>				
Personnel	1,150,586	1,025,217	1,276,772	1,231,760
Transportation & Training	13,453	13,588	17,388	17,388
Repairs & Maintenance	1,544	-	-	-
Materials, Supplies & Services	46,035	17,090	29,465	29,465
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,211,618</b>	<b>\$ 1,055,895</b>	<b>\$ 1,323,625</b>	<b>\$ 1,278,613</b>

**Budget Highlights:**

- ◆ \$15,000 is budgeted each fiscal year to represent City at conferences/workshops/seminars by the City Manager, Assistant City Manager, Assistant to the City Manager and Public Information Officer.
- ◆ \$3,457 is included each year for professional organization memberships such as ICMA, MMANC, CAPIO and Alameda County.

**Accomplishments:**

- ◆ Coordinated efforts related to development and implementation of the Bernal Community Park Phase II.
- ◆ Facilitated Civic Center / Library Master Plan development process.
- ◆ Coordinated efforts related to the first phase of the Kottinger Place Senior Housing redevelopment project.
- ◆ Oversaw completion of Cubby's Dog Park at Bernal.
- ◆ Developed 2015-2019 Capital Improvement Plan to address existing and future infrastructure needs.
- ◆ Implemented initiatives for organizational success, including the development of a succession planning program, additional internal training and development opportunities, and an expanded communications plan.



**CITY MANAGER DEPARTMENT**

Division Summary - City Clerk

Description:

The Office of the City Clerk provides staff support for Council meetings; prepares the legislative agenda, legal notices and completes the necessary arrangements to ensure meetings comply with statutory requirements. The Office of the City Clerk administers Federal, State and Local procedures through which local government representatives are elected, and serves as the filing official for Campaign Finance Disclosures and Statements of Economic Interests; oversees the preservation and protection of public records and ensure they are readily accessible to the public. Central Services staff provides city wide services related to the preparation and distribution of mail; in-house graphic materials; and purchases of office supplies and office machines.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Division Revenue				
Fees For Current Service	617	5,000	-	-
Other Fees & Reimbursements	19,053	17,900	17,900	17,900
General Fund Subsidy	1,130,082	1,468,110	1,242,256	1,384,507
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,149,751</b>	<b>\$ 1,491,010</b>	<b>\$ 1,260,156</b>	<b>\$ 1,402,407</b>
<b>Expenditures</b>				
Personnel	725,793	824,650	872,036	894,787
Transportation & Training	18,128	17,560	18,520	18,520
Repairs & Maintenance	118,138	115,000	115,000	115,000
Materials, Supplies & Services	287,692	533,800	254,600	374,100
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,149,751</b>	<b>\$ 1,491,010</b>	<b>\$ 1,260,156</b>	<b>\$ 1,402,407</b>

Budget Highlights:

- ◆ \$8,500 included to FY 2017/18 to purchase a plotter printer for Central Services.
- ◆ \$129,000 is included in FY 2018/19 to conduct the 2018 General Municipal Election.

Accomplishments:

- ◆ Performed the annual citywide records destructions.
- ◆ Processed referendum and initiative petitions.
- ◆ Conducted Boards and Commissions Requirements.
- ◆ Conducted June 2016 Special Election for Referendum Measure K, Lund Ranch and November 2016 General Election for mayor, two councilmembers and Initiative Measure MM; Johnson Drive EDZ.
- ◆ Performed the biannual Conflict of Interest update.

**CITY MANAGER DEPARTMENT**

Division Summary - Housing

Description:

The Pleasanton Housing Division promotes the development and maintenance of affordable rental and ownership housing in Pleasanton through administration of the General Plan Housing Element, the Pleasanton Homeownership Assistance Program, administration of the community Development Block Grant (CDBG) and HOME programs, and a wide range of housing services.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Division Revenue				
H.O.M.E. Grant	88,720	10,291	10,291	10,291
General Fund Subsidy	(667)	-	34,664	34,664
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 88,053</b>	<b>\$ 10,291</b>	<b>\$ 44,955</b>	<b>\$ 44,955</b>
<b>Expenditures</b>				
Personnel	81,760	-	34,664	34,664
Transportation & Training	232	2,191	2,191	2,191
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	6,061	8,100	8,100	8,100
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 88,053</b>	<b>\$ 10,291</b>	<b>\$ 44,955</b>	<b>\$ 44,955</b>

Budget Highlights:

- ◆ Allocation of CDBG funds (Fund 123) to assist programs managed by local non-profit agencies to provide housing and services to low-income households through the City's Housing and Human Services Grant (HHS) program.
- ◆ Allocation of Lower Income Housing funds (Fund 122) to fund programs managed by local non-profit agencies to provide housing services related to the City's Housing and Human Services Grant (HHS) program.

Accomplishments:

- ◆ Processed the City's Housing and Human Services Grant (HHS) program funded through two federal funding sources (CDBG and HOME) and two local sources (Lower Income Housing Fund and General Fund). This activity included coordinating informational public forums intended to inform interested parties about HHS opportunities and requirements. The meetings were coordinated in collaboration with other Tri-Valley cities. Federal and local funds were allocated to local non-profit agencies that provide housing and services to low-income Pleasanton residents.
- ◆ Completed construction of Phase 1A of Kottinger Gardens and returned relocated residents to the project. Completed substantial portion of construction for Phase 1B with anticipated occupancy in October 2017.
- ◆ City Council approved three affordable housing agreements with private housing developers, including an agreement to facilitate the development of an affordable housing project for adults with developmental disabilities by Sunflower Hill as part of the Irby Ranch Project.

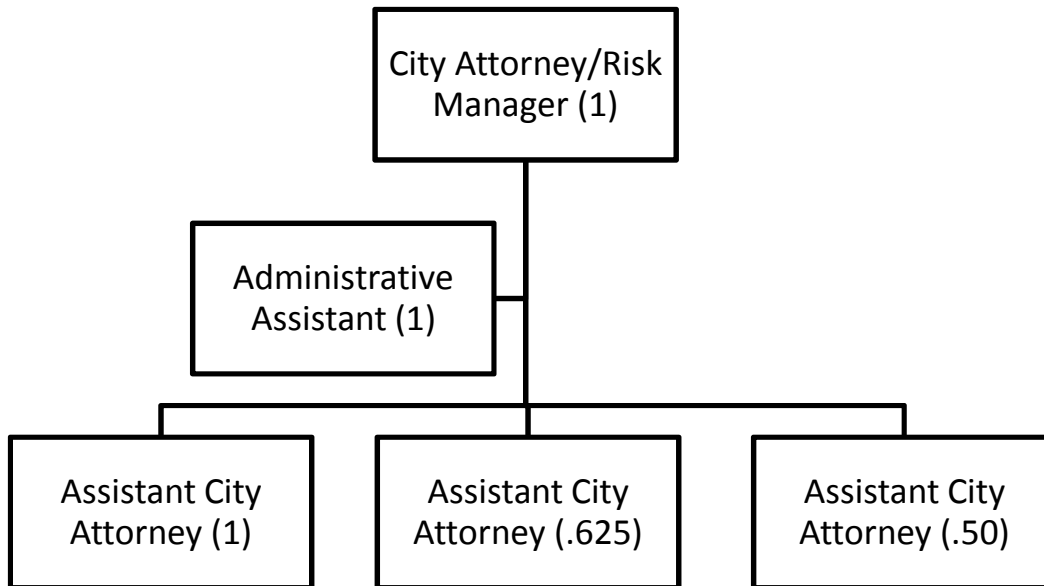
## LAW DEPARTMENT

# Operating Budget FY 2017/18 and FY 2018/19



The Law Department advises the City Council and City staff on all legal matters pertaining to City business, frames all ordinances, resolutions and other City documents, and performs all legal services required by the City Council. The Law Department works closely with the City Council, City Manager, department heads, and all City staff to carry out certain administrative duties as well as providing advice on sensitive issues. The Law Department serves as the City's Risk Manager and handles most of the City's litigation.

**LAW DEPARTMENT**



**Personnel Summary**

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
City Attorney	1.000	1.000	1.000	1.000
Assistant City Attorney	2.000	2.125	2.125	2.125
Administrative Assistant	1.000	1.000	1.000	1.000
Subtotal	4.000	4.125	4.125	4.125
Temporary	0.118	0.077	0.077	0.077
TOTAL	4.118	4.202	4.202	4.202

(1)

Comments:

(1) In FY 2016/17 one part-time Asst City Attorney hours increased from .5FTE to .625FTE.

## LAW DEPARTMENT

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Departmental Revenue				
Fines Forfeitures & Citations	(200)	-	-	-
Interfund Reimbursement-Revenue	26,707	-	-	-
Misc. Charges for Services	24,089	-	-	-
Other Reimbursements	21,127	19,000	19,000	19,000
General Fund Subsidy	2,356,175	2,495,853	2,601,632	2,619,177
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 2,427,898</b>	<b>\$ 2,514,853</b>	<b>\$ 2,620,632</b>	<b>\$ 2,638,177</b>
<b>Expenditures</b>				
Personnel	956,414	1,022,207	1,127,666	1,145,211
Transportation & Training	2,670	6,546	6,046	6,046
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,468,813	1,486,100	1,486,920	1,486,920
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 2,427,898</b>	<b>\$ 2,514,853</b>	<b>\$ 2,620,632</b>	<b>\$ 2,638,177</b>

### Goals & Objectives:

- ◆ Provide sound, reasoned legal advice to the City Council, City Manager and staff.
- ◆ Provide guidance and advice to new City Council Members.
- ◆ Provide advice concerning implementation of Housing Element programs including Growth Management.
- ◆ Defend the City against claims and lawsuits filed against it and represent City in prosecution of cases it files.
- ◆ Advise the Council, Commissions and staff on Brown Act, Public Records Act and Political Reform Act (conflicts of interest).
- ◆ Advise Human Resources Department on labor and personnel issues.
- ◆ Draft, review and comment on all agreements, contracts, ordinances, and resolutions to be entered into by the City.
- ◆ Provide advice to City Manager and Executive Team to achieve policy goals with emphasis on avoiding legal challenges.
- ◆ Prepare an omnibus ordinance to update language in the Municipal Code.
- ◆ Streamline processes for economic development program documents (e.g. loans, fee deferrals, etc).
- ◆ Prosecute Municipal Code violations to maintain high quality of life in the community.
- ◆ Provide counsel regarding land use and CEQA matters to Council, Commissions and staff.
- ◆ Advise regarding development fees, their use and legal requirements.

### Accomplishments:

- ◆ Provided sound, reasoned legal advice to City Council, City Manager, Commissions and all City departments on a wide range of issues.
- ◆ Advised City Manager and Human Resources Department on labor and personnel issues.
- ◆ Prepared annual omnibus ordinance to clean up language in the Municipal Code.
- ◆ Reviewed for form and legality all agreements, ordinances, resolutions and other documents relating to City operations and policies.
- ◆ Successfully defended against or resolved/settled lawsuits related to police, elections and tort litigation.

## LAW DEPARTMENT

### Program Summary - Administration

**Description:**

The Law Department advises the City Council and City staff on all legal matters pertaining to City business, frames all ordinances, resolutions and other City documents, and performs all legal services required by the City Council. The Law Department works closely with the City Council, City Manager, department heads, and all City staff to carry out certain administrative duties, as well as providing advice on sensitive issues.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
Fines Forfeitures & Citations	(200)	-	-	-
Interfund Reimbursement-Revenue	26,707	-	-	-
Misc. Charges for Services	24,089	-	-	-
Other Reimbursements	21,127	19,000	19,000	19,000
General Fund Subsidy	1,256,175	1,395,853	1,501,632	1,519,177
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,327,898</b>	<b>\$ 1,414,853</b>	<b>\$ 1,520,632</b>	<b>\$ 1,538,177</b>
<b>Expenditures</b>				
Personnel	956,414	1,022,207	1,127,666	1,145,211
Transportation & Training	2,670	6,546	6,046	6,046
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	368,813	386,100	386,920	386,920
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,327,898</b>	<b>\$ 1,414,853</b>	<b>\$ 1,520,632</b>	<b>\$ 1,538,177</b>

**Budget Highlights:**

- ◆ Included in expenditures for services are outside legal counsel fees for more complex tort and land use cases, and professional services costs such as for administrative hearing officers, appraisers, expert witnesses, and court reporters.

### Program Summary - Risk Management

**Description:**

The Law Department serves as the City's Risk Manager and handles most of the City's litigation. This program serves to fund the City's Self Insurance Retention fund, which is used to make payments for personal injury and employment practices claims, as well as to pay premiums to various risk sharing pools that cover claims in excess of the City's retained limits.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
General Fund Subsidy	1,100,000	1,100,000	1,100,000	1,100,000
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>
<b>Expenditures</b>				
Materials, Supplies & Services	1,100,000	1,100,000	1,100,000	1,100,000
<b>Total Division Expenditures</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>

**Budget Highlights:**

- ◆ \$1,100,000 is for payments to risk sharing pools for premiums to cover personal injury claims, work place wrongs, and workers compensation claims in excess of self retained limits. This amount was reduced during the recession, but now is back to pre-recession level, adjusted for increases in COL and forecasted premium increases.

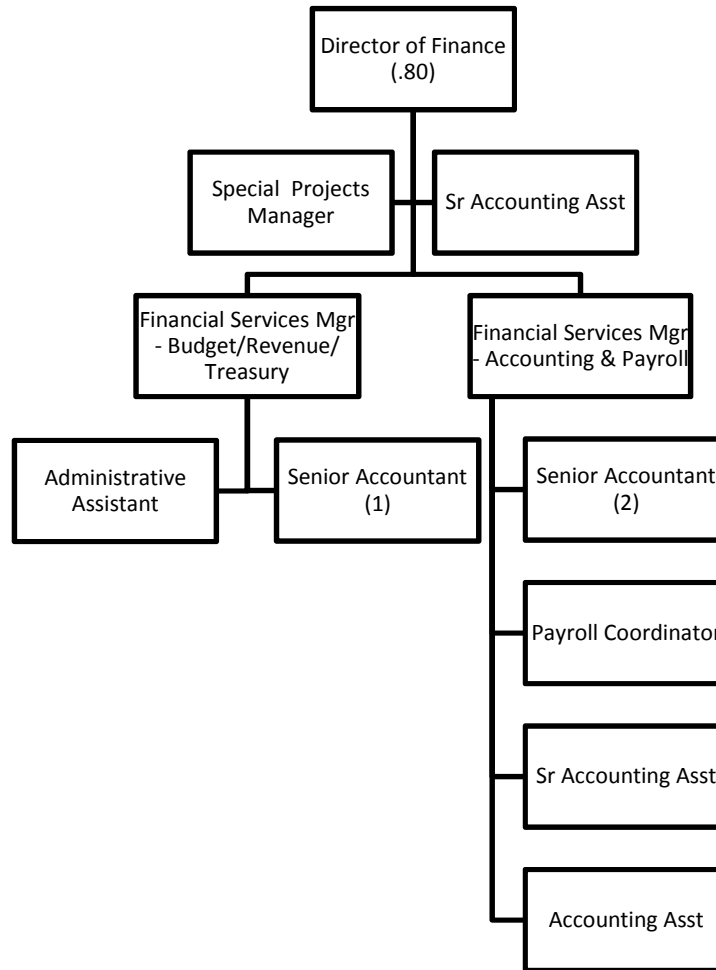
## FINANCE

# Operating Budget FY 2017/18 and FY 2018/19



**The Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The department provides City financial information to the public, the City Council, the City Manager, and other City departments. The department audits revenue sources, processes cash receipts, payroll and accounts payable, administers assessment districts and other debt, invests the City's funds, monitors the City's budget and coordinates the City's financial audits.**

**FINANCE DEPARTMENT**



**PERSONNEL SUMMARY**

	Actual 2015-16	Adjusted 2016-17	Projected 2017-18	Projected 2018-19	
Director of Finance	0.80	0.80	0.80	0.80	
Asst Dir of Finance	1.00				(1)
Special Projects Manager		1.00	1.00	1.00	
Financial Svcs Mgr	2.00	2.00	2.00	2.00	
Administrative Asst	1.00	1.00	1.00	1.00	
Sr Accountant	4.00	3.00	3.00	3.00	
Payroll Coordinator	1.00	1.00	1.00	1.00	
Sr Accounting Asst	1.00	2.00	2.00	2.00	(2)
Accounting Asst II	1.00	1.00	1.00	1.00	
<b>Subtotal</b>	<b>11.80</b>	<b>11.80</b>	<b>11.80</b>	<b>11.80</b>	
Overtime	0.10	0.06	0.08	0.09	
<b>TOTAL</b>	<b>11.90</b>	<b>11.86</b>	<b>11.88</b>	<b>11.89</b>	

Comments:

- (1) Asst. Director of Finance position was reclassified to accommodate a Special Projects Manager
- (2) In FY 2016/17 a Senior Accountant Position was eliminated and a new Sr. Accounting Assistant position was created.



**FINANCE DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue				
State Mandated Reimbursements	11,546	-	-	-
Other Reimbursements	145,617	130,000	130,000	130,000
Management / Admin Fees	1,041	500	500	500
General Fund Subsidy	2,769,671	3,101,377	2,920,443	2,876,368
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 2,927,875</b>	<b>\$ 3,231,877</b>	<b>\$ 3,050,943</b>	<b>\$ 3,006,868</b>
<b>Expenditures</b>				
Personnel	2,137,252	2,237,397	2,254,160	2,209,585
Transportation & Training	56,594	72,733	58,533	58,533
Repairs & Maintenance	943	1,000	1,000	1,000
Materials, Supplies & Services	733,086	920,747	737,250	737,750
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 2,927,875</b>	<b>\$ 3,231,877</b>	<b>\$ 3,050,943</b>	<b>\$ 3,006,868</b>

**Goals & Objectives:**

- ◆ Complete Development Impact Fee Study for infrastructure fees (Sewer, Water, Public Facilities, Lower Income Housing, Traffic Impact, and Park Dedication In-Lieu fees, Tri-Valley Transportation fees, Parking-In-Lieu fee).
- ◆ Along with IT complete implementation of the City's financial Enterprise Resource Program (ERP) system, Tyler Munis.
- ◆ Redesign and automate production of the City's budget book.
- ◆ Redesign and automate production of the City's CIP book.
- ◆ Along with several other departments, develop 10-year capital plan.
- ◆ Continue to coordinate and manage the development of the City's Operating Budget and Capital Improvement Program (CIP). The Operating Budget funds the City's annual services, programs, and activities. The CIP is a financial plan that enables construction of various public improvements (e.g. streets, parks, facilities).
- ◆ Continue to prepare the City's Comprehensive Annual Financial Report in accordance with generally accepted accounting principles promulgated by the Government Accounting Standards Board (GASB).

**Budget Highlights:**

- ◆ \$10,650 is included in each year for materials and supplies for all Finance Department divisions.
- ◆ \$66,000 is included in FY 2017/18 and FY 2018/19 for an outside accounting firm to perform the annual audit of the City's financial statements.
- ◆ \$78,000 is included in FY 2017/18 and FY 2018/19 for financial, payroll, and fixed asset system maintenance fees.
- ◆ \$388,000 is included in FY 2017/18 and \$391,000 in FY 2018/19 for the Alameda County collection charge for property tax administration, representing an approximately \$100,000 reduction from previous years due to successful litigation.
- ◆ \$75,000 is included in each years for sales tax and property tax audit services.
- ◆ \$62,800 is included in FY 2017/18 and \$64,100 in FY 2018/19 for banking fees and armored car services.
- ◆ \$19,000 is included in FY 2017/18 and \$6,000 in FY 2018/19 for budget and investment system maintenance.

## FINANCE DEPARTMENT

### Accomplishments:

- ◆ Developed or modified six financial policies.
- ◆ Developed and implemented a plan to prefund approximately \$20 million of the City's pension liabilities.
- ◆ Implemented a new Enterprise Resource Planning (ERP) financial system, Tyler Munis, to replace the City's financial, payroll, human resources, utility billing, and cashing systems. Project included automating timesheets, invoice processing, and contracts processing.
- ◆ Received the GFOA (Government Finance Officers Association) Certificate of Achievement for Excellence in Financial Reporting award for the seventeenth consecutive year.
- ◆ Completed the State Controller's Office Cities Financial Transactions Report, Annual Street Report, and Government Compensation in California Report.
- ◆ Completed the Two Year Operating Budget and the Capital Improvement Program Budget for FY 2017/18 and FY 2018/19.
- ◆ For the eleventh year, the City received the Excellence in Budgeting award from the California Society of Municipal Finance Officers for its Operating Budget.
- ◆ Managed solicitation for new banking services and managed transition to new bank.
- ◆ Issued \$7.1 million in private placement bonds to pay the City's portion of the regional recycled water expansion project.

## FINANCE - Performance Measures

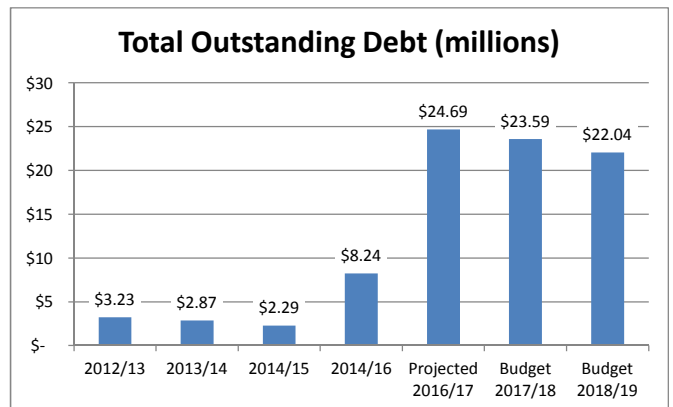
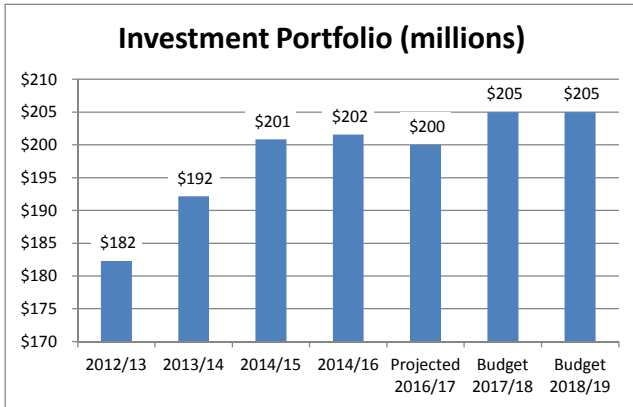
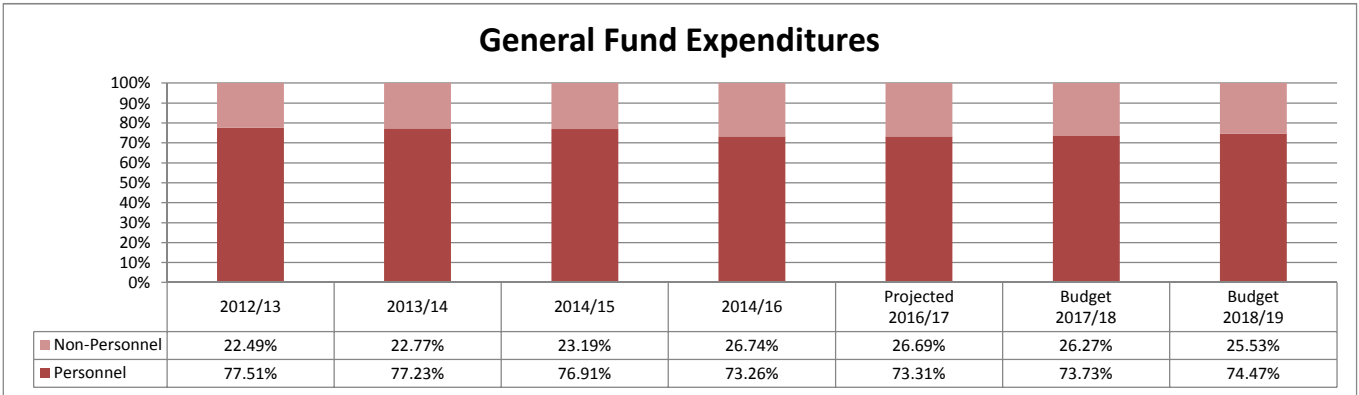
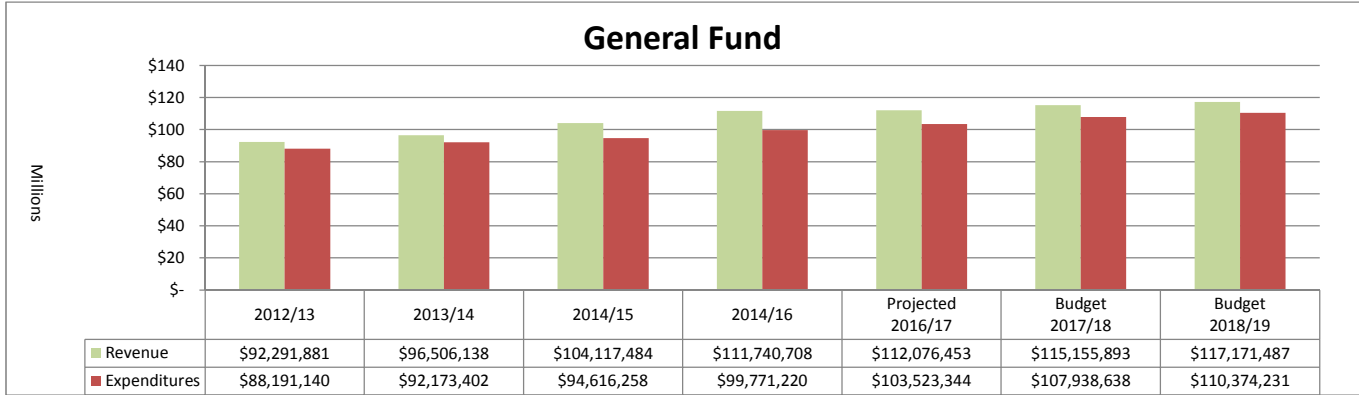
Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>FINANCE DEPARTMENT</b>							
FTE's authorized	11.80	11.80	11.80	11.80	11.80	11.80	11.80
Total Finance Department Funding	\$ 2,838,289	\$ 2,618,990	\$ 2,838,289	\$ 2,618,990	\$ 2,860,146	\$ 2,935,570	\$ 2,981,252
<b>FINANCE OPERATIONS</b>							
General Fund Revenue -							
Budget	\$ 91,284,522	\$ 94,313,201	\$ 100,377,294	\$ 106,461,744	\$ 112,076,453	\$ 115,155,893	\$ 117,171,487
Actual	\$ 92,291,881	\$ 96,506,138	\$ 104,117,484	\$ 111,740,708	n/a	n/a	n/a
% of Budget Received	101.1%	102.3%	103.7%	105.0%	n/a	n/a	n/a
General Fund Expenditures -							
Budget	\$ 88,881,334	\$ 92,729,709	\$ 96,565,965	\$ 100,742,467	\$ 103,523,344	\$ 107,938,638	\$ 110,374,231
Actual	\$ 88,191,140	\$ 92,173,402	\$ 94,616,258	\$ 99,771,220	n/a	n/a	n/a
% of Budget Incurred	99.22%	99.40%	97.98%	99.04%	n/a	n/a	n/a
General Fund Personnel %	77.51%	77.23%	76.91%	73.26%	73.31%	73.73%	74.47%
General Fund Non-Personnel %	22.49%	22.77%	23.19%	26.74%	26.69%	26.27%	25.53%
Investments -							
Investment Portfolio	\$ 182,296,299	\$ 192,166,632	\$ 200,846,174	\$ 201,558,515	\$ 200,000,000	\$ 205,000,000	\$ 205,000,000
Return on Investment	0.76%	0.69%	0.70%	0.71%	0.91%	1.20%	1.30%
Unfunded Liabilities -							
Accrued Actuarial Liability - Pension (1)	\$ 127,366,771	\$ 121,671,268	\$ 123,488,196	\$ 122,412,388	n/a	n/a	n/a
Accrued Retiree Health Care (2)	\$ 42,585,707	\$ 40,716,229	\$ 33,355,746	n/a	n/a	n/a	n/a
Long-Term Debt -							
Total Outstanding	\$ 3,227,351	\$ 2,867,148	\$ 2,294,121	\$ 8,240,923	\$ 24,694,287	\$ 23,594,287	\$ 22,044,287
Debt Per Capita	\$ 46	\$ 39	\$ 31	\$ 110	\$ 327	\$ 312	\$ 290
General Obligation Bond Rating - S&P	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>COMMUNITY SATISFACTION SURVEY</b>							
Budget and Finances - good or excellent	n/a	54%**	n/a	n/a	n/a	n/a	n/a

(1) (Market Value of Assets) Police Safety Group plan is part of a risk pool. No unfunded actuarial liability information was available prior to the October 2013 PERS report. The Police Safety Group plan unfunded liability has been included beginning with the 2014 PERS report. Includes Pleasanton's 50% portion of LFPD liability.

(2) Unfunded liability calculation includes reserves held in City's retiree health funds. Includes Pleasanton's 50% portion of LFPD liability.

\*\* 31% didn't know

## FINANCE - Performance Measures



## GENERAL GOVERNMENT

# Operating Budget FY 2017/18 and FY 2018/19



The General Government Department is responsible for City expenses that are not associated with specific departments. These include support of various community programs and services provided by other organizations or agencies.

**GENERAL GOVERNMENT DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue				
Total Contributions & Donations	840	200	200	200
Misc. Revenues	30,791	16,000	13,000	13,000
Other Reimbursements	-	38,500	-	-
General Fund Subsidy	905,095	2,057,450	1,850,843	1,973,626
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 936,726</b>	<b>\$ 2,112,150</b>	<b>\$ 1,864,043</b>	<b>\$ 1,986,826</b>
<b>Expenditures</b>				
Personnel	18,674	52,000	29,605	28,500
Transportation & Training	-	40,000	7,500	7,500
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	918,052	2,020,150	1,826,938	1,950,826
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 936,726</b>	<b>\$ 2,112,150</b>	<b>\$ 1,864,043</b>	<b>\$ 1,986,826</b>

**Goals & Objectives:**

- ◆ To continue to provide support to Community activities through grants to the following:
  - Tri-Valley Community Television
- ◆ To continue to support membership in the following various organizations:
  - Alameda County Congestion Management
  - Local Agency Formation Committee
- ◆ To provide the necessary funding for unforeseen emergencies and contingencies.

**GENERAL GOVERNMENT DEPARTMENT**

Community Promotions

Description:

Community Promotions is comprised of General Fund support for a variety of programs (i.e. Community Grants) and expenditures which aggregates costs that are not associated with a particular department.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue	577	-	-	-
General Fund Subsidy	758,488	785,938	655,363	653,351
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 759,064</b>	<b>\$ 785,938</b>	<b>\$ 655,363</b>	<b>\$ 653,351</b>
<b>Expenditures</b>				
Transportation & Training	-	-	-	-
Materials, Supplies & Services	759,064	785,938	655,363	653,351
<b>Total Division Expenditures</b>	<b>\$ 759,064</b>	<b>\$ 785,938</b>	<b>\$ 655,363</b>	<b>\$ 653,351</b>

Budget Highlights:

- ◆ \$140,300 is included to support operations for Tri-Valley Community Television.
- ◆ \$63,000 is included in each year for Pleasanton Downtown Association (PDA) assessment match.
- ◆ \$60,000 is included for the Senior Support Program of the Tri-Valley Area; \$4,000 for Non-Profit Services; and \$15,100 is included for the development of the Human Services Needs Assessment Strategic Plan.
- ◆ \$4,000 is included in each year to support local promotion and participation in the Alameda County Green Business Program.
- ◆ \$10,000 is included in each year for innovation and entrepreneurship events and forums, in partnership with Pleasanton business organizations.
- ◆ \$5,000 is included each year for Pleasanton Community of Character Collaborative to support the non-profit organization dedicated to promoting the character traits shared by the City, Chamber of Commerce, and Pleasanton Unified School District.
- ◆ \$2,500 is included in each year for Tri Valley Tourism Bureau (TVTb) membership.

**GENERAL GOVERNMENT DEPARTMENT**

Miscellaneous Non-Departmental

Description:

Miscellaneous Non-Departmental Expenses include General Fund support for contingency items (i.e. inflation, fuel, utilities, special studies) and to support membership in various organizations that are not associated with a particular department.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Misc. Revenues	30,215	16,000	13,000	13,000
General Fund Subsidy	128,773	1,258,212	1,158,575	1,284,475
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 158,988</b>	<b>\$ 1,274,212</b>	<b>\$ 1,171,575</b>	<b>\$ 1,297,475</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	40,000	-	-
Repairs & Maintenance	158,988	1,234,212	1,171,575	1,297,475
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 158,988</b>	<b>\$ 1,274,212</b>	<b>\$ 1,171,575</b>	<b>\$ 1,297,475</b>

Budget Highlights:

- ◆ \$500,000 is included in FY2017/18 and \$500,000 in FY2018/19 for a city-wide contingency and unforeseen expenses.
- ◆ \$20,000 is included in each year for a contract lobbyist.
- ◆ \$28,500 is included in each year for compensation to the following commissions: Planning, Parks & Recreation, Human Services, Housing, Library, Civic Arts, and Youth.
- ◆ Approximately \$36,500 is included in each year for Alameda County Congestion Management Agency participation.
- ◆ \$21,000 is included in each year to purchase WHEEL tickets for resale.
- ◆ \$17,600 is included in each year to print the community newsletters and annual report.
- ◆ \$3,200 is included in each year for sign language services and language line services.
- ◆ \$6,700 is included in each year for the State-mandated assessment for the Local Agency Formation Commission (LAFCO) cost per AB2838.
- ◆ \$6,000 is included in each year to televise City Council meetings.
- ◆ \$2,225 is included for the annual monitoring of the Tiger Salamander Stewardship Report.



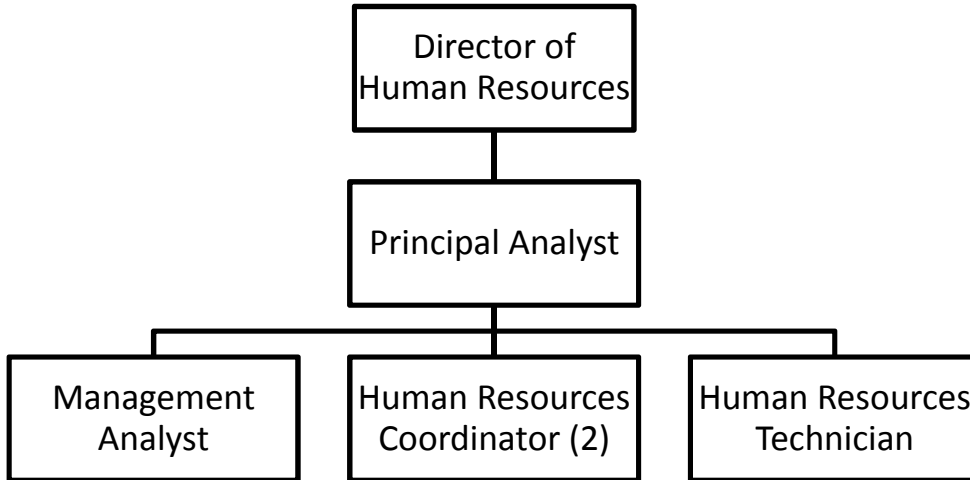
## HUMAN RESOURCES

# Operating Budget FY 2017/18 and FY 2018/19



**The Human Resources Department supports the City and its vision by providing services in employee and labor relations, recruitment, classification and compensation, benefits, training and organizational development, workers' compensation and City policy development. The Department's mission is to provide exceptional services by recruiting the best talent, developing that talent and providing the workforce with a gratifying, safe and supportive work environment. Human Resources supports the organization by providing a non-discriminatory workplace and endorses personal accountability. These services are provided with an emphasis on respect and consideration for our workforce and all of our customers.**

# HUMAN RESOURCES DEPARTMENT



## Personnel Summary

	Actual 2015-16	Adjusted 2016-17	Projected 2017-18	Projected 2018-19
Director of Human Resources & Labor Relations	1.00	1.00	1.00	1.00
Principal Analyst	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Human Resources Coord	2.00	2.00	2.00	2.00
Human Resources Tech	1.00	1.00	1.00	1.00
Subtotal	6.00	6.00	6.00	6.00
Temporary	0.33	0.94	0.04	0.04
TOTAL	6.33	6.94	6.04	6.04

## HUMAN RESOURCES DEPARTMENT

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Departmental Revenue				
Other Reimbursements	85,709	84,000	84,000	84,000
General Fund Subsidy	1,331,729	1,414,248	1,419,143	1,436,281
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 1,417,437</b>	<b>\$ 1,498,248</b>	<b>\$ 1,503,143</b>	<b>\$ 1,520,281</b>
<b>Expenditures</b>				
Personnel	1,096,521	1,132,416	1,150,411	1,167,549
Transportation & Training	12,581	19,313	14,313	14,313
Repairs & Maintenance	5,004	-	-	-
Materials, Supplies & Services	303,331	346,519	338,419	338,419
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 1,417,437</b>	<b>\$ 1,498,248</b>	<b>\$ 1,503,143</b>	<b>\$ 1,520,281</b>

### Goals & Objectives:

- ◆ Enhance the City's training and development program.
- ◆ Enhance the City's Succession Planning program.
- ◆ Enhance the City's Employee Engagement program.
- ◆ Implement a robust safety program.
- ◆ Negotiate new labor contracts as they expire.

### Budget Highlights:

- ◆ \$67,000 is included in each year for organizational training and development.
- ◆ \$15,000 is included in each year for employee engagement activities.

### Accomplishments:

- ◆ Implemented and launched a new Human Resources Information System (HRIS) to the organization.
- ◆ Enhanced the City's training and development program including the launch of the City's Leadership Academy.
- ◆ Implemented a Succession Planning program including targeted training and the launch of a Succession Planning Committee.
- ◆ Implemented an Employee Engagement program including the launch of an Employee Engagement Committee.
- ◆ Successfully negotiated labor contracts with the City's bargaining groups.

## INFORMATION TECHNOLOGY

# Operating Budget FY 2017/18 and FY 2018/19

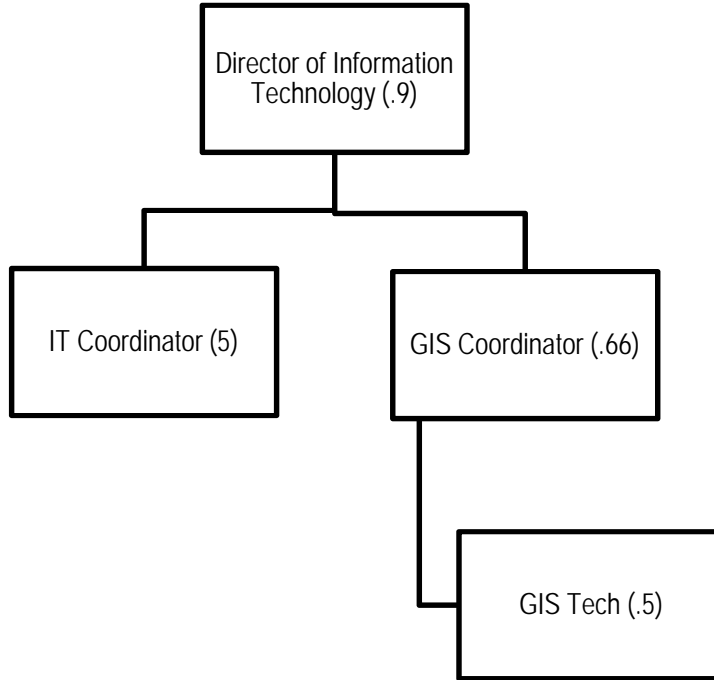


The Information Technology Department is responsible for the technology needs of the City. The department administers and maintains all end point computing devices (PC's, Virtual Desktops, Laptops, and mobile devices), software applications, datacenter infrastructure, and network (local, wide-area, and wireless).

The Department also maintains all City web sites, electronic communications, and Voice telephony systems, and cybersecurity technologies – for the protection of the City's systems and data from being compromised.

The department also includes GIS. Which develops, and maintains an enterprise geospatial database system of all City infrastructure, assets, and zoning; among the multiple sets of data layers, of which is integrated into many of the City's major software applications.

**INFORMATION TECHNOLOGY DEPARTMENT**



**Personnel Summary**

	Actual 2015-16	Adjusted 2016-17	Projected 2017- 18	Projected 2018- 19
Info Technologies Mgr	0.90	0.90	0.90	0.90
Info Tech Coord II	5.00	5.00	5.00	5.00
GIS Coordinator	0.66	0.66	0.66	0.66
GIS Technician II	0.50	0.50	0.50	0.50
<b>Subtotal</b>	<b>7.06</b>	<b>7.06</b>	<b>7.06</b>	<b>7.06</b>
Overtime	0.04	0.11	0.10	0.10
Temporary	0.69	0.06	0.50	0.50
<b>TOTAL</b>	<b>7.79</b>	<b>7.23</b>	<b>7.66</b>	<b>7.66</b>

## Department Summary - Information Technology

**Description:**

The Information Technology (IT) department provides support for all City computer technologies including, hardware, software, Internet services, networking, geographic information services, telecommunications, and radio. The division strives to maintain a full range of customer and equipment services to achieve a high degree of reliability with computer systems designed to meet current technology needs for the entire organization.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Division Revenue				
Misc. Charges for Services	9,998	22,000	22,000	22,000
Interfund Reimbursement-Revenue	81,288	82,000	82,000	82,000
General Fund Subsidy	2,411,380	2,405,743	2,606,979	2,448,340
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,502,666</b>	<b>\$ 2,509,743</b>	<b>\$ 2,710,979</b>	<b>\$ 2,552,340</b>
<b>Expenditures</b>				
Personnel	1,391,143	1,472,271	1,488,563	1,519,224
Transportation & Training	184,888	167,967	156,941	142,641
Repairs & Maintenance	48,875	107,730	107,300	107,300
Materials, Supplies & Services	863,760	761,775	908,175	783,175
Capital Outlay	14,000	-	50,000	-
<b>Total Division Expenditures</b>	<b>\$ 2,502,666</b>	<b>\$ 2,509,743</b>	<b>\$ 2,710,979</b>	<b>\$ 2,552,340</b>

**Budget Highlights:**

- ◆ \$55,000 in each year for Print Management System.
- ◆ \$65,000 in FY 2017/18 for new web site development.
- ◆ \$25,000 in each year for contracted web support.
- ◆ \$50,000 in each year for Office 365.
- ◆ \$60,800 in FY 2017/18 for GIS upgrades for polygon feature class improvements, web, and utilities easements.

**Accomplishments:**

- ◆ Converted over 90% of the data center servers to a virtualized environment. Reducing the amount of physical hardware for servers. Leading to reduced power requirements, physical space, and cooling needs.
- ◆ Complete Storage Systems Upgrade and Replacement in all data centers.
- ◆ Implemented new disaster recovery processes and procedures with new backup system and virtualized server software.
- ◆ Upgrade and full deployment of mobile devices for Police and Operation Services Dept.
- ◆ Implementation of a Managed Print System solution.
- ◆ Upgrade to all perimeter firewalls.
- ◆ Implementation of Cybersecurity awareness program.
- ◆ Implementation of enterprise digital signage system.
- ◆ Implementation of an enterprise e-mail marketing solution.
- ◆ Upgrade and replacement of backup and archive system.
- ◆ Implementation of new Helpdesk system.
- ◆ Migration of email system to Office 365.
- ◆ Complete update and improvements to GIS GeoDatabase / Basemap, and feature-class layers.
- ◆ Continued build-out City wireless network footprint. Upgrade and improve downtown wireless network.
- ◆ Upgraded bandwidth to all remote Wide-Area-Network sites.
- ◆ Provided technology solutions and resources for the implementation of ERP system.
- ◆ Upgrade to Police CAD/RMS/Mobile system.
- ◆ Upgrade and Replacement of Police MDC's in Patrol Fleet.
- ◆ Technology improvements to Conference Room Audio/Visual systems.

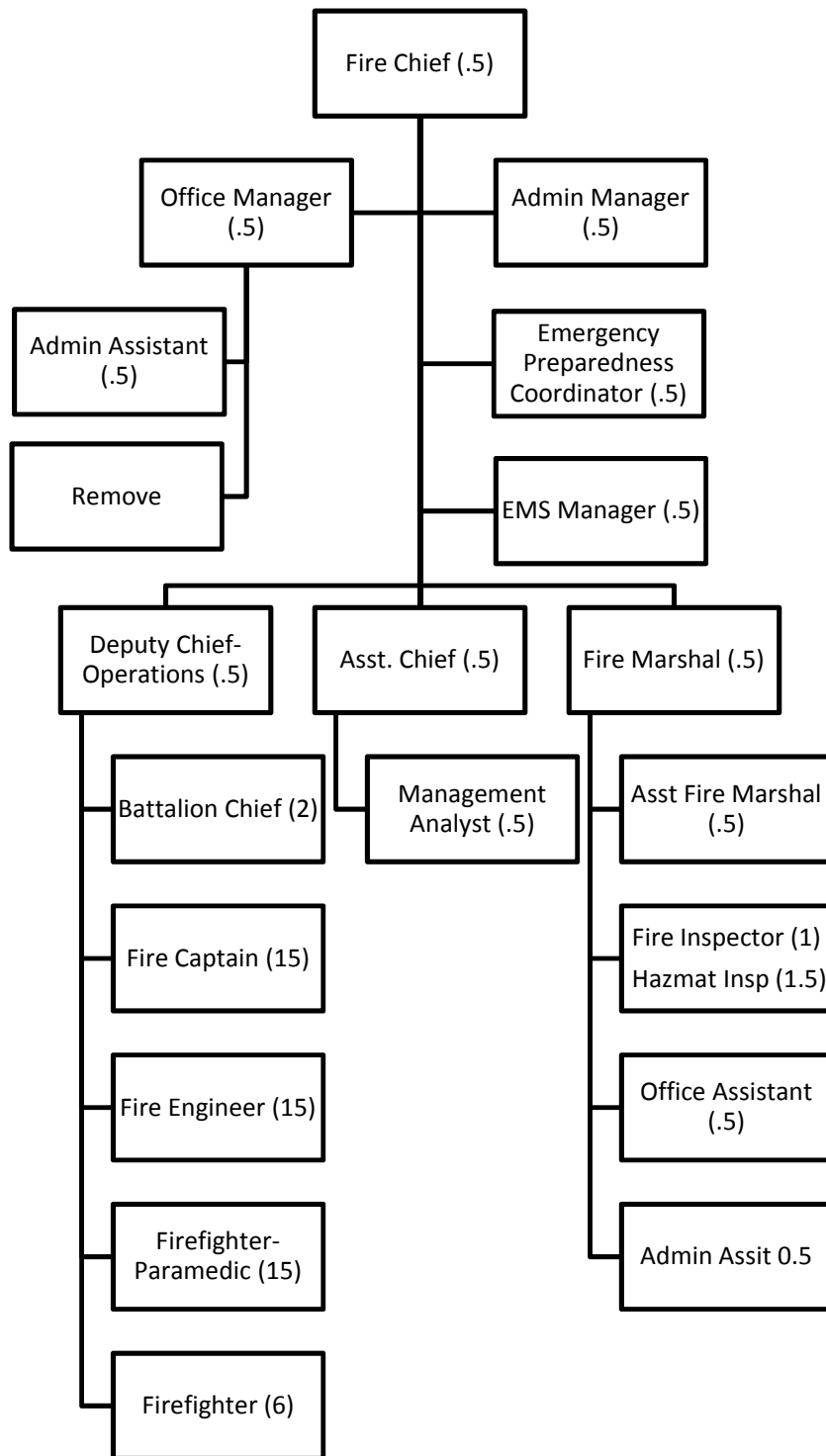
# LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

## Operating Budget FY 2017/18 and FY 2018/19



The Livermore-Pleasanton Fire Department's (LPFD) core purpose is to make our community safe for all citizens to live and work through the protection of life, property and the environment. The department, through the Fire Prevention Bureau, is responsible for minimizing fire risk through positive fire code enforcement and weed abatement. The Operations Bureau prepares for and responds to all emergency fire, medical, rescue and hazardous materials incidents. Five of the department's ten fire companies are based in the City of Pleasanton. The LPFD also trains at our state-of-the-art training facility in east Pleasanton. The department provides training to citizens in order to improve their safety and self-reliance in emergencies, plus the department plays a key role in the citywide Emergency Preparedness Plan.

**LIVERMORE-PLEASANTON FIRE DEPARTMENT  
(Pleasanton Only)**





## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Personnel Summary - Pleasanton Only

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18				Projected 2018/19				
			Admin	Preven- tion	Oper- ations	TOTAL	Admin	Preven- tion	Oper- ations	TOTAL	
Fire Chief	0.500	0.500	0.500			0.500	0.500			0.500	
Deputy Chief	1.000	0.500	0.500			0.500	0.500			0.500	(1)
Asst Chief		0.500	0.500			0.500	0.500			0.500	(1)
Battalion Chief	2.000	2.000	2.000			2.000	2.000			2.000	
Fire Marshal	0.500	0.500		0.500		0.500		0.500		0.500	
Asst Fire Marshal	0.500	0.500		0.500		0.500		0.500		0.500	
Emergency Prep Mgr	0.250	0.500	0.500			0.500	0.500			0.500	(2)
EMS Manager	0.375	0.500	0.500			0.500	0.500			0.500	(3)
Management Analyst	1.000	0.500	0.500			0.500	0.500			0.500	(4)
Administration Manager		0.500	0.500			0.500	0.500			0.500	(4)
Fire Captain	15.000	15.000			15.000	15.000			15.000	15.000	
Fire Engineer	15.000	15.000			15.000	15.000			15.000	15.000	
Firefighter/Paramedic	15.000	15.000			15.000	15.000			15.000	15.000	
Firefighter	6.000	6.000			6.000	6.000			6.000	6.000	
Fire / Hazmat Inspector	2.500	2.500		2.500		2.500		2.500		2.500	
Office Manager	0.500	0.500	0.500			0.500	0.500			0.500	
Administrative Asst	1.000	1.000	1.000			1.000	1.000			1.000	
Office Asst	0.500	0.500	0.500			0.500	0.500			0.500	
<b>Subtotal</b>	<b>61.625</b>	<b>62.000</b>	<b>7.500</b>	<b>3.500</b>	<b>51.000</b>	<b>62.000</b>	<b>7.500</b>	<b>3.500</b>	<b>51.000</b>	<b>62.000</b>	
Overtime	27.611	22.585	0.008	0.086	24.563	24.657	0.003	0.004	26.161	26.168	
Temporary	2.163		2.163			2.163	2.163			2.163	
<b>TOTAL</b>	<b>91.400</b>	<b>84.585</b>	<b>9.671</b>	<b>3.586</b>	<b>75.563</b>	<b>88.820</b>	<b>9.666</b>	<b>3.504</b>	<b>77.161</b>	<b>90.331</b>	

Comments:

- (1) In FY 2016/17 one Deputy Chief was re classified as Assistant Chief to assume the Fire Chiefs responsibilities in his absence.
- (2) In FY 2016/17 0.5 Emergency Prep Mgr was increased resulting in a 0.25 Increase (50%) in the Pleasanton share
- (3) In FY 2016/17 0.25 EMS Manager was increased resulting in a 0.125 Increase (50%) in the Pleasanton share
- (4) In FY 2016/17 One Management Analyst Position was re classified as Administration Manager

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Departmental Revenue				
Fire Training Revenue	234,104	382,500	407,575	419,727
Misc Revenues	119,114	100,500	103,500	106,590
Other Reimbursements	889,380	925,000	952,240	980,297
Cost Recovery	480,545	368,864	368,864	368,864
Interfund Revenues	2,864	-	-	-
General Fund Subsidy	15,811,563	16,572,717	17,522,061	18,380,798
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 17,537,570</b>	<b>\$ 18,349,581</b>	<b>\$ 19,354,240</b>	<b>\$ 20,256,276</b>
<b>Expenditures</b>				
Personnel	15,755,404	16,643,008	17,599,112	18,479,721
Transportation & Training	489,498	351,321	403,739	411,467
Repairs & Maintenance	86,042	165,664	121,067	121,067
Materials, Supplies & Services	1,199,205	1,189,588	1,215,322	1,229,021
Capital Outlay	7,422	-	15,000	15,000
<b>Total Department Expenditures</b>	<b>\$ 17,537,570</b>	<b>\$ 18,349,581</b>	<b>\$ 19,354,240</b>	<b>\$ 20,256,276</b>

**Goals & Objectives (includes LPPD):**

- ◆ Public Safety -
  - To be fiscally responsible and efficient in spending public funds.
  - Continue seeking out alternative funding sources that promote regional partnerships, maximize resources, and facilitate cost containment.
  - Maintain efforts to improve, strengthen, and enhance regional interoperable communications and operations in the areas of disaster training, radio communications and resource deployment.
  - To ensure new recruits, front-line personnel, and fire Prevention staff are provided the appropriate training and continuing education to possess, continually develop, and maintain the skill set necessary to deliver life-safety services and carryout daily
  - To facilitate community engagement in all levels of emergency preparedness so as to provide an environment that achieves the City Council's goals & priorities of building a disaster resilient community.
- ◆ Quality of Life -
  - Continue support for community outreach programs in the areas of disaster relating to personal, community and business preparedness.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Administration

**Description:**

The Fire Administration Division is responsible for general administrative direction, fiscal administration, public information, policies and procedures, human resource and worker's compensation management, information systems oversight and support, purchasing coordination, contract administration, new facility construction management, disaster preparedness, public education, and inter-agency coordination for the consolidated Fire Department.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Other Reimbursements	510	-	-	-
Other Misc. Revenue	12,001	10,720	10,720	10,720
Interfund Revenues	2,864	-	-	-
General Fund Subsidy	2,349,311	2,391,433	2,797,829	2,889,546
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,364,686</b>	<b>\$ 2,402,153</b>	<b>\$ 2,808,549</b>	<b>\$ 2,900,266</b>
<b>Expenditures</b>				
Personnel	1,651,389	1,724,709	2,004,440	2,106,157
Transportation & Training	48,266	8,303	58,000	58,000
Repairs & Maintenance	39,330	91,080	70,500	70,500
Materials, Supplies & Services	625,701	578,061	660,609	650,609
Capital Outlay	-	-	15,000	15,000
<b>Total Division Expenditures</b>	<b>\$ 2,364,686</b>	<b>\$ 2,402,153</b>	<b>\$ 2,808,549</b>	<b>\$ 2,900,266</b>

**Budget Highlights (includes LPFD):**

- ◆ \$300,000 is included in each year for Alameda County Regional Emergency Communications Center Dispatch services. (Pleasanton only).
- ◆ \$480,480 is included in each year respectively as revenue received for providing Fire Service to the Veterans Hospital, Livermore (Pleasanton share).
- ◆ Identified and hired for an upgraded fiscal position, Administration Manager, to increase fiscal controls, planning and reporting capabilities (Pleasanton share is .50 FTE).

**Accomplishments (includes LPFD):**

- ◆ Extended a 5-year agreement for Dispatch Services with the Alameda County Regional Emergency Communications Center.
- ◆ Maintained a 5-year contract to provide Fire Services to the Veterans Hospital, Livermore.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Fire Prevention

**Description:**

The Fire Prevention Division supports the cities of Livermore and Pleasanton in providing project review services within their permit centers, construction inspection services for fire code compliance, state mandated inspection services for businesses that handle hazardous materials, responses for fire investigation and hazardous materials emergencies, and coordination for public education programs and special events.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Permit Revenue	234,104	382,500	407,575	419,727
Plan Check & Hazmat Fees	119,114	100,500	103,500	106,590
Other Reimbursements	4,425	1,000	1,000	1,000
Other Misc. Revenue	19,893	-	-	-
General Fund Subsidy	642,180	480,793	586,158	619,197
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,019,717</b>	<b>\$ 964,793</b>	<b>\$ 1,098,233</b>	<b>\$ 1,146,514</b>
<b>Expenditures</b>				
Personnel	916,468	854,274	990,445	1,038,726
Transportation & Training	6,224	6,650	6,891	6,891
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	97,024	103,869	100,897	100,897
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,019,717</b>	<b>\$ 964,793</b>	<b>\$ 1,098,233</b>	<b>\$ 1,146,514</b>

**Budget Highlights (includes LPFD):**

- ◆ Plan, budget and coordinate Plan Check services.
- ◆ Plan, budget and coordinate weed abatement services.
- ◆ Participate in the Certified Uniform Program Agency (CUPA) program.

**Accomplishments (includes LPFD):**

- ◆ Conducted over 1,776 construction and annual inspections.

## LIVERMORE-PLEASANTON FIRE DEPARTMENT (Pleasanton Only)

### Division Summary - Operations

**Description:**

This Division is comprised of three programs:

-**Fire Operations** is the largest Division within the department and provides all risk emergency response and public assistance services to the Livermore and Pleasanton communities. In addition, this division is responsible for all training aspects associated with fire personnel and provides 24/7/365 emergency response services.

-**Emergency Medical Services (EMS)** supports the training and licensing of Firefighters that are both licensed by the State as Paramedics and certified by Alameda County as Emergency Medical Technicians (EMTs). All fire suppression personnel are trained in accordance with state and local requirements. Field personnel can provide medical interventions for both adult and pediatric patients suffering from medical conditions or traumatic injuries.

-**Fire Asset Management** provides an avenue for the partner cities to share in Fire Department costs that do not fall under the regular cost share formula. This addresses expenses that are associated with only one city or are not proportionally equal to the cost share model. The administration of this fund ensures that each partner city is billed for costs at an equitable ratio without causing an unnecessary subsidy by the partner city.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Fire Protection - Alameda County Area	884,445	924,000	951,240	979,297
Other Misc. Revenue	447,638	358,144	358,144	358,144
General Fund Subsidy	12,750,433	13,593,341	14,033,824	14,767,805
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 14,082,516</b>	<b>\$ 14,875,485</b>	<b>\$ 15,343,208</b>	<b>\$ 16,105,246</b>
<b>Expenditures</b>				
Personnel	13,187,546	14,064,025	14,604,227	15,334,838
Transportation & Training	419,636	314,905	313,348	321,076
Repairs & Maintenance	46,712	74,584	50,567	50,567
Materials, Supplies & Services	421,200	421,971	375,066	398,765
Capital Outlay	7,422	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 14,082,516</b>	<b>\$ 14,875,485</b>	<b>\$ 15,343,208</b>	<b>\$ 16,105,246</b>

**Budget Highlights (includes LPFD):**

- ◆ \$175,000 is included in each year for uniform and personal protective equipment for fire suppression, hazardous material, and emergency medical service personnel (Pleasanton share is 50% or \$87,500).
- ◆ \$136,500 is included in each year for suppression emergency access tools and supplies (Pleasanton share is 50% or \$68,250).
- ◆ \$100,000 is included in each fiscal year for Operations and Suppression training and certifications such as: Driver-Operator Training, Hazardous Materials Training, and Critical Incident Stress Management (Pleasanton share is 50% or \$50,000).

**Accomplishments (includes LPFD):**

- ◆ Oversaw the process for disaster preparation for the Pleasanton Executive Team.
- ◆ Implemented a succession plan to address pending retirements.
- ◆ Held a Firefighting Academy with eight new firefighters graduating and joining the department.

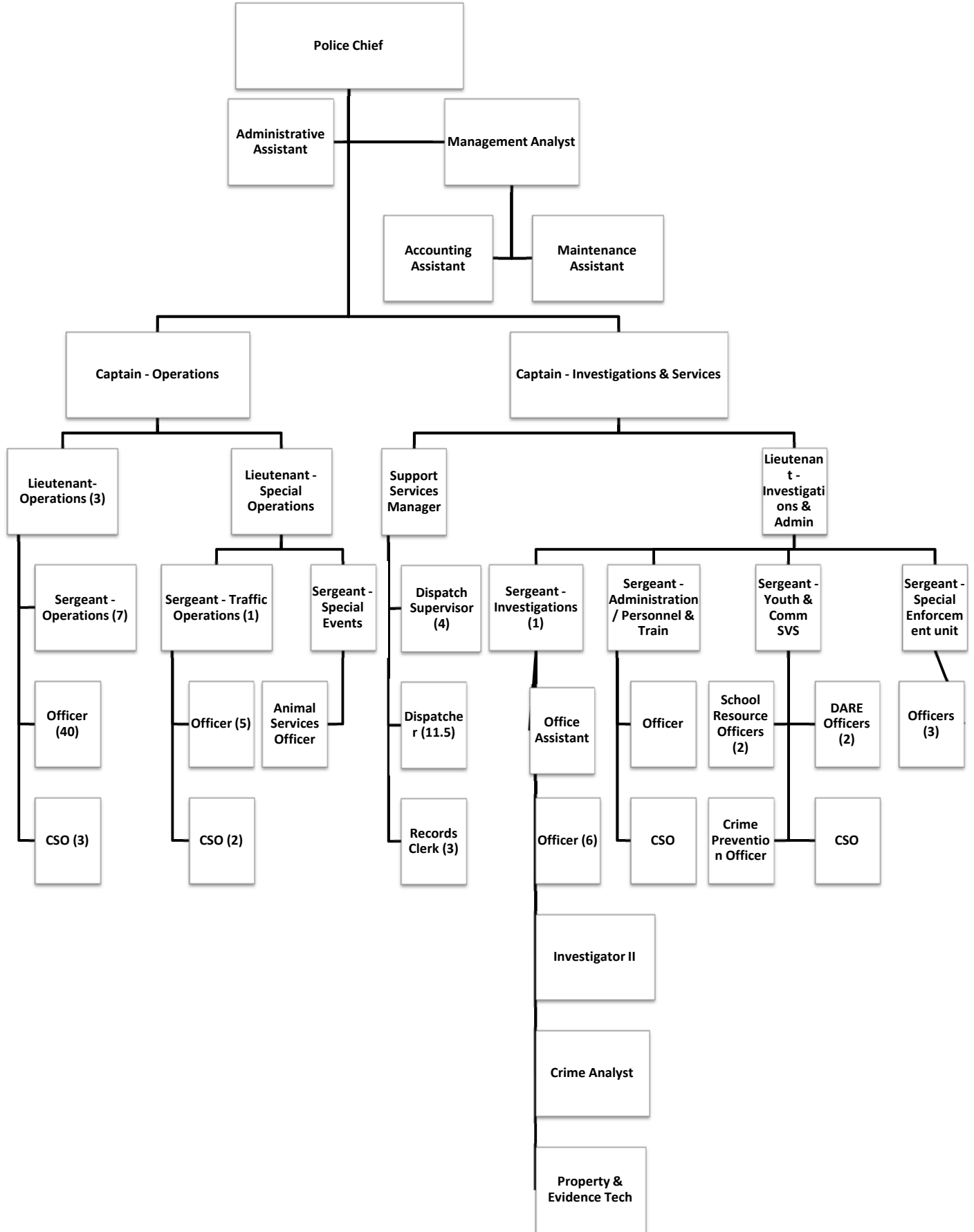
## POLICE DEPARTMENT

# Operating Budget FY 2017/18 and FY 2018/19



**The Pleasanton Police Department has a long and proud history of working in partnership with residents and businesses to maintain Pleasanton's high quality of life. The department is responsible for protecting the rights of individuals, reducing crime and the fear of crime while working to enhance community safety overall. While police personnel work to manage calls for service and facilitate problem solving throughout the City, partnerships and community contributions are vital to the department's success.**

**POLICE DEPARTMENT**



## POLICE DEPARTMENT Personnel Summary

	Actual 2015/16	Adjust-ed 2016/17	Projected 2017/18						Projected 2018/19						
			Admin	Sup- port Svcs	Oper- ations	Investi- gations	Special Oper- ations	TOTAL	Admin	Sup- port Svcs	Oper- ations	Investi- gations	Special Oper- ations	TOTAL	
Police Chief	1.00	1.00	1.00						1.00						1.00
Police Captain	2.00	2.00			1.00	1.00						1.00	1.00		2.00
Police Lieutenant	5.00	5.00			3.00	1.00	1.00					3.00	1.00	1.00	5.00
Police Sergeant	13.00	13.00	1.00		7.00	3.00	2.00		1.00			7.00	3.00	2.00	13.00
Police Officer	60.00	60.00	1.00		42.00	14.00	5.00		1.00			42.00	14.00	5.00	62.00
Police Investigator	1.00	1.00				1.00							1.00		1.00
Administrative Assistant	1.00	1.00	0.50		0.50				0.50			0.50			1.00
Management Analyst	1.00	1.00	1.00						1.00						1.00
Office Assistant	1.00	1.00				1.00							1.00		1.00
Support Services Manager	1.00	1.00		1.00						1.00					1.00
Crime Analyst	1.00	1.00				1.00						1.00			1.00
Dispatch Supervisor	4.00	4.00		4.00						4.00					4.00
Dispatcher	10.00	11.50		11.50						11.50					11.50
Accounting Asst	1.00	1.00	1.00						1.00						1.00
Police Records Clerk	3.00	3.00		3.00						3.00					3.00
Animal Services Officer	1.00	1.00						1.00						1.00	1.00
Property Evidence Tech	1.00	1.00				1.00						1.00			1.00
Community Service Officer	7.00	7.00	1.00		3.00	1.00	2.00		1.00		3.00	1.00	2.00		7.00
Maintenance Assistant	1.00	1.00	1.00						1.00						1.00
<b>Subtotal</b>	<b>114.00</b>	<b>116.50</b>	<b>7.50</b>	<b>19.50</b>	<b>56.50</b>	<b>24.00</b>	<b>11.00</b>	<b>118.50</b>	<b>7.50</b>	<b>19.50</b>	<b>56.50</b>	<b>24.00</b>	<b>11.00</b>	<b>118.50</b>	
Overtime	3.17	5.33	0.15	0.58	3.18	0.83	0.59	5.33	0.15	0.58	3.18	0.83	0.59	5.33	
Temporary	5.14	3.63		1.46	1.28			2.74		1.46	0.92			2.38	
<b>TOTAL</b>	<b>122.30</b>	<b>125.45</b>	<b>7.65</b>	<b>21.54</b>	<b>60.96</b>	<b>24.83</b>	<b>11.59</b>	<b>126.57</b>	<b>7.65</b>	<b>21.54</b>	<b>60.60</b>	<b>24.83</b>	<b>11.59</b>	<b>126.21</b>	

**Comments:**

- (1) Two new Police Officer Positions added effective FY 2017/18.
- (2) Management Analyst position added effective FY 2016/17.
- (3) 1.5 Dispatcher Positions added effective FY 2016/17.



**POLICE DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue				
Licenses & Other Taxes	442,083	411,000	411,000	411,000
Fines, Permits & Citations	327,655	319,000	202,956	202,956
Other Reimbursements	60,644	25,000	15,000	15,000
Misc. Charges for Services	26,068	24,100	22,600	22,600
Other Misc. Revenue	105,581	63,000	68,000	68,000
Interfund Revenues	35,278	175,000	30,000	30,000
General Fund Subsidy	25,871,583	25,857,769	27,345,531	28,119,341
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 26,868,891</b>	<b>\$ 26,874,869</b>	<b>\$ 28,095,087</b>	<b>\$ 28,868,897</b>
<b>Expenditures</b>				
Personnel	23,824,930	23,644,178	24,960,633	25,749,993
Transportation & Training	1,367,064	1,246,601	1,264,351	1,283,001
Repairs & Maintenance	86,093	106,200	99,200	99,200
Materials, Supplies & Services	1,562,084	1,721,890	1,723,903	1,736,703
Capital Outlay	28,720	156,000	47,000	-
<b>Total Department Expenditures</b>	<b>\$ 26,868,891</b>	<b>\$ 26,874,869</b>	<b>\$ 28,095,087</b>	<b>\$ 28,868,897</b>

**Goals & Objectives:**

- ◆ Effectively staff and manage calls for service to ensure response times of 4 minutes or less for emergency calls and 20 minutes or less for non-emergency calls for service.
- ◆ Maintain commitment of fostering strong relationships between our department and the youth of the community through the active participation in existing youth oriented programs including: representation on the Youth Commission and with the implementation of Youth Master Plan, D.A.R.E., School Resource Officers, Every 15 Minutes, Teen Academy, Police Explorers, Youth in Government and traffic education with teen drivers.
- ◆ Partner with LPPD in intradepartmental training as well as citywide Disaster Preparedness drills and training.
- ◆ Continue to offer sessions of the Citizen's Police Academy and a summer Teen Academy.
- ◆ Continue to collaborate with the community to reduce crime and the fear of crime via Community Oriented Policing and Problem Solving programs and strategies, leveraging technology in addition to traditional community outreach methodologies.
- ◆ Maintain traffic enforcement efforts throughout the community to be reflective of collision data and neighborhood complaints while balancing the elements of education and cooperation with Traffic Engineering.
- ◆ Further develop inter-agency relationships with local, state and federal partners to develop information and intelligence in order to keep Pleasanton safe.
- ◆ Embrace the 21st Century Policing strategies to ensure the department follows industry best practices as outlined by this
- ◆ Transition to AC Alert countywide activation system allowing notifications to community members of public safety emergencies.

**POLICE DEPARTMENT**

**Division Summary - Administration**

**Description:**

The Administration Division is comprised of the Office of the Chief, Professional Standards, and Business Services Units. The Professional Standards Unit is responsible for department wide professional training and personnel recruitment as well as background and internal investigations. The Business Services Unit maintains the department budget, grant oversight, fleet and building maintenance and projects.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Division Revenue				
Other Reimbursements	33,243	25,000	15,000	15,000
Other Misc. Revenue	46,244	-	-	-
General Fund Subsidy	2,610,058	2,607,921	2,645,741	2,698,597
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,689,545</b>	<b>\$ 2,632,921</b>	<b>\$ 2,660,741</b>	<b>\$ 2,713,597</b>
<b>Expenditures</b>				
Personnel	1,733,679	1,516,071	1,548,935	1,585,141
Transportation & Training	322,457	452,506	490,806	491,256
Repairs & Maintenance	73,900	87,350	85,000	85,000
Materials, Supplies & Services	559,509	576,994	536,000	552,200
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,689,545</b>	<b>\$ 2,632,921</b>	<b>\$ 2,660,741</b>	<b>\$ 2,713,597</b>

**Budget Highlights:**

- ◆ \$202,000 is included in FY17/18 and \$210,000 in FY 18/19 for New World CAD/RMS system software maintenance which provides critical data for dispatch, records and other department activities.
- ◆ \$100,000 is included each year for Police Officer Standards and Training (POST), which is training mandated by the State.
- ◆ \$56,000 is included each year for the monthly maintenance and operation fees for the EBRCS radio system.

**Accomplishments:**

- ◆ Completed facility projects to include a parking lot re-design, repurposing of storage space to office space, and emergency generator replacement.
- ◆ Hired and trained 9 officers, 4 dispatchers, and 1 records clerk.
- ◆ Enhanced our degree of transparency by upgrading body worn camera system, data storage, and policy.

**POLICE DEPARTMENT**

Division Summary - Support Services

**Description:**

Support Services comprises the Department's records and communications areas. The overall goal is to provide an efficient and personal response to every request for service. Dispatchers answer all 911 emergency calls and are responsible for sending police personnel as needed to all calls for service. The Records area is open to serve the community twenty-four hours a day, seven days a week.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Division Revenue				
Fines, Permits & Citations	13,525	12,000	12,000	12,000
Misc. Charges for Services	17,651	24,100	22,600	22,600
Other Misc. Revenue	922	10,000	5,000	5,000
General Fund Subsidy	2,761,138	3,110,777	3,333,327	3,366,130
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,793,237</b>	<b>\$ 3,156,877</b>	<b>\$ 3,372,927</b>	<b>\$ 3,405,730</b>
<b>Expenditures</b>				
Personnel	2,751,438	3,099,777	3,258,927	3,336,230
Transportation & Training	(2,574)	-	-	-
Repairs & Maintenance	3,908	2,800	1,600	1,600
Materials, Supplies & Services	40,465	54,300	65,400	67,900
Capital Outlay	-	-	47,000	-
<b>Total Division Expenditures</b>	<b>\$ 2,793,237</b>	<b>\$ 3,156,877</b>	<b>\$ 3,372,927</b>	<b>\$ 3,405,730</b>

**Budget Highlights:**

- ◆ \$40,000 is included in each year to fund Alameda County P.I.N. (Police Information Network) access, aka CRIMS.
- ◆ \$17,000 is included in FY 17/18 to upgrade dispatch consoles to enable encrypted transmissions.

**Accomplishments:**

- ◆ We worked with multiple agencies to create a process for handling arrest/detentions for compliance with recent appellate court decisions requiring arrests not charged by the District Attorney to be dispositioned as detentions.
- ◆ We worked with Alameda County ITD to develop a warrant entry format from CORPUS into Odyssey eliminating duplicate warrants and false arrests.

## POLICE DEPARTMENT

### Division Summary - Operations

**Description:**

The Operations Division is the most visible and largest staffed portion of the organization. The Division is comprised entirely of uniformed personnel including one captain, three lieutenants, seven sergeants, 40 sworn officers and three Community Service Officers.

Members of this division partner with the community to work collectively in proactive problem solving to address the causes of crime while positively impacting quality of life issues and community concerns.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Division Revenue				
Licenses & Other Taxes	431,813	400,000	400,000	400,000
Fines, Permits & Citations	4,938	-	-	-
Other Reimbursements	20,459	-	-	-
Misc. Charges for Services	8,417	-	-	-
General Fund Subsidy	13,124,274	12,269,654	12,872,223	13,276,677
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 13,616,481</b>	<b>\$ 12,709,654</b>	<b>\$ 13,312,223</b>	<b>\$ 13,716,677</b>
<b>Expenditures</b>				
Personnel	12,412,876	11,563,659	12,375,378	12,775,832
Transportation & Training	1,027,903	771,395	751,195	769,195
Repairs & Maintenance	3,426	7,250	5,000	5,000
Materials, Supplies & Services	154,276	211,350	180,650	166,650
Capital Outlay	18,000	156,000	-	-
<b>Total Division Expenditures</b>	<b>\$ 13,616,481</b>	<b>\$ 12,709,654</b>	<b>\$ 13,312,223</b>	<b>\$ 13,716,677</b>

**Budget Highlights:**

- ◆ \$15,000 is included in each year for blood draw services.
- ◆ \$25,000 is included in each year for Alameda County jail booking fees.
- ◆ \$20,500 is included each year for Canine boarding, training and veterinary services.

**Accomplishments:**

- ◆ In 2016 officers responded to more than 38,000 citizen calls for service, which included 9-1-1 emergency calls as well as non-emergency calls.
- ◆ Officers accomplished the goal of averaging less than a four-minute response to emergency calls for service. In addition to responding to calls, officers also conducted more than 26,000 officer-initiated contacts, which includes traffic enforcement stops and pedestrian contacts.

## POLICE DEPARTMENT

### Division Summary - Investigations

**Description:**

The Investigations Division is responsible for a large cross section of activities and support functions including detectives, Youth and Community services, and the Special Enforcement Unit. Detectives are assigned to conduct case follow up and specialize in specific areas of investigations such as property crimes, crimes against persons, and sexual assault investigations. The Youth and Community Services Unit is responsible for community outreach, crime prevention, and the DARE, School Resource, Explorer and volunteer programs. The Special Enforcement Unit is dedicated to reducing street crime.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Division Revenue				
Other Misc Revenue	5,412	-	-	-
General Fund Subsidy	4,876,863	5,359,329	5,730,943	5,930,000
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 4,882,275</b>	<b>\$ 5,359,329</b>	<b>\$ 5,730,943</b>	<b>\$ 5,930,000</b>
<b>Expenditures</b>				
Personnel	4,620,356	5,095,954	5,389,493	5,580,050
Transportation & Training	1,665	2,250	2,150	2,350
Repairs & Maintenance	1,697	4,400	4,200	4,200
Materials, Supplies & Services	258,556	256,725	335,100	343,400
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 4,882,275</b>	<b>\$ 5,359,329</b>	<b>\$ 5,730,943</b>	<b>\$ 5,930,000</b>

**Budget Highlights:**

- ◆ \$50,500 is included in each year for crime lab services and CAL I.D. forensic identification services.
- ◆ \$18,000 is included each year for DARE supplies, banners, and recognition awards.
- ◆ \$45,000 is included each year for Horizons youth and family counseling and services.

**Accomplishments:**

- ◆ In 2016 Pleasanton PD detectives were assigned 1,564 cases for active investigative follow up. Of those cases, 341 were cleared, 60 were unfounded, and 281 actually occurred in other jurisdictions. The remaining 882 cases were investigated and classified as inactive once valid investigative leads were exhausted.

## POLICE DEPARTMENT

### Division Summary - Special Operations

**Description:**

The Special Operations Unit is part of the Operations Division and is comprised of the Traffic, Special Events, and Animal Services programs.

- The Traffic Unit is responsible for traffic, parking, and permits. It is comprised of one lieutenant, one sergeant, five traffic officers and two community service officers. The primary objective of this unit is to provide effective traffic education and enforcement in addition to investigating traffic related collisions.

- The Special Events Unit is staffed with a police sergeant who works collaboratively with the community to plan and staff permitted events throughout the City.

- The Animal Services Unit performs a variety of animal control activities to provide for public safety, animal protection, and humane education. The duties of the Department's one full-time Animal Control Officer include the enforcement of municipal and state laws pertaining to the control and care of animals, mediating nuisance complaints involving domestic animals and wildlife, and investigating animal bites.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Division Revenue				
Licenses & Other Taxes	10,270	11,000	11,000	11,000
Fines, Permits & Citations	309,192	307,000	190,956	190,956
Other Reimbursements	6,942	-	-	-
Other Misc. Revenue	26,422	13,000	23,000	23,000
Interfund Revenues	35,278	175,000	30,000	30,000
General Fund Subsidy	2,499,249	2,510,087	2,763,296	2,847,938
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,887,353</b>	<b>\$ 3,016,087</b>	<b>\$ 3,018,252</b>	<b>\$ 3,102,894</b>
<b>Expenditures</b>				
Personnel	2,306,581	2,368,716	2,387,899	2,472,741
Transportation & Training	17,613	20,450	20,200	20,200
Repairs & Maintenance	3,161	4,400	3,400	3,400
Materials, Supplies & Services	549,278	622,521	606,753	606,553
Capital Outlay	10,720	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,887,353</b>	<b>\$ 3,016,087</b>	<b>\$ 3,018,252</b>	<b>\$ 3,102,894</b>

**Budget Highlights:**

- ◆ \$18,100 is included in each year to fund Alameda County Courts.
- ◆ \$20,000 is included each year for repair and maintenance of the motorcycle fleet.
- ◆ \$374,533 is included each year to pay for school crossing guards.

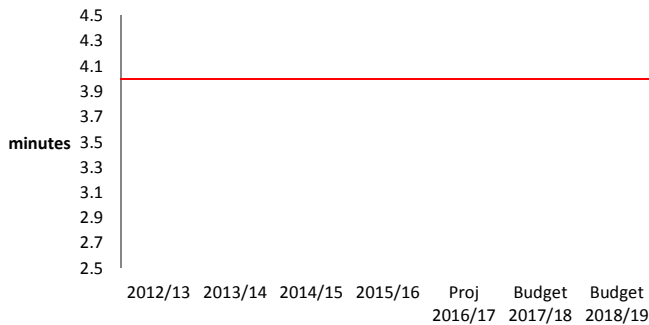
**Accomplishments:**

- ◆ Officers investigated 230 traffic collisions and issued 11,873 total citations, nearly half of which were Courtesy citations (written warnings).
- ◆ Our special events coordinator helped to plan and staff more than 50 annual events ranging from large scale triathlons to smaller events such as street fairs.

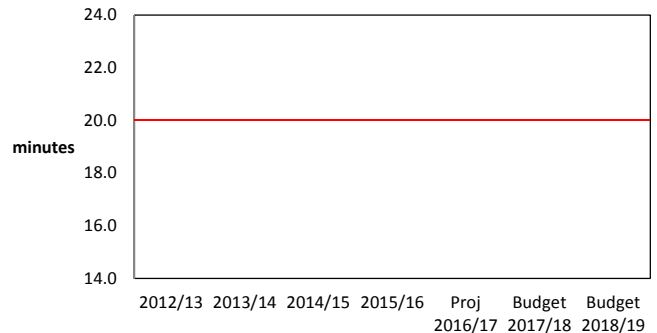
## POLICE - Performance Measures

Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>POLICE DEPARTMENT</b>							
FTE's authorized							
Sworn	81.00	81.00	81.00	81.00	81.00	83.00	83.00
Non-Sworn	32.00	33.00	32.00	33.00	35.50	35.50	35.50
Total Police Services Funding	\$ 24,347,754	\$ 26,092,677	\$ 25,729,051	\$ 26,868,891	\$ 26,874,869	\$ 28,095,087	\$ 28,868,897
<b>POLICE OPERATIONS</b>							
Emergency Response Time (minutes) standard = 4:00	4:00	3:49	3:52	3:47	3:51	4:00	4:00
Non-Emergency Response Time (minutes) standard = 20:00	20:00	18:58	20:33	24:06	22:18	20:00	20:00
Police Clearance Rate standard = 30%	30%	32%	29%	31%	29%	30%	30%
<b>COMMUNITY OUTREACH</b>							
Nixle Virtual Community Subscriptions	2,871	3,697	3,786	4,788	5,980	7,000	8,000
Twitter Followers		1,679	1,897	3,416	4,297	5,300	6,300
Facebook Virtual Community Likes	611	1,704	1,824	4,197	5,239	6,200	7,200
<b>COMMUNITY SATISFACTION SURVEY</b>							
Police Services - good or excellent	n/a	93%	n/a	n/a	n/a	n/a	n/a

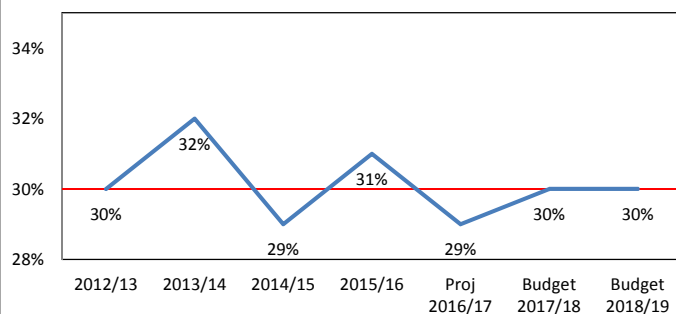
**Police Emergency Response Time**  
(standard = 4 minutes)



**Police NonEmergency Response Time**  
(standard = 20 minutes)



**Police Clearance Rate**  
(standard = 30%)



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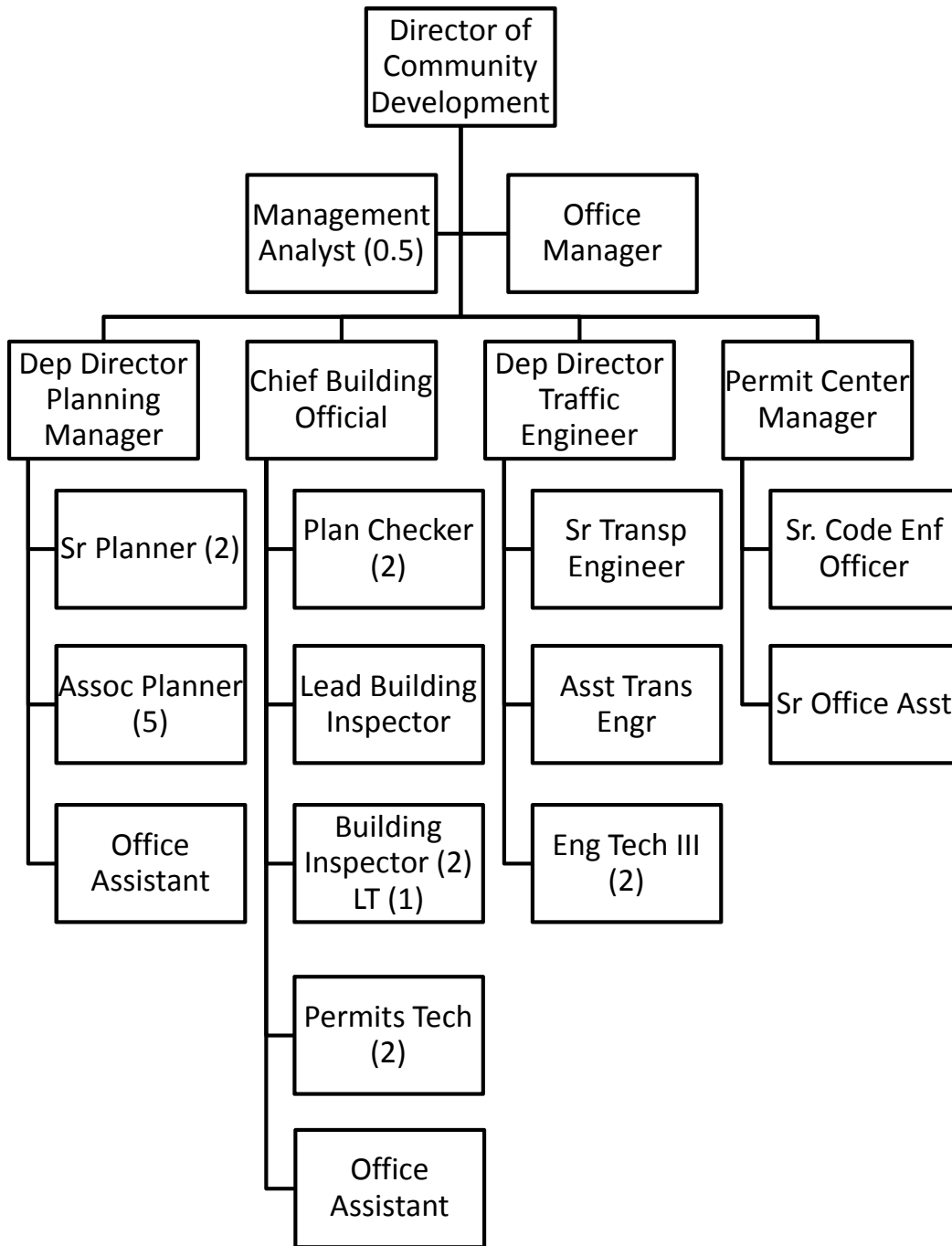
## COMMUNITY DEVELOPMENT

# Operating Budget FY 2017/18 and FY 2018/19



The Community Development Department helps provide a sustainable, well-designed physical environment and transportation network to preserve and enhance the quality of life in Pleasanton. It includes Planning, Building and Safety, Code Enforcement, Transportation/Traffic Engineering, and Permit Center staff who combine to form a professional team that provides exceptional customer service and collaborative, innovative approaches to managing Pleasanton's development and transportation systems.

**COMMUNITY DEVELOPMENT DEPARTMENT**



**COMMUNITY DEVELOPMENT DEPARTMENT**

**Personnel Summary**

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18						Projected 2018/19					
			Admin	Plan- ning	Bldg & Safety	Permit Center	Traffic Eng	TOTAL	Admin	Plan- ning	Bldg & Safety	Permit Center	Traffic Eng	TOTAL
Director of Community Development	1.00	1.00	1.00					1.00	1.00					1.00
Deputy Director - Traffic Engineer	1.00	1.00					1.00	1.00					1.00	1.00
Deputy Director - Planning Manager	1.00	1.00		1.00				1.00		1.00				1.00
Management Analyst	0.50	0.50	0.50					0.50	0.50					0.50
Office Manager	1.00	1.00	1.00					1.00	1.00					1.00
Office Assistant/Sr Office Asst	2.00	3.00		1.00	1.00	1.00		3.00		1.00	1.00	1.00		3.00
Sr Planner	2.00	2.00		2.00				2.00		2.00				2.00
Associate Planner	5.00	5.00		5.00				5.00		5.00				5.00
Sr. Code Enforcement Officer	1.00	1.00				1.00		1.00				1.00		1.00
Asst Engineer II	1.00	1.00					1.00	1.00					1.00	1.00
Engineering Tech II/III	2.00	2.00					2.00	2.00					2.00	2.00
Sr Transportation Engineer	1.00	1.00					1.00	1.00					1.00	1.00
Chief Building Official	1.00	1.00			1.00			1.00			1.00			1.00
Permit Center Manager	1.00	1.00				1.00		1.00				1.00		1.00
Plan Checker	2.00	2.00			2.00			2.00			2.00			2.00
Lead Building Inspector	1.00	1.00			1.00			1.00			1.00			1.00
Building Inspector	2.00	2.00			2.00			2.00			2.00			2.00
Permit Tech	2.00	2.00			2.00			2.00			2.00			2.00
<b>Subtotal</b>	<b>27.50</b>	<b>28.50</b>	<b>2.50</b>	<b>9.00</b>	<b>9.00</b>	<b>3.00</b>	<b>5.00</b>	<b>28.50</b>	<b>2.50</b>	<b>9.00</b>	<b>9.00</b>	<b>3.00</b>	<b>5.00</b>	<b>28.50</b>
Overtime	0.38	0.60		0.24	0.36			0.60		0.24	0.36			0.60
Temporary	1.78	0.90		0.60	0.30			0.90		0.60	0.30			0.90
Limited Term - Plan Checker	1.00	1.00		1.00				1.00		1.00				1.00
<b>TOTAL</b>	<b>30.65</b>	<b>31.00</b>	<b>2.50</b>	<b>10.84</b>	<b>9.66</b>	<b>3.00</b>	<b>5.00</b>	<b>31.00</b>	<b>2.50</b>	<b>10.84</b>	<b>9.66</b>	<b>3.00</b>	<b>5.00</b>	<b>31.00</b>

Comments:

- (1) During FY 2016/17 The Community Development and Engineering departments were separated into two different departments
- (2) In FY 2016/17 Engineering Tech position reclassified as Sr Civil Engineer

## COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department helps provide a sustainable, well-designed physical environment and transportation network to preserve and enhance the quality of life in Pleasanton

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Departmental Revenue				
Permit Revenues	2,736,182	2,665,000	2,502,000	2,502,000
Zoning & Other Fees	2,595,044	2,230,150	2,197,400	2,197,400
Misc. Charges for Services	4,163	-	-	-
Other Misc. Revenue	259,920	20,000	20,000	20,000
Interfund Revenues	30,205	25,750	25,305	25,305
General Fund Subsidy	2,406,162	4,047,718	5,028,439	5,107,433
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 8,031,676</b>	<b>\$ 8,988,618</b>	<b>\$ 9,773,144</b>	<b>\$ 9,852,138</b>
<b>Expenditures</b>				
Personnel	5,266,406	5,822,795	6,030,083	6,269,072
Transportation & Training	488,719	424,330	439,378	441,233
Repairs & Maintenance	233,326	250,200	250,200	250,200
Materials, Supplies & Services	2,043,225	2,491,293	3,053,483	2,891,633
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 8,031,676</b>	<b>\$ 8,988,618</b>	<b>\$ 9,773,144</b>	<b>\$ 9,852,138</b>

### Goals & Objectives:

- ◆ **Administration -**
  - Continue to implement and refine the 2017 to 2021 Community Development Department Strategic Plan.
- ◆ **Planning -**
  - Complete draft update of Downtown Specific Plan.
  - Complete all work for entitlement of Johnson Drive Economic Development Zone and present to Council.
  - Complete mapping of Southeast Hills.
  - Implement Downtown Parking Strategy and Implementation Plan.
  - Complete Hacienda PUD Update.
  - Complete Hacienda amendments to Design Guidelines.
  - Initiate Phase 2 of Zoning Code Update.
- ◆ **Traffic Engineering -**
  - Work with Caltrans and Alameda CTC to finalize the environmental document and secure the construction funding for State Route 84 and I-680 Expressway improvements.
  - Work with the Regional Rail Working Group to develop the Bart to ACE extension.
  - Improve local signal timing and arterial signal coordination to reduce travel time, delay and automotive emissions.
  - Explore new technologies to measure traffic signal timing level of effectiveness and explore the adaptive traffic signal technology.
  - Implement high priority corridors identified in the pedestrian and bicycle master plan to create an "all ages and abilities" network.
  - Continue to implement innovative bicycle and pedestrian improvements that improve safety, including protected bike lanes, crossings and protected intersections.
  - Continue to test and implement cost effective traffic calming measures such as radar speed signs and speed bumps and develop a streamlined process for implementing routine traffic calming devices.
  - Complete design of the Stoneridge Drive and Sunol Interchanges.
  - Update the City's Traffic Model and create baseline report to annually summarize the City's existing and future circulation service levels.
  - Develop and submit future regional and local projects to Alameda CTC and MTC for inclusion in their long range plans.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Goals & Objectives (continued):

- ◆ **Building and Safety -**
  - Consistently complete plan reviews and inspections within specified time frames.
  - Provide over-the-counter building plan review services, and electronic application submittal and plan review services.
  - Provide training and testing for plan checker and inspector certifications for accessibility (CAsp).
  - Upgrade our Permitting software to expand our online submittals and online services.
  - Implement 24/7 Interactive Voice Response and web-based inspection request service.
- ◆ **Permit Center -**
  - Expand the Department "Online" presence by developing online development application forms and processes for our customers, and updating the Department/Division website handouts and materials.
  - Revise and coordinate the current development process to provide timely, reliable and streamlined development review services.
  - Investigate reported code violations in a timely manner to ensure public compliance with existing municipal codes, ordinances and resolutions.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Community Development Administration

**Description:**

This Division is responsible for the department administration, including budget, personnel administration, interdivision coordination, and special projects for the entire department.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
General Fund Subsidy	708,900	630,112	689,923	707,626
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 708,900</b>	<b>\$ 630,112</b>	<b>\$ 689,923</b>	<b>\$ 707,626</b>
<b>Expenditures</b>				
Personnel	655,884	589,552	634,363	667,066
Transportation & Training	11,066	17,060	17,060	17,060
Repairs & Maintenance	-	100	100	100
Materials, Supplies & Services	41,950	23,400	38,400	23,400
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 708,900</b>	<b>\$ 630,112</b>	<b>\$ 689,923</b>	<b>\$ 707,626</b>

**Budget Highlights:**

- ◆ \$21,000 is included each year for credit card fees.
- ◆ \$10,000 is included in the first year for the purchase of a kiosk to place outside of 200 Old Bernal.

**Accomplishments:**

- ◆ Developed and began implementation of a five-year Community Development Department Strategic Plan.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Planning

**Description:**

The Planning Division protects and promotes the public health, safety, and general welfare through the development and administration of the General Plan and other planning, zoning, transportation, and environmental regulations.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
Zoning & Other Fees	240,750	130,150	297,400	297,400
Other Reimbursements	226,588	-	-	-
General Fund Subsidy	1,859,989	2,552,776	2,385,811	2,308,740
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,327,326</b>	<b>\$ 2,682,926</b>	<b>\$ 2,683,211</b>	<b>\$ 2,606,140</b>
<b>Expenditures</b>				
Personnel	1,904,743	2,023,885	2,108,123	2,142,552
Transportation & Training	18,442	23,341	28,488	28,488
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	404,140	635,700	546,600	435,100
<b>Total Division Expenditures</b>	<b>\$ 2,327,326</b>	<b>\$ 2,682,926</b>	<b>\$ 2,683,211</b>	<b>\$ 2,606,140</b>

**Budget Highlights:**

- ◆ \$225,000 is included in the first year for the Downtown Specific Plan and related EIR. Another \$100,000 is included in the second year for completion of the EIR.
- ◆ \$9,600 is included in each year for a Recording Secretary to record Planning Commission and other special meetings.

**Accomplishments:**

- ◆ Adopted Code amendments pertaining to review of historic resources.
- ◆ Adopted amended Accessory Dwelling Unit (ADU) Ordinance.
- ◆ Completed and secured adoption of Phase 1 of the Zoning Code Update.
- ◆ Adopted Downtown Parking Strategy and Implementation Plan.
- ◆ Completed Supplemental EIR and associated technical analyses for Johnson Drive Economic Development Zone.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Traffic Engineering

**Description:**

This Division is responsible for planning and operating the roadways, sidewalks, and bikeways in the City to provide for the safe and efficient movement of people, goods and services within Pleasanton.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
Plan Review Fees	4,000	-	-	-
Other Reimbursements	32,884	20,000	20,000	20,000
Interfund Revenues	30,205	25,750	25,305	25,305
General Fund Subsidy	1,717,308	1,842,139	1,899,722	1,987,114
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,784,397</b>	<b>\$ 1,887,889</b>	<b>\$ 1,945,027</b>	<b>\$ 2,032,419</b>
<b>Expenditures</b>				
Personnel	1,007,777	1,071,248	1,114,510	1,205,547
Transportation & Training	413,211	340,188	343,917	343,872
Repairs & Maintenance	233,326	250,100	250,100	250,100
Materials, Supplies & Services	130,083	226,353	236,500	232,900
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,784,397</b>	<b>\$ 1,887,889</b>	<b>\$ 1,945,027</b>	<b>\$ 2,032,419</b>

**Budget Highlights:**

- ◆ \$230,000 is included in each year for traffic signal maintenance including the central master computer system.
- ◆ \$50,000 is included in each year for traffic modeling, which is reimbursed by new development.
- ◆ \$25,000 is included in each year for annual maintenance fee of new traffic signal timing software/hardware.

**Accomplishments:**

- ◆ Updated the Pedestrian and Bicycle Master Plan.
- ◆ Completed the construction of Bernal Interchange including the landscaping elements.
- ◆ Designed and constructed the Amador High Traffic Signal.
- ◆ Acquired Grant from MTC to assist in the implementation of Stoneridge Drive Signal Timing update (23 signals) and the creation of emergency signal timing plans in the event of a freeway shutdown.
- ◆ Installation of 100+ battery backup units on the City's traffic signals to ensure continued operation during power outages.
- ◆ Updated the City's Traffic Model to include new standards in measuring circulation impacts as well as an update to the 2015 traffic volumes.



## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Building & Safety

**Description:**

This Division safeguards the citizens of Pleasanton against faulty or inappropriate building, plumbing, mechanical and electrical construction practices. Through plan review and field inspection, the division provides guidance in compliance with state and local construction laws as they relate to seismic, wind, and fire life safety.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
Permit Revenues	2,736,182	2,665,000	2,502,000	2,502,000
Plan Check Fees	2,350,294	2,100,000	1,900,000	1,900,000
Misc. Charges for Services	4,163	-	-	-
Other Reimbursements	448	-	-	-
General Fund Subsidy	(2,187,826)	(1,420,056)	(420,029)	(359,228)
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,903,262</b>	<b>\$ 3,344,944</b>	<b>\$ 3,981,971</b>	<b>\$ 4,042,772</b>
<b>Expenditures</b>				
Personnel	1,478,000	1,792,133	1,812,975	1,882,976
Transportation & Training	43,569	38,141	43,313	41,313
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,381,693	1,514,670	2,125,683	2,118,483
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 2,903,262</b>	<b>\$ 3,344,944</b>	<b>\$ 3,981,971</b>	<b>\$ 4,042,772</b>

**Budget Highlights:**

- ◆ \$1,000,000 is included in each year for building plan check services.

**Accomplishments:**

- ◆ Consistently provided on-time inspections and plan reviews within established goal dates.
- ◆ Managed our permit processing system and integrated both Interactive Voice Response and online inspection scheduling interface for customers.
- ◆ Adopted current State building codes.
- ◆ As requested by customers, our Staff and Plan Review Consultants increased expedited plan review and over-the-counter building plan review services for our building permit customers.
- ◆ Created an electronic submittal and plan review workflow for solar photovoltaic permits.
- ◆ Performed plan checks and inspections on several major projects including the Workday, Essex (Galloway) apartments, The Vintage project, a new Lexus dealership and a new Roche office building.

## COMMUNITY DEVELOPMENT DEPARTMENT

### Division Summary - Permit Services Center

**Description:**

The Permit Center is the portal for our customers to interact with the Community Development Department. Our Permit Center Counter and online portal, [www.PleasantonPermits.com](http://www.PleasantonPermits.com), enable our community to obtain development information and process their development applications and permits with the Planning, Building, Engineering and Traffic Divisions.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
General Fund Subsidy	307,791	442,748	473,012	463,181
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 307,791</b>	<b>\$ 442,748</b>	<b>\$ 473,012</b>	<b>\$ 463,181</b>
<b>Expenditures</b>				
Personnel	220,000	345,978	360,112	370,931
Transportation & Training	2,431	5,600	6,600	10,500
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	85,359	91,170	106,300	81,750
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 307,791</b>	<b>\$ 442,748</b>	<b>\$ 473,012</b>	<b>\$ 463,181</b>

**Budget Highlights:**

- ◆ \$29,800 is included in the first year for an upgrade to the City's automated permit system. \$69,000 is included in both years for the annual maintenance of the permit system.
- ◆ The budget includes \$5,000 in FY 2017-18 and \$10,000 in FY 2018-19 in Professional Services for revisions/additions to the automated permit system reports and configurations.

**Accomplishments:**

- ◆ Re-designed and re-launched [www.PleasantonPermits.com](http://www.PleasantonPermits.com) with a user-friendly interface and additional customer tools including Open Counter and Zoning Check.
- ◆ Commenced comprehensive update of customer handouts and materials (to roll over into FY 17/18).
- ◆ Consistently responded to customer calls and complaints related to Code Enforcement and processed over 500 cases.

## COMMUNITY DEVELOPMENT - Performance Measures

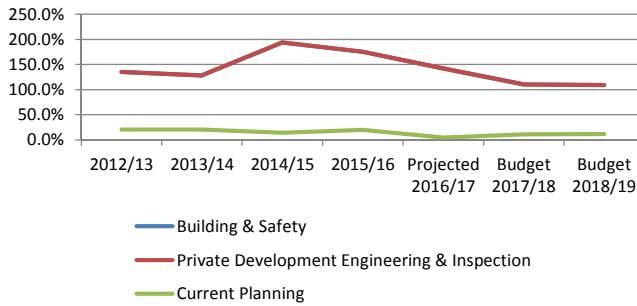
Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>COMMUNITY DEVELOPMENT DEPARTMENT</b>							
FTE's authorized	28.10	27.10	28.10	27.50	28.50	28.50	28.50
Total Community Development Funding	\$ 7,153,748	\$ 7,456,933	\$ 7,393,722	\$ 8,031,676	\$ 8,988,618	\$ 9,773,144	\$ 9,852,138
<b>BUILDING &amp; SAFETY</b>							
FTE's	11.00	11.00	11.00	9.00	9.00	9.00	9.00
Funding - Operations	\$ 2,249,979	\$ 2,679,610	\$ 2,555,206	\$ 2,903,262	\$ 3,344,944	\$ 3,981,971	\$ 4,042,772
Fee Revenue	\$ 3,042,139	\$ 3,428,271	\$ 4,958,254	\$ 5,091,088	\$ 4,765,000	\$ 4,402,000	\$ 4,402,000
Cost Recovery (2)	135.2%	127.9%	194.0%	175.4%	142.5%	110.5%	108.9%
Permits Issued	2,929	3,236	3,451	3,705	3,292	3,100	3,100
Average Days First Review - New Construction	33	29	34	33	31	31	31
Average Days First Review - Remodels & TI's	25	4	3	4	3	3	3
<b>CURRENT PLANNING</b>							
FTE's	8.00	7.50	8.00	9.00	9.00	9.00	9.00
Funding - Operations	\$ 2,513,966	\$ 2,468,608	\$ 2,247,399	\$ 2,327,326	\$ 2,682,926	\$ 2,683,211	\$ 2,606,140
Fee Revenue	\$ 510,336	\$ 503,866	\$ 313,409	\$ 467,337	\$ 130,150	\$ 297,400	\$ 297,400
Cost Recovery	20.3%	20.4%	13.9%	20.1%	4.9%	11.1%	11.4%
<b>Number of Planning Cases (1)</b>	430	393	411	421	421	420	420
Average Days Issued:							
Administrative Design Review	12	11	11	13	12	12	12
Design Review	6	16	15	17	11	11	11
Sign Design Review	9	9	8	8	9	9	9
Variance	16	27	21	30	20	20	20
Cottage Food/Non-Exempt Home Occupation Permit	5	6	2	12	4	4	4
Extension of an Approval	8	6	7	14	4	4	4
Minor PUD Approvals (from Deemed Complete)	22	22	18	24	18	18	18
Major PUD Approvals (from Deemed Complete)	n/a	27	15	45	30	30	30
CUP Approvals (from Deemed Complete)	6	20	15	39	30	30	30
<b>TRAFFIC ENGINEERING</b>							
FTE's	5.18	5.13	5.00	5.00	5.00	5.00	5.00
Funding - Operations	\$ 1,689,847	\$ 1,589,940	\$ 1,568,061	\$ 1,784,397	\$ 1,887,889	\$ 1,945,027	\$ 2,032,419
Intersections Operating LOS E or worse	1	1	1	1	1	1	1
<b>COMMUNITY OUTREACH</b>							
Annual Voice Permits (IVR) Inspection Request/Result	n/a	6,466	6,222	6,692	6,394	6,300	6,300
<b>COMMUNITY SATISFACTION SURVEY</b>							
Building Services - good or excellent	n/a	87%	n/a	n/a			
Planning Services - good or excellent	n/a	54%*	n/a	n/a			
Long range City planning-very/somewhat satisfied	n/a	n/a	59% (18% didn't know)	n/a			

1 Targets relate to initial plan review time after submittal. Data for 2010/11 represents days until issued as this year was prior to the implementation of Accela.

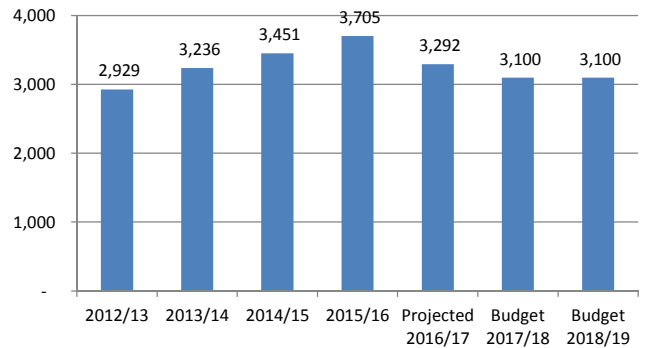
2 Fee Revenue includes Citywide overhead expenses in the calculation of the fees. However, the Funding - Operations excludes Citywide overhead expenses. As a result, the cost recovery percentage exceeds 100%.

# COMMUNITY DEVELOPMENT - Performance Measures

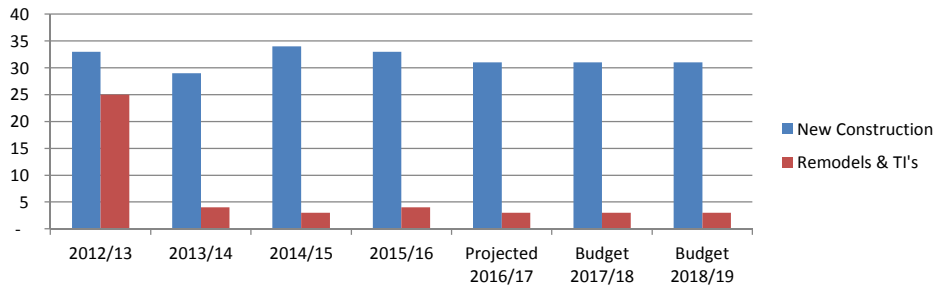
### Community Development Dept. Cost Recovery



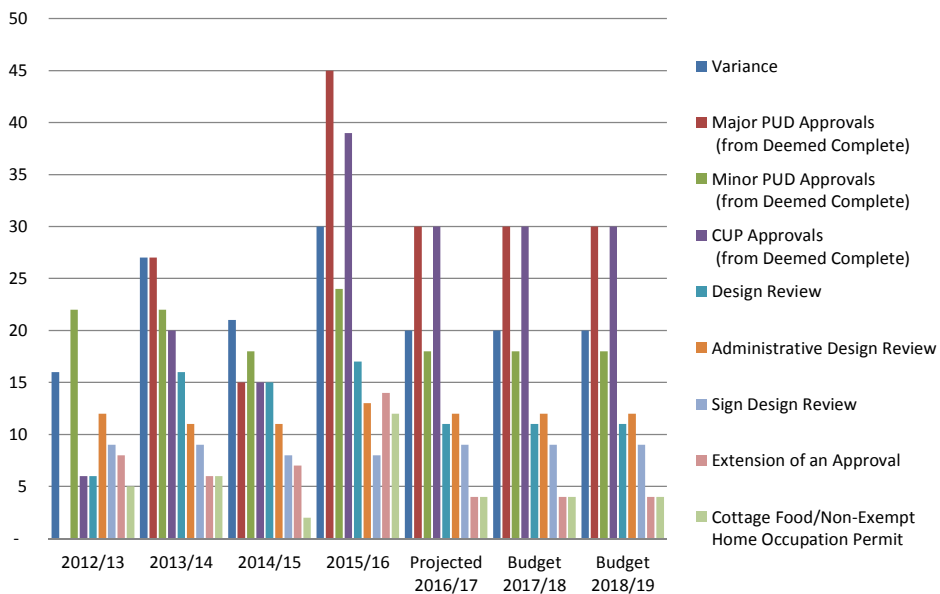
### Building Permits Issued



### Building Permits Average Days - First Review



### Current Planning Cases Average Days Issued



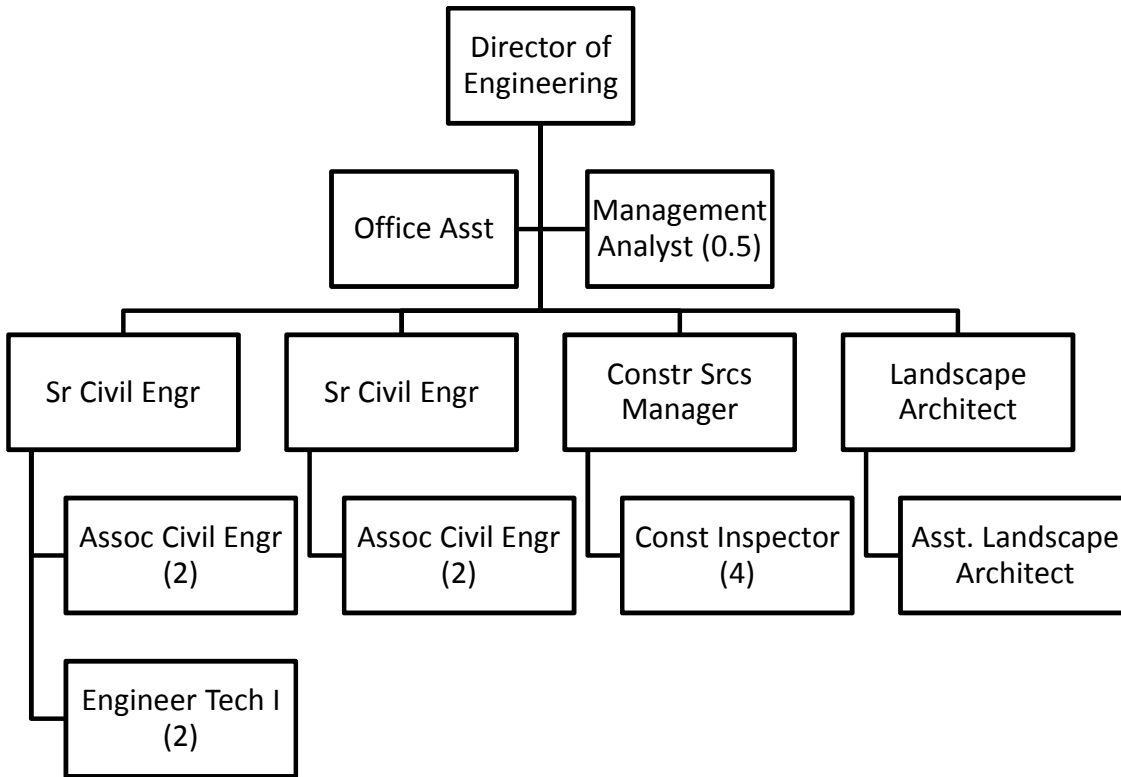
## ENGINEERING

# Operating Budget FY 2017/18 and FY 2018/19



**The Engineering Department designs and constructs public facilities, and reviews public improvements constructed in conjunction with the development of private property. It includes four divisions: General Engineering, Private Development, Construction Inspection Services, and Landscape Architecture. General Engineering includes both Capital Improvement and Administration.**

## ENGINEERING DEPARTMENT



### Personnel Summary

	Actual 2015-16	Adjusted 2016-17	Projected 2017- 18	Projected 2018- 19	
Director of Engineering	1.00	1.00	1.00	1.00	
Management Analyst	0.50	0.50	0.50	0.50	
Sr. Office Assistant	1.00	1.00	1.00	1.00	
Sr Civil Engineer	2.00	2.00	2.00	2.00	
Associate Civil Engineer	3.00	3.00	3.00	3.00	
Asst Engineer	1.00	0.00	0.00	0.00	(1)
Construction Inspector	4.00	4.00	4.00	4.00	
Construction Services Manager	1.00	1.00	1.00	1.00	
Engineering Tech I	1.00	2.00	2.00	2.00	(1)
Landscape Architect	1.00	1.00	1.00	1.00	
Asst Landscape Architect		1.00	1.00	1.00	(2)
<b>Subtotal</b>	<b>15.50</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>	
Overtime	0.38	0.60	0.19	0.19	
Temporary	1.78	2.29	0.72	0.72	
<b>TOTAL</b>	<b>17.65</b>	<b>19.39</b>	<b>17.41</b>	<b>17.41</b>	

**Comments:**

- (1) In FY2016/17 Assit Engineer Postion was changed to Engineering Tech I
- (2) In FY2015-16 permanent Landscape Architect position added and Program Specialist temp hours eliminated

## ENGINEERING DEPARTMENT

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Permit Revenue	324,071	31,000	34,327	34,327
Plan Check, Review and Inspection Fees	678,588	416,500	323,500	323,500
Other Reimbursements	204,284	75,000	105,000	105,000
Interfund Revenues	607,154	462,107	445,100	445,100
General Fund Subsidy	1,600,735	2,530,193	2,648,133	2,704,734
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 3,414,831</b>	<b>\$ 3,514,800</b>	<b>\$ 3,556,060</b>	<b>\$ 3,612,661</b>
<b>Expenditures</b>				
Personnel	2,871,819	3,222,492	3,237,530	3,326,521
Transportation & Training	53,284	56,378	63,820	63,780
Repairs & Maintenance	2,060	3,000	3,000	3,000
Materials, Supplies & Services	487,668	232,930	251,710	219,360
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 3,414,831</b>	<b>\$ 3,514,800</b>	<b>\$ 3,556,060</b>	<b>\$ 3,612,661</b>

### Goals & Objectives:

- ◆ General Engineering
  - Implement the Capital Improvement Program (CIP) as CIP Improvement Program in accordance with the City Council two-year work plan.
  - Develop a new Digital Plan Room and implement new City wide record drawing and agreement storage program.
  - Develop Engineer on Duty and Encroachment Permit Manual.
  - Complete Request for Qualifications and obtain new on-call consultants for: structures, geotechnical, survey and general civil services.
  - Maintain a five year average Pavement Condition Index Rating of 78.
  - Continue to collaborate with the key departments of Community Development and Operations Services to provide carefully planned, well-constructed, and regularly maintained infrastructure that safely serves residents, businesses and visitors.
  - Monitor and adjust department operating and Capital Improvement Program budgets to most effectively deliver department work product within the constraints of public contract code and funding sources.
  
- ◆ Private Development
  - Support the Permit Center Manager with her goal of improving the Condition of Approval template.
  - Support the Community Development Department in meeting goals defined in the Community Development Department Strategic Plan 2017 to 2021.
  - Develop a Land Development Division Procedures Manual.
  - Increase capacity of the Land Development Division by taking a proactive approach with design consultants in an effort to reduce the number of iterations of review of improvement plans and subdivision maps.
  - Continue identifying areas of improvement and implementing improved processes in order to meet plan review deadlines.
  - Continue the implementation of succession planning with Land Development staff.

## ENGINEERING DEPARTMENT

- ◆ Construction Inspection Services
  - Oversee construction of new community park as part of Essex project.
  - Oversee construction of infrastructure improvements for Parcel Map 10184, the Vintage Property.
  - Oversee construction of the infrastructure improvement for Kottinger Gardens Phase II.
  - Oversee construction of the infrastructure and site improvement for the Workday project off of Stoneridge Mall Road.
  - Complete supervision of the construction of the Stanley Boulevard Utility Undergrounding and Street Reconstruction project.
  - Oversee construction of the two new lighted tennis courts at the Pleasanton Tennis and Community Center.
  - Oversee construction of the Bernal Bridge Painting project.
  - Oversee construction of the City's first cold in place recycled paving project.
  - Oversee construction of the City's largest paving and slurry seal project ever put out for bid.
  - Oversee construction of the Santa Rita Road/Main Street Water Main Replacement project.
  
- ◆ Landscape Architecture
  - Complete construction of the two new lighted tennis courts.
  - Adopt the Trails Master Plan and begin implementing projects.
  - Complete landscape design guidelines for the City.
  - Modify the tree preservation ordinance to improve the process and health of our urban forest.
  - Continue to develop the Pioneer Cemetery per the Master Plan.



## ENGINEERING DEPARTMENT

### Division Summary - General Engineering

**Description:**

This Division is responsible for the administration and coordination of all divisions of the department as well as designing and constructing City infrastructure such as roadways, sidewalks, public buildings, and sewer/water/stormwater facilities.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Permit Revenue	295,895	26,000	29,327	29,327
Public works Inspections	90	-	-	-
Interfund Revenues	266,361	257,107	240,000	240,000
General Fund Subsidy	1,070,646	1,420,002	1,439,976	1,446,138.63
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,632,992</b>	<b>\$ 1,703,109</b>	<b>\$ 1,709,303</b>	<b>\$ 1,715,466</b>
<b>Expenditures</b>				
Personnel	1,294,211	1,461,815	1,440,749	1,479,002
Transportation & Training	22,591	25,954	31,894	32,154
Repairs & Maintenance	-	1,000	1,000	1,000
Materials, Supplies & Services	316,189	214,340	235,660	203,310
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,632,992</b>	<b>\$ 1,703,109</b>	<b>\$ 1,709,303</b>	<b>\$ 1,715,466</b>

**Budget Highlights:**

- ◆ \$8,000 is included in FY 2017-18 to fund a temporary employee to sort/log/label and package plans for scanning.
- ◆ \$20,000 is included in the first year of the budget for plan scanning services.

**Accomplishments:**

- ◆ Completed and accepted 13 capital improvement projects totalling more than \$28 million.
- ◆ Completed an update to the City Standard Plans based on Caltrans latest standard plan and specifications.
- ◆ Restructured the Capital Improvement group to provide better customer service while improving staff efficiency.  
Successfully filled two vacant positions, replacing 40% of CIP staffing with combined institutional experience of 38 years.
- ◆ Completed five year cycle review for Community Rating System (flood hazard), improving the City's classification and earning residents a 15% discount on flood insurance.

## ENGINEERING DEPARTMENT

### Division Summary - Private Development

**Description:**

This Division ensures that infrastructure constructed by private developers is designed in conformance with Code and City Standards.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Public works Inspections	468,904	326,500	283,500	283,500
Interfund Revenues	-	-	-	-
General Fund Subsidy	157,073	92,391	145,018	153,038
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 625,977</b>	<b>\$ 418,891</b>	<b>\$ 428,518</b>	<b>\$ 436,538</b>
<b>Expenditures</b>				
Personnel	461,806	413,891	423,518	431,538
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	164,171	5,000	5,000	5,000
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 625,977</b>	<b>\$ 418,891</b>	<b>\$ 428,518</b>	<b>\$ 436,538</b>

**Budget Highlights:**

- ◆ Reimbursable expenditures of \$5,000 are included as a placeholder for map review costs that developers must pay.

**Accomplishments:**

- ◆ Accepted public improvements for 13 subdivisions, including CarMax and Chrysler Dodge Jeep Ram.
- ◆ Approved the construction plans and issued construction permits for 13 sites, including Kottinger Gardens Phase I and Workday.
- ◆ Supported the Planning Division during the entitlement phase of 17 major projects.
- ◆ Provided timely support to Operations Services during the rainy season to identify ownership and maintenance responsibility of various drainage infrastructure improvements.

## ENGINEERING DEPARTMENT

### Division Summary - Construction Inspection

**Description:**

This division ensures that all infrastructure construction, whether related to the Capital Improvement Program or Private Development, is constructed as per plans, Code and City Standards.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Permit Revenue	13,176	5,000	5,000	5,000
Public works Inspections	209,594	90,000	40,000	40,000
Misc Revenues	51,963	75,000	105,000	105,000
Interfund Revenues	335,592	200,000	200,000	200,000
General Fund Subsidy	376,086	691,652	691,421	708,323
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 986,410</b>	<b>\$ 1,061,652</b>	<b>\$ 1,041,421</b>	<b>\$ 1,058,323</b>
<b>Expenditures</b>				
Personnel	953,616	1,025,281	1,005,331	1,022,233
Transportation & Training	25,696	26,221	25,940	25,940
Repairs & Maintenance	2,060	2,000	2,000	2,000
Materials, Supplies & Services	5,037	8,150	8,150	8,150
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 986,410</b>	<b>\$ 1,061,652</b>	<b>\$ 1,041,421</b>	<b>\$ 1,058,323</b>

**Budget Highlights:**

- ◆ \$2,000 was added to the Travel and Training budget in both years to cover trainings required by law.

**Accomplishments:**

- ◆ Oversaw construction of the infrastructure improvements for Essex Phase I & II and Township Square (two multiuse development projects).
- ◆ Oversaw construction of the infrastructure improvements for the Andares Development west of West Last Positas.
- ◆ Oversaw construction of the infrastructure improvement for Kottinger Gardens Phase I.
- ◆ Oversaw construction of the Benal Community Park Phase 2 and Cubby's Dog Park on the Bernal property.
- ◆ Oversaw construction of the Pioneer Cemetery Veterans Memorial.
- ◆ Oversaw construction of the Intersection improvements at Amador Valley High School.
- ◆ Oversaw construction of the Phase I Recycled Water project.

## ENGINEERING DEPARTMENT

### Division Summary - Landscape Architect

**Description:**

This Division is responsible for designing/constructing park and streetscape amenities, as well as administering the Landscape and Lighting Districts and Heritage Tree Ordinance.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
General Fund Subsidy	169,452	325,931	376,596	402,113
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 169,452</b>	<b>\$ 325,931</b>	<b>\$ 376,596</b>	<b>\$ 402,113</b>
<b>Expenditures</b>				
Personnel	162,186	316,288	367,710	393,527
Transportation & Training	4,997	4,203	5,986	5,686
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,270	5,440	2,900	2,900
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 169,452</b>	<b>\$ 325,931</b>	<b>\$ 376,596</b>	<b>\$ 402,113</b>

**Budget Highlights:**

- ◆ \$2,500 is included in each year for training opportunities for the division employees.

**Accomplishments:**

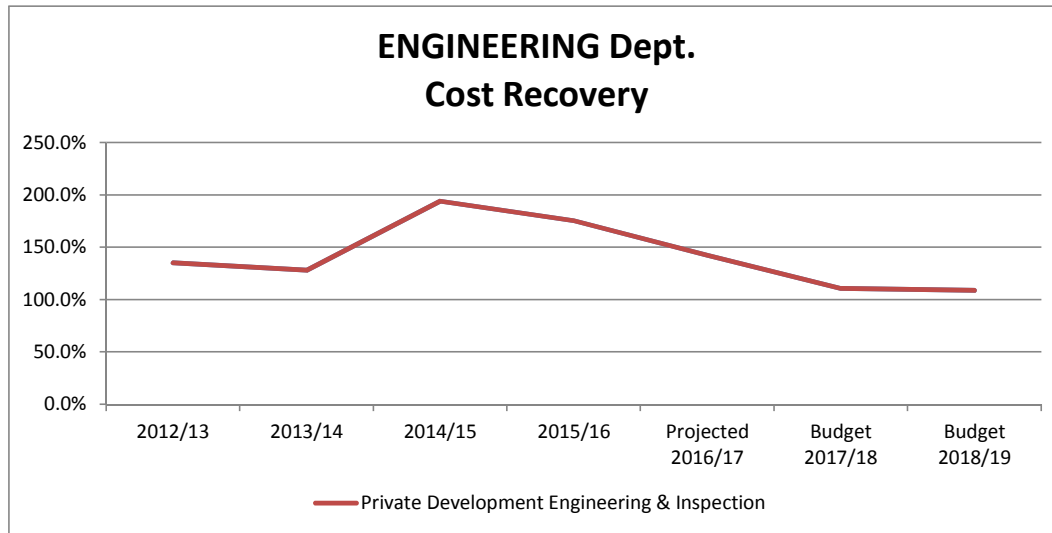
- ◆ Completed construction of the Pioneer Cemetery Veterans Memorial prior to the grand opening on Veterans Day weekend 2016.
- ◆ Completed construction of the 1 1/2 acre Cubby's dog park on the Bernal property.
- ◆ Completed construction of the Bernal Community Park Phase 2 playground.
- ◆ Converted the Cultural Arts Building landscape in a waterwise landscape and used recycled materials to build the patio to limit construction waste.
- ◆ Oversaw the implementation of Pleasanton's new Water Efficient Landscape Ordinance (WELO).

## ENGINEERING - Performance Measures

Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>PRIVATE DEVELOPMENT ENGINEERING &amp; INSPECTION</b>							
FTE's	14.90	14.90	14.90	15.50	16.50	16.50	16.50
Funding - Operations	\$ 3,193,533	\$ 3,259,491	\$ 3,224,892	\$ 3,414,486	\$ 3,514,800	\$ 3,556,060	\$ 3,612,661
Fee Revenue	\$ 700,174	\$ 1,168,655	\$ 795,020	\$ 1,814,096	\$ 984,607	\$ 907,927	\$ 907,927
Cost Recovery	21.9%	35.9%	24.7%	53.1%	28.0%	25.5%	25.1%
Engineering Services - good or excellent	n/a	69%	n/a	n/a	n/a	n/a	n/a

\* 32% didn't know

1 Targets relate to initial plan review time after submittal. Data for 2010/11 represents days until issued as this year was prior to the implementation of Accela.



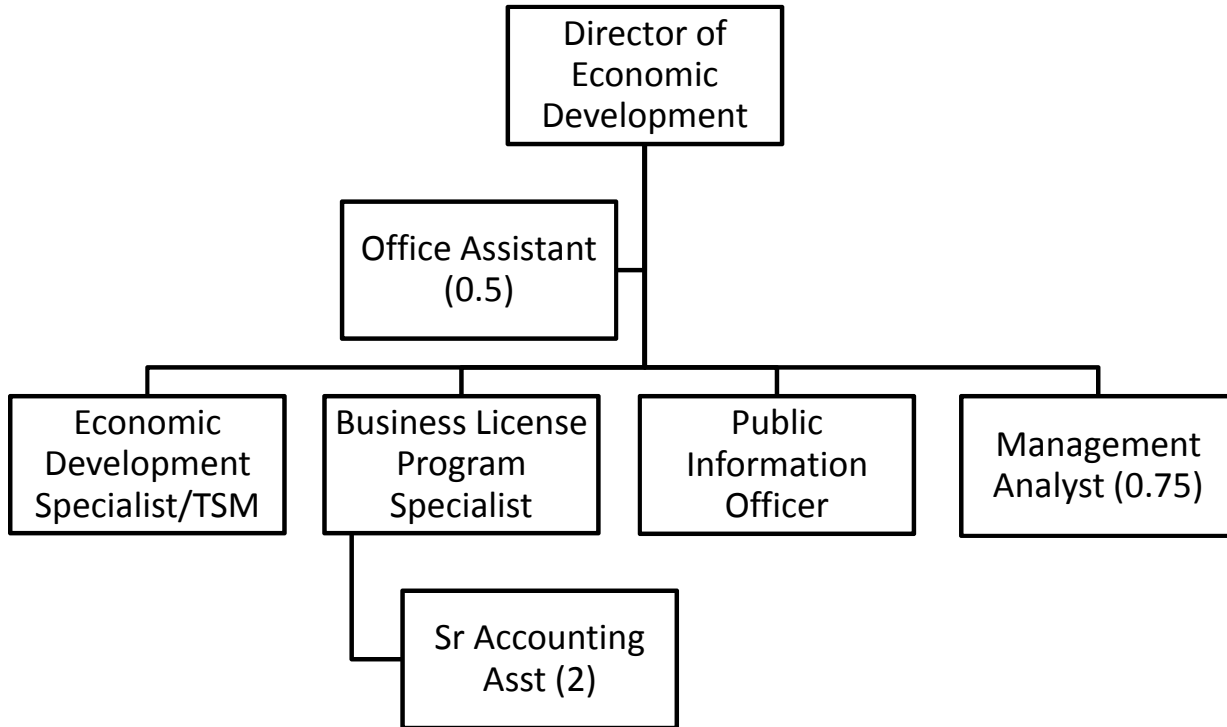
## ECONOMIC DEVELOPMENT & COMMUNITY ENGAGEMENT

# Operating Budget FY 2017/18 and FY 2018/19



The expanded Economic Development and Community Engagement Department is responsible for programs that promote a positive business climate to support a stable economic base as well as the City's efforts toward enhanced communications and community engagement. The Economic Development staff provides business retention and attraction services, coordinates with local, regional and state organizations and agencies, and serves as ombudsmen for the citywide business community. Staff assigned to implement the City's Transportation Systems Management (TSM) program coordinates the Rides to School program, manages the internal pRide program and oversees the employer-focused Commendable Commutes program, while staff in the Business License Division administer the City's business license operation. The department now includes a Communications Division staffed by the Public Information Officer with responsibility for expanding communication and engagement with the community.

**ECONOMIC DEVELOPMENT AND  
COMMUNITY ENGAGEMENT DEPARTMENT**



**Personnel Summary**

	Actual 2015-16	Adjusted 2016-17	Projected 2017-18					Projected 2018-19				
			Econ Dev	TSM	Bus. License	Comm	TOTAL	Econ Dev	TSM	Bus. License	Comm	TOTAL
<b>Econ Dev and Comm Engage Dept</b>												
Dir of Economic Dev.	1.00	1.00	1.00				1.00	1.00				1.00
Economic Dev. Specialist	1.00	1.00	0.50	0.50			1.00	0.50	0.50			1.00
Admin Assistant	1.00											
Sr Accounting Asst	1.00	2.00			2.00		2.00			2.00		2.00
Office Assistant		0.50	0.50				0.50	0.50				0.50
Business Lic Prog Specialist	1.00	1.00			1.00		1.00			1.00		1.00
Management Analyst Digital Content						0.75	0.75				0.75	0.75
Comm Relations Mgr/Public Info	1.00	1.00				1.00	1.00			1.00		1.00
<b>Subtotal</b>	<b>6.00</b>	<b>6.50</b>	<b>2.00</b>	<b>0.50</b>	<b>3.00</b>	<b>1.75</b>	<b>7.25</b>	<b>2.00</b>	<b>0.50</b>	<b>3.00</b>	<b>1.75</b>	<b>7.25</b>
Overtime	0.01	0.04				0.04	0.04				0.04	0.04
Temporary	0.32	0.32	0.07		0.12	0.13	0.32	0.07		0.12	0.13	0.32
<b>TOTAL</b>	<b>6.33</b>	<b>6.86</b>	<b>2.07</b>		<b>3.12</b>	<b>1.92</b>	<b>7.61</b>	<b>2.07</b>		<b>3.12</b>	<b>1.92</b>	<b>7.61</b>

**Comments:**

- (1) Administrative assistant position eliminated and replaced with Sr. Accounting Assistant
- (2) Office Assistant position added (alloc 50/50 between Housing and Economic Development)
- (3) Management Analyst Position Shared between City Manager and Economic Development from FY 2017/18 onwards

## ECONOMIC DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Departmental Revenue				
Total Grants & Subventions	29,147	24,000	50,000	50,000
Misc Charges for Services	490	800	800	800
Other Misc. Revenue	(10,755)	2,300	2,300	2,300
General Fund Subsidy	1,026,762	1,328,428	1,400,256	1,430,077
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 1,045,644</b>	<b>\$ 1,355,528</b>	<b>\$ 1,453,356</b>	<b>\$ 1,483,177</b>
<b>Expenditures</b>				
Personnel	908,210	1,065,778	1,010,616	1,036,222
Transportation & Training	20,956	31,965	40,255	38,515
Repairs & Maintenance	515	535	1,050	1,065
Materials, Supplies & Services	115,963	257,250	401,435	407,375
Capital Outlay	-	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 1,045,644</b>	<b>\$ 1,355,528</b>	<b>\$ 1,453,356</b>	<b>\$ 1,483,177</b>

### Goals & Objectives:

- ◆ Economic Development Division
  - Continue implementation of Economic Development Strategic Plan and build Pleasanton's brand as an innovation center.
  - Promote business assistance programs to support local companies, and provide ombudsman service to businesses seeking to expand or locate in Pleasanton.
  - Support local and regional business organizations' economic development activities as benefit Pleasanton's strategic initiatives toward business and workforce development.
  - Support the city's hospitality and tourism sectors by promoting Pleasanton as a destination for retail, dining, lodging and entertainment experiences.
  - Develop/update a suite of print and video materials for a campaign(s) to promote Pleasanton's environment for attraction and retention of businesses.
  - Conduct a retail marketing analysis toward developing a strategy to work with property owners to support and reposition local shopping centers.
  
- ◆ Transportation Systems Division
  - Increase awareness and participation in a Residential-based Rideshare Program as part of the Commendable Commutes program.
  - Increase awareness and participation Commendable Commutes employer program.
  - Conduct the tri-annual Employer & Residential Transportation Survey to obtain data on commute patterns and gauge effectiveness and awareness of commute programming.
  - Promote bicycle safety through education and awareness campaigns or programs.
  - Continue to assist Foothill High School in reducing traffic issues by promoting Rides to School program elements including Walk, Bike and Try Transit Programs. Engage Amador Valley High School on implementing similar programs.
  - Continue to promote walking, public transit use and carpooling at schools through the Rides to School program.
  - Promote youth walking and bicycle safety through the Rides to School Program.



## ECONOMIC DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT

- ◆ Business License Division
  - Integrate business license software with Tyler Munis cashiering module.
  - Update collection methods for communicating with delinquent and unlicensed business accounts.
  - Implement online process for new business license applications.
  - Create procedures guide for new online applications and payment processing.
- ◆ Communications Division
  - Oversee communications and community engagement program for Pleasanton.
  - Implement social media policy as integral part of communications.
  - Prepare materials for use by City staff and elected officials.
  - Guide development and implementation of new City website.
  - Develop and administer style and graphic identify guide.
  - Serve as point of contact and liaison for press and media outlets.
  - Work with departments to develop communications outreach and strategies for identified projects and programs.

## ECONOMIC DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT

### Division Summary - Economic Development

**Description:**

The Economic Development Division focuses on the retention, expansion and attraction of business within Pleasanton. This division manages programs that support local businesses and further develop and enhance the business environment, and works in partnership with local and regional organizations to promote the economic vitality of the community. Additionally, Economic Development Division staff serve as ombudsmen to Pleasanton based companies, while also guiding new projects through the development services process.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
General Fund Subsidy	473,636	666,466	644,740	655,439
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 473,636</b>	<b>\$ 666,466</b>	<b>\$ 644,740</b>	<b>\$ 655,439</b>
<b>Expenditures</b>				
Personnel	412,846	535,494	488,243	498,942
Transportation & Training	3,089	2,622	4,822	4,822
Repairs & Maintenance	-	-	500	500
Materials, Supplies & Services	57,701	128,350	151,175	151,175
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 473,636</b>	<b>\$ 666,466</b>	<b>\$ 644,740</b>	<b>\$ 655,439</b>

**Budget Highlights:**

- ◆ \$10,000 is included in each fiscal year to provide information about and access to commercial/office/industrial property listings on the City's website to highlight opportunities for business relocation via LoopNet and CoStar.
- ◆ \$5,500 is included in each fiscal year to support the Business Anniversary recognition program.
- ◆ \$10,000 is budgeted in each fiscal year to promote the city in regional publications such as the San Francisco Business Times and the Tri-Valley Inspiration Guide.
- ◆ \$15,000 is allocated in FY 2017/18 to create a video series and accompanying photo library highlighting Pleasanton's commercial community for use in promotion and attraction campaigns.
- ◆ \$20,000 is budgeted in FY 2017/18 to conduct a retail market analysis to identify underperforming centers toward developing a plan to provide targeted assistance.
- ◆ \$20,000 is included in FY 2018/19 to update the Economic Development Strategic Plan to reflect current market conditions and citywide economic development objectives.
- ◆ \$20,000 is budgeted each fiscal year to continue implementation of identified strategies in the City's Economic Development Strategic Plan as aligned with the City Council Work Plan.

## **ECONOMIC DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT**

### **Accomplishments:**

- ◆ Supported property owners of significant office and commercial centers, including Rose Pavilion and Rosewood Commons, in updating and re-tenanting the space.
- ◆ Redesigned and expanded inPleasanton.com and related social media channels to encourage visitation and grow the city's retail and hospitality sectors.
- ◆ Managed renewal of the Tri-Valley Tourism Marketing District to include all hotels in the participating Tri-Valley cities.
- ◆ Conducted a commercial brokers breakfast to provide an update on City development and activities, and solicit input on trends in the Pleasanton/Tri-Valley commercial market.
- ◆ Collaborated with Community Development staff to implement strategic initiatives such the Downtown Pleasanton Parking Strategy and Implementation Plan and the Open Counter zoning and permitting technology.
- ◆ Co-sponsored, developed and delivered regional initiatives – particularly with Innovate Pleasanton, Innovation Tri-Valley and i-GATE - designed to increase awareness of Pleasanton, the Tri-Valley and the East Bay as an excellent location for innovation and entrepreneurial activity including an Innovation Forum, #GameChangers Awards and the NextTech Speakers Series.
- ◆ Worked with local business partners - Pleasanton Downtown Association, Hacienda, Pleasanton Chamber of Commerce, Stoneridge Shopping Center, Visit Tri-Valley, and Alameda County Fairgrounds - to initiate, support and implement programs to sustain a strong local economic climate, including the Tri-Valley Commerce Con small business symposium, the Retail, Hospitality & Tourism Summit, Beyond the Cloud, Tri-Valley Manufacturing Day, Business 101 for prospective downtown tenants, and Small Business Saturday promotion.

## ECONOMIC DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT

### Division Summary - Transportation Systems Management (TSM)

**Description:**

This division manages the City's Transportation Systems Management (TSM) program, which supports the adopted General Plan policies to reduce vehicle trips through the implementation of voluntary trip reduction programs. The TSM program coordinates the citywide employer-based program Commendable Commutes. The department also manages an internal employee trip reduction program known as "pRide" and a school-based program known as Rides to School. All three programs promote the use of commute alternatives such as carpooling, public transit, walking, biking and where appropriate, telecommuting to attain the goal of citywide vehicle trip reduction.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Total Grants & Subversions	29,147	24,000	50,000	50,000
General Fund Subsidy	112,885	199,064	167,389	168,911
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 142,033</b>	<b>\$ 223,064</b>	<b>\$ 217,389</b>	<b>\$ 218,911</b>
<b>Expenditures</b>				
Personnel	102,492	101,505	100,830	102,352
Transportation & Training	10,847	21,334	21,334	21,334
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	28,693	100,225	95,225	95,225
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 142,033</b>	<b>\$ 223,064</b>	<b>\$ 217,389</b>	<b>\$ 218,911</b>

**Budget Highlights:**

- ◆ \$36,450 is budgeted to continue successful implementation of commute programs including Rides to School and City Employee pRide Program.
- ◆ \$25,000 is allocated in FY 2017/18 to conduct 2017 Employer & Residential Transportation Program to monitor Commendable Commutes program.

**Accomplishments:**

- ◆ Continued to administer and manage the internal city employee pRide Program, in which over two years employees saved over \$85,000 in fuel and maintenance costs as well as close to 275,000 lbs of CO2.
- ◆ Increased awareness and participation Commendable Commutes employer program and supported the Bay Area Air Quality Management District in informing Pleasanton employers about the Bay Area Commuter Benefits Program.
- ◆ Implemented a successful carpooling campaign by partnering with Scoop Technologies, a mobile application, resulting in over 5,300 new carpool registrants, 73,600 matched trips, 865,000 miles saved and 782,000 lbs of CO2 saved.
- ◆ Continued to assist Foothill High School in reducing traffic issues by promoting Rides to School program and Try Transit Programs.
- ◆ Successfully promoted Bike to School day in conjunction with Alameda County Safe Routes to School by promoting a Bike to School/Work energizer station.
- ◆ Promoted bicycle safety throughout the community by hosting an annual Bicycle Safety Festival.
- ◆ Effectively planned, promoted and facilitated numerous Bike to Work events to encourage bicycling in Pleasanton including free bike safety classes and Bike to School Day at the three middle schools.
- ◆ Collaborated with Pleasanton Unified School District schools to implement walk and bike to school campaigns.

## ECONOMIC DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT

### Division Summary - Business License

**Description:**

The Business License division actively pursues business license revenue through identification and notification of the business license tax requirement. The business license staff processes approximately 9,800 licenses annually and works closely with state, county, and local agencies along with the Pleasanton Downtown Association to assist in educating the business community about City requirements and compliance.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
Business License Reports	490	800	800	800
Miscellaneous	(297)	2,300	2,300	2,300
General Fund Subsidy	429,783	462,899	462,752	470,352
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 429,976</b>	<b>\$ 465,999</b>	<b>\$ 465,852</b>	<b>\$ 473,452</b>
<b>Expenditures</b>				
Personnel	392,873	428,780	421,543	434,928
Transportation & Training	7,020	8,009	9,099	7,359
Repairs & Maintenance	515	535	550	565
Materials, Supplies & Services	29,569	28,675	34,660	30,600
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 429,976</b>	<b>\$ 465,999</b>	<b>\$ 465,852</b>	<b>\$ 473,452</b>

**Budget Highlights:**

- ◆ \$14,500 is included each fiscal year for the business license annual software maintenance .
- ◆ \$ 5,000 is budgeted in FY 2017/18 for the software integration between Licenstrack and the central cashiering software.

**Accomplishments:**

- ◆ Improved procedures for staff to conduct table audits and follow up methods resulting in increased license tax revenues and lower delinquencies.
- ◆ Collaborated with other departments to update permitting procedures necessitated by changes to state and local requirements for massage and taxi uses.
- ◆ Increased collection of business license taxes via online renewals more than 20%.
- ◆ Division staff successfully completed and passed the Certified Revenue Officer exam process through California Municipal Revenue & Tax Association (CMRTA).

## ECONOMIC DEVELOPMENT AND COMMUNITY ENGAGEMENT DEPARTMENT

### Division Summary - Communications

**Description:**

The Communications division supports the City's internal and external communication efforts. The Public Information Officer serves as point of contact and liaison to press and media outlets, pitching stories and responding on deadline to press inquiries. Communications staff is also responsible for: drafting news releases; preparing remarks for presentations; developing reports, newsletters, proclamations and commendations; overseeing website content development and editing; posting to, and monitoring, social media channels; and developing and maintaining a database of photographs for organizational use.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Total Grants & Subversions	29,147	24,000	50,000	50,000
General Fund Subsidy	112,885	199,064	167,389	168,911
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 142,033</b>	<b>\$ 223,064</b>	<b>\$ 217,389</b>	<b>\$ 218,911</b>
<b>Expenditures</b>				
Personnel	102,492	101,505	100,830	102,352
Transportation & Training	10,847	21,334	21,334	21,334
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	28,693	100,225	95,225	95,225
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 142,033</b>	<b>\$ 223,064</b>	<b>\$ 217,389</b>	<b>\$ 218,911</b>

**Budget Highlights:**

- ◆ \$30,000 is allocated in FY 2017/18 to develop and implement a comprehensive community outreach program including a suite of visual communications to reach residents through a variety of media channels.
- ◆ \$37,500 is included in each fiscal year to produce and distribute communications pieces to residents throughout the year.
- ◆ \$25,000 is budgeted in FY 2018/19 to initiate a branding campaign.

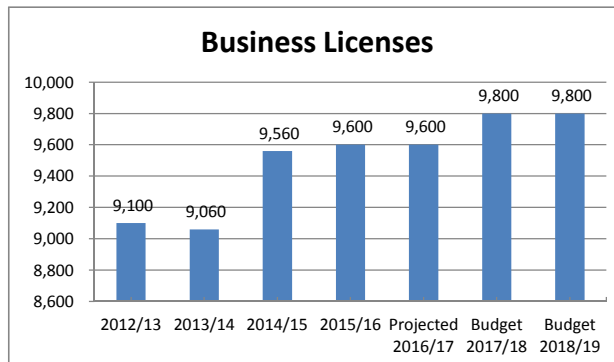
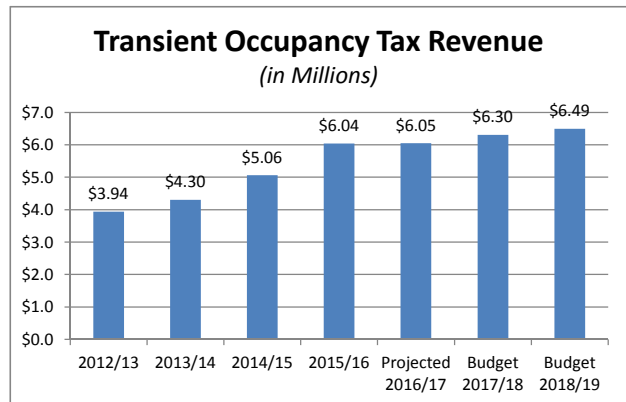
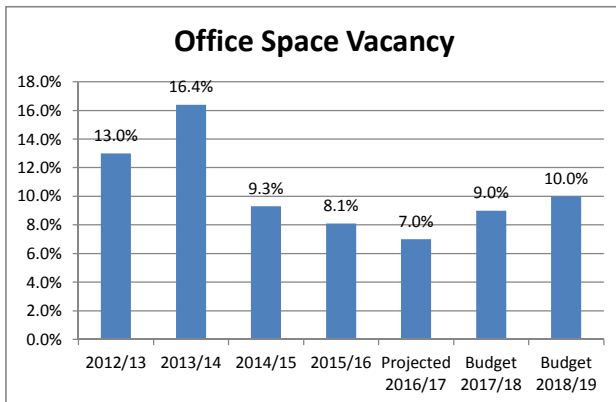
**Accomplishments:**

- ◆ Produced and distributed 2016 annual report.
- ◆ Collaborated with departments to develop and begin implementing FY 2016/17 Communication and Community Engagement
- ◆ Created City newsletter for communitywide distribution.
- ◆ Developed social media policy to standardize and oversee City's online engagement.
- ◆ Updated City style and graphic guides.

## ECONOMIC DEVELOPMENT - Performance Measures

Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>ECONOMIC DEVELOPMENT DEPARTMENT</b>							
FTE's authorized	5.00	5.00	5.00	6.00	6.50	7.25	7.25
Total Economic Development Funding	\$ 1,073,281	\$ 1,092,986	\$ 1,175,483	\$ 1,045,644	\$ 1,355,528	\$ 1,453,356	\$ 1,483,177
<b>BUSINESS ENVIRONMENT</b>							
Office Space Vacancy	13.0%	16.4%	9.3%	8.1%	7.0%	9.0%	10.0%
TOT Revenue	\$ 3,938,934	\$ 4,298,581	\$ 5,057,080	\$ 6,037,902	\$ 6,045,000	\$ 6,300,000	\$ 6,489,000
Business License Revenues	\$ 3,141,722	\$ 3,150,104	\$ 3,376,592	\$ 3,700,568	\$ 3,580,000	\$ 3,888,196	\$ 4,004,842
Business Licenses	9,100	9,060	9,560	9,600	9,600	9,800	9,800
Annual number of jobs	53,454	53,989	55,074	55,625	56,070	56,500	57,000
<b>BUSINESS OUTREACH &amp; SUPPORT</b>							
Business Visits	18	30	31	26	28	24	24
Business e-newsletter recipients	n/a	n/a	1,100	3,187	3,217	3,500	3,750
Visits to Pleasanton Business web page	2,700	3,197	4,139	5,297	6,957	7,500	8,000
Visits to <a href="http://inPleasanton.com">inPleasanton.com</a> via website/Facebook likes	1	45/44	2,006/1,677	2,450/1,700	1,268/1,723	2,500/2,000	2,500/2,000
Companies participating in "Commendable Commutes"	12	12	12	13	14	15	15
<b>BUSINESS SATISFACTION SURVEY OF LOCAL COMPANIES</b>							
Place to do business - percentage of respondents rating Pleasanton as good or excellent	91%	n/a	n/a	91%	n/a	n/a	n/a
Assessment of the ease of the permitting process	51%	n/a	n/a	63%	n/a	n/a	n/a
Company will stay in Pleasanton next 2 years	87%	n/a	n/a	92%	n/a	n/a	n/a

- 1 Colliers International (Pleasanton) quarterly office market reports
- 2 City of Pleasanton Finance Department
- 3 City of Pleasanton Business License Division
- 4 California Department of Finance (Demographic Research Unit), California Economic Development Department, and ABAG Projections
- 5 City of Pleasanton Economic Development Department



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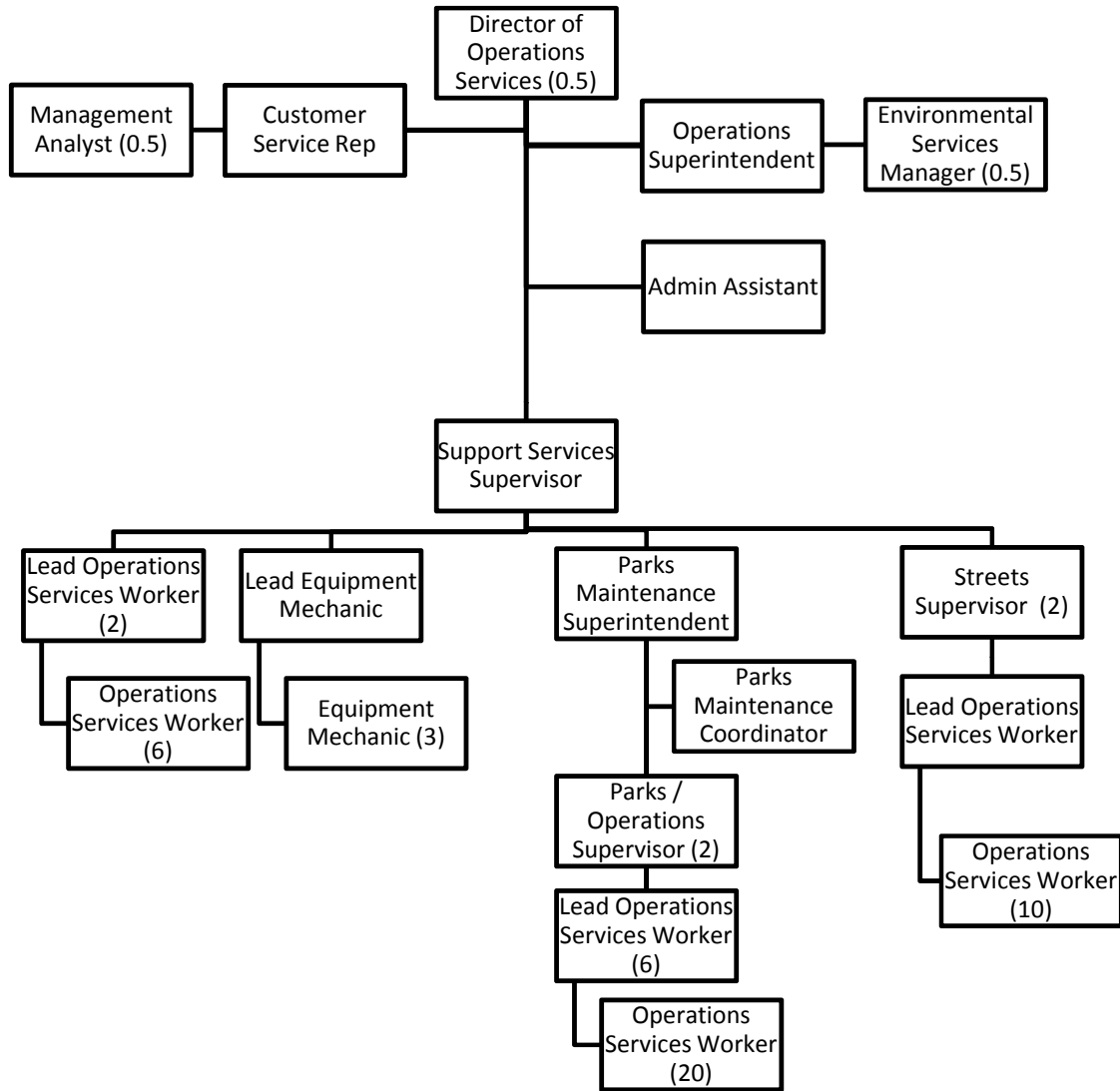
## OPERATION SERVICES

# Operating Budget FY 2017/18 and FY 2018/19



**The Operation Services Department is responsible for the operations and maintenance of City buildings, fleet, water, sewer, storm drainage, parks, streets, signs, and support services. Additionally, the department is also responsible for utility planning for the City. This is accomplished through five major divisions: Water, Sewer, Support Services, Parks and Streets.**

**OPERATIONS SERVICES DEPARTMENT**



## OPERATIONS SERVICES DEPARTMENT

### Personnel Summary

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18					Projected 2018/19						
			Admin	Sup- port Svcs	Streets	Parks	TOTAL	Admin	Sup- port Svcs	Streets	Parks	TOTAL		
Director of Operations Services	0.500	0.500	0.500					0.500					0.500	
Asst Dir of Operations Services	1.000													(1)
Environmental Services Manager		0.500	0.500				0.500	0.500					0.500	(1)
Operations Superintendent		1.000		0.500	0.500		1.000		0.500	0.500			1.000	(2)
Management Analyst		0.500	0.500				0.500	0.500					0.500	(2)
Customer Service Supervisor	1.000													(1)
Admin Assistant		0.500	0.500				0.500	0.500					0.500	(3)
Customer Service Rep	2.000	1.000	1.000				1.000	1.000					1.000	(4)
Park Main Superintendent	1.000	1.000				1.000	1.000				1.000	1.000		
Park Main Supervisor	1.000	1.000				1.000	1.000				1.000	1.000		
Park Main Coordinator	1.000	1.000				1.000	1.000				1.000	1.000		(5)
Operations Services Supervisor	4.000	3.000		1.000	1.000	1.000	3.000		1.000	1.000	1.000	3.000		(2)
Operations Services Lead	9.000	10.000		2.000	2.000	6.000	10.000		2.000	2.000	6.000	10.000		
Operations Services Worker	29.000	31.000		4.000	10.000	17.000	31.000		4.000	10.000	17.000	31.000		(1)
Building Maintenance Worker I	2.000	2.000		2.000			2.000		2.000			2.000		
Building Maintenance Worker II	1.000	1.000		1.000			1.000		1.000			1.000		
Park Maintenance Worker II	4.000	4.000				4.000	4.000				4.000	4.000		
Lead Equipment Mechanic	1.000	1.000		1.000			1.000		1.000			1.000		
Equipment Mechanic	3.000	3.000		3.000			3.000		3.000			3.000		
<b>Subtotal</b>	<b>59.500</b>	<b>62.000</b>	<b>3.000</b>	<b>14.500</b>	<b>13.500</b>	<b>31.000</b>	<b>62.000</b>	<b>3.000</b>	<b>14.500</b>	<b>13.500</b>	<b>31.000</b>	<b>62.000</b>		
Overtime	0.128	0.631	0.029	0.106	0.110	0.099	0.343	0.029	0.106	0.110	0.099	0.343		
Temporary	6.263	6.662		0.481	1.923	4.875	7.279			1.923	4.875	6.798		
<b>TOTAL</b>	<b>65.891</b>	<b>69.293</b>	<b>3.029</b>	<b>15.087</b>	<b>15.533</b>	<b>35.974</b>	<b>69.622</b>	<b>3.029</b>	<b>14.606</b>	<b>15.533</b>	<b>35.974</b>	<b>69.141</b>		

Comments:

- (1) Assistant Director of Operations Services and 0.5 of Customer services Position eliminated and a new Environmental Services manager and operations service worker created for signs
- (2) Two new positions created by utilizing existing departmental funds and eliminating one Operations services supervisor position
- (3) One customer Service Rep position moved to water operations (enterprise)
- (4) Operations Services Lead position added in FY 2016-17 mid Term
- (5) Two additional operations services worker positions created during mid-term 16/17

**OPERATIONS SERVICES DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue				
Sign Shop Revenues	8,552	10,000	30,000	30,000
Other Misc. Revenue	84,126	28,500	28,300	28,300
Interfund Reimbursable Revenue	277,975	333,582	325,858	325,858
General Fund Subsidy	17,190,089	17,001,587	17,707,451	17,961,369
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 17,560,742</b>	<b>\$ 17,373,669</b>	<b>\$ 18,091,609</b>	<b>\$ 18,345,527</b>
<b>Expenditures</b>				
Personnel	8,000,258	8,615,253	9,205,768	9,493,686
Transportation & Training	4,441,717	3,118,140	3,130,860	3,125,860
Repairs & Maintenance	476,752	521,150	462,150	462,150
Materials, Supplies & Services	4,569,751	5,062,626	5,277,331	5,248,331
Capital Outlay	72,264	56,500	15,500	15,500
<b>Total Department Expenditures</b>	<b>\$ 17,560,742</b>	<b>\$ 17,373,669</b>	<b>\$ 18,091,609</b>	<b>\$ 18,345,527</b>

**Goals & Objectives:**

- ◆ **Streets Maintenance -**
  - Create a city-wide MUTCD sign inventory to comply with federally mandated retro-reflectivity requirements.
  - Develop a sidewalk replacement program to meet ADA compliance through CIP and maintenance funding.
  - Establish a comprehensive repair and replacement plan for sound walls.
- ◆ **Support Services -**
  - Assist in the project management of the Ken Mercer Sports Park Tower and Dolores Bengston Aquatic Center renovations.
  - Implement the 2-year Facility Work Plan based on data from the 20-year Repair and Replacement plan.
  - Specify, purchase, and train staff on the purchase and maintenance of two (2) new Type III Fire Rigs.
  - Update the 20-year Repair and Replacement Plan for Facilities, Fleet, and Equipment.
- ◆ **Parks Division -**
  - Expand use of drought tolerant landscaping
  - Replace basketball court surfacing on 5 courts in various parks.
  - Replace 3 play structures in various parks.

**OPERATIONS SERVICES DEPARTMENT**

Division Summary - Operations Services Administration

Description:

This Division provides administrative support and oversight for the field operations area, including: Utility Operations, Utility Planning, Street Maintenance, Support Services and Parks.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
Other Misc. Revenue	4,006	3,000	3,000	3,000
General Fund Subsidy	629,260	513,844	669,910	643,536
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 633,266</b>	<b>\$ 516,844</b>	<b>\$ 672,910</b>	<b>\$ 646,536</b>
<b>Expenditures</b>				
Personnel	539,085	423,256	489,322	496,948
Transportation & Training	13,560	12,088	33,088	28,088
Repairs & Maintenance	5,906	6,500	6,500	6,500
Materials, Supplies & Services	74,716	75,000	144,000	115,000
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 633,266</b>	<b>\$ 516,844</b>	<b>\$ 672,910</b>	<b>\$ 646,536</b>

Budget Highlights:

- ◆ \$20,500 budgeted for staff training and development to meet Strategic Planning goals

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Streets Maintenance

**Description:**

This division ensures that City streets, sidewalks, parking lots, traffic control signs and pavement markings are maintained to provide safe and accessible public passage throughout the City. It includes four programs: Street Maintenance, Street Cleaning, Traffic Maintenance, and Concrete Maintenance.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Misc. Charges for Services	8,552	10,000	30,000	30,000
Other Misc. Revenue	27,739	5,000	5,000	5,000
Interfund Reimbursable Revenue	199,648	240,064	235,064	235,064
General Fund Subsidy	2,858,740	3,140,909	3,248,194	3,320,490
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 3,094,679</b>	<b>\$ 3,395,973</b>	<b>\$ 3,518,258</b>	<b>\$ 3,590,554</b>
<b>Expenditures</b>				
Personnel	1,772,235	2,021,261	2,174,680	2,246,976
Transportation & Training	227,574	200,912	199,528	199,528
Repairs & Maintenance	203,136	251,000	251,000	251,000
Materials, Supplies & Services	834,213	922,800	893,050	893,050
Capital Outlay	57,521	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 3,094,679</b>	<b>\$ 3,395,973</b>	<b>\$ 3,518,258</b>	<b>\$ 3,590,554</b>

**Budget Highlights:**

- ◆ \$314,000 is included in each year for contracted street sweeping and downtown sidewalk cleaning.
- ◆ \$270,000 is included in each year for electricity to operate the City's street lights.
- ◆ \$235,000 is included in each year for asphalt, rock and sand for street maintenance.

**Accomplishments:**

- ◆ Completed 158 trip hazards, 28 concrete patches, 2,294 square feet of sidewalk installed and installed 321 linear feet of curb and gutter.
- ◆ Diverted 2,405.5 cubic yards of leaf debris from the City's storm drain system for the 16/17 leaf season
- ◆ Established a repair and replacement plan for City owned parking lots.

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Support Services

**Description:**

This Division is responsible for providing maintenance of the public building infrastructure and procurement and maintenance of the City's vehicle and equipment fleet. It consists of five programs: Building Maintenance, Vehicle and Equipment Maintenance, Building Operations, Janitorial Services, and Recreation Facilities Maintenance.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Program Revenue				
Other Misc. Revenue	41,325	20,500	20,300	20,300
Interfund Reimbursable Revenue	78,327	93,518	90,794	90,794
General Fund Subsidy	6,195,579	5,350,976	5,648,800	5,706,650
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 6,315,231</b>	<b>\$ 5,464,994</b>	<b>\$ 5,759,894</b>	<b>\$ 5,817,744</b>
<b>Expenditures</b>				
Personnel	1,903,842	2,025,267	2,238,876	2,296,726
Transportation & Training	2,653,292	1,592,297	1,586,778	1,586,778
Repairs & Maintenance	153,458	152,700	101,000	101,000
Materials, Supplies & Services	1,589,896	1,694,730	1,817,740	1,817,740
Capital Outlay	14,742	-	15,500	15,500
<b>Total Division Expenditures</b>	<b>\$ 6,315,231</b>	<b>\$ 5,464,994</b>	<b>\$ 5,759,894</b>	<b>\$ 5,817,744</b>

**Budget Highlights:**

- ◆ \$410,000 is included in each year for electricity and gas for city owned facilities.
- ◆ \$370,000 is included in each year for repair parts for City owned vehicles and equipment.
- ◆ \$500,000 is included in each year for custodial contract cleaning of all City-owned facilities

**Accomplishments:**

- ◆ Remodeled various City facilities such as the Cultural Arts Building, Amador Recreation Center, Water Chemistry Laboratory, Sign Shop, Police Department Gym, and the Dolores Bengston Aquatic Center chemistry controls and heating system.
- ◆ Installed a new HVAC system in the Senior Center with Automated Logic Controls as the energy management system.
- ◆ Surplused more than 100 vehicles and pieces of equipment to meet the 20-year plan and CARB requirements.

## OPERATIONS SERVICES DEPARTMENT

### Division Summary - Parks

**Description:**

The Parks Maintenance Division maintains 46 parks, organized play fields, City trails, City-owned open space, the BMX facility, all City street trees, and landscaping along City streets and around City government buildings. The Division oversees the operation and serves in a maintenance advisory capacity to Callippe Preserve Golf Course. It also oversees regulatory compliance contract work for Kottinger, and Callippe Preserve open space. The Division also participates in park planning and related activities.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Program Revenue				
Other Misc. Revenue	11,056	-	-	-
General Fund Subsidy	7,506,510	7,995,858	8,140,547	8,290,692
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 7,517,566</b>	<b>\$ 7,995,858</b>	<b>\$ 8,140,547</b>	<b>\$ 8,290,692</b>
<b>Expenditures</b>				
Personnel	3,785,097	4,145,469	4,302,890	4,453,035
Transportation & Training	1,547,290	1,312,843	1,311,466	1,311,466
Repairs & Maintenance	114,252	110,950	103,650	103,650
Materials, Supplies & Services	2,070,927	2,370,096	2,422,541	2,422,541
Capital Outlay	-	56,500	-	-
<b>Total Division Expenditures</b>	<b>\$ 7,517,566</b>	<b>\$ 7,995,858</b>	<b>\$ 8,140,547</b>	<b>\$ 8,290,692</b>

**Budget Highlights:**

- ◆ \$750,000 is included in each year for parks irrigation water.
- ◆ \$500,000 street trees maintenance
- ◆ \$440,000 is included each year for street median maintenance.

**Accomplishments:**

- ◆ Renovated irrigation and planting of multiple sections of City median landscape in various locations.
- ◆ Converted Ken Mercer, Tennis & Community, Creekside and Owens Plaza Parks to recycled water
- ◆ Opened Cubby's Dog Park in FY 16/17
- ◆ Parks assumed responsibility for Utility and Streets Division weed abatement FY 16/17
- ◆ Assumed maintenance of Bernal Community Park Phase II
- ◆ Managed the grow-in of the 40 acre Oak Woodland of Bernal Community Park phase II.

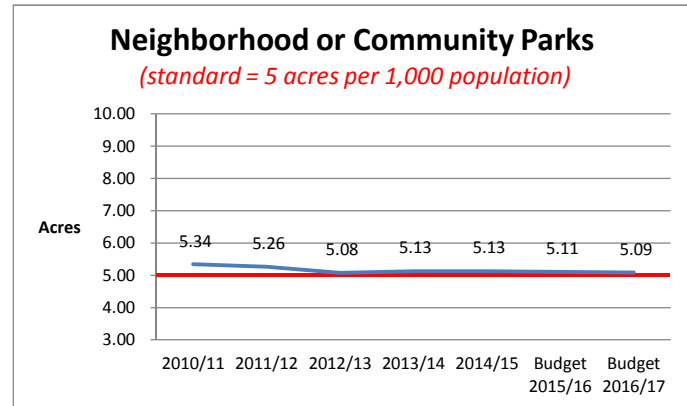
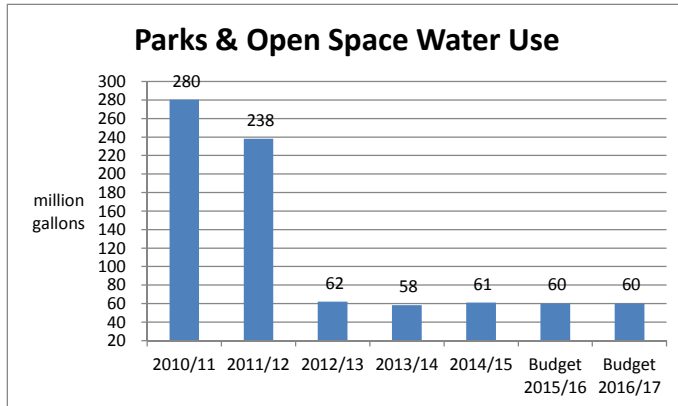
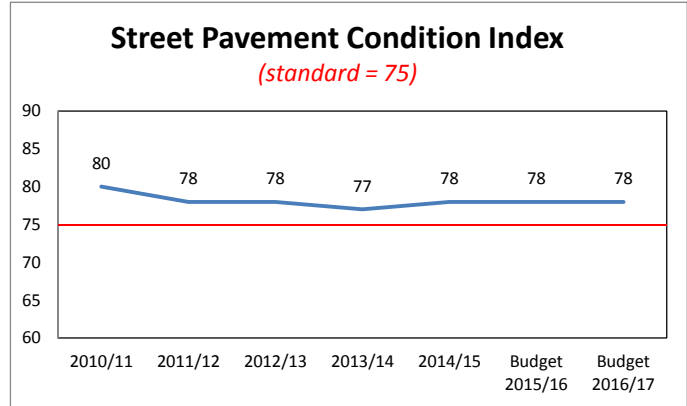
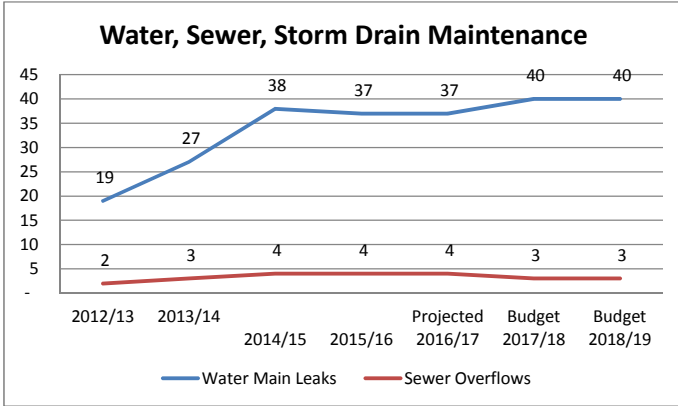


## OPERATIONS SERVICES - Performance Measures

Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>OPERATIONS SERVICES DEPARTMENT (incl Enterprise Funds)</b>							
FTE's authorized	90.14	90.14	94.84	97.50	97.50	97.50	97.50
Total Operations Services Funding	\$ 23,059,306	\$ 23,553,898	\$ 25,510,337	\$ 27,480,479	\$ 29,712,134	\$ 26,797,274	\$ 26,052,719
<b>WATER, SEWER &amp; STORM DRAIN MAINTENANCE</b>							
FTE's	32.14	33.14	35.34	36.14	36.14	36.14	36.14
Funding - Maintenance	\$ 9,067,792	\$ 8,059,843	\$ 9,435,700	\$ 9,829,171	\$ 11,699,487	\$ 12,614,514	\$ 12,710,266
Funding - Capital Projects	\$ 1,730,000	\$ 3,600,000	\$ 1,575,000	\$ 16,503,000	\$ 9,845,000	\$ 8,863,000	\$ 5,905,000
Water Main Leaks	19	27	38	37	37	40	40
Sewer Overflows	2	3	4	4	4	3	3
Sewer Flushing (feet)	19,406	81,600	59,143	12,886	6,000	20,000	30,000
<b>STREETS MAINTENANCE</b>							
FTE's	13.30	12.30	12.30	13.50	13.50	13.50	13.50
Funding - Maintenance	\$ 2,836,994	\$ 3,098,689	\$ 2,928,176	\$ 3,094,679	\$ 3,395,973	\$ 3,518,258	\$ 3,590,554
Funding - Capital Projects	\$ 3,721,000	\$ 3,880,000	\$ 5,378,985	\$ 8,483,000	\$ 6,005,000	\$ 7,827,000	\$ 13,356,000
Sidewalk Deflection Repairs	3,930	2,020	2,034	4,563	2,525	2,000	3,400
Pavement Condition Index Average	80	78	78	77	78	78	78
<b>BUILDING MAINTENANCE</b>							
FTE's	10.30	10.30	10.30	9.75	9.75	9.75	9.75
Funding - Maintenance	\$ 2,923,132	\$ 3,488,972	\$ 4,057,796	\$ 5,002,071	\$ 4,297,932	\$ 4,520,591	\$ 4,558,748
Funding - Capital Projects	\$ 1,865,000	\$ 754,265	\$ 2,857,622	\$ 1,770,000	\$ 857,000	\$ 5,706,000	\$ 4,441,000
<b>PARKS &amp; OPEN SPACE MAINTENANCE</b>							
FTE's	27.30	27.30	27.30	31.00	31.00	31.00	31.00
Funding - Maintenance	\$ 6,168,932	\$ 7,099,544	\$ 6,630,405	\$ 7,517,566	\$ 7,995,858	\$ 8,140,547	\$ 8,290,692
Funding - Capital Projects	\$ 648,000	\$ 2,346,482	\$ 1,006,400	\$ 11,167,000	\$ 5,540,000	\$ 3,979,000	\$ 1,455,000
Neighborhood or Community Parks (acres per 1,000 population) standard = 5	5.34	5.26	5.08	5.13	5.13	5.11	5.09
Water Use (million gallons)	280	238	62	58	61	60	60
<b>FLEET MAINTENANCE</b>							
FTE's	4.00	4.00	4.00	4.75	4.75	4.75	4.75
Funding - Maintenance	\$ 971,700	\$ 1,057,654	\$ 858,073	\$ 1,313,160	\$ 1,167,062	\$ 1,239,303	\$ 1,258,996
Fleet converted to hybrid technology	0%	0%	0%	1%	1%	2%	2%
Fuel Purchased (gallons)	153,487	181,000	148,075	176,550	167,487	170,000	170,000
<b>COMMUNITY OUTREACH</b>							
Mobile Citizen App Users	n/a	800	604	506	772	800	n/a
Water Conservation (gallons per person)	219	204	160	141	175	175	197
Energy & Sustainability Events	8	4	12	6	4	6	10
<b>COMMUNITY SATISFACTION SURVEY</b>							
City Park Maint - very or somewhat satisfied	n/a	98%	n/a	n/a	n/a	n/a	n/a
City Building Maint - very or somewhat satisfied	n/a	90%	n/a	n/a	n/a	n/a	n/a
Sewer Maint- very or somewhat satisfied	n/a	89%	n/a	n/a	n/a	n/a	n/a
Street Maint - very or somewhat satisfied	n/a	86%	n/a	n/a	n/a	n/a	n/a
City Trail Maint - very or somewhat satisfied	n/a	86%	n/a	n/a	n/a	n/a	n/a
Open Space - very or somewhat satisfied	n/a	82%	n/a	n/a	n/a	n/a	n/a
Water Quality - very or somewhat satisfied	n/a	82%	n/a	n/a	n/a	n/a	n/a
Traffic Signal Timing - very or somewhat satisfied	n/a	75%	n/a	n/a	n/a	n/a	n/a
Planning for the City's future infrastructure needs	n/a	57%*	n/a	n/a	n/a	n/a	n/a

\* 17% did not know

# OPERATIONS SERVICES - Performance Measures



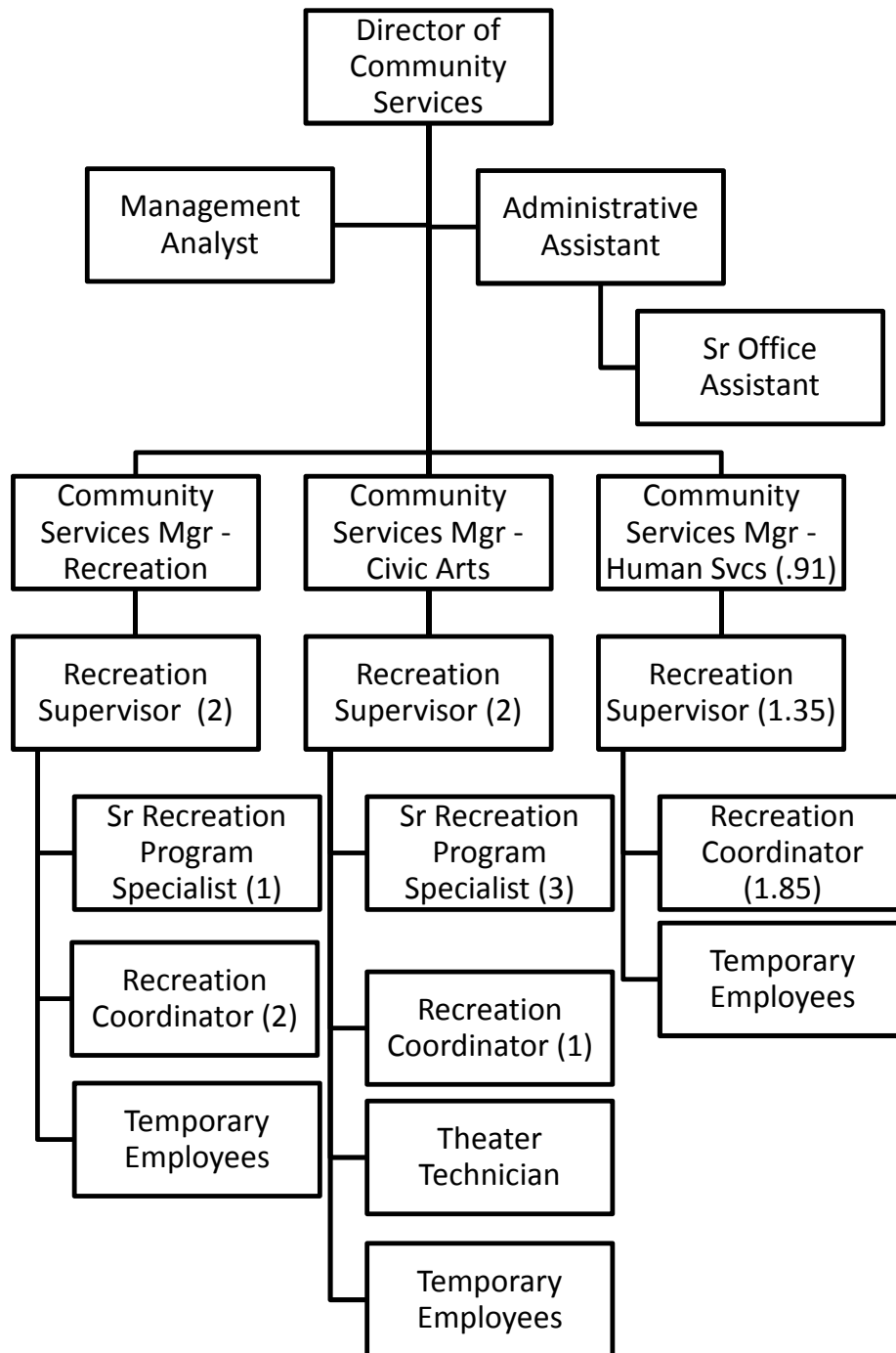
## COMMUNITY SERVICES

# Operating Budget FY 2017/18 and FY 2018/19



The Community Services Department is comprised of four (4) major divisions: Administration, Recreation, Civic Arts and Human Services. The Department provides facilities and a variety of programs/activities that meet the leisure, recreational, human services, and cultural needs of the community. These services include: sports and recreational activities for youth and adults, enrichment classes, civic arts programs, services to meet the social and living needs of seniors, activities for the developmentally disabled, preschool, environmental education, and transportation for the elderly and disabled.

**COMMUNITY SERVICES DEPARTMENT**



## COMMUNITY SERVICES DEPARTMENT

### Personnel Summary

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18			Projected 2018/19			
			Admin	Comm Svcs	TOTAL	Admin	Comm Svcs	TOTAL	
Director of Community Serv.	1.00	1.00	1.00		1.00	1.00		1.00	
Management Analyst	1.00	1.00	1.00		1.00	1.00		1.00	
Administrative Assistant	1.00	1.00	1.00		1.00	1.00		1.00	
Office Assistant	1.00	1.00	0.50	0.50	1.00	0.50	0.50	1.00	
Community Services Mgr.	2.91	2.81		2.81	2.81		2.81	2.81	(1)
Recreation Supervisor	5.35	5.35		5.35	5.35		5.35	5.35	(1)
Sr Recreation Prog. Specialist	4.00	4.00		4.00	4.00		4.00	4.00	
Recreation Coordinator	4.85	4.85		4.85	4.85		4.85	4.85	(1)
Theater Tech	1.00	1.00		1.00	1.00		1.00	1.00	
Maintenance Worker	1.00								
Subtotal	23.11	22.01	3.50	18.51	22.01	3.50	18.51	22.01	
Overtime	0.17	0.25	0.04	0.32	0.36	0.04	0.32	0.36	
Temporary	47.75	54.92	2.56	53.85	56.42	2.56	53.85	56.42	
TOTAL	71.03	77.18	6.10	72.69	78.79	6.10	72.69	78.79	

Comments:

(1) .09 FTE of Community Services Mgr position, .65FTE of Recreation Supervisor position, and .15 FTE of Recreation Coordinator position allocated to the Paratransit program

**COMMUNITY SERVICES DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue				
Misc. Donations	17,316	3,200	5,850	6,134
Misc. Revenue	11,605	-	910	910
Interfund Reimbursable Revenue	4,385,275	4,178,410	4,424,751	4,496,846
General Fund Subsidy	3,715,178	3,936,596	3,833,651	3,861,749
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 8,129,374</b>	<b>\$ 8,118,206</b>	<b>\$ 8,265,162</b>	<b>\$ 8,365,639</b>
<b>Expenditures</b>				
Personnel	5,297,770	5,324,279	5,313,073	5,426,094
Transportation & Training	113,061	158,063	150,951	150,951
Repairs & Maintenance	26,201	29,700	24,700	24,700
Materials, Supplies & Services	2,683,643	2,606,164	2,776,438	2,763,894
Capital Outlay	8,700	-	-	-
<b>Total Department Expenditures</b>	<b>\$ 8,129,374</b>	<b>\$ 8,118,206</b>	<b>\$ 8,265,162</b>	<b>\$ 8,365,639</b>

**Goals & Objectives:**

- ◆ **Administration Division-**
  - Implement and coordinate the Pleasanton Pioneer Cemetery's Master Plan.
  - Develop a Master Plan for the Community Farm Project on the Bernal Property.
  - Implement Strategies from the Alviso Adobe Strategic Plan.
- ◆ **Community Services Division-**
  - Expand Connections to Youth & Teen Services.
  - Implement Strategy 1.5 from the Cultural Plan (Produce a Signature Art Event).
  - Develop a Strategic Plan regarding Para-transit Services in the Tri-Valley.

## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Administration

**Description:**

The Administration Division provides leadership, guidance, and support for department programs. The Division conducts registration activities, rents City facilities, supports five (5) advisory bodies (Civic Arts Commission, Human Services Commission, Parks and Recreation Commission, Youth Commission, Bicycle Pedestrian & Trails Committee), and manages the Department's budget.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Division Revenue				
Misc. Revenue	74	-	-	-
Interfund Reimbursable Revenue	1,085	-	-	-
General Fund Subsidy	1,229,569	1,195,522	1,195,310	1,214,441
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 1,230,728</b>	<b>\$ 1,195,522</b>	<b>\$ 1,195,310</b>	<b>\$ 1,214,441</b>
<b>Expenditures</b>				
Personnel	885,283	816,963	798,150	817,281
Transportation & Training	58,816	119,809	94,910	94,910
Repairs & Maintenance	5,047	5,500	5,500	5,500
Materials, Supplies & Services	281,582	253,250	296,750	296,750
Capital Outlay	-	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 1,230,728</b>	<b>\$ 1,195,522</b>	<b>\$ 1,195,310</b>	<b>\$ 1,214,441</b>

**Budget Highlights:**

- ◆ \$17,000 is included each year for travel/training to various conferences including California Park and Recreation Society's annual conference, California Aquatic Management School, American Society of Aging, and California Association of Education of young Children Conference.
- ◆ \$5,000 is included each year for tuition reimbursement for continuing education of staff.
- ◆ \$68,600 is included in each year to produce, print, and mail the Activities Guide (three per year).
- ◆ \$95,000 is included in each year for bank fees associated with taking credit card payments.
- ◆ \$51,600 is included for computer based software program(s) for activity registration, facility rentals & facility membership.

**Accomplishments:**

- ◆ Grand Opening of Patelco Sports Complex at Bernal Community Park (October 2016)- includes 3 lighted synthetic all-weather turf fields, picnic area, children's play area, and open turf area.
- ◆ Grand Opening the Oak Woodlands walking trail (October 2016).
- ◆ Grand Opening of Cubby's Dog Park at Bernal (November 2016).
- ◆ Grand Opening of the Veterans Memorial at the Pleasanton Pioneer Cemetery.
- ◆ Completed the Strategic Plan for the Alviso Adobe Community Park.
- ◆ Completed the Master Plan for Lions-Wayside & Deluchhi Park(s).
- ◆ Partnered with the Rotary Clubs of Pleasanton to design, re-name and construct Rotary Park.

## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Community Services

**Description:**

Community Services is comprised of Recreation, Human Services, and Civic Arts Division(s). The wide range of services includes senior programs and activities, early childhood education through Gingerbread Preschool, Recreational Activities for the Developmentally Disabled (RADD), services for teens and youth, coordination of the City's Grant program, sports-related activities/classes/camps/sport fields, aquatics programs, special interest classes, visual/literary/performing/fine arts programs, and environmental education. Community Services also manages the the Movies in the Park Series, the Community Campout, Youth in Government Day, and the annual Hometown Holiday Parade & Tree Lighting.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Division Revenue				
Misc Donations	17,316	3,200	5,850	6,134
Misc. Revenue	11,531	-	910	910
Recreation Revenue	4,384,190	4,178,410	4,424,751	4,496,846
General Fund Subsidy	2,485,609	2,741,074	2,638,341	2,647,308
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 6,898,646</b>	<b>\$ 6,922,684</b>	<b>\$ 7,069,852</b>	<b>\$ 7,151,198</b>
<b>Expenditures</b>				
Personnel	4,412,488	4,507,316	4,514,923	4,608,813
Transportation & Training	54,244	38,254	56,041	56,041
Repairs & Maintenance	21,154	24,200	19,200	19,200
Materials, Supplies & Services	2,402,060	2,352,914	2,479,688	2,467,144
Capital Outlay	8,700	-	-	-
<b>Total Division Expenditures</b>	<b>\$ 6,898,646</b>	<b>\$ 6,922,684</b>	<b>\$ 7,069,852</b>	<b>\$ 7,151,198</b>



## COMMUNITY SERVICES DEPARTMENT

### Division Summary - Community Services (continued)

#### Budget Highlights:

- ◆ \$172,700 is included each year for temporary staffing for Theater Tech Services to support the Firehouse Arts Center, Amador Theater, Special Events & City Council meetings.
- ◆ \$220,000 is included in each year for staff support, field supplies, and contract services for the Alviso Adobe programs and operations.
- ◆ \$157,200 is included in each year for Youth & Teen Programs which include Day Camps, Parent & Student Workshops, Youth in Government Day, Teen Job Fair, and Leadership in Training program.
- ◆ \$73,000 is included in each year for staffing, trips and events for the Developmentally Disabled (RADD program).
- ◆ \$257,750 is included each year to provide temporary staffing, supplies, equipment, events, contract instructors at the Senior Center.
- ◆ \$57,030 is included in each year to support the annual Hometown Holiday Parade & Tree Lighting and the Free Shakespeare shows.
- ◆ \$62,840 is included each year to support the Literary & Visual Arts programs.

#### Accomplishments:

- ◆ Purchased and installed four AED's at the following locations: Bernal Phase I, Patelco Sports Complex, Ken Mercer Sports Park Concession #3 and #4.
- ◆ Installed nine (9) new Public Art pieces and painted 15 Utility Boxes.
- ◆ Provide a variety of parent and student workshops throughout the school year, as identified in the Youth Master Plan.
- ◆ Resolution to prohibit smoking in City parks and recreation facilities was approved.
- ◆ Completion of a community-wide survey of Youth & Teen programs to identify service gaps.
- ◆ Completion of the Alviso Adobe Implementation Plan.
- ◆ The Ptownlife Web Team compiled a list of Health & Human Services Resources for teens in the Tri-Valley area that was published on the Ptownlife website.
- ◆ Conducted a "Feed the Tri-Valley Campaign" to bring awareness about hunger in the Tri-Valley. The food drive held in summer 2016 and raised 3,790 pounds of food.
- ◆ FAC membership program was created that includes discounts to downtown businesses along with other benefits. Marketing efforts were increased: 200 table tents (print ads) promoting the FAC were placed in interested downtown businesses.
- ◆ Review and update the current policy to address the City's facility (building) rentals policies and procedures.

## COMMUNITY SERVICES - Performance Measures

Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>COMMUNITY SERVICES DEPARTMENT</b>							
FTE's authorized	26.00	26.00	26.00	26.00	26.00	26.00	26.00
Community Services Funding by Division							
Community Services Admin	\$ 1,001,977	\$ 1,205,824	\$ 1,169,708	\$ 1,230,728	\$ 1,195,522	\$ 1,195,310	\$ 1,214,441
Human Services	1,535,159	1,320,183	1,467,528	1,511,345	1,437,421	1,499,677	1,532,342
Civic Arts	2,332,938	2,457,613	2,591,226	2,815,278	2,908,784	2,962,404	2,964,576
Recreation	1,770,392	2,028,824	2,223,750	2,572,023	2,576,479	2,607,771	2,654,280
General Fund Subtotal	\$ 6,640,466	\$ 7,012,445	\$ 7,452,212	\$ 8,129,374	\$ 8,118,206	\$ 8,265,162	\$ 8,365,639
Paratransit Enterprise	588,167	634,156	620,000	626,530	\$ 791,340	\$ 834,908	\$ 780,842
Total Community Services	\$ 7,228,632	\$ 7,646,601	\$ 8,072,211	\$ 8,755,904	\$ 8,909,546	\$ 9,100,069	\$ 9,146,481
<b>Human Services Division</b>							
Admin FTE's	5.90	6.10	5.90	6.10	5.61	5.11	5.11
<b>RADD Program-</b>							
Program Expenditures (Direct & Indirect)	\$ 124,111	\$ 117,698	\$ 112,445	\$ 114,968	\$ 144,160	\$ 127,499	\$ 129,877
Direct Revenue	\$ 22,552	\$ 28,876	\$ 26,756	\$ 26,425	\$ 25,000	\$ 39,669	\$ 29,507
Enrollments/Participants	1,319	1,294	1,340	1,679	1,838	1,752	1,689
<b>Senior Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 449,928	\$ 419,458	\$ 528,751	\$ 565,956	\$ 459,531	\$ 449,909	\$ 458,819
Direct Revenue	\$ 73,311	\$ 81,407	\$ 82,542	\$ 100,979	\$ 87,290	\$ 90,734	\$ 90,734
Enrollments/Participants	19,124	42,285	62,895	55,086	71,585	71,585	71,585
<b>Gingerbread Preschool/Daycamp Program-</b>							
Program Expenditures (Direct & Indirect)	\$ 793,557	\$ 606,144	\$ 654,587	\$ 612,967	\$ 601,489	\$ 648,899	\$ 658,522
Direct Revenue	\$ 605,134	\$ 585,048	\$ 559,421	\$ 689,939	\$ 691,000	\$ 777,286	\$ 782,796
Enrollments/Participants	1,595	1,868	2,215	1,932	2,093	2,138	2,138
<b>Youth/Teen Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 167,562	\$ 176,883	\$ 171,745	\$ 217,453	\$ 232,241	\$ 273,370	\$ 285,123
Direct Revenue	\$ 107,121	\$ 108,875	\$ 114,443	\$ 117,440	\$ 129,000	\$ 127,347	\$ 127,347
Enrollments/Participants	558	728	1,928	2,555	1,570	1,570	1,570
TOTAL DIVISION EXPENDITURES:	\$ 1,535,159	\$ 1,320,183	\$ 1,467,528	\$ 1,511,345	\$ 1,437,421	\$ 1,499,677	\$ 1,532,342
TOTAL DIVISION REVENUE:	\$ 808,117	\$ 804,207	\$ 783,162	\$ 934,782	\$ 932,290	\$ 1,035,036	\$ 1,030,384
GENERAL FUND SUBSIDY:	\$ 727,041	\$ 515,977	\$ 684,366	\$ 576,563	\$ 505,131	\$ 464,641	\$ 501,958
PERCENT GF SUBSIDY	47.4%	39.1%	46.6%	38.1%	35.1%	31.0%	32.8%
<b>Civic Arts Division</b>							
Admin FTE's	8.00	7.00	8.00	7.00	6.00	6.00	6.00
<b>Civic Arts Presents Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 985,275	\$ 981,216	\$ 1,005,228	\$ 1,359	\$ -	\$ -	\$ -
Direct Revenue	\$ 515,676	\$ 578,744	\$ 615,764	\$ 340	\$ -	\$ -	\$ -
Civic Arts Stage Co. Participants	373	263	165				
Drama, Tech, Improv Camp & Class Participants	157	294	403				
Tickets Sold for Performances	10,365	13,571	19,935				
<b>Firehouse Arts Center -</b>							
Program Expenditures (Direct & Indirect)	\$ 235,572	\$ 254,836	\$ 237,904	\$ 1,183,292	\$ 1,129,079	\$ 517,255	\$ 673,119
Direct Revenue	\$ 185,971	\$ 24,052	\$ 17,739	\$ 660,619	\$ 559,850	\$ 613,800	\$ 614,640
Performances/Shows	130	96	125	125	107	107	107
Misc. Rentals	35	97	15	20	20	20	20
Civic Arts Stage Co. Participants				80	80	80	80
Drama, Tech, Improv Camp & Class Participants				400	385	385	385
Tickets Sold for Performances				17,900	14,425	14,425	14,425
<b>Amador Theater -</b>							
Program Expenditures (Direct & Indirect)	\$ 104,153	\$ 108,965	\$ 169,331	\$ 260,774	\$ 335,698	\$ 442,039	\$ 425,894
Direct Revenue	\$ 101,894	\$ 77,216	\$ 88,865	\$ 134,552	\$ 120,000	\$ 187,601	\$ 187,601
Performances/Shows	18	13	15	15	15	15	15
Rentals - PUSD	51	57	38	50	50	50	50
Rentals - City	12	48	57	48	48	48	48
Misc. Rentals	31	26	31	30	30	30	30
Tickets Sold for Performances				2,000	2,000	2,100	2,100
<b>Literary &amp; Visual Arts -</b>							
Program Expenditures (Direct & Indirect)	\$ 80,090	\$ 81,393	\$ 75,646	\$ 98,817	\$ 118,485	\$ 111,656	\$ 107,390
Direct Revenue	\$ 18,920	\$ 17,856	\$ 16,331	\$ 27,552	\$ 15,600	\$ 21,865	\$ 22,509
Art Exhibits (# of exhibits)	185	261	289	270	270	270	270
Gallery Attendance	6,713	4,973	7,035	5,500	5,500	5,600	5,600
<b>Specialty Classes</b>							
Program Expenditures (Direct & Indirect)	\$ 295,626	\$ 420,612	\$ 541,073	\$ 632,987	\$ 672,870	\$ 780,238	\$ 752,967
Direct Revenue	\$ 465,757	\$ 460,405	\$ 581,583	\$ 640,361	\$ 584,000	\$ 606,182	\$ 606,182
Enrollments/Participants	3,808	2,409	4,254	4,200	4,200	4,300	4,300
<b>Alviso Adobe -</b>							
Program Expenditures (Direct & Indirect)	\$ 339,117	\$ 407,757	\$ 339,143	\$ 405,120	\$ 455,773	\$ 491,662	\$ 487,543
Direct Revenue	\$ 91,123	\$ 106,504	\$ 127,294	\$ 161,181	\$ 134,770	\$ 145,530	\$ 145,530
Ridge Runners Enrollments/Participants	346	291	444	500	500	500	500
Class & Special Event Participants	645	1,483	1,072	1,220	1,220	1,220	1,220
Onsite School Tours & Offsite Classroom Visits	88	136	79	100	100	100	100

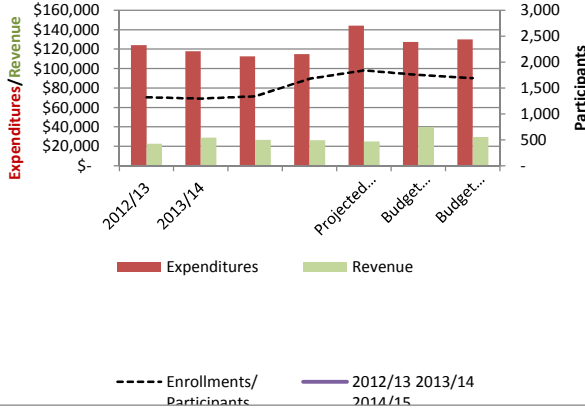
1 - Beginning in FY2016, the Civic Arts Presents budget was eliminated, and the related expenses, revenue and performance measures were reallocated based on the location of program/activity, to either the Firehouse Arts Center or Amador Theater program budget(s).

## COMMUNITY SERVICES - Performance Measures

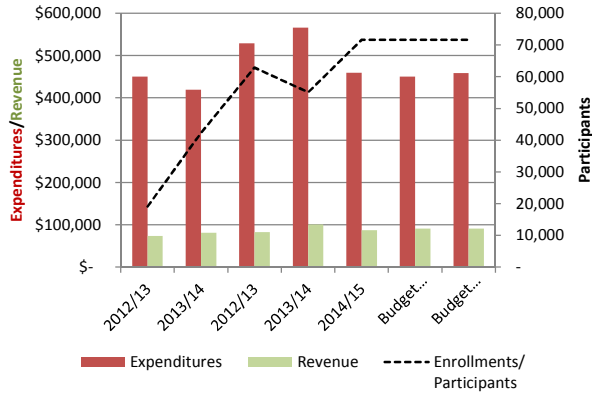
Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>Special Events &amp; Facility Rental Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 278,237	\$ 243,853	\$ 270,423	\$ 321,687	\$ 196,880	\$ 219,555	\$ 217,663
Direct Revenue	\$ 114,654	\$ 153,102	\$ 147,621	\$ 160,476	\$ 170,300	\$ 157,675	\$ 157,675
Facility Rentals	2,185	660	707	360	370	360	360
TOTAL DIVISION EXPENDITURES:	\$ 2,318,068	\$ 2,498,633	\$ 2,638,748	\$ 2,904,035	\$ 2,908,784	\$ 2,562,404	\$ 2,664,576
TOTAL DIVISION REVENUE:	\$ 1,493,995	\$ 1,417,878	\$ 1,595,197	\$ 1,785,081	\$ 1,584,520	\$ 1,732,653	\$ 1,734,137
GENERAL FUND SUBSIDY:	824,074	1,080,755	1,043,552	1,118,955	1,324,264	829,751	\$ 930,439
PERCENT GF SUBSIDY	42.3%	43.8%	39.5%	38.5%	45.5%	32.4%	34.9%
<b>Recreation Services Division</b>							
Admin FTE's	5.00	6.00	5.00	6.00	6.00	6.00	6.00
<b>Youth Sports Program-</b>							
Program Expenditures (Direct & Indirect)	\$ 549,375	\$ 478,801	\$ 537,723	\$ 757,035	\$ 688,346	\$ 787,062	\$ 800,749
Direct Revenue	\$ 609,041	\$ 489,262	\$ 569,333	\$ 572,612	\$ 511,500	\$ 617,459	\$ 635,170
Youth Participants - City Programs	3,890	4,000	4,548	3,781	3,781	3,881	3,881
Youth Participants - Non-City Youth Leagues	7,910	8,000	6,844	7,950	7,950	7,950	7,950
<b>Adult Sports &amp; Sports Facility Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 527,696	\$ 579,569	\$ 657,471	\$ 667,030	\$ 742,935	\$ 775,361	\$ 783,587
Direct Revenue	\$ 285,282	\$ 531,415	\$ 541,792	\$ 481,415	\$ 508,000	\$ 469,191	\$ 477,108
Adult Softball	4,920	4,920	4,410	5,385	4,200	4,200	4,200
Adult Leagues	1,215	1,400	1,611	1,474	1,474	1,475	1,475
Sport Field Rentals (Days)	255	255	257	255	255	255	255
<b>Tennis Program -</b>							
Program Expenditures (Direct & Indirect)	\$ 48,878	\$ 62,932	\$ 58,631	\$ 58,904	\$ 60,195	\$ 64,089	\$ 64,973
Direct Revenue	\$ 57,131	\$ 64,266	\$ 69,397	\$ 64,805	\$ 67,300	\$ 92,500	\$ 107,500
Tennis Court Reservations	13,340	11,238	10,017	18,000	12,000	12,500	12,500
Tennis Lesson & Camp Participants	4,754	5,863	7,006	7,200	8,200	8,200	8,200
Tennis League Participants-City	400	993	1,194	1,080	1,260	1,260	1,260
Tennis League Participants-USTA	625	3,630	3,964	1,200	4,000	4,000	4,000
<b>Aquatic Center -</b>							
Program Expenditures (Direct & Indirect)	\$ 836,606	\$ 866,503	\$ 922,403	\$ 1,000,297	\$ 1,027,557	\$ 924,719	\$ 947,445
Direct Revenue	\$ 406,471	\$ 516,549	\$ 553,804	\$ 525,282	\$ 545,000	\$ 464,672	\$ 489,591
Aquatic Center Drop-In Participants	29,346	22,367	35,392	30,925	30,925	30,925	30,925
Swim Lesson Enrollment/Participants	1,837	2,874	4,775	5,600	5,600	5,600	5,600
City (DBAC) Swim League Participants	198	166	161	175	175	175	175
Masters Participants	200	165	170	175	175	175	175
Seahawks Participants	235	335	305	315	315	380	380
Swim Meets (Days)	8	10	26	29	26	29	29
TOTAL DIVISION EXPENDITURES:	\$ 1,962,555	\$ 1,987,805	\$ 2,176,228	\$ 2,483,266	\$ 2,519,034	\$ 2,551,231	\$ 2,596,754
TOTAL PROGRAM REVENUE:	\$ 1,357,925	\$ 1,601,492	\$ 1,734,326	\$ 1,644,114	\$ 1,631,800	\$ 1,643,822	\$ 1,709,369
GENERAL FUND SUBSIDY:	\$ 604,630	\$ 386,313	\$ 441,901	\$ 839,151	\$ 887,234	\$ 907,409	\$ 887,385
PERCENT GF SUBSIDY	30.8%	19.4%	20.3%	33.8%	35.2%	35.6%	34.2%
<b>Paratransit Enterprise</b>							
FTE's	2.89	2.89	2.89	2.89	2.89	2.89	2.89
<b>Door-to-Door Route -</b>							
Direct Expenditures	\$ 520,749	\$ 589,026	\$ 498,068	\$ 463,957	\$ 601,158	\$ 489,839	\$ 510,148
Direct Revenue (farebox and grants)	\$ 176,164	\$ 87,897	\$ 92,736	\$ 94,896	\$ 198,710	\$ 206,712	\$ 206,712
Door-to-Door Route Trips	10,790	10,603	8,966	9,500	9,500	10,500	10,500
GENERAL FUND SUBSIDY	\$ 344,585	\$ 501,129	\$ 405,332	\$ 369,061	\$ 402,448	\$ 283,127	\$ 303,436
PERCENT GF SUBSIDY	66%	85%	81%	80%	67%	58%	59%
<b>Downtown Route -</b>							
Direct Expenditures	\$ 67,263	\$ 45,130	\$ 39,365	\$ 41,395	\$ 65,844	\$ 19,879	\$ 20,323
Direct Revenue (farebox and grants)	\$ 43,719	\$ 37,529	\$ 18,619	\$ 56,097	\$ 46,500	\$ 37,500	\$ 37,500
Downtown Route Riders	2,696	2,299	1,710	2,800	2,800	n/a	n/a
GENERAL FUND SUBSIDY	\$ 23,544	\$ 7,867	\$ 20,746	\$ 7,867	\$ 19,344	\$ (17,621)	\$ (17,177)
PERCENT GF SUBSIDY	35%	17%	53%	19%	29%	-89%	-85%
<b>Golf Enterprise</b>							
Total Expense	\$ 3,499,278	\$ 3,440,849	\$ 3,227,868	\$ 3,341,241	\$ 3,620,221	\$ 3,713,551	\$ 3,824,958
Total Income	\$ 4,000,410	\$ 3,781,952	\$ 3,620,949	\$ 3,826,751	\$ 4,169,522	\$ 4,020,731	\$ 4,141,354
Pro Shop Income	\$ 284,970	\$ 253,383	\$ 225,994	\$ 249,823	\$ 257,318	\$ 247,920	\$ 255,358
Food & Beverage Income	\$ 728,955	\$ 732,101	\$ 711,859	\$ 793,736	\$ 817,548	\$ 886,116	\$ 912,699
Total Rounds Played	56,104	54,998	56,066	56,075	56,916	55,650	57,319
<b>COMMUNITY OUTREACH</b>							
Community Services Special Events	13	13	16	16	13	15	15
Community/Public Workshops/Focus Groups	12	6	6	7	-	9	-
Participate in External Expos/Fairs/Events	8	8	8	8	8	8	8
<b>CITIZEN SATISFACTION SURVEY (PRMP Community Wide Survey)</b>							
Providing Parks and Recreation Facilities	n/a	97%	n/a	n/a	n/a	n/a	n/a
Providing Recreation Programs	n/a	95%	n/a	n/a	n/a	n/a	n/a

# COMMUNITY SERVICES - Performance Measures

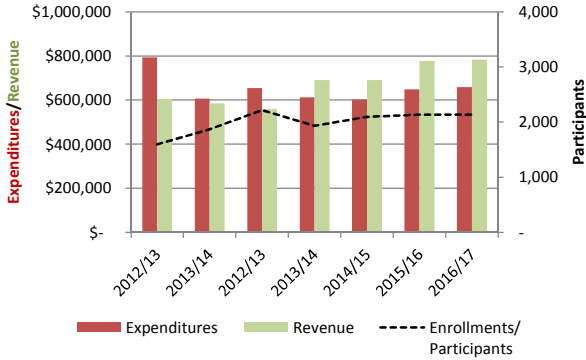
## RADD Program



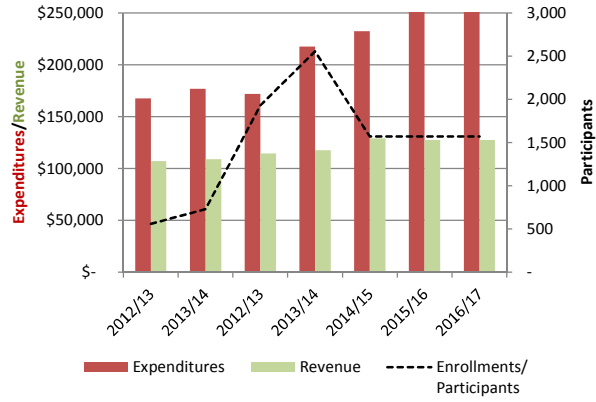
## Senior Program



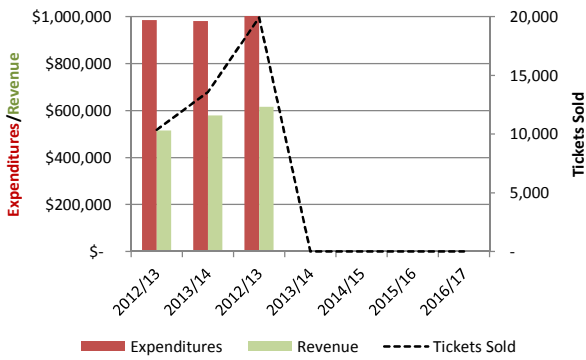
## Gingerbread Preschool/Day Camp Program



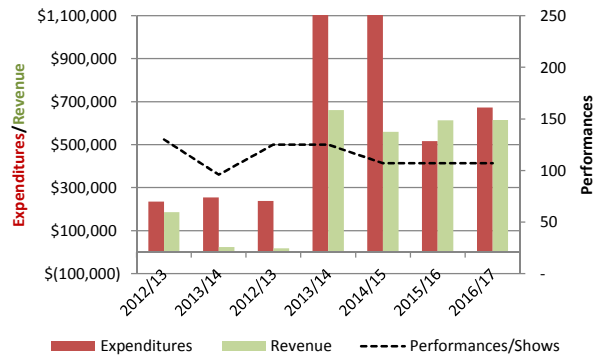
## Youth/Teen Program



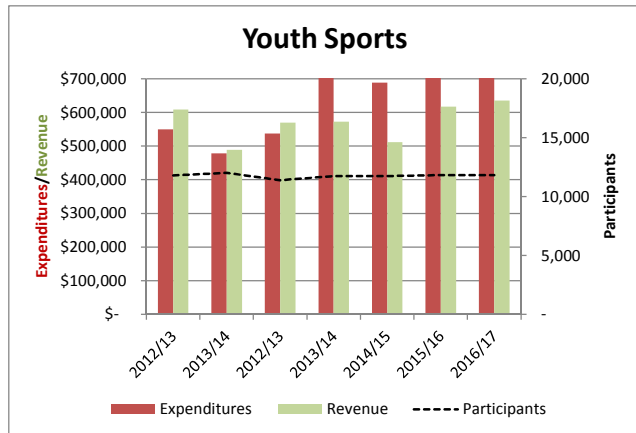
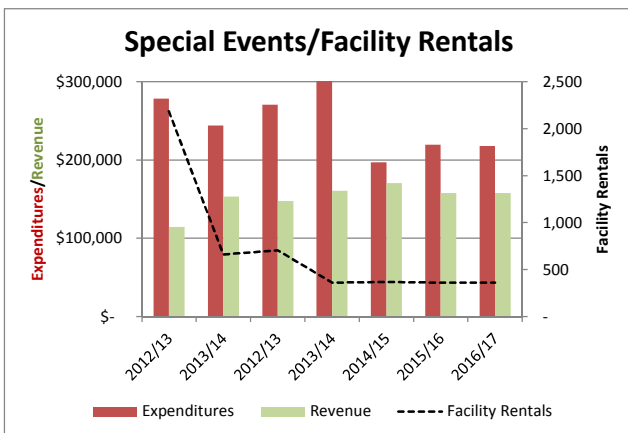
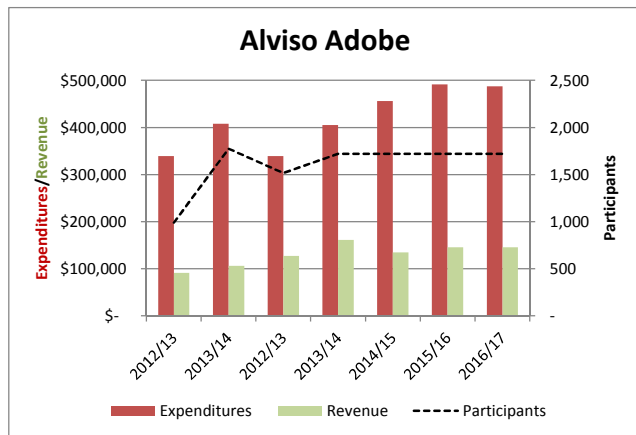
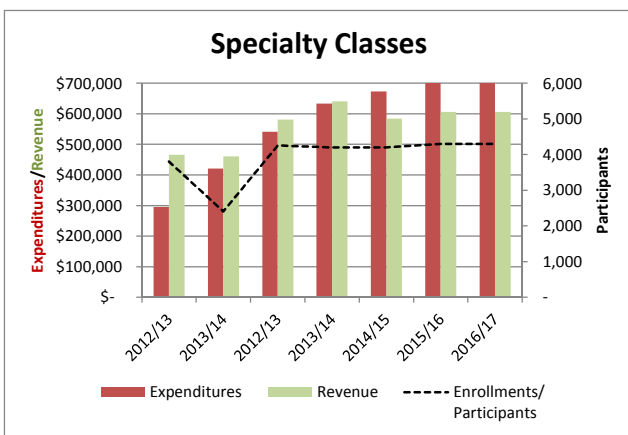
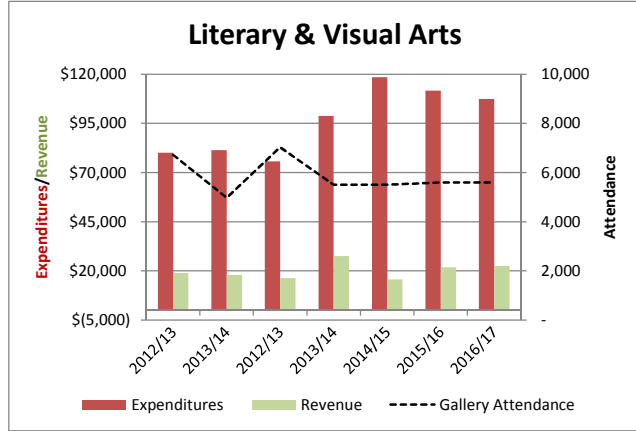
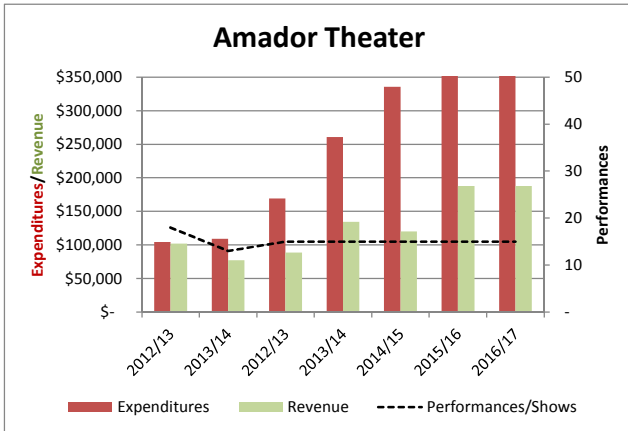
## Civic Arts Presents



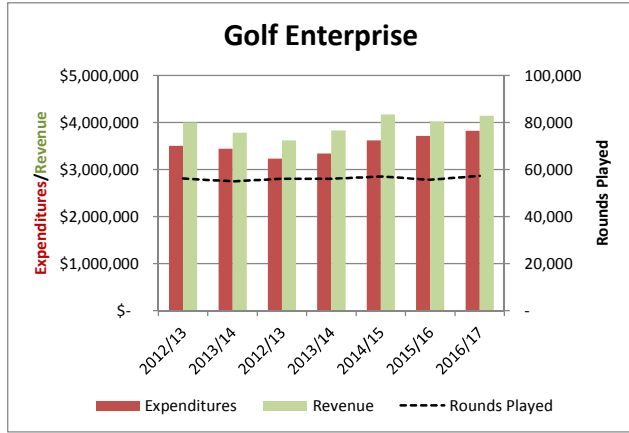
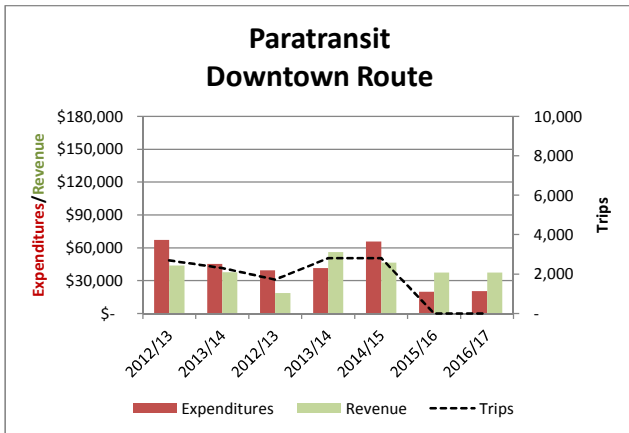
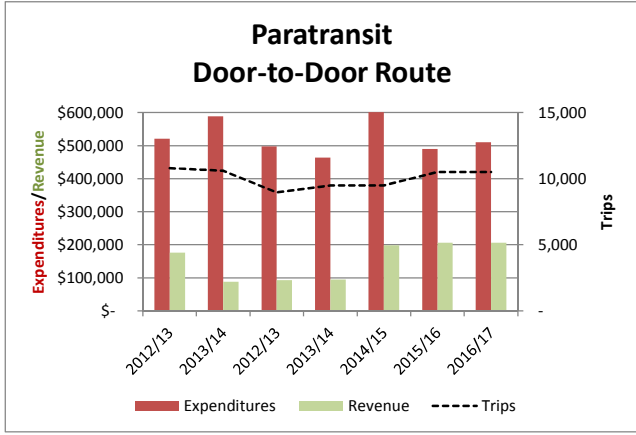
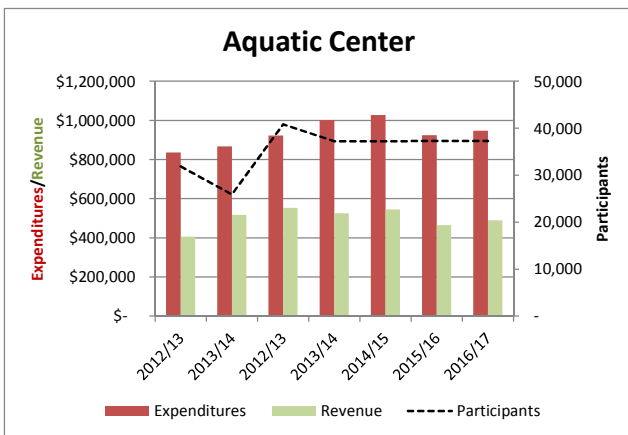
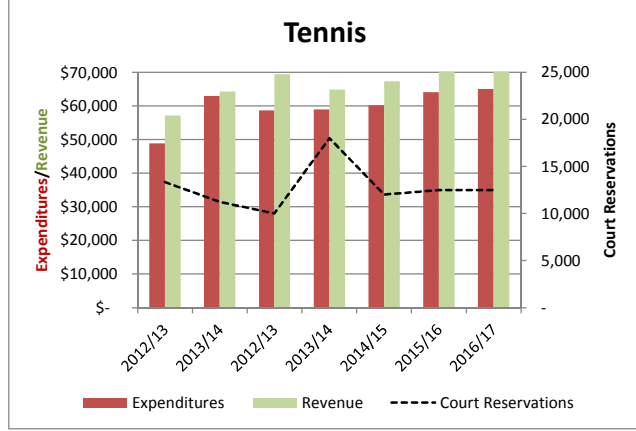
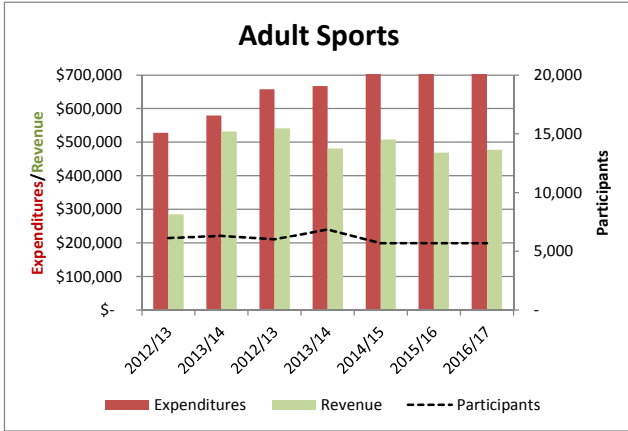
## Firehouse Arts Center



# COMMUNITY SERVICES - Performance Measures



# COMMUNITY SERVICES - Performance Measures



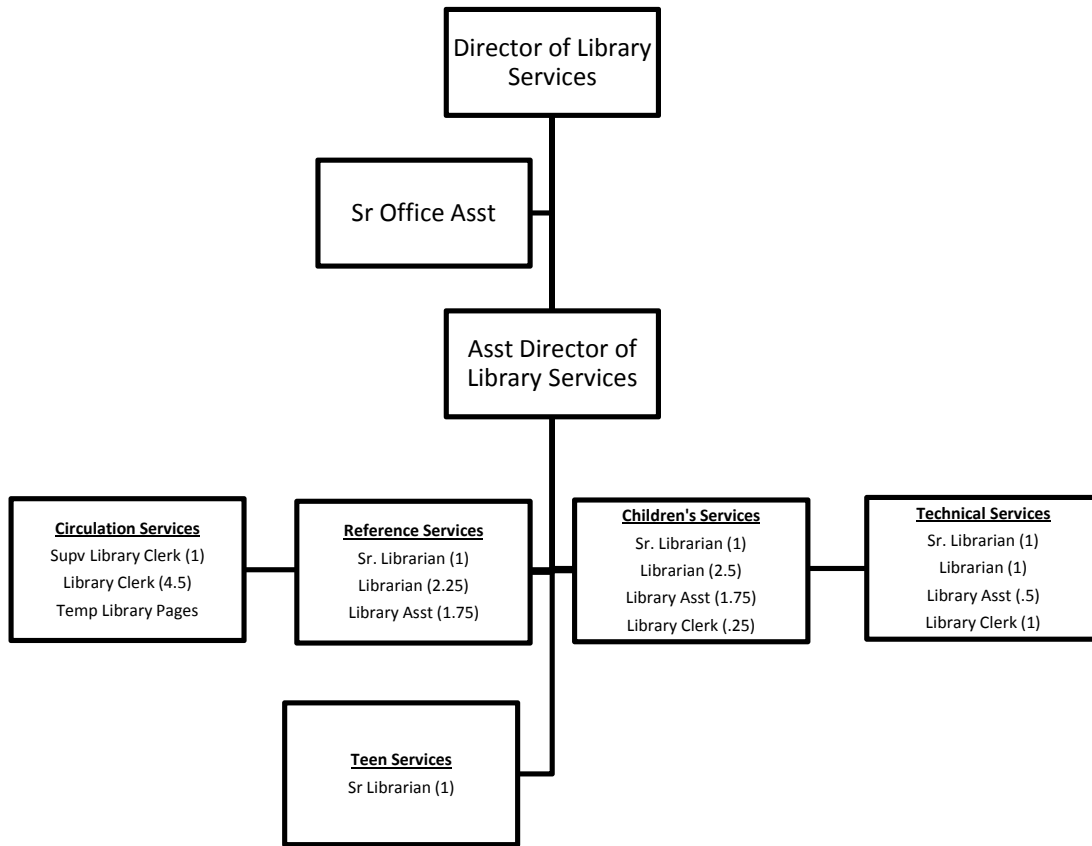
## LIBRARY

# Operating Budget FY 2017/18 and FY 2018/19



**Pleasanton Public Library provides resources to enrich lives, to encourage a learning environment, to develop an interest in reading, to access books, media and the internet, to build cultural awareness, and to offer a venue for community gatherings.**

**LIBRARY DEPARTMENT**



**Personnel Summary**

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18			Projected 2018/19		
			Adm/Tech Svcs	Public Svcs	TOTAL	Adm/Tech Svcs	Public Svcs	TOTAL
Director of Library Services	1.00	1.00	1.00		1.00	1.00		1.00
Asst Dir of Library Services	1.00	1.00	1.00		1.00	1.00		1.00
Office / Sr Office Assistant	1.00	1.00	1.00		1.00	1.00		1.00
Sr Librarian	2.50	4.00	1.00	3.00	4.00	1.00	3.00	4.00 (1)
Librarian	7.00	5.75	1.00	4.75	5.75	1.00	4.75	5.75 (1),(2)
Supervising Library Clerk	1.00	1.00		1.00	1.00		1.00	1.00
Library Clerk	5.75	5.75	1.00	4.75	5.75	1.00	4.75	5.75
Library Assistant	4.00	4.00	0.50	3.50	4.00	0.50	3.50	4.00 (2)
<b>Subtotal</b>	<b>23.25</b>	<b>23.50</b>	<b>6.50</b>	<b>17.00</b>	<b>23.50</b>	<b>6.50</b>	<b>17.00</b>	<b>23.50</b>
Overtime								
Temporary	9.35	9.67	0.10	10.10	10.20	0.10	10.10	10.20 (3)
<b>TOTAL</b>	<b>32.60</b>	<b>33.17</b>	<b>6.60</b>	<b>27.10</b>	<b>33.70</b>	<b>6.60</b>	<b>27.10</b>	<b>33.70</b>

**Comments:**

- (1) In 2015/16 Mid Year 1.5 Librarians were promoted to Sr. Librarian
- (2) In 2016/17 0.25 FTE of Librarian was reduced to increase 0.5 FTE in Library Assistant Classification
- (3) In 2016/17 \$ 30,000 Temporary salary Budget was reduced to fund the Changes in classification in points (1) & (2)



**LIBRARY DEPARTMENT**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Revenue</b>				
Departmental Revenue				
Misc Donations	84	200	200	200
Miscellaneous Revenue	617	-	-	-
Interfund Revenues	149,311	126,000	122,000	122,000
General Fund Subsidy	4,223,165	4,485,760	4,659,024	4,846,215
<b>Total Department Revenue &amp; Subsidy</b>	<b>\$ 4,373,178</b>	<b>\$ 4,611,960</b>	<b>\$ 4,781,224</b>	<b>\$ 4,968,415</b>
<b>Expenditures</b>				
Personnel	3,484,674	3,656,266	3,834,615	4,017,106
Transportation & Training	57,105	41,644	52,332	52,332
Repairs & Maintenance	3,228	3,200	3,200	3,200
Materials, Supplies & Services	478,964	536,300	580,587	585,287
Capital Outlay	349,207	374,550	310,490	310,490
<b>Total Department Expenditures</b>	<b>\$ 4,373,178</b>	<b>\$ 4,611,960</b>	<b>\$ 4,781,224</b>	<b>\$ 4,968,415</b>

**Goals & Objectives:**

- ◆ Evaluate the effectiveness of Library services and programs through the use of performance metrics.
- ◆ Develop and implement a plan to increase programming to connect and engage all members of the Pleasanton community.
- ◆ Review and streamline processes for collection management and circulation.
- ◆ Design and implement a comprehensive outreach and communication plan to increase participation and inform the community about Library services and programs.
- ◆ Establish a Library Foundation to support the educational and financial needs of a new Library.
- ◆ Develop a five-year information technology plan for the Library.
- ◆ Support and promote a formal volunteer program to strengthen library services.
- ◆ Update Library policies and procedures to reflect new five-year strategic plan and develop training program to guarantee consistent implementation.

## LIBRARY DEPARTMENT

### Division Summary - Administrative & Technical Services

**Description:**

The Library's Administration Division provides oversight and supervision for the services of the Library. The Administration staff provides computer support and equipment support, as well as oversees the administrative capital budgets. This division orders, receives, pays for and catalogs new library materials. It includes the support staff who check library materials in and out, administer fines and fees and return items to their correct position on the shelves.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
Division Revenue				
Misc. Revenues	617	-	-	-
Misc. Library Revenue	149,311	126,000	122,000	122,000
General Fund Subsidy	2,056,880	2,502,488	2,587,753	2,730,953
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,206,809</b>	<b>\$ 2,628,488</b>	<b>\$ 2,709,753</b>	<b>\$ 2,852,953</b>
<b>Expenditures</b>				
Personnel	1,834,492	1,856,644	1,967,569	2,106,069
Transportation & Training	56,530	41,644	45,594	45,594
Repairs & Maintenance	3,228	3,200	3,200	3,200
Materials, Supplies & Services	309,171	352,450	389,900	394,600
Capital Outlay	3,388	374,550	303,490	303,490
<b>Total Division Expenditures</b>	<b>\$ 2,206,809</b>	<b>\$ 2,628,488</b>	<b>\$ 2,709,753</b>	<b>\$ 2,852,953</b>

**Budget Highlights:**

- ◆ \$30,000 is included in each year for outsource cataloging and processing of library materials.
- ◆ \$105,000 is included in each year for maintenance and enhancement of library software.
- ◆ \$303,940 is included for print materials, DVDs and CDs.
- ◆ \$76,100 is included in each year for cooperative participation in Pacific Library Partnership, LINK+ and LINK+ delivery fees, fingerprinting for volunteers and on-site staff development.

**Accomplishments:**

- ◆ Developed a new strategic plan for the Library and its community.
- ◆ Implemented new technologies to improve service quality and timeliness, including radio frequency ID and laptop lending.
- ◆ More than 15,000 new items added to the collection each year.
- ◆ Upgraded Integrated Library System to improve access to the Library and Library materials.

## LIBRARY DEPARTMENT

### Division Summary - Public Services

**Description:**

The Library's Public Services Division includes the Public Services Administration, Reference Services, Children's Services, Teen Services, and Literacy Programs. This Division selects the collections (books, DVD's, newspapers) and services unique to each of these programs in the Library, from story-times and toddler books to computer classes on email for seniors. The Public Service Division also helps those citizens who need information. The Public Services Division provides full-text databases with magazine articles for school reports and personal research, outreach programs, and books and media. This Division also provides the staff and supplies for the Library's literacy program that helps Pleasanton adults who have not learned to read, by facilitating one-on-one tutoring with local volunteers.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Revenue</b>				
General Fund Subsidy	2,166,369	1,983,473	2,071,471	2,115,462
<b>Total Division Revenue &amp; Subsidy</b>	<b>\$ 2,166,369</b>	<b>\$ 1,983,473</b>	<b>\$ 2,071,471</b>	<b>\$ 2,115,462</b>
<b>Expenditures</b>				
Personnel	1,650,183	1,799,623	1,867,046	1,911,037
Transportation & Training	575	-	6,738	6,738
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	169,793	183,850	190,687	190,687
Capital Outlay	345,818	-	7,000	7,000
<b>Total Division Expenditures</b>	<b>\$ 2,166,369</b>	<b>\$ 1,983,473</b>	<b>\$ 2,071,471</b>	<b>\$ 2,115,462</b>

**Budget Highlights:**

- ◆ \$157,057 is included in each year for online resources and eBooks.
- ◆ \$15,975 is included each year for materials that support the adult literacy program.

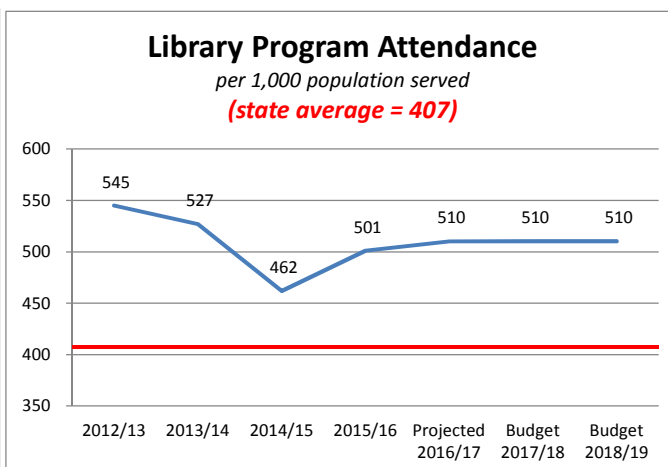
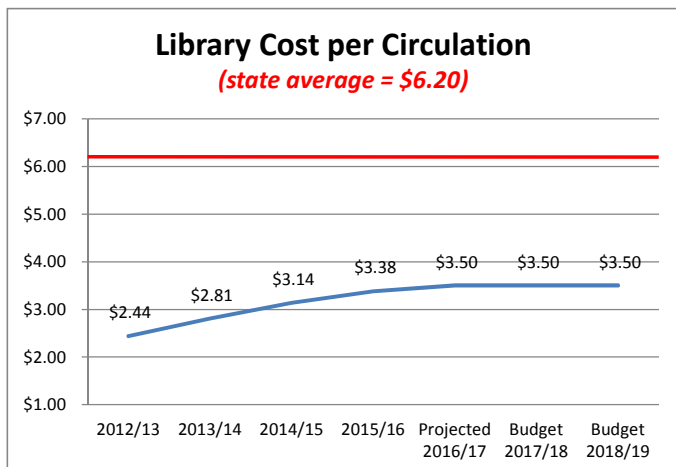
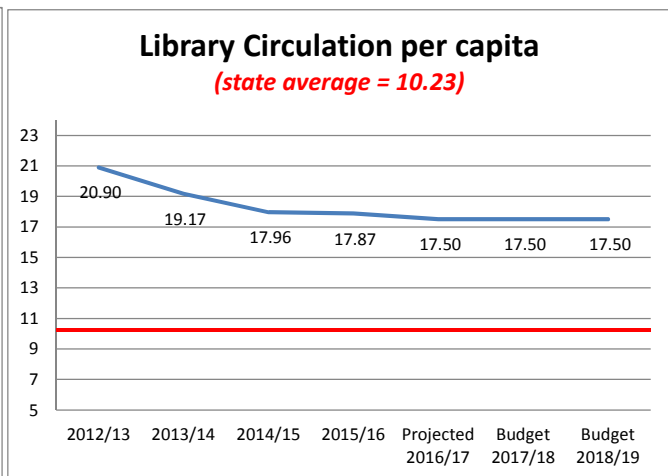
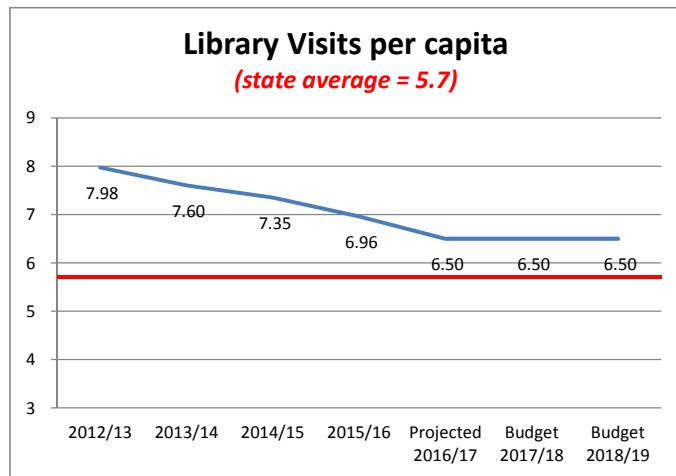
**Accomplishments:**

- ◆ Managed increased demand for literacy tutoring for English speaking adults through collaboration with PUSD and volunteers.
- ◆ Answered more than 88,000 reference and reader's advisory questions each year.
- ◆ Successfully offered over 1000 programs for all ages each year.
- ◆ Kept more than 2/3 of Pleasanton's elementary students reading over the summer through our Summer Reading Games.
- ◆ Circulated nearly 1.4 million items per year.
- ◆ Increased customer visits to the Library to over 40,000 a month.

# LIBRARY - Performance Measures

Measure	2012/13	2013/14	2014/15	2015/16	Projected 2016/17	Budget 2017/18	Budget 2018/19
<b>LIBRARY DEPARTMENT</b>							
FTE's authorized	23.25	23.25	23.25	23.25	23.50	23.50	23.50
Total Library Services Funding	\$ 4,156,783	\$ 4,337,581	\$ 4,231,523	\$ 4,373,178	\$ 4,611,960	\$ 4,781,224	\$ 4,968,415
<b>LIBRARY OPERATIONS</b>							
Library Visits (per capita) <i>State Average* = 5.7</i>	7.98	7.60	7.35	6.96	6.50	6.50	6.50
Library Circulation (per capita) <i>State Average* = 10.23</i>	20.90	19.17	17.96	17.87	17.50	17.50	17.50
Library Cost (per circulation) <i>State Average* = \$6.20</i>	\$ 2.44	\$ 2.81	\$3.14	\$3.38	\$3.50	\$ 3.50	\$ 3.50
Library Circulation (per book/item)	7.80	7.58	8.65	9.21	9.00	9.00	9.00
Library Program Attendance (per 1,000 population served) <i>State Average* = 407</i>	545	527	462	501	510	510	510
<b>COMMUNITY OUTREACH</b>							
Facebook visits (unique users)	1,249	1,942	751	1,042	1,500		
Pinterest likes	460	722	n/a	n/a	n/a		
Booklegger school visits (2 times a year to every K-8 class)	600	606	533	665	650		
Class visits to the Library	30	32	29	25	30		
Commission outreach sessions	n/a	-	n/a	4	4		
Community input sessions/focus groups	n/a	-	n/a	9	8		
<b>COMMUNITY SATISFACTION SURVEY</b>							
Library Services - very to somewhat satisfied	n/a	89%	n/a	90%	n/a		

\* State averages presented are for similar size libraries



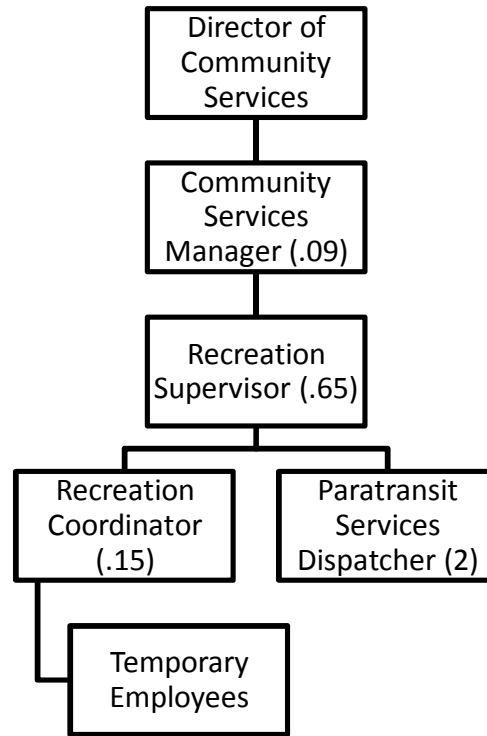
## ENTERPRISE FUNDS

# Operating Budget FY 2017/18 and FY 2018/19



**Accounts for municipal services including sewer, water and golf that are fee or rate based operations not supported by the general taxes of the city.**

**PARATRANSIT**



**Personnel Summary**

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19	
Community Services Manager	0.10	0.09	0.09	0.09	(1)
Recreation Supervisor	0.85	0.65	0.65	0.65	(1)
Recreation Coordinator	0.15	0.15	0.15	0.15	
Paratransit Dispatcher	1.00	1.00	2.00	2.00	(2)
Sr Transportation Driver	1.00	1.00			(2)
<b>Subtotal</b>	<b>3.10</b>	<b>2.89</b>	<b>2.89</b>	<b>2.89</b>	
Overtime	0.01	0.01	0.01	0.01	
Temporary	4.62	3.84	3.96	4.08	
<b>TOTAL</b>	<b>7.73</b>	<b>6.74</b>	<b>6.86</b>	<b>6.98</b>	

Comments:

- (1) Community Services Manager and Recreation Supervisor position allocations to Paratransit adjusted in 2012/13FY.
- (2) In 2017/18 Sr Transportation Driver position reclassified as Paratransit Dispatcher

**PARATRANSIT**

Paratransit provides special transportation for Pleasanton residents age 70 and over, as well as residents of any age who are ADA (Americans with Disabilities Act) certified. The City offers door-to-door service (advance reservations required) within the City, as well as fixed-route, scheduled service between the Downtown area and various senior housing complexes.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Beginning Balance, July 1</b>	\$ 32,590	\$ 184,238	\$ 261,353	\$ 334,327
<b>Revenue</b>				
Senior Transportation Fares	25,560	30,000	36,000	36,000
County-Measure BB	170,130	165,508	176,423	176,423
Senior Transit Mtc Grant	70,398	70,398	67,000	67,000
Donations	-	-	5,400	5,400
Measure B Paratransit	101,506	99,812	205,077	205,077
Other Revenue	55,035	45,000	36,000	36,000
Interest Earnings	1,190	-	-	-
<b>Total Revenue</b>	<b>\$ 423,819</b>	<b>\$ 410,718</b>	<b>\$ 525,900</b>	<b>\$ 525,900</b>
<b>Transfers In (Out)</b>				
from General Fund - operating subsidy	354,359	457,737	381,981	381,401
<b>Net Transfers</b>	<b>\$ 354,359</b>	<b>\$ 457,737</b>	<b>\$ 381,981</b>	<b>\$ 381,401</b>
<b>Expenditures</b>				
Personnel	479,818	586,780	596,336	617,668
Transportation & Training	126,679	112,131	114,546	113,966
Repairs & Maintenance	2,700	3,000	3,000	3,000
Materials, Supplies & Services	17,334	89,429	121,026	46,208
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 626,530</b>	<b>\$ 791,340</b>	<b>\$ 834,908</b>	<b>\$ 780,842</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 184,238</b>	<b>\$ 261,353</b>	<b>\$ 334,327</b>	<b>\$ 460,786</b>

**Goals & Objectives:**

- ◆ Conduct a joint Tri-Valley Paratransit Needs Assessment with Livermore Amador Valley Transit Authority.
- ◆ Create and Implementation Plan from Needs Assessment findings and City Council Recommendations.

**Budget Highlights:**

- ◆ \$7,500 is included for Fee Assistance for Para-transit Services.
- ◆ \$80,000 is software enhancements to improve efficiency.

**Accomplishments:**

- ◆ Door-to-Door Route: Provided 8,798 trips in FY 2015/16.
- ◆ Introduced a successful group day trip program.

## CEMETERY

**Description:**

Pleasanton Pioneer Cemetery is overseen by the Community Services Department. A part-time Program Assistant coordinates the day to day operations and provides project management assistance. The cemetery is maintained under service contracts with Graham Hitch Mortuary providing sales and burial coordination and Monte Vista Memorial Gardens providing grounds maintenance and burial services. The program currently operates with a General Fund subsidy.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 488,613	\$ 575,151	\$ (124,405)	\$ (320,600)
<b>Revenue</b>				
Interest	4,551	2,000	2,000	1,500
Vault Plot Fees	54,814	14,246	28,840	28,840
Cremated Remains Plot Fees	17,929	10,508	47,950	47,950
<b>Total Revenue</b>	<b>\$ 77,294</b>	<b>\$ 26,754</b>	<b>\$ 78,790</b>	<b>\$ 78,290</b>
<b>Transfers In (Out)</b>				
from General Fund - operating subsidy	30,000	44,700	45,000	45,000
<b>Net Transfers</b>	<b>\$ 30,000</b>	<b>\$ 44,700</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>
<b>Expenditures</b>				
Personnel	302	38,574	47,660	47,951
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	350	350	350
Materials, Supplies & Services	20,454	157,086	145,975	141,975
Capital Outlay	-	575,000	126,000	100,000
<b>Total Expenditures</b>	<b>\$ 20,756</b>	<b>\$ 771,010</b>	<b>\$ 319,985</b>	<b>\$ 290,276</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 575,151</b>	<b>\$ (124,405)</b>	<b>\$ (320,600)</b>	<b>\$ (487,586)</b>

**Goals & Objectives:**

- ◆ Continue Implementation of the Pioneer Cemetery Master Plan.
- ◆ Complete Storage and Parking construction project.

**Budget Highlights:**

- ◆ \$45,000 is included in each year for contracted landscape and tree maintenance, water and PG&E.
- ◆ In FY 2016/17, \$500,000 interfund loan is approved by City Council.
- ◆ The veterans group has committed to contribute a part of Pioneer Cemetery Improvements and Veterans Memorial project costs and raised \$243,660 in FY 2016. The total contribution of the veterans group to the memorial will be \$301,000. Please see Misc Donation Fund (F106) for the detail.

**Accomplishments:**

- ◆ Completed Veteran's Memorial at the Pioneer Cemetery.



**GOLF**

**Description:**

Callippe Preserve is an 18-hole golf course that provides exceptional views of Mount Diablo and numerous oak woodlands and offers a quality golf experience around small ridge terrain and bountiful amounts of wildlife habitat areas. Named after the Callippe Silverspot Butterfly, an endangered species indigenous to the area, this par 72, 6,748 golf course also contains a 7,400 square foot ranch style clubhouse with pro shop and restaurant, and a practice area with a 30-stall practice range.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Beginning Balance, July 1</b>	\$ 115,390	\$ 116,233	\$ 116,233	\$ 142,633
<b>Revenue</b>				
Green Fees	1,978,189	2,254,378	2,026,072	2,086,855
Interest	4,378	-	-	-
Other Golf Revenue	1,848,563	1,915,144	1,994,659	2,054,499
<b>Total Revenue</b>	<b>\$ 3,831,130</b>	<b>\$ 4,169,522</b>	<b>\$ 4,020,731</b>	<b>\$ 4,141,354</b>
<b>Transfers In (Out)</b>				
to Golf Replacement Fund	(202,000)	(208,000)	(202,000)	(202,000)
to General Fund: 03 COP Loan Repayment	(287,046)	(341,301)	(78,780)	(87,203)
<b>Net Transfers</b>	<b>\$ (489,046)</b>	<b>\$ (549,301)</b>	<b>\$ (280,780)</b>	<b>\$ (289,203)</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	3,214,497	3,620,221	3,713,551	3,824,958
Capital Outlay	126,744	-	-	-
<b>Total Expenditures</b>	<b>\$ 3,341,241</b>	<b>\$ 3,620,221</b>	<b>\$ 3,713,551</b>	<b>\$ 3,824,958</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 116,233</b>	<b>\$ 116,233</b>	<b>\$ 142,633</b>	<b>\$ 169,826</b>

**Goals & Objectives:**

- ◆ Course maintenance will focus on drought recovery efforts with an intensive aerifying and overseeding program for fairways and rough, and dry-area remediation plan of aerifying and topdressing chronic dry areas.
- ◆ Continued focus to improve customer service levels, brand recognition and awareness, golf course conditions, community service and environmental sustainability.
- ◆ Increase the number of Preserve Memberships sold to 437, which will secure a local base of play and increase total number of rounds played.
- ◆ Continue to be committed to environmental stewardship and continue the relationship with Audubon International and renew the course's certification as a Cooperative Sanctuary.

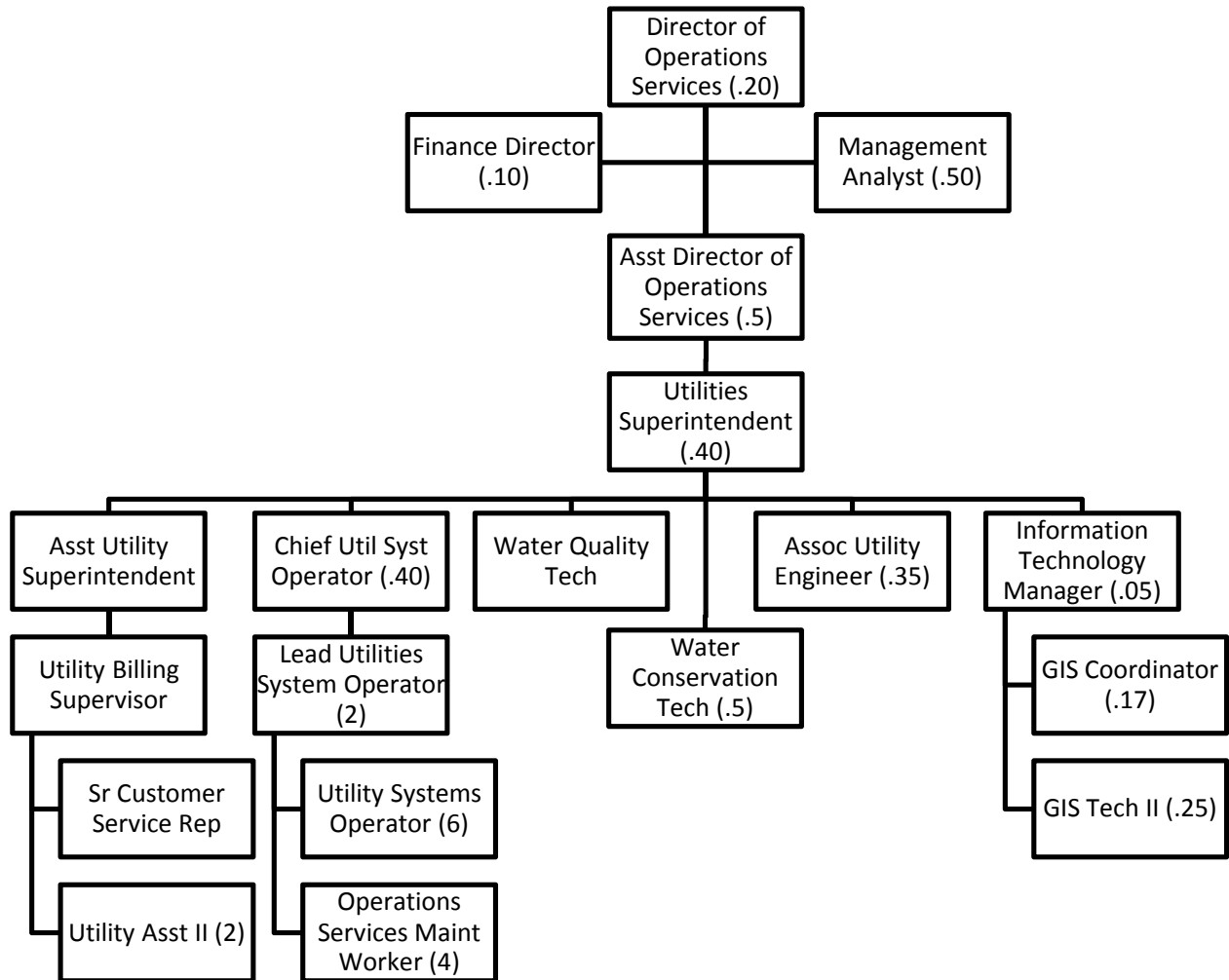
**Budget Highlights:**

- ◆ Revenue projections of \$4.0 million are based on 55,650 golf rounds in FY 2017/18.
- ◆ \$640,456 is included in each year for irrigation. An increase of \$178,000, due to water rate increases.
- ◆ An additional \$46K is included to add staff for hand watering during the height of the warm weather to assist in improving turf quality on the fairways and rough.

**Accomplishments**

- ◆ Callippe retained its status of a "Certified Audubon Cooperative Sanctuary" designation offered through the Audubon Cooperative Sanctuary Program for Golf Courses.
- ◆ Met required water conservation targets in 2016 and saved 93 million gallons of water.
- ◆ Renovated greens on holes #11 and #14 and green side bunkers on hole #10. Painted the cart barn and maintenance shed and made improvements in the proshop and men's and women's restrooms.
- ◆ Installed a flag pole at the request of many golfers.

**WATER**



**WATER**

**Personnel Summary**

	Actual 2013-4	Adjusted 2016/17	Projected 2017/18			Projected 2018/19			
			O&M	Utility Billing	TOTAL	O&M	Utility Billing	TOTAL	
Director of Operations Services	0.250	0.250	0.250		0.250	0.250		0.250	(1)
Asst Director of Operations Services	0.500	0.500	0.500		0.500	0.500		0.500	(2)
Utilities Superintendent	0.400	0.400	0.400		0.400	0.400		0.400	(2)
Assoc Utility Engineer	0.350	0.350	0.350		0.350	0.350		0.350	(2)
Management Analyst	0.500	0.500	0.500		0.500	0.500		0.500	
Water Quality Tech	1.000	1.000	1.000		1.000	1.000		1.000	
Chief Utility Systems Operator	0.400	0.400	0.400		0.400	0.400		0.400	
Lead Utility Systems Operator	2.000	2.000	2.000		2.000	2.000		2.000	
Utility Systems Operator I/II	6.000	6.000	6.000		6.000	6.000		6.000	
Operations Services Worker	4.000	4.000	4.000		4.000	4.000		4.000	
Water Conservation Tech		0.500	0.500		0.500	0.500		0.500	(3)
Asst Superintendent-Utility Billing	1.000	1.000		1.000	1.000		1.000	1.000	
Utility Billing Supervisor	1.000	1.000		1.000	1.000		1.000	1.000	
Sr Customer Service Rep		1.000		1.000	1.000		1.000	1.000	(4)
Customer Service Rep									
Sr Utility Asst	1.000								(4)
Utility Asst	2.000	2.000		2.000	2.000		2.000	2.000	
Finance Director	0.100	0.100	0.100		0.100	0.100		0.100	(5)
IT Manager	0.050	0.050	0.050		0.050	0.050		0.050	(5)
GIS Coordinator	0.170	0.170	0.170		0.170	0.170		0.170	(5)
GIS Tech	0.250	0.250	0.250		0.250	0.250		0.250	(5)
<b>Subtotal</b>	<b>20.970</b>	<b>21.470</b>	<b>16.470</b>	<b>5.000</b>	<b>21.470</b>	<b>16.470</b>	<b>5.000</b>	<b>21.470</b>	
Overtime	0.606	0.620	0.024	0.663	0.688	0.024	0.663	0.688	
Temporary	1.743	1.457	2.635	0.962	3.596	2.635	0.962	3.596	(6)
Limited Term-									
<b>TOTAL</b>	<b>23.320</b>	<b>23.547</b>	<b>19.129</b>	<b>6.625</b>	<b>25.754</b>	<b>19.129</b>	<b>6.625</b>	<b>25.754</b>	

Comments:

- (1) Director of Operations Services is allocated 50% to General Fund, 25% to Water Fund, and 25% to Sewer Fund.
- (2) The Asst Director, Utilities Superintendent and Associate Utility Engineer are allocated to Water, Sewer, and Storm Drain Funds.
- (3) In 2016/17 a Water Tech position was added for the Water Conservation and Recycled Water programs.
- (4) In 2016/17 a Sr Utility Asst position was reclassified as a Sr Customer Service Rep.
- (5) Finance Director, Information Services Manager, and GIS positions are partially funded in Water and Sewer.
- (6) Temp hours increased to assist in the Emergency Drought Call Center (funded by drought billing surcharge).

## WATER

**Description:**

The Water Enterprise Fund provides a high quality and dependable potable water supply to the residents and businesses of Pleasanton. They plan and provide for reliable emergency fire protection while meeting the fluctuating demands of the system.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 7,973,022	\$ 8,567,549	\$ 8,500,277	\$ 5,389,339
<b>Revenue</b>				
Water Sales	15,653,960	18,817,500	20,186,926	21,196,272
4th Tier Water Revenue	24,608	-	-	-
Castlewood Water Maintenance Revenue	154,346	92,500	92,500	92,500
Backflow Admin Fees	103,827	100,000	160,700	168,700
Meter Installations	65,799	85,000	85,000	85,000
Other Reimbursements	30,400	-	-	-
Interfund Reimbursements	1,239,677	1,335,700	1,315,485	1,335,891
Interest	86,380	60,000	60,000	60,000
Other Revenue	(15,255)	-	-	-
<b>Total Revenue</b>	<b>\$ 17,343,743</b>	<b>\$ 20,490,700</b>	<b>\$ 21,900,611</b>	<b>\$ 22,938,363</b>
<b>Transfers In (Out)</b>				
Transfers In - From:				
General Fund - Sr/Low Inc discount subsidy	221,699	237,000	237,000	244,000
Retiree Medical Fund - implied subsidy	40,300	46,500	41,000	44,000
Transfers (Out) - To:				
Retiree Medical Fund - CERBT trust contrib	(17,303)	(6,402)		
CIP - Capital Repair and Replacement	(1,600,000)	(1,600,000)	(4,465,885)	(1,700,000)
CIP - Vineyard Corridor Capital Replacement	(24,608)	(100,000)	(100,000)	(100,000)
Recycled Water Capital Contribution	(1,498,930)			
PERS Rate Stabilization -prefunding	(108,613)	(87,800)		
<b>Net Transfers</b>	<b>\$ (2,987,455)</b>	<b>\$ (1,510,702)</b>	<b>\$ (4,287,885)</b>	<b>\$ (1,512,000)</b>
<b>Expenditures</b>				
Personnel	3,115,522	3,662,433	3,791,995	3,872,379
Transportation & Training	207,631	198,474	236,319	236,319
Repairs & Maintenance	55,607	59,700	70,700	70,700
Materials, Supplies & Services	10,312,196	15,061,325	16,624,651	16,532,131
Capital Outlay	70,804	65,338	-	-
<b>Total Expenditures</b>	<b>\$ 13,761,761</b>	<b>\$ 19,047,270</b>	<b>\$ 20,723,665</b>	<b>\$ 20,711,529</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 8,567,549</b>	<b>\$ 8,500,277</b>	<b>\$ 5,389,339</b>	<b>\$ 6,104,173</b>

## WATER

**Goals & Objectives:**

- ◆ Complete Comprehensive Water System Master Plan.
- ◆ Upgrade and replace aging Water Telemetry system and SCADA.
- ◆ Ensure compliance with all State Water Resources Control Board and Department of Fish & Wildlife regulatory permit requirements.

**Budget Highlights:**

- ◆ The cost of water purchased from Zone 7 is projected to be \$13,788,000 in FY17/18 and \$13,746,000 in FY18/19.

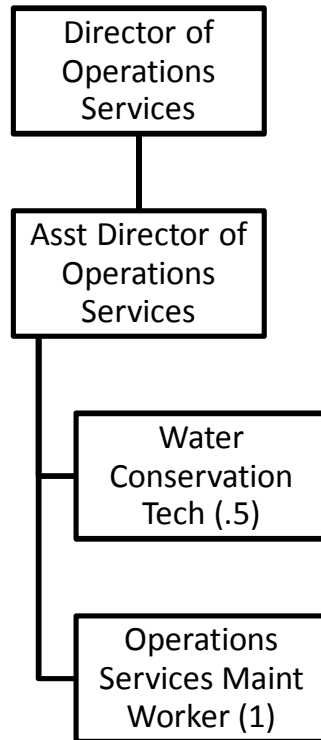
**Accomplishments**

- ◆ Added Advanced Metering Infrastructure for improved water meter consumption information and accuracy.
  - ◆ Integrated new Utility Billing software into City-wide Enterprise Resource Program.
- Completed Recycled Water Project designed to remove significant irrigation demands from potable water system. Currently, 45% of the total number of recycled water customer connections have been made. This represents 32 properties now irrigated with Recycled Water under the newly developed recycled water distribution system.

### EXPENDITURES BY PROGRAM

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>WATER PLANNING DIVISION</b>				
■ Water Conservation	324,260	227,926	365,976	369,980
Division Subtotal	\$ 324,260	\$ 227,926	\$ 365,976	\$ 369,980
<b>WATER OPERATIONS &amp; MAINT DIVISION</b>				
■ Water Supply Purchase	7,958,501	12,500,000	13,787,510	13,745,990
■ Water Operations	4,536,809	5,167,497	5,140,283	5,204,967
■ Water Administration	-	-	270,000	204,000
■ Utility Billing	858,956	1,069,634	1,077,722	1,104,831
■ Castlewood Water O&M	83,234	82,212	82,174	81,761
Division Subtotal	\$ 13,354,266	\$ 18,737,131	\$ 20,275,515	\$ 20,259,788
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,761,761</b>	<b>\$ 19,047,270</b>	<b>\$ 20,723,665</b>	<b>\$ 20,711,529</b>

**RECYCLED WATER**



**Personnel Summary**

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19	
Operations Services Worker			1.000	1.000	(1)
Water Tech		0.500	0.500	0.500	(2)
<b>Subtotal</b>		0.500	1.500	1.500	
Overtime Temporary Limited Term-	0.281	0.192	1.154	1.154	(3)
<b>TOTAL</b>	0.281	0.692	2.654	2.654	

**Comments:**

- (1) In FY 2017/18 a Operations Services Worker position was added for the Recycled Water program.
- (2) In FY 2016/17 a Water Tech position was added for the Water Conservation and Recycled Water programs (.5 FTE to each).
- (3) Temp hours increased to hire drivers to transport reclaimed water to the golf course.

## RECYCLED WATER

**Description:**

Recycled Water Enterprise Fund provides high quality recycled water for irrigation customers in the City of Pleasanton.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 1,644,877	\$ 421,187	\$ 793,996	\$ (3,432,901)
<b>Revenue</b>				
Recycled Water Surcharge	338,320	350,000	350,000	350,000
Resale of Recycled Water	-	1,100,000	1,265,000	1,359,700
Other Revenue	37,366	-	20,000	5,000
Interest	3,514	-	30,000	4,000
<b>Total Revenue</b>	<b>\$ 379,200</b>	<b>\$ 1,450,000</b>	<b>\$ 1,665,000</b>	<b>\$ 1,718,700</b>
<b>Transfers In (Out)</b>				
<b>Transfers In - From:</b>				
CIP - Recycled Water Project	1,498,930	-	-	-
Recycled Water Debt Service	-	-	(941,290)	(980,558)
<b>Net Transfers</b>	<b>\$ 1,498,930</b>	<b>\$ -</b>	<b>\$ (941,290)</b>	<b>\$ (980,558)</b>
<b>Expenditures</b>				
Personnel	176,283	254,192	279,607	289,916
Transportation & Training	1,086	25,000	25,000	25,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	166,371	798,000	908,000	908,000
Capital Outlay	-	-	-	-
Capital Contribution	2,758,080	-	3,738,000	-
<b>Total Expenditures</b>	<b>\$ 3,101,820</b>	<b>\$ 1,077,192</b>	<b>\$ 4,950,607</b>	<b>\$ 1,222,916</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 421,187</b>	<b>\$ 793,996</b>	<b>\$ (3,432,901)</b>	<b>\$ (3,917,676)</b>

**Goals & Objectives:**

- ◆ Reduce the demand on the potable water system during the current drought and provide a more sustainable water supply for irrigation moving forward.
- ◆ Ensure compliance with all Department of Health Services & Regional Water Quality Control Board requirements and monitoring for the system.

**Accomplishments**

- ◆ Completed Recycled Water Project designed to remove significant irrigation demands from potable water system. Currently, 45% of the total number of recycled water customer connections have been made. This represents 32 properties now irrigated with Recycled Water under the newly developed recycled water distribution system.
- ◆ On February 16, 2017, PJPFA issued \$7.1 million dollar Non-Callable Water Revenue Bonds Series 2017 to fund DERWA facilities expansion project. The proceeds will be reflected on the ending fund balance to offset the capital contribution.

**RECYCLED WATER- DEBT SERVICE**

**Description:**

Recycled Water Enterprise Fund has been created to pay debt service on the City's private placement bond issued in February 2017.

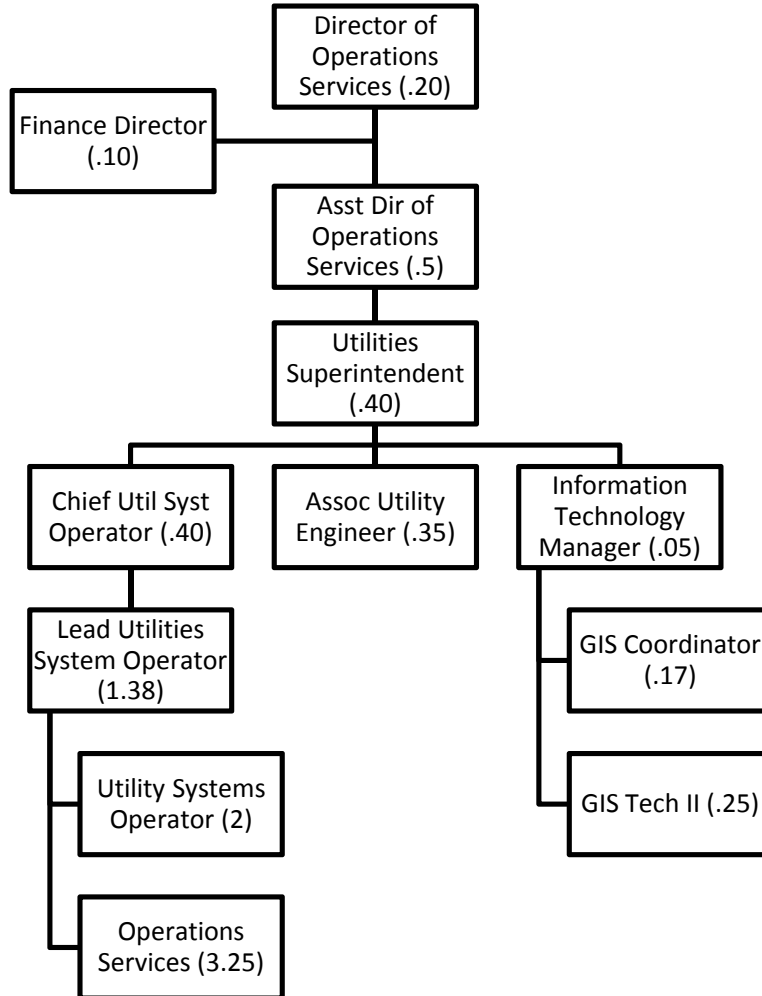
	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
Other Revenue	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Transfers In - From:				
Recycled Water Debt Service	-	-	941,290	980,558
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 941,290</b>	<b>\$ 980,558</b>
<b>Expenditures</b>				
Debt Service	-	-	941,290	980,558
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 941,290</b>	<b>\$ 980,558</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Goals & Objectives:**

- ◆ In February 2017, the City Council authorized issuing \$7.1 million 8-year private placement bonds to help fund the recycled water treatment plant expansion project managed by DERWA (Dublin San Ramon Services District (DSRSD) – East Bay Municipal Utility District (EBMUD) - Recycled Water Agency). Debt service of \$941,290 in FY 2017/18 and \$980,558 in FY 2018/19 is included in the Recycled Water Debt Service fund to pay debt service on that bond.



**SEWER**



**SEWER**

**Personnel Summary**

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19	
Director of Operations Services	0.250	0.250	0.250	0.250	(1)
Asst Director of Operations Services	0.500	0.500	0.500	0.500	(2)
Utilities Superintendent	0.400	0.400	0.400	0.400	(2)
Assoc Utility Engineer	0.350	0.350	0.350	0.350	(2)
Chief Utility Systems Operator	0.400	0.400	0.400	0.400	
Lead Utility Systems Operator	1.380	1.380	1.380	1.380	
Utility Systems Operator I/II	2.000	3.750	2.000	2.000	
Operations Services Worker	3.250	2.000	3.750	3.750	(3)
Finance Director	0.100	0.100	0.100	0.100	(4)
IT Manager	0.050	0.050	0.050	0.050	(4)
GIS Coordinator	0.170	0.170	0.170	0.170	(4)
GIS Tech	0.250	0.250	0.250	0.250	(4)
<b>Subtotal</b>	<b>9.100</b>	<b>9.600</b>	<b>9.600</b>	<b>9.600</b>	
Overtime	0.073	0.226	0.178	0.178	
Temporary Limited Term-	0.796	1.361	0.188	0.188	
<b>TOTAL</b>	<b>9.969</b>	<b>11.187</b>	<b>9.965</b>	<b>9.965</b>	

**Comments:**

- (1) Director of Operations Services is allocated 50% to General Fund, 25% to Water Fund, and 25% to Sewer Fund.
- (2) The Assistant Director, Utilities Superintendent and Assoc Utility Engineer are allocated to Water, Sewer, and Storm Drain Funds.
- (3) In 2016/17 a Operations Services Worker position was added (50% allocated to Sewer/ 50% allocated to Storm Drain)
- (4) Finance Director, Information Services Manager, and GIS positions are partially funded in Water and Sewer.

## SEWER

### Description:

The Sewer Enterprise Fund is responsible for providing a sewer system to Pleasanton residents and businesses that meets the ever-increasing challenges of service demands and protects the health of our citizens.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 4,685,265	\$ 5,313,376	\$ 5,232,933	\$ 5,369,929
<b>Revenue</b>				
Sewer Service Charges	13,758,649	13,950,000	14,200,000	14,410,000
Interfund Water Sales-Gen. Fund	42,516	60,000	56,000	56,000
Interfund Reimbursements	1,534	4,500	4,500	4,500
Interest	72,792	30,000	30,000	30,000
Castlewood Sewer Maint Revenue	52,010	92,500	92,500	92,500
Other Revenue	4,705	-	-	-
<b>Total Revenue</b>	<b>\$ 13,932,206</b>	<b>\$ 14,137,000</b>	<b>\$ 14,383,000</b>	<b>\$ 14,593,000</b>
<b>Transfers In (Out)</b>				
<b>Transfers In - From:</b>				
General Fund: DSRSD discount subsidy	107,105	103,000	103,000	106,000
Retiree Medical Fund - implied subsidy	19,700	22,500	20,000	21,000
<b>Transfers (Out) - To:</b>				
Retiree Medical Fund - CERBT trust contrib	(8,100)	(3,000)		
CIP (Sewer Replacement Fund)	(1,200,000)	(1,200,000)	(1,228,700)	(1,228,700)
PERS Rate Stabilization -prefunding	(47,000)	(41,200)		
<b>Net Transfers</b>	<b>\$ (1,128,295)</b>	<b>\$ (1,118,700)</b>	<b>\$ (1,105,700)</b>	<b>\$ (1,101,700)</b>
<b>Expenditures</b>				
Personnel	1,505,157	1,759,583	2,143,405	2,187,340
Transportation & Training	101,050	99,235	120,157	120,157
Repairs & Maintenance	15,730	20,500	20,500	20,500
Materials, Supplies & Services	10,489,229	11,164,087	10,856,242	10,848,242
Capital Outlay	64,633	55,338	-	-
<b>Total Expenditures</b>	<b>\$ 12,175,800</b>	<b>\$ 13,098,743</b>	<b>\$ 13,140,304</b>	<b>\$ 13,176,239</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,313,376</b>	<b>\$ 5,232,933</b>	<b>\$ 5,369,929</b>	<b>\$ 5,684,990</b>

### Goals & Objectives:

- ◆ Complete Comprehensive Sewer System Master Plan.
- ◆ Upgrade and replace aging Sewer Telemetry system and SCADA.
- ◆ Ensure compliance with all State Water Resources Control Board regulatory permit requirements.

### Budget Highlights:

- ◆ Dublin San Ramon Services District (DSRSD) charges are projected to be \$9.7M in FY17/18 and \$9.9M in FY17/18.

### Accomplishments:

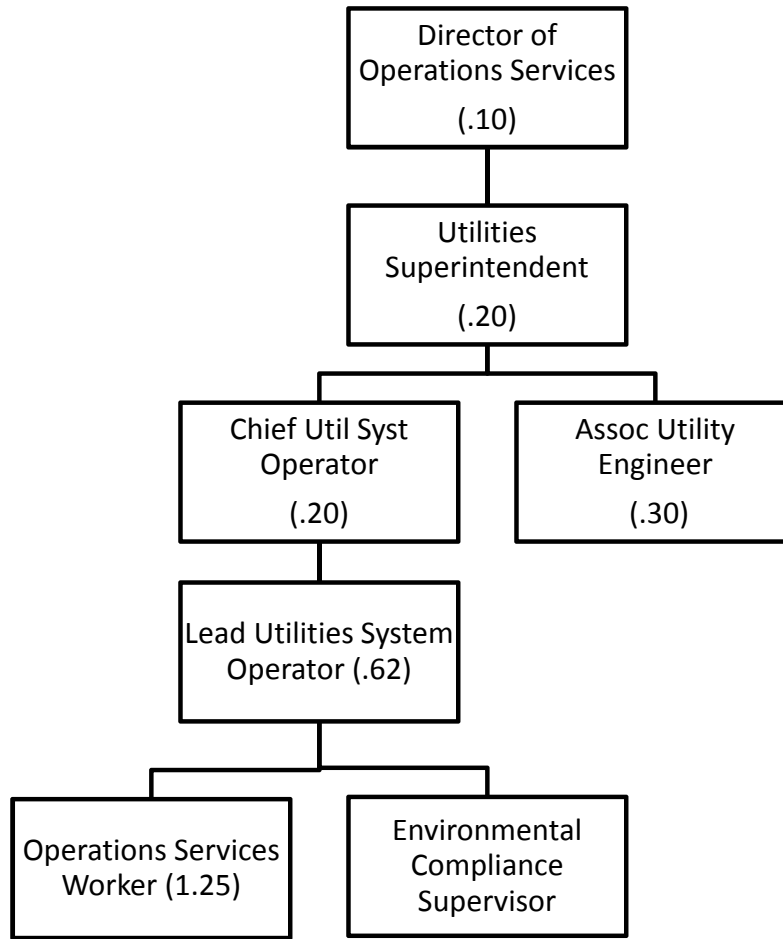
- ◆ Inspected and recorded 12,000 feet of sanitary sewer mains via CCTV.
- ◆ Flushed and cleaned 25,000 feet of sanitary sewer mains.

**SEWER**

**EXPENDITURES BY PROGRAM**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>SEWER OPERATIONS &amp; MAINT DIVISION</b>				
◆ Sewer Agencies	9,616,214	10,050,000	9,750,000	9,750,000
◆ Sewer Operations	2,536,194	2,966,531	3,284,891	3,329,239
◆ Sewer Administration	-	-	55,000	47,000
◆ Castlewood Sewer O&M	23,392	82,212	50,413	50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,175,800</b>	<b>\$ 13,098,743</b>	<b>\$ 13,140,304</b>	<b>\$ 13,176,239</b>

**STORM DRAIN**



**Personnel Summary**

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18			Projected 2018/19			
			Urban Runoff	Storm Drain	TOTAL	Urban Runoff	Storm Drain	TOTAL	
Utilities Superintendent	0.20	0.20		0.20	0.20		0.20	0.20	(1)
Assoc Utility Engineer	0.30	0.30		0.30	0.30		0.30	0.30	(1)
Chief Utility Systems Operator	0.20	0.20	0.20		0.20	0.20		0.20	
Source Control Inspector	1.00								(2)
Env. Compliance Supervisor		1.00	1.00		1.00	1.00		1.00	(2)
Lead Utility Systems Operator	0.62	0.62		0.62	0.62		0.62	0.62	
Operations Services Worker	0.75	1.25		1.25	1.25		1.25	1.25	(3)
<b>Subtotal</b>	<b>3.07</b>	<b>3.57</b>	<b>1.20</b>	<b>2.37</b>	<b>3.57</b>	<b>1.20</b>	<b>2.37</b>	<b>3.57</b>	
Overtime Temporary	0.02	0.07	0.04	0.05	0.09	0.04	0.05	0.09	
<b>TOTAL</b>	<b>3.09</b>	<b>3.64</b>	<b>1.24</b>	<b>2.42</b>	<b>3.66</b>	<b>1.24</b>	<b>2.42</b>	<b>3.66</b>	

**Comments:**

- (1) The Utilities Superintendent and the Associate Utility Engineer are funded in the Water, Sewer, and Storm Drain enterprise funds.
- (2) In FY 2016/17 the Source Control Inspector position was replaced by Environmental Compliance Supervisor position.
- (3) .5FTE Operations Service Worker position added in FY2016/17.

**STORM DRAIN**

Description:

The Storm Drain Planning and Operations Program and the Urban Runoff Program are included in this Enterprise Fund. Together they provide a safe and effective storm drain system within Pleasanton, while conserving natural resources and preserving the environment.

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
<b>Beginning Balance, July 1</b>	\$ 1,278,847	\$ 1,233,558	\$ 966,494	\$ 902,485
<b>Revenue</b>				
Urban Runoff Fees	515,881	508,000	508,000	508,000
Interfund Reimbursements	259,687	177,520	175,440	175,440
Interest	11,355	6,000	6,000	6,000
Other Revenue	12,534	-	-	-
<b>Total Revenue</b>	<b>\$ 799,457</b>	<b>\$ 691,520</b>	<b>\$ 689,440</b>	<b>\$ 689,440</b>
<b>Transfers In (Out)</b>				
from General Fund: Operating Subsidy to Storm Drain CIP	294,400	330,000 (250,000)	330,000	330,000
to PERS Pre-funding Plan/CERBT trust contrib	(17,800)	(12,300)	(8,000)	(8,000)
<b>Net Transfers</b>	<b>\$ 276,600</b>	<b>\$ 67,700</b>	<b>\$ 322,000</b>	<b>\$ 322,000</b>
<b>Expenditures</b>				
Personnel	652,593	595,392	644,759	664,882
Transportation & Training	22,826	25,081	24,998	24,998
Repairs & Maintenance	1,018	2,000	2,000	2,000
Materials, Supplies & Services	370,908	403,810	403,692	403,692
Capital Outlay	74,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,121,346</b>	<b>\$ 1,026,283</b>	<b>\$ 1,075,449</b>	<b>\$ 1,095,572</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,233,558</b>	<b>\$ 966,494</b>	<b>\$ 902,485</b>	<b>\$ 818,353</b>

Goals & Objectives:

- ◆ Ensure compliance with all State Water Resource Control Board, NPDES, and Department of Fish & Wildlife regulatory permit requirements.
- ◆ Implement increased facilities for Trash Capture.

Budget Highlights:

- ◆ \$130,000 is included in each year for the City's portion of Alameda County Clean Water Program (ACCWP).
- ◆ \$32,000 is included in each year for weed abatement around heavily trafficked and visible Storm Facilities. \$32,000 is included in each year for weed abatement around heavily trafficked and visible Storm Facilities.
- ◆ \$13,000 is included in each year for charges Alameda County assesses to calculate Urban Runoff fee and State's MDES permit fee.

Accomplishments:

- ◆ Met all Storm Water permit compliance requirements.

**EXPENDITURES BY PROGRAM**

	<b>Actual 2015/16</b>	<b>Adjusted 2016/17</b>	<b>Projected 2017/18</b>	<b>Projected 2018/19</b>
■ Storm Drain Operations & Maintenance	579,381	429,023	446,936	458,538
■ Urban Runoff	541,965	597,261	628,514	637,034
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,121,346</b>	<b>\$ 1,026,283</b>	<b>\$ 1,075,449</b>	<b>\$ 1,095,572</b>

## INTERNAL SERVICE FUNDS

# Operating Budget FY 2017/18 and FY 2018/19



A fund used to account for the financing of goods or services provided by one department or agency to other departments of the City, on a cost-reimbursement basis (e.g., vehicle replacement fund).

**EMPLOYEE BENEFITS**

501

**Description:**

For FY 2015/16, the Employee Benefit Fund accounted for all employee benefit costs including accrued and unused employee vacation leave; City's share of employees' retirement, medical, dental, life, and long-term disability costs. Revenues for the Fund come from interest earnings and benefit accrual costs charged to all City operating programs, based on the cost of an employee's direct chargeable time. The Fund maintains adequate reserves to fund its liability for accrued but unused vacation, and compensatory time off. Starting from FY 2016/17, the Fund will account for City-wide Pension Liability, PERS side Fund Payoff and accrued personnel liability.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ (8,306,025)	\$ (2,826,729)	\$ (1,897,623)	\$ (953,521)
<b>Revenue</b>				
Comp Revenue	155,951	-	-	-
Benefits Revenue	6,603,329	-	-	-
Retirement Revenue	9,609,210	-	-	-
PERS Side Fund Payoff Revenue	901,592	921,606	942,102	963,021
Leave Revenue	1,038,758	-	781,073	781,073
Interest Earnings	25,294	7,500	5,000	5,000
<b>Total Revenue</b>	<b>\$ 18,334,132</b>	<b>\$ 929,106</b>	<b>\$ 1,728,175</b>	<b>\$ 1,749,094</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	12,849,086	-	781,073	781,073
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	5,750	-	3,000	3,000
Prior Period Adjustment	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 12,854,836</b>	<b>\$ -</b>	<b>\$ 784,073</b>	<b>\$ 784,073</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ (2,826,729)</b>	<b>\$ (1,897,623)</b>	<b>\$ (953,521)</b>	<b>\$ 11,500</b>

**Budget Highlights:**

- ◆ The accumulated liability for compensated absences payable (unused vacation and compensatory time) is estimated to be \$4,293,056 at the end of FY 2017/18 and FY 2018/19. An amount equal to the liability has been expensed in each of the years incurred and/or earned and therefore sufficient funding is reserved for this liability.
- ◆ Council authorized the advance to the General Fund of \$7,840,284 to pay off the PERS Side Fund in July 2011. The General Fund makes payments annually to pay back this advance. As of June 30, 2017, 2018, and 2019, respectively the amount outstanding is as follows:

	FY 2016/17	FY 2017/18	FY 2018/19
Outstanding Balance	\$ 1,905,128	\$ 963,021	\$ -

- ◆ Net Pension Liability of \$115,056,711 and related transactions as of 6/30/16 were excluded from the operating budget



**WORKERS' COMPENSATION**  
**502**

Description:

The Workers Compensation Fund accounts for administration costs and workers compensation benefits paid for all non-fire employees of the City.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 1,011,265	\$ 496,362	\$ 286,362	\$ 154,362
<b>Revenue</b>				
Compensation Insurance Revenue	965,447	1,000,000	1,000,000	1,000,000
Misc. Reimbursements	9,304	-	-	-
Interest Earnings	49,556	25,000	40,000	40,000
<b>Total Revenue</b>	<b>\$ 1,024,307</b>	<b>\$ 1,025,000</b>	<b>\$ 1,040,000</b>	<b>\$ 1,040,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,539,210	1,235,000	1,172,000	1,140,000
Prior Period Adjustment	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,539,210</b>	<b>\$ 1,235,000</b>	<b>\$ 1,172,000</b>	<b>\$ 1,140,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 496,362</b>	<b>\$ 286,362</b>	<b>\$ 154,362</b>	<b>\$ 54,362</b>

Budget Highlights:

- ◆ Revenue comes from an annual accrual charged to all non-fire operating programs.
- ◆ Estimated expenditures are for claims paid by the City, accrued claims payable, and insurance administration charges for non-Fire employees of the City. The reserve claims payable amount is \$4,209,012 as of June 30, 2016.
- ◆ Revenues and costs associated with fire department employees are shown separately in Fund 503 "L.P.F.D. Workers Compensation Fund".

**L.P.F.D. WORKERS' COMPENSATION**  
**503**

**Description:**

The LPFD Workers Compensation Fund accounts for administration costs and workers compensation benefits paid for Fire Department employees. This fund includes Livermore's share of the costs.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ (3,835,161)	\$ (4,279,556)	\$ (5,022,556)	\$ (5,235,056)
<b>Revenue</b>				
Benefits Accruals	1,200,000	1,200,000	1,500,000	1,500,000
Misc Reimbursements	73,308	-	-	-
Interest Earnings	31,873	10,000	27,000	28,000
<b>Total Revenue</b>	<b>\$ 1,305,181</b>	<b>\$ 1,210,000</b>	<b>\$ 1,527,000</b>	<b>\$ 1,528,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,747,280	1,953,000	1,739,500	1,646,000
Capital Outlay	2,296	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,749,576</b>	<b>\$ 1,953,000</b>	<b>\$ 1,739,500</b>	<b>\$ 1,646,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ (4,279,556)</b>	<b>\$ (5,022,556)</b>	<b>\$ (5,235,056)</b>	<b>\$ (5,353,056)</b>

**Budget Highlights:**

- ◆ Revenue comes from annual accrual charges made to the Livermore-Pleasanton Fire Department (LPFD).
- ◆ Estimated expenditures are for claims paid by the City and for insurance administrator charges for LPFD employees.
- ◆ Beginning and ending fund balances include accrued liabilities that are estimated at \$7,105,000 cash and investments as of June 30, 2016.

**PUBLIC ART ACQUISITION & MAINTENANCE**

505

Description:

The purpose of the Public Art Acquisition Fund is to provide a source of public funding for the design, selection, acquisition, purchase, and installation of City-owned public art.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 270,062	\$ 220,448	\$ 165,948	\$ 116,448
<b>Revenue</b>				
Internal Service charges	15,000	58,000	50,000	50,000
Donations	-	-	-	-
Interest Earnings	2,470	1,900	1,500	1,000
<b>Total Revenue</b>	<b>\$ 17,470</b>	<b>\$ 59,900</b>	<b>\$ 51,500</b>	<b>\$ 51,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	67,084	92,400	79,000	79,000
Capital Outlay	-	22,000	22,000	22,000
<b>Total Expenditures</b>	<b>\$ 67,084</b>	<b>\$ 114,400</b>	<b>\$ 101,000</b>	<b>\$ 101,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 220,448</b>	<b>\$ 165,948</b>	<b>\$ 116,448</b>	<b>\$ 66,448</b>

Budget Highlights:

- ◆ \$37,000 is included each year for the acquisition and installation of public art pieces in the City. It is projected that the City will add five to seven painted utility boxes between 2017/18 and 2018/19 fiscal years.
- ◆ \$64,000 is proposed expenditures for contractual services related to the repair, renovation, and annual maintenance of the City's public art collection for the both fiscal years.

**VEHICLE REPLACEMENT**  
**510**

Description:

The purpose of the Vehicle Replacement Fund is to provide for the ongoing replacement of City autos, trucks, and vans (excluding patrol vehicles, patrol motorcycles, and Fire apparatus which have their own replacement funds). Funding sources include interest earnings and annual replacement charges assessed for existing vehicles. The charges are based on their replacement cost and estimated useful life (similar to depreciation).

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 2,567,921	\$ 3,018,154	\$ 3,063,762	\$ 2,964,370
<b>Revenue</b>				
Vehicle Replacement Revenue	729,624	502,308	502,308	502,308
Sale of Property & Other	234,921	-	-	-
Interest Earnings	30,835	16,000	25,000	25,000
<b>Total Revenue</b>	<b>\$ 995,379</b>	<b>\$ 518,308</b>	<b>\$ 527,308</b>	<b>\$ 527,308</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	280,604	312,700	312,700	312,700
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	49,048	-	-	-
Capital Outlay	215,495	160,000	314,000	250,000
<b>Total Expenditures</b>	<b>\$ 545,147</b>	<b>\$ 472,700</b>	<b>\$ 626,700</b>	<b>\$ 562,700</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 3,018,154</b>	<b>\$ 3,063,762</b>	<b>\$ 2,964,370</b>	<b>\$ 2,928,978</b>

Budget Highlights:

- ◆ FY 2017/2018: \$314,000 is proposed to replace vehicles in the following Departments: IT (vehicle: #950); Community Development (vehicle: #1005); Community Services (vehicles: #1302, #1309, #1314A); Police (vehicles: #466A #467A). And \$312,700 is budgeted to fund the Enterprise Vehicle Lease Program.
- ◆ FY 2018/2019: \$250,000 is proposed to replace vehicles in the following Departments: OSD-Streets (vehicles: #201); Police (vehicles: #465, #468). And \$312,700 is budgeted to fund the Enterprise Vehicle Lease Program.

**POLICE VEHICLE REPLACEMENT**

511

**Description:**

The purpose of the Police Vehicle Replacement Fund is to provide for the ongoing replacement of patrol vehicles, Community Services Officer (CSO) vehicles, Animal Control vehicles, and motorcycles. Funding sources include interest earnings and annual replacement accruals charged for existing vehicles determined by their replacement cost and estimated useful life (similar to depreciation).

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 494,126	\$ 1,066,316	\$ 1,426,981	\$ 1,676,619
<b>Revenue</b>				
Patrol Vehicle Replacement Revenue	677,556	466,465	466,465	466,465
Misc Revenue / Other Reimbursements	15,309	-	-	-
Interest Earnings	9,880	4,000	8,000	9,000
<b>Total Revenue</b>	<b>\$ 702,745</b>	<b>\$ 470,465</b>	<b>\$ 474,465</b>	<b>\$ 475,465</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	6,111	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,137	-	-	-
Capital Outlay	122,307	109,800	224,827	562,000
<b>Total Expenditures</b>	<b>\$ 130,555</b>	<b>\$ 109,800</b>	<b>\$ 224,827</b>	<b>\$ 562,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,066,316</b>	<b>\$ 1,426,981</b>	<b>\$ 1,676,619</b>	<b>\$ 1,590,084</b>

**Budget Highlights:**

- ◆ FY 2017/2018: \$224,827 is proposed to replace the following vehicles: #404B, #406B, #417A, #436B, #434, #419.
- ◆ FY 2018/2019: \$562,000 is proposed to replace the following vehicles: #465, #468, #400B, #401B, #403B, #405B, #409B, #474B, #475B, #476B, #477B, #478B, #488B, #483B, #480B.

**L.P.F.D. REPLACEMENT**  
**512**

**Description:**

The purpose of this Fund is to provide for the ongoing replacement of Livermore-Pleasanton Fire Department equipment and other capital items (excluding Fire Apparatus, which is provided for in a separate Fund 047). Funding sources are interest earnings and annual replacement accruals charged for existing LPFD capital items determined by their replacement cost and estimated useful life (similar to depreciation). Livermore contributes to this fund also.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 503,007	\$ 541,418	\$ 548,818	\$ 536,818
<b>Revenue</b>				
Equipment Replacement Revenue	80,000	80,000	80,000	80,000
Capital Contributions	(777)	-	-	-
Interest Earnings	6,542	3,000	2,000	2,000
<b>Total Revenue</b>	<b>\$ 85,765</b>	<b>\$ 83,000</b>	<b>\$ 82,000</b>	<b>\$ 82,000</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	47,354	45,600	9,000	9,000
Capital Outlay	-	30,000	85,000	85,000
<b>Total Expenditures</b>	<b>\$ 47,354</b>	<b>\$ 75,600</b>	<b>\$ 94,000</b>	<b>\$ 94,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 541,418</b>	<b>\$ 548,818</b>	<b>\$ 536,818</b>	<b>\$ 524,818</b>

**Budget Highlights:**

- ◆ FY 2017/2018: \$94,000 is proposed to replace 10 PCs, 7 Laptops, 3 Tablets, 11 Printers, Network upgrades & 2 Servers.
- ◆ FY 2018/2019: \$94,000 is proposed to replace 15 PCs, 13 Laptops, 2 Printers, Network & Software upgrades & 2 Servers.

**FIRE APPARATUS REPLACEMENT**

513

Description:

The purpose of the Fire Apparatus Replacement Fund is to provide for the ongoing replacement of Fire apparatus including ladder trucks, engines, and utility vehicles. Funding sources are interest earnings and annual replacement accruals charged for existing vehicles determined by their replacement cost and estimated useful life (similar to depreciation). Funding is provided by Pleasanton only. Livermore's funding for apparatus is provided through Livermore's Capital Improvement Program.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 2,834,787	\$ 1,893,956	\$ 780,404	\$ 381,352
<b>Revenue</b>				
Fire Apparatus Replacement Revenue	314,629	223,948	223,948	223,948
Interest Earnings	20,062	12,500	7,000	4,000
<b>Total Revenue</b>	<b>\$ 334,691</b>	<b>\$ 236,448</b>	<b>\$ 230,948</b>	<b>\$ 227,948</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	1,275,522	1,350,000	630,000	400,000
<b>Total Expenditures</b>	<b>\$ 1,275,522</b>	<b>\$ 1,350,000</b>	<b>\$ 630,000</b>	<b>\$ 400,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,893,956</b>	<b>\$ 780,404</b>	<b>\$ 381,352</b>	<b>\$ 209,300</b>

Budget Highlights:

- ◆ FY 2017/2018: \$630,000 is proposed to replace the following vehicles: #612, #620, #604A.
- ◆ FY 2018/2019: \$400,000 is proposed to replace the following vehicles: #623.

**EQUIPMENT REPLACEMENT**

514

**Description:**

The Equipment Replacement Fund provides for the ongoing replacement of field equipment and communication systems (including radio and phone). Funding sources are interest earnings and replacement accruals charged to City departments responsible for the equipment (similar to depreciation).

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 2,497,747	\$ 1,614,317	\$ 328,534	\$ 70,751
<b>Revenue</b>				
Equipment Replacement Revenue	430,941	352,217	352,217	352,217
Interest Earnings	21,272	20,000	3,000	1,000
<b>Total Revenue</b>	<b>\$ 452,213</b>	<b>\$ 372,217</b>	<b>\$ 355,217</b>	<b>\$ 353,217</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	71,796	1,200,000	-	-
Capital Outlay	1,263,847	458,000	613,000	394,000
<b>Total Expenditures</b>	<b>\$ 1,335,643</b>	<b>\$ 1,658,000</b>	<b>\$ 613,000</b>	<b>\$ 394,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,614,317</b>	<b>\$ 328,534</b>	<b>\$ 70,751</b>	<b>\$ 29,968</b>

**Budget Highlights:**

- ◆ FY 2017/2018: \$613,000 is proposed to replace various City equipment.
- ◆ FY 2018/2019: \$394,000 is proposed to replace various City equipment.



**FACILITIES RENOVATION**  
**515**

**Description:**

The purpose of the Facilities Renovation Fund is to provide for major maintenance, repairs, and renovations to existing City facilities. Funding sources are interest earnings and annual facility renovation accruals charged to City departments.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 2,892,170	\$ 4,086,699	\$ 2,912,379	\$ 3,187,557
<b>Revenue</b>				
Facilities Renovation Revenue	2,230,408	1,133,814	1,133,814	1,133,814
Misc Revenue	1,483	-	-	-
Interest Earnings	17,245	10,000	30,000	30,000
<b>Total Revenue</b>	<b>\$ 2,249,136</b>	<b>\$ 1,143,814</b>	<b>\$ 1,163,814</b>	<b>\$ 1,163,814</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,033,929	2,086,134	586,477	230,963
Capital Outlay	20,678	232,000	302,159	-
<b>Total Expenditures</b>	<b>\$ 1,054,607</b>	<b>\$ 2,318,134</b>	<b>\$ 888,636</b>	<b>\$ 230,963</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 4,086,699</b>	<b>\$ 2,912,379</b>	<b>\$ 3,187,557</b>	<b>\$ 4,120,408</b>

**Budget Highlights:**

- ♦ FY 2017/2018: \$888,636 is proposed to replace/repair and enhance various City facilities including: Alviso Adobe (flooring, interior & exterior paint), Gingerbread Preschool (flooring), Veterans Hall (kitchen flooring), Police Station (roofing and HVAC), Fire (Roofing at Fire Training Tower and Fire Control Office), 123 Main St. (roofing, exterior paint and HVAC), 200 Old Bernal (office remodel, paint, and flooring), Tennis Park (HVAC), and painting of interior and exterior City facilities.
- ♦ FY 2018/2019: \$230,963 Alviso Adobe (exterior stucco and paint), Gingerbread Preschool (roofing and exterior paint), Fire Training Tower (power wash and steel doors), 123 Main St. (flooring), 200 Old Bernal (roofing), and various painting of interior and exterior at other City facilities.

**INFORMATION TECHNOLOGY REPLACEMENT**

516

Description:

The purpose of the Information Technology (IT) Replacement/Improvement Fund is to provide for the ongoing replacement of City information systems, including computer hardware and software. Funding sources are interest earnings and annual replacement accruals charge for existing data processing equipment determined by their replacement cost and estimated useful life (similar to depreciation).

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 2,680,647	\$ 2,170,985	\$ 1,311,297	\$ 824,750
<b>Revenue</b>				
Equipment Replacement Revenue	541,087	445,653	445,653	445,653
Interest Earnings	24,956	12,000	13,000	14,000
<b>Total Revenue</b>	<b>\$ 566,043</b>	<b>\$ 457,653</b>	<b>\$ 458,653</b>	<b>\$ 459,653</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	133	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	377,448	132,625	290,600	271,930
Capital Outlay	698,124	1,184,716	654,600	330,900
<b>Total Expenditures</b>	<b>\$ 1,075,705</b>	<b>\$ 1,317,341</b>	<b>\$ 945,200</b>	<b>\$ 602,830</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,170,985</b>	<b>\$ 1,311,297</b>	<b>\$ 824,750</b>	<b>\$ 681,573</b>

Budget Highlights:

- ◆ For FY 2017/18: 140 PCs, VDIs, and Laptops; 31 Printers; 4 Large MFP Printers; 1 Plotter; 37 Police MDCs; Police Voice Logger; Business License S/W upgrade; 3 Servers and Software; Wi-Fi Upgrades; 9 Scanners; Digital Image System; Police CAD/RMS/Mobile Upgrade; Land Management s/w Upgrade.
- ◆ For FY 2018/19: 140 PCs, VDIs, and Laptops; 20 Printers; 2 Large MFP Printers; Document Management System upgrade; Network Upgrades; 9 Scanners; CrimeView upgrade; Scheduling s/w Upgrade.

**GOLF REPLACEMENT**  
**517**

**Description:**

The Golf Replacement Fund provides for the ongoing replacement of equipment and facilities at the City owned Callippe Preserve Golf Course. Funding sources are interest earnings and annual replacement accruals (currently at 5% of estimated golf operations revenue per year) funded by the operations of the Callippe Preserve Golf Course.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 1,099	\$ 170,050	\$ 108,250	\$ 196,950
<b>Revenue</b>				
Relacement Revenue	-	-	-	-
Interest Earnings	85	-	-	-
<b>Total Revenue</b>	<b>\$ 85</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Transfer in from Golf Operations	202,000	208,000	202,000	202,000
<b>Net Transfers</b>	<b>\$ 202,000</b>	<b>\$ 208,000</b>	<b>\$ 202,000</b>	<b>\$ 202,000</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	16,578	135,000	48,500	48,500
Capital Outlay	16,555	134,800	64,800	64,800
<b>Total Expenditures</b>	<b>\$ 33,133</b>	<b>\$ 269,800</b>	<b>\$ 113,300</b>	<b>\$ 113,300</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 170,050</b>	<b>\$ 108,250</b>	<b>\$ 196,950</b>	<b>\$ 285,650</b>

**Budget Highlights:**

- ◆ FY 2017/18: \$48,500 is proposed for restaurant enhancements, a new pergola and storage.
- ◆ FY 2018/19: \$55,000 is proposed for cart barn repairs, interior painting and carpet in the pro shop.
- ◆ \$64,800 is proposed for green-side bunker renovations for the both fiscal years.

**PARK & MEDIAN RENOVATION**

518

**Description:**

The Park & Median Renovation Fund was created in fiscal year 1993-94 to provide for major renovations to City parks. Renovation projects are reviewed and prioritized by the Parks and Recreation Commission. Funding sources are interest earnings and annual accruals (similar to depreciation) charged to the Parks Maintenance Division in the General Fund. The Park and Median Renovation Fund also provides for contracted street median repairs and maintenance.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 5,188,558	\$ 5,963,845	\$ 5,393,129	\$ 5,035,529
<b>Revenue</b>				
Park Renovation Revenue	1,243,500	1,022,400	1,022,400	1,022,400
Misc Grant Revenue	-	-	-	-
Interest Earnings	62,353	40,000	40,000	40,000
<b>Total Revenue</b>	<b>\$ 1,305,853</b>	<b>\$ 1,062,400</b>	<b>\$ 1,062,400</b>	<b>\$ 1,062,400</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	3,868	55,000	50,000	50,000
Materials, Supplies & Services	526,699	900,000	920,000	920,000
Capital Outlay	-	678,116	450,000	450,000
<b>Total Expenditures</b>	<b>\$ 530,566</b>	<b>\$ 1,633,116</b>	<b>\$ 1,420,000</b>	<b>\$ 1,420,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,963,845</b>	<b>\$ 5,393,129</b>	<b>\$ 5,035,529</b>	<b>\$ 4,677,929</b>

**Budget Highlights:**

- ◆ FY 2017/2018: \$400,000 is allocated to remove and replace basketball court surfacing at Tennis and Community Park, Tawny Park, and Meadows Park. \$200,000 is allocated to replace various street median plantings with more climate adapted plants.
- ◆ FY 2018/2019: \$400,000 is allocated to replace play structures in various parks. \$200,000 is allocated to replace various street median planting with more climate adapted shrubs.

**STREET LIGHT REPLACEMENT**  
**519**

Description:

In fiscal year 1996-97 the City acquired its street lights from PG&E. The Street Light Replacement Fund was established in 1997-98 to provide a source of funding for replacement and renovation of the street lights.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 1,771,075	\$ 1,816,152	\$ 1,386,429	\$ 1,244,753
<b>Revenue</b>				
Street Light Replacement Revenue	45,324	45,324	45,324	45,324
Interest Earnings	19,516	13,000	13,000	13,000
<b>Total Revenue</b>	<b>\$ 64,840</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>	<b>\$ 58,324</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	19,763	30,000	30,000	30,000
Capital Outlay	-	458,047	170,000	170,000
<b>Total Expenditures</b>	<b>\$ 19,763</b>	<b>\$ 488,047</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,816,152</b>	<b>\$ 1,386,429</b>	<b>\$ 1,244,753</b>	<b>\$ 1,103,077</b>

Budget Highlights:

- ◆ \$200,000 is proposed for replacing street lights throughout the City each fiscal year.

## TRAFFIC SIGNAL REPLACEMENT

520

**Description:**

The Traffic Signal Replacement Fund was established in FY 2003/04 to provide a source of funding for replacement and renovation of the City's traffic signal system.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 689,954	\$ 689,531	\$ 618,856	\$ 548,181
<b>Revenue</b>				
Traffic Signal Replacement Revenue	341,554	273,325	273,325	273,325
Interest Earnings	8,170	6,000	6,000	6,000
<b>Total Revenue</b>	<b>\$ 349,724</b>	<b>\$ 279,325</b>	<b>\$ 279,325</b>	<b>\$ 279,325</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	85,223	100,000	100,000	100,000
Capital Outlay	264,925	250,000	250,000	250,000
<b>Total Expenditures</b>	<b>\$ 350,148</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 689,531</b>	<b>\$ 618,856</b>	<b>\$ 548,181</b>	<b>\$ 477,506</b>

**Budget Highlights:**

- ♦ \$350,000 is proposed in each budget year to replace various traffic signal equipment through out the City (including: poles, cabinets, wiring, controllers, cameras etc). Internally Illuminated Street Name Signs will begin a 3 year replacement plan.

**P E R S RATE STABILIZATION**

530

**Description:**

The P.E.R.S Rate Stabilization Fund was created in fiscal year 2010/11 to account for a portion of General Fund year-end surpluses and contribute additional payments to CalPERS, reducing the City's unfunded pension liabilities.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ -	\$ 1,500,000	\$ -	\$ -
<b>Revenue</b>				
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
Trs in for PERS prefunding	4,090,700	2,140,500	-	-
<b>Net Transfers</b>	<b>\$ 4,090,700</b>	<b>\$ 2,140,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	2,590,700	3,640,500	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,590,700</b>	<b>\$ 3,640,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Budget Highlights:**

- ◆ The fund balance at June 30, 2017 will be zero when the City pays down the scheduled payment of City's unfunded pension liability.

**PLEASANTON RETIREES' MEDICAL RESERVE**

**531**

**Description:**

The purpose of this Fund is to establish reserves for the City's future medical insurance obligations by the City for retirees under existing memorandums of understanding (MOU). This fund accounts for the non-fire personnel of the City.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 18,093,920	\$ 19,312,383	\$ 20,238,383	\$ 20,276,351
<b>Revenue</b>				
Benefits Accruals	5,694,991	5,863,000	4,971,968	5,138,538
Interest Earnings	137,405	150,000	120,000	120,000
<b>Total Revenue</b>	<b>\$ 5,832,396</b>	<b>\$ 6,013,000</b>	<b>\$ 5,091,968</b>	<b>\$ 5,258,538</b>
<b>Transfers In (Out)</b>				
Repayment of 03 COP Bond payoff loan and additional CERBT Trust contribution	1,081,067	908,890	695,000	735,000
Implied Subsidy	(741,000)	(845,000)	(756,000)	(800,000)
<b>Net Transfers</b>	<b>\$ 340,067</b>	<b>\$ 63,890</b>	<b>\$ (61,000)</b>	<b>\$ (65,000)</b>
<b>Expenditures</b>				
Personnel	4,934,545	5,146,890	4,971,000	5,132,000
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	19,455	4,000	22,000	5,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 4,954,000</b>	<b>\$ 5,150,890</b>	<b>\$ 4,993,000</b>	<b>\$ 5,137,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 19,312,383</b>	<b>\$ 20,238,383</b>	<b>\$ 20,276,351</b>	<b>\$ 20,332,889</b>

**Budget Highlights:**

- Expenditures include \$4,971,000 in FY 2017/18 and \$5,132,000 in FY 2018/19 for current retiree medical expenses and funding of the annual required contribution (ARC) to the retiree medical trust, and \$22,000 in FY 2017/18 and \$5,000 in FY 2018/19 for professional services, including required actuarial studies to properly account for this City's underfunded liability and administration of reimbursement program to retirees for premium expenses.
- In compliance with GASB #43 and #45, irrevocable trusts with the California Employer's Retiree Benefit Trust Program administered by CalPERS were established for the purpose of pre-funding retiree medical benefits.
  - The Annual Required Contribution to the trust for FY 2017/18 is estimated to be \$4,971,000 net of the \$3,177,000 in out-of-pocket costs and an estimated implied subsidy of \$756,000 reflected above for a net investment in the trust of \$1,038,000.
  - The Annual Required Contribution to the trust for FY 2018/19 is estimated to be \$5,132,000 net of the \$3,280,000 in out-of-pocket costs and an estimated implied subsidy of \$800,000 reflected above for a net investment in the trust of \$1,052,000.
- Council authorized the transfer of \$6,480,643 to the General Fund to pay off the 2003 Certificates of Participation (COP) in June 2013 and an advance to the General Fund of \$7,840,284 to pay off the PERS Police Side Fund in July 2011. As of June 30, 2016 the amount outstanding is as follows:

Police Side Fund	\$ 2,826,730
2003 COPs	5,210,773
	<b>\$ 8,037,503</b>

The overall savings in future interest cost to the General Fund by paying off these obligations was \$14.2 million (\$10.7m - 2003 COPs; \$3.5m - Police Side Fund).



**L.P.F.D. RETIREES' MEDICAL RESERVE - JOINT**  
**532**

**Description:**

The purpose of this Fund is to establish reserves for future medical insurance obligations by the City for Fire Department retirees under existing memoranda of understanding (MOU). This fund includes Livermore's share of the LPFD.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 3,123,666	\$ 2,172,452	\$ 1,179,452	\$ 806,452
<b>Revenue</b>				
Benefits Accruals	1,150,000	1,150,000	1,500,000	1,730,000
Capital Contributions	(8,385)	-	-	-
Interest Earnings	37,171	4,000	8,000	6,000
<b>Total Revenue</b>	<b>\$ 1,178,786</b>	<b>\$ 1,154,000</b>	<b>\$ 1,508,000</b>	<b>\$ 1,736,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	2,122,473	2,146,000	1,872,500	1,942,000
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	7,527	1,000	8,500	1,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,130,000</b>	<b>\$ 2,147,000</b>	<b>\$ 1,881,000</b>	<b>\$ 1,943,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 2,172,452</b>	<b>\$ 1,179,452</b>	<b>\$ 806,452</b>	<b>\$ 599,452</b>

**Budget Highlights:**

- ◆ Expenditures include \$1,872,500.00 in FY 2017/18 and \$1,942,000.00 in FY 2018/19 for current retiree insurance expenses and funding of the annual required contributions (ARC) for the retiree medical trust, and \$8,500.00 in FY 2017/18 and \$1,000.00 in FY 2018/19 for professional services, including required actuarial studies to properly account for the underfunded liability and administration of reimbursement program to retirees for premium expenses.
- ◆ In compliance with GASB #43 and #45, irrevocable trusts with the California Employer's Retiree Benefit Trust Program administered by CalPERS were established for the purpose of pre-funding retiree medical benefits.
  - The Annual Required Contribution to the trust for FY 2017/18 is estimated to be \$2,143,000 net of the \$1,064,000 in out-of-pocket costs and an estimated implied subsidy of \$262,000 reflected above for a net investment in the trust of \$816,700.
  - The Annual Required Contribution to the trust for FY 2018/19 is estimated to be \$2,213,000 net of the \$1,120,100 in out-of-pocket costs and an estimated implied subsidy of \$270,000 reflected above for a net investment in the trust of \$822,900.

**SELF-INSURANCE RETENTION**

533

**Description:**

The Self-Insurance Retention Fund pays insurance premiums and all claims which fall under the City's various retention limits.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 5,243,269	\$ 5,318,258	\$ 5,198,258	\$ 5,048,258
<b>Revenue</b>				
Self-Insurance Retention Revenue	1,100,000	1,100,000	1,100,000	1,100,000
Damage Reimbursement	450	-	-	-
Misc Reimbursement	-	-	-	-
Interest Earnings	55,898	40,000	50,000	55,000
<b>Total Revenue</b>	<b>\$ 1,156,348</b>	<b>\$ 1,140,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,155,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,081,359	1,260,000	1,300,000	1,350,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,081,359</b>	<b>\$ 1,260,000</b>	<b>\$ 1,300,000</b>	<b>\$ 1,350,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,318,258</b>	<b>\$ 5,198,258</b>	<b>\$ 5,048,258</b>	<b>\$ 4,853,258</b>

**Budget Highlights:**

- ◆ The Risk Management Program in the Law Department is assessed an annual charge as a funding source for this Fund.
- ◆ Projected expenditures are for insurance premiums, claims paid by the City, and for the contract administration.

## SPECIAL REVENUE FUNDS

# Operating Budget FY 2017/18 and FY 2018/19



**Funds used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes.**

### DARE FUND

101

#### Description

The D.A.R.E. (Drug Abuse Resistance Education) Fund accounts for private donations made specifically to enhance the City's D.A.R.E. program.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 24,734	\$ 17,244	\$ 12,444	\$ 7,644
<b>Revenue</b>				
DARE Donations	1,700	1,000	1,000	1,000
Interest Earnings	234	200	200	200
<b>Total Revenue</b>	<b>\$ 1,934</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	1,000	1,000	1,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	9,424	5,000	5,000	5,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 9,424</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 17,244</b>	<b>\$ 12,444</b>	<b>\$ 7,644</b>	<b>\$ 2,844</b>

#### Budget Highlights:

- ◆ Since the city does not actively solicit donations for the D.A.R.E. program, it is not known if any will be received during this budget cycle.
- ◆ If donations are received, they will be used for the stated purpose of the Fund.

**ASSET FORFEITURE**

102

**Description**

The Asset Forfeiture Fund accounts for non-Federal proceeds from assets forfeited as a result of investigations of criminal offenses, generally narcotics related. In accordance with the Health and Safety Code Section 11489, the funds must be used for law enforcement and prosecution efforts.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 26,667	\$ 61,213	\$ 61,313	\$ 61,813
<b>Revenue</b>				
Miscellaneous	62,592	-	-	-
Interest Earnings	534	100	500	500
<b>Total Revenue</b>	<b>\$ 63,126</b>	<b>\$ 100</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	9,661	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	18,919	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 28,580</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 61,213</b>	<b>\$ 61,313</b>	<b>\$ 61,813</b>	<b>\$ 62,313</b>

**Budget Highlights:**

- ◆ There are no anticipated expenditures from this fund for the current budget cycle.

**ASSET FORFEITURE - FEDERAL**

103

Description

This Fund accounts for Federal proceeds from assets forfeited as a result of investigations of criminal offenses, generally narcotics related. Funds must be used for law enforcement and prosecution efforts.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 15,462	\$ 26,836	\$ 5,186	\$ 2,686
<b>Revenue</b>				
Miscellaneous	13,815	1,300	3,500	3,500
<b>Total Revenue</b>	<b>\$ 13,815</b>	<b>\$ 1,300</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	2,442	6,000	6,000	6,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	6,000	-	-
Capital Outlay	-	10,950	-	-
<b>Total Expenditures</b>	<b>\$ 2,442</b>	<b>\$ 22,950</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 26,836</b>	<b>\$ 5,186</b>	<b>\$ 2,686</b>	<b>\$ 186</b>

Budget Highlights:

- ◆ \$6,000 is included in each year for K-9 related training in each year.

**DOWNTOWN PARKING IN LIEU**

104

Description

This Fund accounts for fees collected from developers in the downtown area in lieu of providing required parking. The City will use this money to build downtown parking structures in the future.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 100,152	\$ 488,152	\$ 503,052	\$ 522,052
<b>Revenue</b>				
Developer Contribution	-	-	-	-
Impact Fees	14,500	14,500	14,500	14,500
Interest Earnings	1,229	400	4,500	5,000
<b>Total Revenue</b>	<b>\$ 15,729</b>	<b>\$ 14,900</b>	<b>\$ 19,000</b>	<b>\$ 19,500</b>
<b>Transfers In (Out)</b>				
fr General Fund-Parking in-Lieu Fee collected	372,271	-	-	-
<b>Net Transfers</b>	<b>\$ 372,271</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 488,152</b>	<b>\$ 503,052</b>	<b>\$ 522,052</b>	<b>\$ 541,552</b>

Budget Highlights:

- ◆ There are no anticipated expenditures from this fund for the current budget cycle.

**RECYCLING & WASTE MANAGEMENT - MEASURE D**

105

**Description**

Measure D was adopted by the voters in November of 1990. The Measure sets forth countywide goals for the reduction and diversion of non-hazardous solid waste from landfills, creates a framework for comprehensive source reduction and recycling programs, imposes a surcharge on waste landfilled in the unincorporated county to fund these programs, and establishes an Alameda County Source Reduction and Recycling Board (Recycling Board) to oversee the distribution of funds and the conduct of countywide programs. Pursuant to Measure D, the Recycling Board is mandated to establish recycling programs necessary to meet the recycling policy goals set forth in the initiative that parallel and then exceed those mandated by State law.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 383,217	\$ 388,194	\$ 392,194	\$ 395,694
<b>Revenue</b>				
Recycling Revenue - Measure D	192,909	200,000	200,000	200,000
State Grant	-	-	-	-
Impact Mitigation Funds	-	-	-	-
Interest Earnings	8,180	4,000	3,500	3,500
<b>Total Revenue</b>	<b>\$ 201,089</b>	<b>\$ 204,000</b>	<b>\$ 203,500</b>	<b>\$ 203,500</b>
<b>Transfers In (Out)</b>				
Transfer in from Import Mitigation Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	195,555	200,000	200,000	200,000
Capital Outlay	557	-	-	-
<b>Total Expenditures</b>	<b>\$ 196,112</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 388,194</b>	<b>\$ 392,194</b>	<b>\$ 395,694</b>	<b>\$ 399,194</b>

**Budget Highlights:**

- ◆ Proposed expenditures are for E-Waste Day services, public information and outreach, solid waste studies and consulting services and the expansion of the commercial recycling program.



## MISCELLANEOUS DONATIONS

106

### Description

This Fund now combines the Misc Donations received by the City for the Library, Community Services, Youth Center and those not specified elsewhere. For Community Services this Fund receives voluntary donations or grants from individuals, businesses, or community groups for the benefit of the Pleasanton Senior Center. Funds are used as specified by donors, usually on furnishings or small equipment. The Police Department typically receive donations which support the Police Explorers, Police Volunteers, Crime Prevention and Bicycle Rodeo programs.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 172,659	\$ 367,262	\$ 366,962	\$ 369,662
<b>Revenue</b>				
Miscellaneous Donations	260,625	-	1,000	1,000
Interest Earnings	2,630	1,700	3,700	3,700
<b>Total Revenue</b>	<b>\$ 263,255</b>	<b>\$ 1,700</b>	<b>\$ 4,700</b>	<b>\$ 4,700</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	15,320	2,000	2,000	2,000
Capital Outlay	53,332	-	-	-
<b>Total Expenditures</b>	<b>\$ 68,652</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 367,262</b>	<b>\$ 366,962</b>	<b>\$ 369,662</b>	<b>\$ 372,362</b>

### Budget Highlights:

#### Community Services

- ◆ Since the City does not actively solicit donations for this program, it is not known if any will be received during the budget cycle. Therefore, no revenues are initially projected.
- ◆ The veterans group has committed to contribute a part of Pioneer Cemetery Improvements and Veterans Memorial project costs and raised \$243,660 in FY 2016. The total contribution of the veterans group to the memorial will be \$301,000.
- ◆ If donations are received, they will be used for the stated purpose of the Fund.

#### Library

- ◆ Although not reflected in revenue estimates for this budget cycle, the Library typically receives donations each year for furniture, equipment, and programs. If and when donations are received, expenditure budget requests will be made in accordance with any donor designations for the funds.

**BERNAL DONATIONS**

107

Description

The City completed construction of the Bernal Community Park, Phase II in 2016 which includes a sports complex and oak woodland area. The Patelco Sports Complex has three (3) lighted synthetic turf fields (two fields have been sponsored by Stanford Children's Health and Construction Testing Services, Inc), parking lots, a children's play area (ClubSport), equipment storage and a restroom. Due to the complexity, size and cost of the project, the City along with the sports groups in the community entered into a Memorandum of Understanding (MOU) dated November 8, 2014, by which these sports groups and the City agreed to work collaboratively to obtain funding to assure the Sports Complex would be constructed in a timely manner for the overall benefit of the community. The Sports Group's obligation under the MOU is to contribute through fundraising, donations and/or participant fees \$2 million to offset the construction costs of the Sports Complex. The revenue shown for the upcoming budget reflect donations that the Sport Groups have raised from various sponsors and donors, as well as projected payments from the Sports Groups as part of their annual contribution.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ -	\$ 184,559	\$ 184,559	\$ 387,559
<b>Revenue</b>				
Interest Earnings	653	-	3,000	4,000
Donations	190,252	-	200,000	200,000
Misc Refunds	-	-	-	-
<b>Total Revenue</b>	<b>\$ 190,904</b>	<b>\$ -</b>	<b>\$ 203,000</b>	<b>\$ 204,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	6,346	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 6,346</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 184,559</b>	<b>\$ 184,559</b>	<b>\$ 387,559</b>	<b>\$ 591,559</b>

Budget Highlights:

- ◆ \$200,000 is projected each year from sponsorships at the Patelco Complex.

## H.A.P.P.Y. PUBLIC ART DONATIONS

108

### Description

Another H.A.P.P.Y (Harrington Art Partnership Piece for You), is a partnership between a local family (Nancy & Gary Harrington) and the City of Pleasanton. Established in 2010, this partnership provides a strategy for purchasing public art for the City of Pleasanton, at a rate of at least one (1) piece per year for the next 10 years. This Fund receives voluntary donations from individuals, businesses, and/or community groups for the benefit of acquiring public art.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 19,164	\$ 1,383	\$ 1,383	\$ 1,383
<b>Revenue</b>				
Interest Earnings	39	-	-	-
Donations	50	-	40,000	40,000
Misc Refunds	-	-	-	-
<b>Total Revenue</b>	<b>\$ 89</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	17,870	-	40,000	40,000
<b>Total Expenditures</b>	<b>\$ 17,870</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 1,383</b>	<b>\$ 1,383</b>	<b>\$ 1,383</b>	<b>\$ 1,383</b>

### Budget Highlights:

- ◆ There are no planned expenditures for the upcoming budget, although there likely will be acquisitions as a result of the Harringtons commitment to donate up to \$40,000 per year, pending results of the financial portfolio.
- ◆ All donations of \$3,500 or more will be matched by the Harrington family, up to \$40,000 per year.

**RECYCLING & WASTE MANAGEMENT - IMPORT  
MITIGATION**

115

Description

The Import Mitigation Fund Disbursement is discretionary and structured in three year intervals. In April 2007, the Alameda County Waste Management Board approved continuation of this project for another three year term with new funding eligibility requirements for member agencies. In FY08-09 municipalities were required to adopt four of the five following measures: Residential food scraps collection program, formal adoption of the 75% diversion goal, C&D debris ordinance for private and civic projects, Civic Green Building Ordinance and Civic Bay Friendly Landscaping Ordinance.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 302,498	\$ 302,498	\$ 242,498	\$ 182,498
<b>Revenue</b>				
Recycling Revenue - Measure D	-	-	-	-
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	60,000	60,000	60,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 302,498</b>	<b>\$ 242,498</b>	<b>\$ 182,498</b>	<b>\$ 122,498</b>

Budget Highlights:

- ◆ Proposed expenditures are for the purchase of recycling receptacles to augment the commercial recycling program in the City.

**MISCELLANEOUS OPERATING GRANTS**

116

**Description**

This Fund accounts for miscellaneous federal, state and local grants. Funds must be used for grant related activities under the respective grant agreements. This fund also accounts for the Beverage Recycling program that are provided by the Department of Conservation. The goal of the beverage container recycling program is to reach and maintain an 80 percent recycling rate for all California Refund Value (CRV) beverage containers - aluminum, glass, plastic and bi-metal. Projects implemented by cities and counties will assist in reaching and maintaining this goal.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 85,343	\$ 104,786	\$ 74,786	\$ 10,309
<b>Revenue</b>				
Recycling Revenue	19,443	-	19,000	19,000
State Grants	35,761	34,781	35,000	35,000
Federal Grants	15,370	-	-	-
MISC Grant Revenue	3,304	-	-	-
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ 73,878</b>	<b>\$ 34,781</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>
<b>Transfers In (Out)</b>				
Transfer out to Measure D Fund	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	49,028	30,000	83,477	19,000
Capital Outlay	5,406	34,781	35,000	35,000
<b>Total Expenditures</b>	<b>\$ 54,435</b>	<b>\$ 64,781</b>	<b>\$ 118,477</b>	<b>\$ 54,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 104,786</b>	<b>\$ 74,786</b>	<b>\$ 10,309</b>	<b>\$ 10,309</b>

**Budget Highlights:**

- ◆ Proposed expenditures are for supplies and consulting services associated with the commercial recycling and food scrap program.

# LAW ENFORCEMENT

117

### Description

The Law Enforcement Fund is an appropriation by the State of California under AB 3229 for Citizens Option for Public Safety (COPS) Programs. It is to be used for front line law enforcement expenditures and may include crime prevention and related expenses. COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, except that a) county populations are the populations in unincorporated areas, and b) each agency is to be allocated a minimum of \$100,000.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 219,391	\$ 178,858	\$ 179,858	\$ 35,283
<b>Revenue</b>				
State Grant	134,584	-	-	-
Interest Earnings	2,097	1,000	1,500	1,500
<b>Total Revenue</b>	<b>\$ 136,680</b>	<b>\$ 1,000</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	99,948	-	146,075	-
Capital Outlay	77,265	-	-	-
<b>Total Expenditures</b>	<b>\$ 177,213</b>	<b>\$ -</b>	<b>\$ 146,075</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 178,858</b>	<b>\$ 179,858</b>	<b>\$ 35,283</b>	<b>\$ 36,783</b>

### Budget Highlights:

- ◆ A City Council Agenda Report will be prepared to authorize appropriation for these items that will directly support front line law enforcement needs.

### USED OIL GRANT

118

#### Description

In 1994-95, 1997-98, 1998-99, and 2001-02 Pleasanton received Used Oil Grant Recycling funding from the Integrated Waste Management Board to establish State-certified oil recycling centers in Pleasanton. In 2002-03 the Livermore Pleasanton Fire Department assumed responsibility for the Used Oil Grant program for both Pleasanton and Livermore. The City of Pleasanton portion of grant is reflected in this Fund.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 226	\$ 226	\$ 226	\$ 226
<b>Revenue</b>				
Grants	12,629	20,679	-	-
<b>Total Revenue</b>	<b>\$ 12,629</b>	<b>\$ 20,679</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	12,629	20,679	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 12,629</b>	<b>\$ 20,679</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 226</b>	<b>\$ 226</b>	<b>\$ 226</b>	<b>\$ 226</b>

#### Budget Highlights:

- ◆ A City Council Agenda Report will be prepared to authorize expenditures for attendance at annual Waste Oil Conference, waste oil recycling supplies, community outreach, and inspection of certified sites.

## COMMUNITY ACCESS T V

119

### Description

Under City ordinance No.2013, Section 6.54.050 of the Pleasanton Municipal Code, the City collects one percent (1%) of gross revenues from Cable Operators to support PEG (public, educational and governmental) channel facilities. This Fund accounts for the collection of PEG revenues and the capital expenditures related to PEG channel facilities.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 676,367	\$ 901,220	\$ 1,056,185	\$ 1,151,803
<b>Revenue</b>				
Interest Earnings	8,372	4,000	8,000	9,000
P.E.G. Revenues	255,674	240,000	250,000	250,000
<b>Total Revenue</b>	<b>\$ 264,046</b>	<b>\$ 244,000</b>	<b>\$ 258,000</b>	<b>\$ 259,000</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	39,193	39,035	62,382	65,000
Capital Outlay	-	50,000	100,000	-
<b>Total Expenditures</b>	<b>\$ 39,193</b>	<b>\$ 89,035</b>	<b>\$ 162,382</b>	<b>\$ 65,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 901,220</b>	<b>\$ 1,056,185</b>	<b>\$ 1,151,803</b>	<b>\$ 1,345,803</b>

### Budget Highlights:

- ◆ Proposed expenditures include estimated capital contributions of \$62,382 in FY 2017/18 and \$65,000 in FY 2018/19 to Tri-Valley Community Television.
- ◆ \$100,000 in FY 2017/18 for City Council Chambers and AV Room Upgrades



**DOWNTOWN ECONOMIC DEVELOPMENT LOAN**

120

Description

The Downtown Economic Development Loan Fund was established in 1995-96 to provide design and other assistance to Downtown merchants for improvement of building facades.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 26,913	\$ 27,206	\$ 27,406	\$ 27,606
<b>Revenue</b>				
Interest Earnings	293	200	200	200
<b>Total Revenue</b>	<b>\$ 293</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>Transfers In (Out)</b>				
Net Transfers	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 27,206</b>	<b>\$ 27,406</b>	<b>\$ 27,606</b>	<b>\$ 27,806</b>

Budget Highlights:

- ◆ There are no loans currently outstanding

## LOWER INCOME HOUSING

122

### Description

The Lower Income Housing Fund receives revenue from an affordable housing in lieu fee assessed at the time of a commercial or residential development in the City. The Fund is utilized to provide financial assistance toward meeting the affordable housing guidelines detailed in the Housing Element of the City's General Plan. Individual project expenditures are determined by the City Council on a case by case basis.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 17,156,814	\$ 14,018,707	\$ 6,254,237	\$ 8,030,509
<b>Revenue</b>				
Lower Income Housing Fee (Impact Fees)	1,392,940	5,000,000	1,764,190	1,037,818
Sale of Property	-	240,000	600,000	600,000
Loan Repayment Revenue	105,028	160,000	160,000	160,000
Interest Earnings	166,835	100,000	125,000	125,000
Interest from Loans	268,645	-	-	-
Lease of Land	427,205	220,000	220,000	220,000
<b>Total Revenue</b>	<b>\$ 2,360,652</b>	<b>\$ 5,720,000</b>	<b>\$ 2,869,190</b>	<b>\$ 2,142,818</b>
<b>Transfers In (Out)</b>	-	(3,558,579)	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ (3,558,579)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	211,888	274,610	296,268	303,967
Transportation & Training	630	2,000	2,000	2,000
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	4,685,444	9,299,281	194,650	194,650
Capital Outlay	600,797	350,000	600,000	600,000
<b>Total Expenditures</b>	<b>\$ 5,498,759</b>	<b>\$ 9,925,891</b>	<b>\$ 1,092,918</b>	<b>\$ 1,100,617</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 14,018,707</b>	<b>\$ 6,254,237</b>	<b>\$ 8,030,509</b>	<b>\$ 9,072,709</b>

### Budget Highlights:

	2017/18	2018/19
◆ Proposed non-personnel expenditures are for the following:		
Staff Training, Office Supplies and EBHO Membership Dues	\$ 4,650	\$ 4,650
Professional & Contract Services	37,500	37,500
Community Resource, Independent Living Program	14,500	14,500
Abode Services - HOPE Outreach homeless services	50,000	50,000
Abode Services - TriValley Rapid Rehousing Program	50,000	50,000
ECHO Housing Counseling Services	40,000	40,000
Acquisition of Below Market Rate Homes for Resale	600,000	600,000
<b>Total</b>	<b>\$ 796,650</b>	<b>\$ 796,650</b>

- ◆ Some of the above activities supplement projects funded by the federal Community Development Block Grant (CDBG) program.
- ◆ The City's Housing Commission and the City Council will be reviewing nexus study that may lead to an adjustment in the Lower Income Housing Fee.
- ◆ The Housing Commission and City Council continue pursuing development projects and programs.

**COMMUNITY DEVELOPMENT BLOCK GRANT**

123

Description

The Community Development Block Grant (CDBG) program is funded through a federal grant from the Department of Housing and Urban Development (HUD). As an entitlement city with a population greater than 50,000, Pleasanton receives an annual grant based on a formula which includes population, lower income households, and condition of housing stock. CDBG funds must be used for projects and activities which benefit at least 70 percent lower income persons. Eligible projects include capital improvements, housing rehabilitation, public services, and economic development activities. CDBG funds are allocated annually by the Human Services Commission and City Council to City programs and non-profit agencies which provide services to lower income persons.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$(429,819)	\$(508,534)
<b>Revenue</b>				
Federal Allocations	261,619	298,550	368,922	272,697
Loan Proceeds	950,000	-	-	-
Loan repayment Revenue	2,822	-	-	-
Interfund Reimbursement	-	-	-	-
<b>Total Revenue</b>	<b>\$ 1,214,441</b>	<b>\$ 298,550</b>	<b>\$ 368,922</b>	<b>\$ 272,697</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	52,129	70,668	131,638	133,750
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	1,157,935	596,181	295,938	40,500
Capital Outlay	-	-	-	-
Other Adjustments / Loan Payments	4,377	61,520	20,062	20,062
<b>Total Expenditures</b>	<b>\$ 1,214,441</b>	<b>\$ 728,369</b>	<b>\$ 447,638</b>	<b>\$ 194,312</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$(429,819)</b>	<b>\$(508,534)</b>	<b>\$(430,149)</b>

Budget Highlights:

- Proposed expenditures represent the following projects:

	<u>2017-18</u>	<u>2018-19</u>
City of Pleasanton - City Section 108 Loan Repayment	\$ 20,062	\$ 20,062
Open Heart Kitchen - Senior Meal Program	40,500	40,500
Tri-Valley Haven Capital Improvement Project	155,438	-
CDBG Admin / Excess Personnel cost will be subsidized by LIHF	53,784	54,539
- Axis Community Health project funding of a dental care facility for low income or uninsured residents will be rolled over to FY 2017/18 from the previously allocated CDBG funding.
- The deficit ending fund balance for FY16-17 will be offset with the previously allocated CDBG funding when all grant conditions are met.

## H.O.M.E. PROGRAM

124

### Description

Like the CDBG program, the Housing Opportunities Made Easy (HOME) program is funded through a federal grant from the Department of Housing and Urban Development (HUD). Pleasanton receives its annual formula allocation of HOME funds through its participation as part of the Alameda County HOME Consortium which includes all jurisdictions in the County except the cities of Berkeley and Oakland. HOME funds must be used for housing projects which benefit lower income persons. HOME funds are allocated in part through the annual allocation of CDBG funds, as well as on a case by case basis subject to requests by eligible agencies.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ 4,205	\$ (3,942)
<b>Revenue</b>				
Federal Allocation	232,151	133,534	524,744	524,744
Interest Earnings	-	-	-	-
<b>Total Revenue</b>	<b>\$ 232,151</b>	<b>\$ 133,534</b>	<b>\$ 524,744</b>	<b>\$ 524,744</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	4,744	6,785	12,890	13,098
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	227,407	122,544	520,000	520,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 232,151</b>	<b>\$ 129,329</b>	<b>\$ 532,890</b>	<b>\$ 533,098</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ 4,205</b>	<b>\$ (3,942)</b>	<b>\$ (12,295)</b>

### Budget Highlights:

◆ Proposed expenditures are for the following:	2017-18	2018-19
HOME Admin / Excess Personnel cost will be subsidized by LIHF	4,744	4,744
Abode Services - Tri-Valley Rehousing Program	70,000	70,000
Habitat for Humanity Loan Program	450,000	450,000
◆ The deficit ending fund balance for the both years will be offset with the subsidy from LIHF.		

### ABANDONED VEHICLE

127

#### Description

As a member of the Alameda County Abandoned Vehicle Abatement District, the City receives funds from the \$1 vehicle registration surcharge for abatement of abandoned vehicles. The funds are used to cover the costs associated with the handling of abandoned vehicles.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 250,194	\$ 253,159	\$ 110,159	\$ 111,159
<b>Revenue</b>				
Abandoned Vehicle Fines	31,908	30,000	30,000	30,000
Interest Earnings	2,965	2,000	1,000	1,000
<b>Total Revenue</b>	<b>\$ 34,873</b>	<b>\$ 32,000</b>	<b>\$ 31,000</b>	<b>\$ 31,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	31,908	175,000	30,000	30,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 31,908</b>	<b>\$ 175,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 253,159</b>	<b>\$ 110,159</b>	<b>\$ 111,159</b>	<b>\$ 112,159</b>

#### Budget Highlights:

- ◆ \$30,000 is included in each year for program administration.
- ◆ \$145,000 is included in FY 2016/17 to fund a Community Service Officer position.

**H.B.P.O.A. MAINTENANCE DISTRICT**

128

**Description**

The HBPOA (Hacienda Business Park Owners Association) Maintenance District Fund accounts for that portion of City signal maintenance costs that are funded by HBPOA.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>				
HBPOA Maintenance Reimbursement	94,352	100,000	100,000	100,000
Misc Reimbursement	-	-	-	-
<b>Total Revenue</b>	<b>\$ 94,352</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	76,600	100,000	100,000	100,000
Materials, Supplies & Services	17,752	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 94,352</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Budget Highlights:**

- ◆ Proposed expenditures represent Hacienda Business Park Owners Association share of traffic signal maintenance within the business park.

**URBAN FORESTRY**

129

**Description**

The Urban Forestry Fund was created to promote conservation and public education in regard to Pleasanton's street trees, park trees, and trees on private property. Revenue sources include donations and fines assessed for damaging Heritage trees.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 49,239	\$ 24,064	\$ 151,249	\$ 125,749
<b>Revenue</b>				
Developer Contribution	14,480	180,950	10,000	10,000
Fines & Forfeitures	-	-	-	-
Misc Reimbursements	-	500	500	500
Interest Earnings	492	500	500	500
<b>Total Revenue</b>	<b>\$ 14,972</b>	<b>\$ 181,950</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>
<b>Transfers In (Out)</b>				
Transfer Out to General Fund	(7,500)	(19,000)	(19,000)	(20,000)
<b>Net Transfers</b>	<b>\$ (7,500)</b>	<b>\$ (19,000)</b>	<b>\$ (19,000)</b>	<b>\$ (20,000)</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	32,648	35,765	17,500	17,500
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 32,648</b>	<b>\$ 35,765</b>	<b>\$ 17,500</b>	<b>\$ 17,500</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 24,064</b>	<b>\$ 151,249</b>	<b>\$ 125,749</b>	<b>\$ 99,249</b>

**Budget Highlights:**

- ◆ Proposed annual expenditures are for contractor services for tree surgery, repair, and replanting; professional services and consulting arborists; educational seminars; public education materials; and miscellaneous supplies.

**LEMOINE GEOLOGIC HAZARD DISTRICT**

130

**Description**

As a condition of approval for the Lemoine subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 67,428	\$ 73,040	\$ 74,205	\$ 75,742
<b>Revenue</b>				
Assessment District Payments	7,085	7,705	8,012	8,172
Interest Earnings	783	500	600	650
<b>Total Revenue</b>	<b>\$ 7,868</b>	<b>\$ 8,205</b>	<b>\$ 8,612</b>	<b>\$ 8,822</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	2,255	7,040	7,075	7,111
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,255</b>	<b>\$ 7,040</b>	<b>\$ 7,075</b>	<b>\$ 7,111</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 73,040</b>	<b>\$ 74,205</b>	<b>\$ 75,742</b>	<b>\$ 77,453</b>

**Budget Highlights:**

- ◆ This district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in preliminary costs estimated above.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.



**LAUREL CREEK GEOLOGIC HAZARD DISTRICT**

131

**Description**

As a condition of approval for the Laurel Creek subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 708,252	\$ 755,360	\$ 767,745	\$ 782,044
<b>Revenue</b>				
Interfund Reimbursement	784	784	783	783
Assessment District Payments	45,182	45,855	45,856	45,856
Assessment District Penalties	39	-	-	-
Interest Earnings	8,023	5,000	7,000	7,500
<b>Total Revenue</b>	<b>\$ 54,028</b>	<b>\$ 51,639</b>	<b>\$ 53,639</b>	<b>\$ 54,139</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	6,920	39,254	39,340	39,428
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 6,920</b>	<b>\$ 39,254</b>	<b>\$ 39,340</b>	<b>\$ 39,428</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 755,360</b>	<b>\$ 767,745</b>	<b>\$ 782,044</b>	<b>\$ 796,755</b>

**Budget Highlights:**

- ◆ The district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The accumulated fund balance assumes the potential for large-scale repair of hillside slopes once every 10 years.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.

**MOLLER GEOLOGIC HAZARD DISTRICT**

132

**Description**

As a condition of approval for the Moller Ranch subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 108,941	\$ 117,321	\$ 118,769	\$ 120,875
<b>Revenue</b>				
Interfund Reimbursement	112	112	116	118
Assessment District Payments	11,024	10,901	11,290	11,516
Assessment District Penalties	29	-	-	-
Interest Earnings	1,246	800	1,100	1,200
<b>Total Revenue</b>	<b>\$ 12,411</b>	<b>\$ 11,813</b>	<b>\$ 12,506</b>	<b>\$ 12,834</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	4,030	10,365	10,400	10,436
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 4,030</b>	<b>\$ 10,365</b>	<b>\$ 10,400</b>	<b>\$ 10,436</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 117,321</b>	<b>\$ 118,769</b>	<b>\$ 120,875</b>	<b>\$ 123,273</b>

**Budget Highlights:**

- ◆ The district does not budget for geologic hazards such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The accumulated fund balance is for repair and maintenance of hillside slopes and drainage facilities, as may be needed in the future.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.

**OAK TREE FARM GEOLOGIC HAZARD DISTRICT**

133

Description

As a condition of approval for the Oak Tree Farm subdivision, the developer was required to form a Geologic Hazard Abatement District (GHAD). A GHAD is an assessment district, financed by homeowners within the development, that will be used to pay for any landslide repairs and related geologic repair work.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 72,538	\$ 81,783	\$ 83,322	\$ 85,616
<b>Revenue</b>				
Assessment District Payments	12,029	12,014	12,492	12,742
Interfund Reimbursement	298	298	310	316
AD Late Charges	-	-	-	-
Interest Earnings	856	500	800	850
<b>Total Revenue</b>	<b>\$ 13,183</b>	<b>\$ 12,812</b>	<b>\$ 13,602</b>	<b>\$ 13,908</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	3,938	11,273	11,308	11,344
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 3,938</b>	<b>\$ 11,273</b>	<b>\$ 11,308</b>	<b>\$ 11,344</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 81,783</b>	<b>\$ 83,322</b>	<b>\$ 85,616</b>	<b>\$ 88,180</b>

Budget Highlights:

- ◆ The district does not budget for geologic hazards, such as landslides. However routine maintenance, such as cleaning storm drain ditches and erosion repair, the services of a Geologic Engineer, and administration costs are included in the budgeted expenditures.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.

**PONDEROSA LANDSCAPE DISTRICT**

134

Description

Residents within the Ponderosa Homes subdivision adjacent to Interstate 680 participate in a landscape maintenance district which pays for a private contractor to maintain common area landscaping, including the path along the flood control channel. The contract is administered by the City but paid for by (i) the homeowners through annual assessments placed on their property tax bills and (ii) interfund reimbursements from the General Fund for the portion allocated to general public benefit.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 90,196	\$ 91,225	\$ 91,225	\$ 91,225
<b>Revenue</b>				
Interfund Reimbursement	9,720	9,720	9,720	9,720
Assessment District Payments	5,533	5,701	5,701	5,701
Assessment District Penalties	13	-	-	-
Interest Earnings	941	600	600	600
<b>Total Revenue</b>	<b>\$ 16,206</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	15,177	16,021	16,021	16,021
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 15,177</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>	<b>\$ 16,021</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 91,225</b>	<b>\$ 91,225</b>	<b>\$ 91,225</b>	<b>\$ 91,225</b>

Budget Highlights:

- ♦ Estimated expenditures are for landscape maintenance and repairs, water and electricity for irrigation, and administration.
- ♦ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the
- ♦ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.

**WINDSOR LANDSCAPE DISTRICT**

135

**Description**

Residents of the Windsor subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, sound walls, and pathway lighting. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 1,664	\$ 5,270	\$ 9,845	\$ 10,485
<b>Revenue</b>				
Assessment District Payments	24,049	23,860	23,860	23,860
AD Late Charges	13	-	-	-
Interest Earnings	69	50	50	50
<b>Total Revenue</b>	<b>\$ 24,131</b>	<b>\$ 23,910</b>	<b>\$ 23,910</b>	<b>\$ 23,910</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	20,526	19,335	23,270	23,270
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 20,526</b>	<b>\$ 19,335</b>	<b>\$ 23,270</b>	<b>\$ 23,270</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 5,270</b>	<b>\$ 9,845</b>	<b>\$ 10,485</b>	<b>\$ 11,125</b>

**Budget Highlights:**

- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.

**BONDE LANDSCAPE DISTRICT**

136

**Description**

Residents of the Bonde Ranch subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 8,230	\$ (2,469)	\$ (1,919)	\$ (1,319)
<b>Revenue</b>				
Interfund Reimbursement	253	253	253	253
Assessment District Payments	25,836	25,797	25,797	25,797
Misc Refunds	-	-	-	-
Interest Earnings	138	50	50	50
<b>Total Revenue</b>	<b>\$ 26,228</b>	<b>\$ 26,100</b>	<b>\$ 26,100</b>	<b>\$ 26,100</b>
<b>Transfers In (Out)</b>				
Interfund Transfer Out	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	36,927	25,550	25,500	25,500
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 36,927</b>	<b>\$ 25,550</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ (2,469)</b>	<b>\$ (1,919)</b>	<b>\$ (1,319)</b>	<b>\$ (719)</b>

**Budget Highlights:**

- ◆ Interfund reimbursements are from the General Fund and Water Fund for City-owned property located within the assessment district.
- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.

**MOLLER RANCH LANDSCAPE DISTRICT**

137

**Description**

Residents of the Moller Ranch subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 272,417	\$ 259,189	\$ 215,788	\$ 222,322
<b>Revenue</b>				
Interfund Reimbursement	1,121	1,120	1,120	1,120
Assessment District Payments	56,120	55,493	55,493	55,493
AD Penalties	148	-	-	-
Interest Earnings	3,180	1,600	1,600	1,600
<b>Total Revenue</b>	<b>\$ 60,568</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>	<b>\$ 58,213</b>
<b>Transfers In (Out)</b>				
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	73,797	101,614	51,679	51,679
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 73,797</b>	<b>\$ 101,614</b>	<b>\$ 51,679</b>	<b>\$ 51,679</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 259,189</b>	<b>\$ 215,788</b>	<b>\$ 222,322</b>	<b>\$ 228,856</b>

**Budget Highlights:**

- ◆ Interfund reimbursements are from the General Fund and Water Fund for City-owned property located within the assessment district.
- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.
- ◆ The fund balance is needed for periodic landscape renovations and for cash flow, because assessment payments made with the property tax bill do not flow to the City until November of each year (4 months into the fiscal year).
- ◆ Fund balance represents built up reserves for future repair/replacement of entry walls, entry lights, project signage, and irrigation/planting replacement.

**OAK TREE FARM LANDSCAPE DISTRICT**

138

**Description**

Residents of the Oak Tree Farm subdivision participate in a landscape and lighting maintenance district which pays to maintain and repair designated landscaped and open space areas, including street lights, fire breaks, and open space drainage ditches. It is administered by the City but paid for by the homeowners through annual assessments placed on their property tax bills.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 46,571	\$ 57,623	\$ 65,280	\$ 66,292
<b>Revenue</b>				
Interfund Reimbursement	466	466	466	466
Assessment District Payments	19,119	19,096	19,096	19,096
AD Penalties	-	-	-	-
Interest Earnings	588	300	300	300
<b>Total Revenue</b>	<b>\$ 20,173</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>	<b>\$ 19,862</b>
<b>Transfers In (Out)</b>				
	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	9,121	12,205	18,850	18,850
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 9,121</b>	<b>\$ 12,205</b>	<b>\$ 18,850</b>	<b>\$ 18,850</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 57,623</b>	<b>\$ 65,280</b>	<b>\$ 66,292</b>	<b>\$ 67,304</b>

**Budget Highlights:**

- ◆ Proposed expenditures are for landscape maintenance and repairs, water and electricity for irrigation, streetlight power, streetlight maintenance and repair, and administration.
- ◆ The fund balance is needed for periodic landscape renovations, and for cash flow because assessment payments made with the property tax bill do not start flowing to the City until November of each year (four months into the fiscal year).
- ◆ Interfund reimbursements are from the Sewer Fund for City-owned property located within the assessment district.
- ◆ The budget will be further refined at a separate public hearing to set the assessment rate for the FY 2017/18 tax roll.



**NORTH PLEASANTON IMPROVEMENT DISTRICT**

139

Description

This Fund accounts for the portion of NPID #3 funds that have been designated for the temporary maintenance of freeway onramps landscape.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 850,334	\$ 946,336	\$ 950,336	\$ 949,838
<b>Revenue</b>				
Interfund Reimbursement	3,490	-	-	-
MISC Revenues	-	-	-	-
Loan Repayment Revenues	109,947	-	15,502	15,534
Interest Earnings	9,993	7,000	7,500	7,500
<b>Total Revenue</b>	<b>\$ 123,429</b>	<b>\$ 7,000</b>	<b>\$ 23,002</b>	<b>\$ 23,034</b>
<b>Transfers In (Out)</b>				
Net Transfers	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	-	-	-
Materials, Supplies & Services	27,427	3,000	23,500	23,500
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 27,427</b>	<b>\$ 3,000</b>	<b>\$ 23,500</b>	<b>\$ 23,500</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 946,336</b>	<b>\$ 950,336</b>	<b>\$ 949,838</b>	<b>\$ 949,372</b>

Budget Highlights:

- ◆ \$23,500 for the both fiscal years to maintain the freeway onramps landscape.

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## OTHER FUNDS

# Operating Budget FY 2017/18 and FY 2018/19



**Funds used to account for payment of principle and interest on City issued debt, or funds used to account for the sources, uses and balances held in trust for others.**

**PLEASANTON TOWNSHIP COUNTY WATER  
(P.T.C.W.D. #3)**

621

Description:

In 1999, the City set aside \$918,000 from the Pleasanton Township County Water District #3 assessment bond funds for the maintenance of Santos Ranch Road. The City entered into a maintenance agreement with the property owners and East Bay Regional Parks District (EBRPD). The agreements set out a schedule of work that the City will do for the road including weed abatement and storm drain cleaning annually; sealing every 5 years; overlay every 20 years; gate repair, etc. With the funding for these services coming from interest earnings on the funds plus a payment of \$100 - \$150 (varies by property owner) each year from each of the property owners.

	Actual 2015/16	Adjusted 2016/17	Projected 2017/18	Projected 2018/19
<b>Beginning Balance, July 1</b>	\$ 448,971	\$ 438,749	\$ 403,594	\$ 368,739
<b>Revenue</b>				
Miscellaneous	2,025	1,925	1,925	1,925
Interest Earnings	4,790	3,700	4,000	4,200
<b>Total Revenue</b>	<b>\$ 6,815</b>	<b>\$ 5,625</b>	<b>\$ 5,925</b>	<b>\$ 6,125</b>
<b>Transfers In (Out)</b>				
Trs in from Water Repair & Replacement CIP	-	-	-	-
<b>Net Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>				
Personnel	-	-	-	-
Transportation & Training	-	-	-	-
Repairs & Maintenance	-	10,000	10,000	10,000
Materials, Supplies & Services	17,037	30,780	30,780	30,780
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 17,037</b>	<b>\$ 40,780</b>	<b>\$ 40,780</b>	<b>\$ 40,780</b>
<b>ENDING BALANCE, June 30</b>	<b>\$ 438,749</b>	<b>\$ 403,594</b>	<b>\$ 368,739</b>	<b>\$ 334,084</b>

BUDGET HIGHLIGHTS

- ◆ \$10,000 is included in each year for contracted annual road maintenance from East Bay Regional Park District.

# APPENDIX A

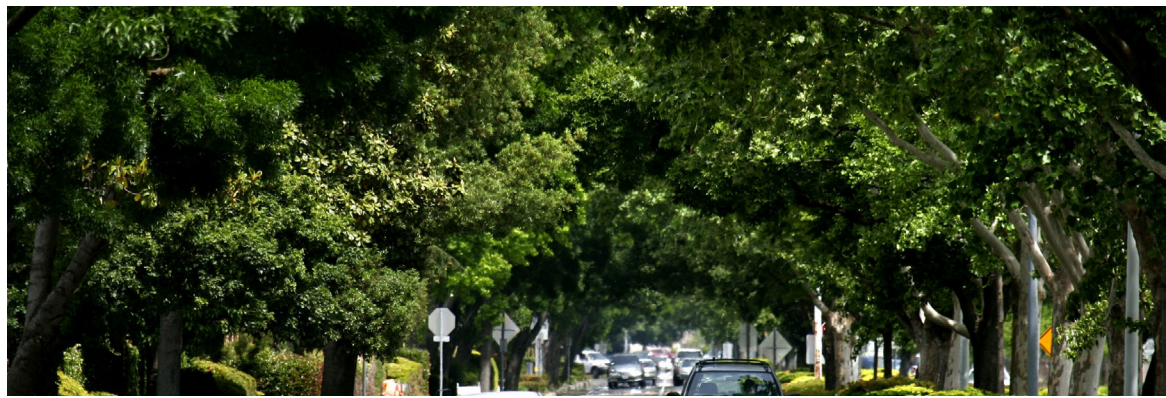
## FY 2017/18 City Council Work Plan





# City of Pleasanton 2017-2018 Priorities Work Plan

A Visual Guide to Pleasanton's Upcoming Goals & Objectives



# Work Plan Process Development Overview & Timeline

Have you ever wondered just how the City of Pleasanton decides which projects and major new initiatives should be worked on, and in what order? Do our elected representatives decide or is it up to City staff? Which projects take precedence over others? This visual guide provides an overview of the priority setting process and demonstrates

just how an idea becomes a project in the City of Pleasanton.

Each step of the work plan process is designed to encourage a collaborative effort between elected and appointed officials, members of the community, and City staff. The timeline below displays this process and who is involved each step of the way.

**December**

**January - February**



## Step 1: Work Plan Draft Developed, Reviewed by City Staff

The work plan development process begins in **December** immediately following a general election, as City staff work to develop a list of potential priority projects for a draft work plan. The list of projects includes additional phases of previously approved priorities, new capital improvement projects and other projects outlined in various strategic or master plan documents.

### Groups Involved

- City Staff
- Mayor & City Council
- Boards & Commissions



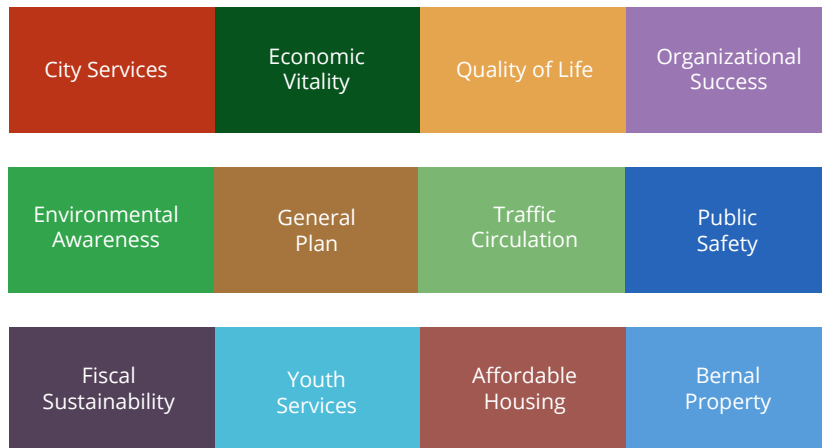
## Step 2: Board & Commission Recommendations Added to Work Plan

With a working draft Work Plan, City staff then present the draft list to each of the City's advisory boards and commissions. Each group is tasked with determining 2-3 projects which they feel will be most appropriate to prioritize for the coming two-year period, and that will best achieve their group's strategic goals. These recommendations are then added to the draft work plan for Council consideration.



### Work Plan Categories

All projects in the work plan are included equally as part of the City's work effort. However, to help define the Council's prioritized work plan, the projects have been placed into the following broad goals/categories.



Late February

Early March

Late March

#### Step 3: Draft Work Plan given to Council for Review

Including both staff and board/commission recommendations, the draft work plan is given to the Mayor and members of the City Council for review. Each Councilmember identifies their individual priorities in advance of the work plan priority workshop.

#### Step 4: Community Work Plan Workshop

The City Council conducts a public workshop to review the work plan, receive community feedback on any items being considered for prioritization, and make recommendations for additional projects that should be considered for prioritization. The results of the Council's direction from that workshop are compiled and presented to the City Council for official adoption.

#### Step 5: City Council Officially Adopts Work Plan

At the regularly scheduled City Council meeting following the community Work Plan workshop, the Work Plan is officially adopted by the City Council.

## About This Guide

Each page of this guide represents one of the 12 categories as identified in the 2017-2018 Priorities Work Plan. Within each category, you will find information about some of the high profile and noteworthy projects that are listed in the 2017-2018 Work Plan, as well as a list of additional projects within each category.

*This guide represents the 2017-2018 Work Plan as it was originally adopted by the Pleasanton City Council in March of 2017. The Work Plan undergoes frequent changes over its two-year lifespan as new priorities are added or removed to meet community needs.*

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# Bernal Property

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*These projects aim to develop the Bernal property and its various subplots*



## ● Develop Community Farm Master Plan

Developing a master plan document is the first step in the process to complete a large scale project or program. The planned Bernal Community Farm will serve local groups and clubs to enhance youth-related activities and education in areas of farming and agriculture. As a part of the development of the Community Farm Master Plan, City staff will work with non-profit and community groups to determine the farm's layout and amenities, potential partners and user groups, and potential funding sources for project development.



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## Project Timelines

- Completion or major milestone within FY17/18
- Completion or major milestone within FY18/19
- Will work on as time allows

# General Plan

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*These projects aim to implement the City's General Plan and pursue long-term advanced planning activities*

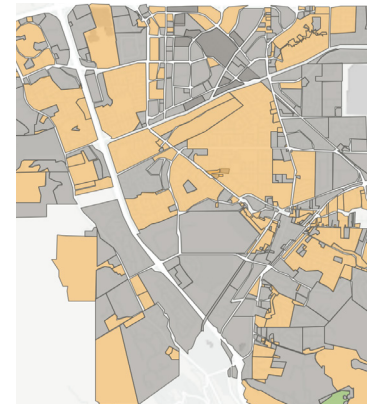


## Southeast Hills Mapping ●

In order to minimize future land-use conflicts, this initiative will map the ridgelines in the southeast area of Pleasanton. The maps would provide clarity to property owners, the City, and the public on issues related to slope and ridgeline setbacks when considering any future development proposals.

## ● Zoning Code Update

The City of Pleasanton is always searching for new ways to be more efficient and make government processes easier. This project will update the Zoning Code to streamline the land use review process, while paying particular attention to reviewing uses currently requiring additional permits from the City. The list of permitted uses will also be modernized, and legal updates will be undertaken as well.



## Additional General Plan Projects

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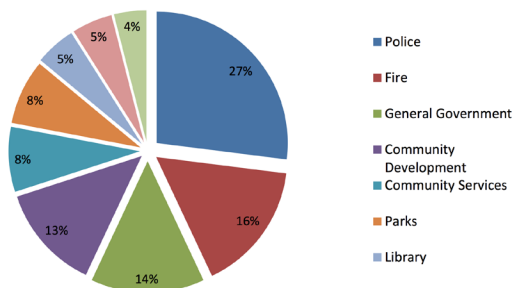
- Construct Old Vineyard Avenue Trail ●
- Consolidation of Hacienda PUDs and Design Guidelines ●
- Monitor and Participate in Fairgrounds Master Plan ●
- Monitor Plan Bay Area Process ●
- Study the extension of City services to unincorporated Happy Valley ●
- Study & Develop Lester Property ●
- Update City Code for Accessory Dwelling Units (ADU) ●

# Fiscal Sustainability

*These projects aim to maintain the City's fiscal sustainability and develop long-term financial strategies*

## ● 2017 - 2021 Capital Improvement Plan

The development of a capital improvement plan allows City staff to identify anticipated revenues, fund balances, and expenditures over the next four years to fund capital projects which improve crucial infrastructure and enhance community amenities.



## ● Development Impact Fee Study

A revised development fee study would ensure that any new development that is built in Pleasanton will contribute to its fair share of public improvements. This updated study will also allow the City to adjust the list of eligible public projects for development fee financing.

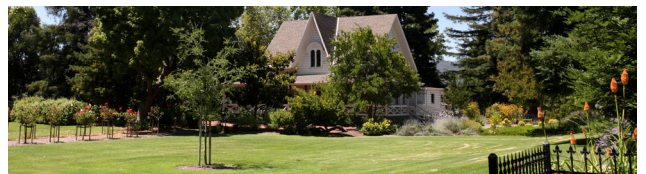


## FY17/18 - FY18/19 Operating Budget ●

The creation of the bi-annual budget reflects project expenditures and operating costs, detailed by both department and fund. Not only is the two-year budget a detailed description of spending and revenues, but is also a demonstration of government transparency and fiscal responsibility.

## 10-year Infrastructure and Facilities Replacement Plan ●

Once completed, this plan will identify (over a 10-year period) anticipated repairs and/or replacements of City-owned facilities and infrastructure in each of the ten years.



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## Project Timelines

- Completion or major milestone within FY17/18
- Completion or major milestone within FY18/19
- Will work on as time allows

# Affordable Housing

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*These projects aim to address affordable housing needs in the community through a variety of mechanisms*



## Inclusionary Zoning Ordinance Update ●

The Inclusionary Zoning Ordinance was created to enhance the public welfare and assure that further housing development works towards achieving the City's affordable housing goals. Recent litigation has challenged the validity of this inclusionary ordinance, and the Housing Element may be studied and modified to address these concerns, while still working towards the City's goals and objectives regarding affordable housing.

## ● Develop Kottinger Gardens

Housing is a difficult issue for many in our community, especially for our senior citizens. The City of Pleasanton has made pursuing affordable housing a top priority for seniors in the coming years, partially through the implementation of the approved Kottinger Gardens development project. With Phase 1 of the project almost complete, the next steps will involve City staff working closely with developers to review plans and secure funding sources for the remainder of the project.



- Completion or major milestone within FY17/18
- Completion or major milestone within FY18/19
- Will work on as time allows

# Traffic Circulation

*These projects aim to implement improved traffic circulation measures through new programs and updated infrastructure*

## ● Bike/Pedestrian/Trails Master Plan Update

The City originally adopted the Pedestrian & Bicycle Master Plan in January 2010, and it is currently being updated. This update includes further bike, pedestrian and trail improvements within the City that encourage alternative forms of transportation. Funding for these projects may come from grants, regional and local funds, and will focus on creating programs which encourage cycling and walking.



## Design 2nd Bernal Bridge ●

The existing Bernal Avenue bridge, built in 1941, provides one lane in each direction and a narrow pedestrian sidewalk on only the south side of the bridge. City staff are studying the possibility of a new, second bridge which would be built on the south side of the existing bridge to allow for increased traffic flow. This new bridge would include two traffic lanes, a bike lane, and a pedestrian sidewalk.

## Additional Traffic Circulation Projects

- Improve City-wide Traffic Circulation ●
- Complete State Route 84 Widening EIR ●
- Develop BART to ACE Solution ●
- Junipero and Independence Traffic Calming ●
- Complete Foothill Road Bicycle Corridor Design ●
- Design & Construct Sunol Blvd Interchange Improvements ●
- Design Santa Rita Bicycle and Pedestrian Improvements ●
- Design and Construct Stanley/Valley/Bernal intersection improvements ●
- Complete Interchange Bike/Ped Improvements Study ●
- Owens Drive Traffic Study and Improvements ●
- El Charro Feasibility Study ●
- Widen westbound Bernal Avenue at First St. ●
- Long-Term ACE Parking Solution ●

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# Economic Development

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*These projects aim to foster economic prosperity among Pleasanton businesses and promote the local economy*

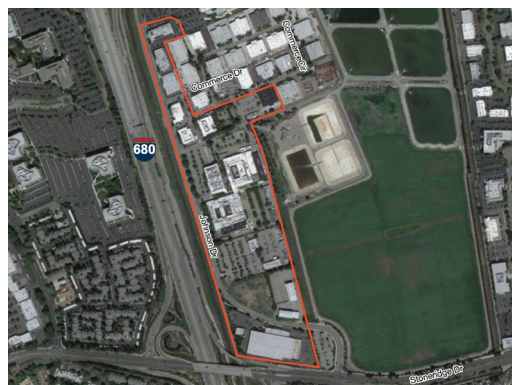


## Initiate Smart City Technology Initiative ●

A Smart City Initiative positions the City to introduce and utilize new technologies that will benefit the community while making government more accessible and transparent. This may include the development of new apps or platforms that make City data easier to access and understand.

## ● Johnson Drive Economic Development Zone

The redevelopment of the Economic Development Zone along Johnson Drive involves working with participating businesses and property owners to establish new freeway oriented land-uses that would promote economic success and easy access for Pleasanton residents.



## Infrastructure Assessment and Enhancement ●

Keeping infrastructure current and efficient is key to ensuring Pleasanton is ready for the future. This assessment would convene public and private sector interests to collaboratively address the constraints of our current information technology infrastructure, focusing on both broadband and wireless accessibility.

## Project Timelines

- Completion or major milestone within FY17/18
- Completion or major milestone within FY18/19
- Will work on as time allows

# Youth Programs

*These projects aim to strengthen programs, services, and activities for youths, teenagers and young adults*

## ● Health and Safety Issues and Policies

In order to address the mental health issues facing Pleasanton children, youth, teens and their families, the Youth Commission will develop a focused Health and Wellness Subcommittee, whose goal will be to develop and promote new programs to overcome these community-wide challenges.



## Expand Connections to Youth and Teen Services ●

City staff will work with local groups and non-profits to promote opportunities for youth, teens, and young adults in the areas of workforce development, recreation, and enrichment opportunities, with a specific emphasis on reaching under served youth, teens, young adults and their families.

## ● Expand Recruitment Strategies for Youth and Young Adults

Through this initiative, the City will begin exploring recruitment strategies to expand opportunities to youth and young adults. Greater outreach for recreation employment, summer student programs and internships with the City will be among the programs for consideration.





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# Public Safety

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*These projects aim to strengthen our Public Safety programs to ensure a safe and secure community*



## ● North Pleasanton Police Substation

In partnership with Workday, BART and Simon Properties, a police substation is planned to be constructed in North Pleasanton to enable enhanced public safety services for the area.



## Design & Construct New Fire Station #3 ●

Fire Station Three was determined to be at the end of its useful life and cannot be cost effectively remodeled for future use. It is proposed that a new station, fully compliant with modern codes and fire service needs, be built on the same site.

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## Additional Public Safety Projects

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- Comprehensive Disaster Preparedness Planning ●
- Design Emergency Operations Center at Fire Training Facility ●
- Design Fire Station #2 Improvements ●
- Regional Ambulance EMS Transport Services ●
- Update LPFD JPA in Cooperation with City of Livermore ●

## Project Timelines

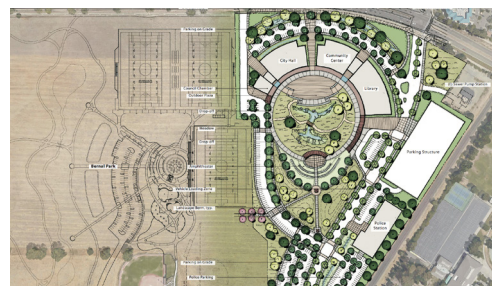
- Completion or major milestone within FY17/18
- Completion or major milestone within FY18/19
- Will work on as time allows

# Quality of Life

*These projects aim to protect and enhance Pleasanton's quality of life, including the Downtown area*

## ● Civic Center/Library Master Plan

In preparation for future funding requests, City staff will continue to refine the Civic Center / Library Master Plan to reflect the interests of the community. Next steps include completion of the Downtown Specific Plan, various phasing options, funding considerations, and ultimately, a vote of the people on whether to relocate the facilities to the Bernal property.



## Signature Downtown Arts Event ●

The City's Cultural Arts Strategic Plan identifies the potential of developing a Downtown Arts Event in order to achieve the goal of enhanced arts and cultural programming for Pleasanton residents, workers and visitors. This new event will be a collaborative effort between the Pleasanton Downtown Association and the Civic Arts Commission, and will focus on the theme of "Arts and Innovation."

## Additional Quality of Life Projects

- Repaint Bernal Bridge ●
- Old Stanley Blvd Resurfacing ●
- Cemetery Master Plan Implementation ●
- Add Two Courts at Tennis Park ●
- Add Bocce Courts at Senior Center ●
- Sound Wall Repair and Replacement Program ●
- Support Sunflower Hill in identifying options for housing ●
- Improve availability to Dental Services ●
- Prohibit smoking within rental multi-family housing ●
- Softball Complex Field House Renovations ●
- Amador Theater & Century House Facility Assessment ●
- Alviso Adobe Strategic Plan Implementation ●
- Castleridge Trail Improvements ●
- DBAC 50-Meter Pool Deck and Locker Room Remodel ●
- Replace Concession Stand #2 at Ken Mercer Sports Park ●
- Rotary Park - Phase II ●
- Staples Ranch Community Park Ice-Skating Facility ●
- Regulate panhandling ●
- Form Library Foundation ●
- Undergrounding of Bernal Avenue ditch ●
- Expand Dog Park Parking Lot ●
- Work to Reduce Homelessness ●
- Lions Wayside and Delucchi Park Renovation ●
- Downtown Specific Plan Update ●
- Expand and Improve Parking in Downtown ●
- Downtown Wi-Fi ●
- Implement Downtown Corridor Parking Plan ●

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# Environmental Awareness

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*These projects aim to pursue environmental awareness, health, land use and preservation issues*

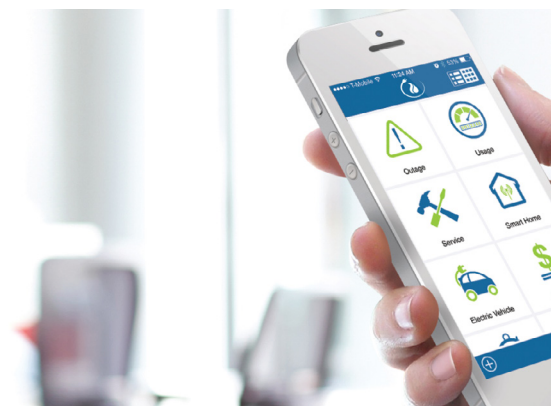


## Expand Phase I Recycled Water Distribution System ●

The first phase of the recycled water project delivered recycled water to the Hacienda Business Park, Sports Park and Tennis Park. After the success of the original purple pipe project, a second phase is currently underway to extend the recycled water distribution system piping on Valley Avenue from Hopyard Avenue to the Arroyo de Laguna bridge.

## ● Automated Water Meter Infrastructure Upgrade

Through the use of Aclara data collectors and cloud based control computers, the City will upgrade and install automated water meters to enable faster data collection and increased accuracy.



## Additional Environmental Awareness Projects

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- New Refuse & Recycling Franchise Agreement ●
- Drought/Water Conservation Strategies ●
- Adopt Water Conveyance, Conservation and Diversification Portfolio Policy ●
- Initiate Potable Feasibility Study in Collaboration with Regional Agencies ●

## Project Timelines

- Completion or major milestone within FY17/18
- Completion or major milestone within FY18/19
- Will work on as time allows

# City Services

*These projects aim to offer additional City services and continue to operate an effective and cost-efficient government*

## ● Jointly Plan Facilities for Increased Student Population

As student populations increase, the City of Pleasanton is committed to assisting the Pleasanton Unified School District in planning facilities to accommodate a larger student population, including providing assistance in identifying locations for future schools if necessary.



## ● Assessment of Paratransit Services

In order to determine if greater efficiencies can be achieved with surrounding service providers (e.g. LAVTA), the City of Pleasanton will initiate an assessment of the City's paratransit system to understand its potential areas of growth and expansion.

## Performance Metrics and Community Survey ●

Feedback is key to community and organizational success. Through an annual community satisfaction survey and reporting of the City's performance metrics, City staff will be better able to address community concerns and develop programs to serve community needs.

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# Organizational Success

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*These projects aim to develop & implement new and creative initiatives for organizational success*



## Adopt and Implement City Communications Plan ●

Communication is the key to civic engagement. The newly developed Communications and Community Engagement Plan has a variety of programs and initiatives to improve internal and external communications, and strengthen the connection to the community. This includes traditional communications as well as digital formats to reach all community members on their preferred mediums.

## ● Integrated Initiatives for Organizational Success

An expanded communications plan, continued employee training and development, ongoing employee engagement opportunities, development of department specific strategic plans, and an employee succession program are among some of the initiatives being implemented to ensure organizational longevity and success.



*City of Pleasanton - Executive Team*

## ● Initiate PPOA Labor Negotiations

Representatives from the City of Pleasanton and the Pleasanton Police Officers' Association will meet in early 2017 to negotiate a successor agreement.



## Remove City Hall Modular Buildings ●

This project will involve the removal of the two existing old modular buildings currently housing the IT Department and Community Services Department at the current downtown City Hall site, and relocate those functions to a more suitable space.



# City of Pleasanton Vision Statement

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Pleasanton is a well-planned, balanced community with desirable neighborhoods, an award-winning downtown with its small-town character, a diversified economic base, excellent schools, and a wide variety of community facilities. Pleasanton is a great place to live, raise a family, work, and do business. As our city approaches buildout in the next few years, we will strive to maintain these desirable qualities by continuing to develop a safe, convenient, and uncongested circulation system; by providing a comprehensive system of bicycle and pedestrian trails; by providing additional recreational and cultural facilities for the health and well-being of our residents; by strengthening our outreach to business of all sizes; and by preserving our natural resources, including water and air quality, and our community's environmental sensitivity. We will seek to

minimize health and safety hazards.

Pleasanton is committed to sustainable community principles and will meet the needs of the current generation without compromising the ability of future generations to meet their needs. Pleasanton will maintain a positive and productive relationship with the Tri-Valley region, working collaboratively to address traffic and land use issues. We will continue to emphasize community participation and model the principles of the "Community of Character" of respect, responsibility, compassion, self-discipline, honesty, and integrity. The City's future, this vision, will depend upon maintaining a balanced budget, using our financial resources wisely, and continuing to promote Pleasanton as the premier place to live, work, and do business.

# City of Pleasanton Values Statement

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We value **communication** by actively listening and sharing information through open and honest conversation.

We value **service** by being professional, courteous and responsive to others internally and externally.

We value **leadership** by setting the example, being visionary, thoughtful, strategic, supportive, and public service oriented.

We value **collaboration** by engaging in cooperative work across departments and promoting teamwork.

We value **integrity** by doing what is right, being accountable for our actions and demonstrating trust and transparency.

We value **compassion** by keeping an open mind, assuming the best of others, and taking actions that promote a safe and supportive work environment.

We value **learning** by providing opportunities for professional growth and development throughout the organization.

# **APPENDIX B**

**Budget Preparation Process  
Budget Calendar  
Glossary  
Acronyms  
Accounting System and Fund Structure**







# BUDGET PREPARATION PROCESS

Budget preparation began this year in February with the midyear budget review of the current FY 2016/17 operating budget. At the same time departments were reviewing their current year financial status, the Council was developing its priorities for the two years ending June 30, 2018. The City Council Work Plan is included in Appendix A.

The departments were asked to complete their Two Year Budgets, keeping in mind the Council's priorities and, based on the revenue projections made by the Finance Director (as outlined in Appendix D), total projected resources. The departments provided line item details of their recommended expenditure plans, which are designed to meet the Council's goals and to provide the proposed service levels.

The City Manager and the Executive Team reviewed the departments' budget requests. The budget recommended herein is the result of these requests, projections, and reviews.

## OPERATING BUDGET CALENDAR FOR FY 2017-19

DATE	OPERATING BUDGET - ACTIVITY	RESPONSIBILITY
03/01/17	<ul style="list-style-type: none"> <li>Finance to distribute FY 2017/18 and FY 2018/19 Two Year Operating Budget instructions to Department Heads (to be returned by 3/24).</li> <li>Finance to provide Development related revenue fee projections to CDD.</li> </ul>	Finance
3/24/17	<ul style="list-style-type: none"> <li>Departments finalize FY 2017/18 and FY 2018/19 Operating Budget requests to Finance.</li> <li>LPFD Submit FY 2017/18 and FY 2018/19 Operating Budget requests to Finance.</li> </ul>	Finance & Departments
3/24/17 – 4/03/17	<ul style="list-style-type: none"> <li>Finance process department FY 2017/18 and FY 2018/19 budget requests.</li> </ul>	Finance
TBD	<ul style="list-style-type: none"> <li>City Manager meets with Finance Director and Department Heads to review Two Year budget requests and make final decisions.</li> </ul>	City Manager & Departments
4/28/17	<ul style="list-style-type: none"> <li>Finance begins preparing the Two Year Operating Budget (due to Central Services 5/26).</li> </ul>	Finance
5/15/17	<ul style="list-style-type: none"> <li>Two Year Operating Budget to Central Services</li> <li>Post Budget document to website and hand deliver copies to Council members.</li> </ul>	Finance
5/30/17	<ul style="list-style-type: none"> <li>Budget Distribution</li> </ul>	Finance
6/6/17	<ul style="list-style-type: none"> <li>Budget Workshop with Council</li> </ul>	All Parties
6/20/17	<ul style="list-style-type: none"> <li>City Council adoption of FY 2017/18 and FY 2018/19 Two Year Operating Budget.</li> </ul>	City Council
DATE	CAPITAL IMPROVEMENT PROGRAM - ACTIVITY	RESPONSIBILITY
03/01/17	<ul style="list-style-type: none"> <li>Finance to distribute FY 2017/18 to FY 2021/22 Four Year CIP Budget instructions to Department Heads (to be returned by 3/20).</li> <li>Finance to provide Development related revenue fee projections to CDD.</li> </ul>	Finance
3/20/17	<ul style="list-style-type: none"> <li>Departments submit prioritized list (w/ description, justification and cost estimate) of CIP projects to Finance</li> </ul>	Finance & Departments
3/20/17 – 3/24/17	<ul style="list-style-type: none"> <li>Finance summarizes department requests and present to the Assistant City Manager</li> </ul>	Finance
3/29/17	<ul style="list-style-type: none"> <li>Assistant City Manager meets with Departments to review departments' requests and finalizes lists for City Manager review</li> </ul>	City Manager & Departments
4/12/17	<ul style="list-style-type: none"> <li>City Manager meets with ACM &amp; Finance Director to review and makes final decisions.</li> </ul>	City Manager & Finance
4/28/17	<ul style="list-style-type: none"> <li>Finance begins preparing the CIP Budget (due to Central Services 5/26).</li> </ul>	Finance
5/15/17	<ul style="list-style-type: none"> <li>CIP Budget to Central Services</li> <li>Post CIP Budget document to website and hand deliver copies to Council members.</li> </ul>	Finance
5/30/17	<ul style="list-style-type: none"> <li>CIP Distribution</li> </ul>	Finance
6/6/17	<ul style="list-style-type: none"> <li>CIP Workshop with Council</li> </ul>	All Parties
6/20/17	<ul style="list-style-type: none"> <li>City Council adoption of CIP Budget.</li> </ul>	City Council

# GLOSSARY

<b>Allocation</b>	❖ A component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.
<b>Allotment</b>	❖ That portion of an appropriation which may be encumbered or spent during a specified period. Grants are frequently made on an allotment basis with a time expiration.
<b>Appropriation</b>	❖ The legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.
<b>Assessed Valuation</b>	❖ The value placed upon real estate or other property by the County Assessor as a basis for levying taxes.
<b>Budget</b>	❖ Proposed plan of expenditures and revenue over a given period of time.
<b>Capital Improvements Budget</b>	❖ A plan for capital expenditures (acquisition or construction of major capital facilities) to be incurred each year over a fixed period of years to meet needs arising from the long-term program. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.
<b>Certificates of Participation</b>	❖ A type of security entitling its purchaser to participate in the proceeds from future lease payments made by the City in exchange for their purchasing the certificate. The proceeds from the sale of the certificates provides the City with the capital needed to pay for the City projects.
<b>Connection Fees</b>	❖ Fees charged to developers to connect their project to City water and sewer, Dublin/San Ramon Services District (DSRSD), or Zone 7 water facilities.
<b>Department</b>	❖ Basic organizational unit of the City which is functionally unique in its delivery of services. Its components are hierarchically arranged as follows:  A) Department (e.g., Department of Operations Services) 1) Division (e.g., Street Division) (a) Program (e.g., Street Maintenance)
<b>Disbursement</b>	❖ Funds actually expended.
<b>Division</b>	❖ Organizational component of a department. May be further subdivided into programs.

<b>Encumbered Funds</b>	❖ Funds not yet expended, but which are obligated or “set-aside” in anticipation of expenditure. These funds cease to be an encumbrance when paid, and become a disbursement.
<b>Enterprise Funds</b>	❖ Accounts for municipal services including sewer, water and golf that are fee or rate based operations not supported by the general taxes of the city.
<b>Fiscal Year</b>	❖ Twelve month period beginning with July 1, and ending with June 30 of the fiscal year designated (e.g., FY 2017 ends on June 30, 2017).
<b>Fund</b>	❖ A fiscal and accounting tool with a self-balancing set of accounts to record revenue and expenditures. Examples: General Fund, Water Fund, and Sewer Fund.
<b>General Fund</b>	❖ Accounts for normal municipal services including Police, Fire, Parks, Streets, Library, etc.
<b>Grants</b>	❖ Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.
<b>Impact Fees</b>	❖ Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks).
<b>Interfund Revenues/ Expenditures</b>	❖ Reimbursements or payments for services between different Funds. Previously, some of these transactions were recorded as a Transfer In from other Funds or Transfer Out from other Funds.
<b>Internal Service Funds</b>	❖ A fund used to account for the financing of goods or services provided by one department or agency to other departments of the City, on a cost-reimbursement basis (e.g., vehicle replacement fund).
<b>Maintenance</b>	❖ The act of keeping capital assets in a state of good repair. It includes preventative maintenance; normal periodic repairs; replacement of parts, structural components and so forth and other activities needed to maintain the asset so that it continues to provide normal services and achieves its optimum life.
<b>Operating Budget</b>	❖ Authorized expenditures for ongoing municipal <u>services</u> (e.g., police protection, street maintenance, records storage, etc.) vs. capital expenditures which represent construction or improvements to physical facilities.
<b>Operating Transfers</b>	❖ Council-authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.
<b>Overhead</b>	❖ Those elements of cost necessary in the production of goods or services, such as rent, heat, light, supplies, management and supervision.

<b>Program</b>	❖ A group of interdependent closely related services or activities, contributing to a common “objective.”
<b>Reimbursable Expenditure</b>	❖ An expenditure that is made for or on behalf of another government, fund or department or for a private individual, firm or corporation that will subsequently be recovered in cash or its equivalent.
<b>Replacement Accrual</b>	❖ Revenue originating from user charges to City departments or Water and Sewer customers to meet the replacement requirements for equipment, facilities, vehicles, wells, pump stations, etc.
<b>Revenues</b>	❖ Funds received from various sources and treated as income to the City which is used to finance expenditures.
<b>Self-Insurance</b>	❖ A term often used to describe the retention of liabilities, arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City currently provides self-insurance to cover various deductible amounts required under various insurance policies.
<b>Sewer and Water Replacement and Improvement Projects</b>	❖ Projects which replace existing facilities or equipment and provide for major maintenance repairs.
<b>Special Revenue Funds</b>	❖ Funds used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes.
<b>Trust Funds</b>	❖ Funds used to account for assets held by the City in trustee capacity for individuals, private organizations, other governments and/or other funds.
<b>Water and Sewer Expansion Projects</b>	❖ Projects which are required to meet new demands or which significantly enhance existing services.

# ACRONYMS

ABAG	Association of Bay Area Governments	HELP	Housing Enabled by Local Partnerships
AC	Air Conditioning or Alternating Current	HOME	Housing Opportunities Made Easy
ACE	Altamont Commuter Express	HR	Human Resources
ACTIA	Alameda County Transportation Improvement Authority	HUD	Housing and Urban Development
ACWMA	Alameda County Waste Management Authority	ICLEI	International Council for Local Environmental Initiatives
AD	Assessment District	IRS	Internal Revenue Service
ADA	Americans with Disabilities Act	IS	Information Services
AED	Automated External Defibrillator	IT	Information Technology
AMI	Area Median Income	JPA	Joint Powers Agreement or Authority
ATV	All Terrain Vehicle	LAFCO	Local Agency Formation Commission
BACS	Bay Area Community Services	LA VVWMA	Livermore Amador Valley Water Management Agency
BART	Bay Area Rapid Transit	LEED	Leadership in Energy & Environmental Design
BMR	Below Market Rate	LFPD	Livermore-Pleasanton Fire Department
BMX	Bicycle Motocross	MOU	Memorandum of Understanding
CAD	Computer Aided Dispatch	MTC	Metropolitan Transportation Commission
CAFR	Comprehensive Annual Financial Report	NPDES	National Pollutant Discharge Elimination System
CALTRANS	California Department of Transportation	NPID	North Pleasanton Improvement District
CAPE	Community Association for Preschool Education	O&M	Operations and Maintenance
CDBG	Community Development Block Grant	OPEB	Other Post Employment Benefits
CDIAC	California Debt and Investment Advisory Commission	OSC	Operations Service Center
CERT	Citizens Emergency Preparedness Training	PDA	Pleasanton Downtown Association
CIP	Capital Improvement Program	PERS	Public Employees Retirement System
COP	Certificate of Participation	PG&E	Pacific Gas and Electric
COPPS	Community Oriented Policing & Problem Solving	PMC	Pleasanton Municipal Code
CoVWR	Committee of Valley Water Retailers	POST	Police Officer Standards & Training
CPAT	Candidate Physical Abilities Test	PTCWD	Pleasanton Township County Water District
CPR	Cardiopulmonary Resuscitation	PUD	Planned Unit Development
CPUC	California Public Utilities Commission	PUSD	Pleasanton Unified School District
CRIL	Community Resources for Independent Living	RADD	Recreational Activities for Developmentally Disabled
CSO	Community Service Officer	RFP	Request For Proposal
DARE	Drug Abuse Resistance Education	RMS	Records Management System
DSRSD	Dublin San Ramon Services District	SCADA	Supervisory Control And Data Acquisition
DTA	Downtown Association	SMMP	Stream Management Master Plan
DUI	Driving Under the Influence	SROVT	Solid, Realistic, Ongoing, Verifiable Training
EBMUD	East Bay Municipal Utility District	SSI	Supplemental Security Income
EBRPD	East Bay Regional Parks District	TANF	Temporary Aid to Needy Families
ECHO	Eden Council for Hope and Opportunity	TOT	Transient Occupancy Tax
EIR	Environmental Impact Report	TSM	Transportation Systems Management
EMS	Emergency Medical Services	TVCVB	Tri-Valley Convention and Visitors Bureau
EOC	Emergency Operations Center	TVHOC	Tri-Valley Housing Opportunity Center
ERAF	Educational Revenue Augmentation Fund	TVTC	Tri-Valley Transportation Council
ESL	English as a Second Language	TVWRG	Tri-Valley Water Retailers Group
EVC	Economic Vitality Committee	UST	Underground Storage Tanks
FEMA	Federal Emergency Response Agency	VFD	Variable Frequency Drives
GASB	Governmental Accounting Standards Board	VFW	Veterans of Foreign Wars
GHAD	Geologic Hazard Abatement District	VIPS	Volunteers in Police Services
GIS	Geographic Information Systems	VLF	Vehicle License Fees
HBPOA	Hacienda Business Park Owners Association	VOP	Veterans Organizations of Pleasanton
HCD	Housing and Community Development	YMPIC	Youth Master Plan Implementation Committee

# ACCOUNTING SYSTEM AND FUNDS

There are many separate funds into which all City revenues are placed and from which all expenses are paid. A fund is an accounting entity with a complete set of self-balancing accounting records. Each fund has been established because of some restriction on the use of resources received by that fund. The fund types that comprise the operating budget are described below:

**General Fund** - Accounts for general purpose revenues, e.g. sales taxes, property taxes, building permits and records the transactions of general government services, e.g. police, fire, maintenance of streets and parks, library and recreation.

**Enterprise Funds** - Used to account for the City's ongoing activities which are operated similarly to a business in the private sector. The City has included in the operating budget the operations and maintenance portions of the Water Fund, the Sewer Fund, the Storm Drain Fund, the Golf Fund, the Cemetery Fund, and the Transit Fund.

**Internal Service Funds** - Used to account for the financing of goods or services provided by one City department to other City departments on a cost-reimbursement basis. The City has internal service funds for Employee and Retiree Benefits, Vehicle, Equipment and Computer Replacement, Facilities Renovation, Street Light Replacement, Traffic Signal Replacement, Public Art Acquisition and Maintenance, Insurance, and Park and Median Renovation.

**Special Revenue Funds** - Used to account for specific revenue sources that are restricted by law to expenditures for specific purposes. In the operating budget, these include DARE, Asset Forfeiture, Recycling Funds (Measure D, Import Mitigation, Beverage Container Recycling, RPPP Recycled Products), Lower Income Housing, Downtown Parking, Landscape and Lighting Districts, Geologic Hazard Districts, HOME Program, Law Enforcement Services Grant, Used Oil Grant, HBPOA Maintenance District, Urban Forestry, Community Development Block Grant, Miscellaneous Donations, Another H.A.P.P.Y. Public Art Donations, Downtown Economic Development Loan and Abandoned Vehicles.

**Trust Funds** - Used to account for assets held by the City in a trustee capacity. The City has a trust fund for the Pleasanton Township County Water District #3 (PTCWD #3).

The City's accounting system operates on a modified accrual basis for the General Fund, the Debt Service Fund and the Special Revenue Funds. In these funds, revenues are recorded when they are received or when they are both measurable and available to finance the expenditures of the current period. Expenditures are recorded when liabilities are incurred. The City uses the accrual method of accounting for the Enterprise Funds and the Internal Service Funds where revenues and expenses are recorded when earned and incurred, respectively. For budgeting purposes, the City uses a Working Capital basis. This means that the focus is on changes in current spendable resources. The budgeted funds are adopted on a basis consistent with generally accepted accounting principles in the United States.



# APPENDIX C

## FINANCIAL POLICIES

**General Financial Policies**

**Fee Policy**

**Sewer Enterprise Financial Policy**

**Water Enterprise Financial Policy**

**City Debt Policy**

**Investment Policy and Guidelines**

**Reserve Policy**





# GENERAL FINANCIAL POLICIES

The following Financial Policies are established to see that the City's finances are managed in a manner which will (1) continue to provide for the delivery of quality services, (2) maintain an enhanced service delivery as the community grows in accordance with the General Plan, (3) guarantee a balanced budget annually assuring that the City is always living within our means, and (4) establish reserves necessary to meet known and unknown future obligations. To achieve these goals the following Financial Policies are presented which include General Policies, Revenue Policies, cost of Service Policies, Reserve Policies, Expenditure and Budgeting Policies, Debt Policies, and Capital Improvement Policies.

## A. *GENERAL POLICIES*

- The City will manage its financial assets in a sound and prudent manner.
- The City will maintain sound financial practices in accordance with State law, and direct its financial resources toward meeting the City's long-term goals.
- The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the level and quality of service required by its citizens.
- The City will maintain accounting systems in conformance with generally accepted accounting principles.
- The City will establish and maintain investment policies in accordance with State laws that stress safety and liquidity over yield.

## B. *REVENUE POLICIES*

- The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue.
- The City will aggressively pursue revenue collection and auditing to assure that moneys due the City are accurately received in a timely manner.
- The City will seek Federal and State grants and reimbursements for mandated costs whenever possible.
- The City will investigate potential new revenue sources, particularly those which will not add to the tax burden of residents or local businesses.
- The City will work proactively with the League of California Cities and local communities to monitor legislation that may impact the City financially.
- The City will avoid targeting revenues for specific purposes whenever possible.
- The City will review user fees and charges and attempt to set them as close as possible to the cost of providing services, except as provided by the City's Fee Policy or specific direction.
- The City will impose user fees when appropriate.
- The City will adopt a user fee policy, which establishes desired levels of cost recovery and determines the minimum frequency of user fee reviews.
- The fees and charges will be set at a level that fully supports the total direct and indirect cost of the activity, including administrative overhead and depreciation, and in accordance with the City's Fee Policy.

- The City will prepare periodic financial reports of actual revenue received, for review by the City Council, to provide information on the status of the City's financial condition.
- The City will maintain and further develop methods to track major revenue sources and evaluate financial trends.
- The City will establish methods to maximize the accuracy of revenue forecasts.

*C. COST OF SERVICES POLICIES*

- The City will recover the costs of new facilities and infrastructure necessitated by development, consistent with State law.
- The City will consider requiring large developments to prepare a fiscal analysis, which measures direct and indirect costs and benefits to the City.

*EXPENDITURE AND BUDGETING POLICIES*

- The operating budget will be prepared to fund current year expenditures with current year revenue. However, surplus fund balances may be used to increase reserves, fund Capital Improvement Projects, or be carried forward to fund future years' operating budgets when necessary to stabilize services and fund capital outlay.
- The City will deliver service in the most effective manner, including utilizing the services of volunteers in areas where it is economically viable.
- The budget will state the objectives of the operating programs, and identify the service and resources being provided to accomplish the specified objectives.
- The budget will fully account for and apportion all costs, fees, and General Fund transfers associated with the Enterprise Funds.
- Department expenditures are limited to:
  - Budgeted expenditures approved by the City Council as appropriated by major category:
    - Employee Services; Transportation and Training
    - Repairs and Maintenance, Materials, Supplies and Services; and Capital Outlay.
  - All budget transfers require the approval of the City Manager or designee except those affecting personnel and capital outlay, which must be approved by the City Manager.
  - Budget transfers required to hire additional permanent personnel require the City Council's approval.
- The City will fully fund accrued unused vacation annually.
- The City will periodically update replacement and maintenance financing plans, and incorporate them into the Budget.

*D. CAPITAL IMPROVEMENT POLICIES*

- The City will construct all capital improvements in accordance with an adopted capital improvement program.
- The City will develop a five-year plan for capital improvements to be updated at least bi-annually. Future capital expenditures will be projected annually for a five-year period based on changes in the community population, real estate development or replacement of the infrastructure.

- The City will coordinate preparation of the Capital Improvement Budget with preparation of the Operating Budget. Future operating costs associated with new capital improvements will be projected and included in Operating Budget forecasts.
- The City will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to Council for approval.
- The City will attempt to determine the least costly financing method for all new projects.
- The estimated cost of Capital replacement for enterprise funds such as water and sewer will be updated at least every two years to ensure that rates and charges are covering the full cost of operating these programs.

# FEE POLICY

(Adopted by Resolution No. 92-99)

The Fee Policy is established to assist all departments in determining how any specific fee should be established, to help assure equitable treatment of all citizens and to structure the maintenance of fees at a current cost level.

Furthermore, the Fee Policy establishes categories of services for which the City desires to collect such fees and upon which the level of cost recovery is determined.

## A. GENERAL POLICY

It is the general policy of the City of Pleasanton to recover its costs of service from the individuals and/or groups served to the extent that individual members of the public are benefiting from specific City facilities or personnel in a way different from that enjoyed by all citizens. To the extent that the City organizes some of its activities into enterprise funds, such activities should recover all of their costs even if they benefit essentially all of the citizens.

## B. CATEGORIES OF SERVICE

From a policy standpoint, the Council expects City services to be placed in one of six categories before a fee is established or considered for any specific service:

### 1. Development which impacts municipal infrastructure costs.

When additional housing or commercial units are being built, it is the City's policy to charge them for the costs of the additional roadways, road widening(s), traffic control devices, water/sewer lines or processing capacity, and other related capital costs the City must spend to support the new development and the impacts it creates. The policy of the City Council is that these fees will include all cost expended or expected to be expended by the City in creating or performing these support activities, either in cash or in such in-kind as may be approved by the City Manager, as provided by State legislation.

### 2. Fees or charges designed to discourage improper behavior.

This would include traffic fines, parking enforcement, vandalism repair, theft or willful destruction of City property, building code infractions, etc. There is no need for these charges to be constrained by the cost of the enforcement activity. While they should at least meet this cost, they will generally be expected to be more than the cost of enforcement to discourage repeat offenses.

3. Services designed to control activities which could be harmful to others.

This includes fire inspection fees, many types of police permits, building inspections, etc. In these cases, the individual has probably done nothing wrong, but is engaged in an activity which could be harmful to others if conducted incorrectly. These fees should be set at full cost recovery. Full cost recovery includes direct labor costs (salary and benefits), allocated cost of supervision, pro-rata departmental management costs, City-wide overhead allocation, and physical facility or equipment hourly costs. This does not include criminal activities for which there are other penalties.

4. Services clearly required by the payee which the City would not otherwise be required to perform.

These include most of category 3 above as well as most Planning, Engineering, and Building department activities which are focused on a single transaction or incident. Not included in this category are Police activities with criminal penalties. This would include copying costs when the nature of the transaction fits this description. All accidents resulting in harm to City property would fall into this category.

5. Services which are supportive of general City service policies, but require out-of-pocket expenses by the City for the benefit of the participating individuals.

Many recreation activities would fall into this category. It is the general policy of the City for these activities to pay for their out-of-pocket costs, including any City overtime involved, but not to be charged for the otherwise allocable overhead costs, indirect supervision time, or a pro-rata share of the facility being used. If the activities being offered preclude (or collectively preclude) the facility being available for general purpose use (such as swim classes vs. general "open pool" hours), a pro-rata share of facility costs may be assigned with consent of the Council. This category would also include copying costs in support of such programs.

6. Normal City services supporting all inhabitants.

The City performs a host of functions, from street maintenance to fire fighting to law enforcement as part of its services to all persons and property within the City limits. These general services are funded through a variety of taxing mechanisms and should not be funded by a fee for service. The key test for this type of service is that it is applied to all persons and property equally, not to a restricted subset of the population. Programs which are specifically tax or grant funded for a specific subset of the population (such as senior citizens) are also included in this category.

Exhibit I summarizes these categories and the fee rules associated with each.

**EXHIBIT I**

<b>CATEGORY</b>	<b>COSTING METHODOLOGY</b>	<b>EXAMPLES OF FEES IN CATEGORY</b>
A. Impact Fees	Based on capital costs of City infrastructure impacted by proposed development. Developed within AB1600 guidelines from State.	Residential construction fee Capital improvement fee Sewer connection fee Water connection fee Growth management fee "Affordable Housing" fee
B. Improper Behavior	Full City costs plus penalty amount where appropriate.	Traffic fines or parking enforcement Theft, willful destruction of property Vandalism
C. Control of Potentially Harmful Activities	Full cost recovery.	Fire Inspection Fees Pawn Shop Permits Building Inspection Fees
D. Services to/for an individual or group and enterprise fund activities	Full cost recovery.	Planning or Engineering work associated with processing of a subdivision map, building permits, or public R/W Company's exclusive rental of facility Water/Sewer monthly charges non-willful harm to City property
E. Service Supporting General City Policy	Out-of-pocket cost recovery.	Recreation Fee (unless facilities therefore not available to general public) Safety Training (CPR, fire prevention)
F. Normal City Services	No charge.	Street Maintenance, Park Maintenance, law enforcement, fire response, etc.

In addition to and overriding the above categories are enterprise fund activities. These are typically similar to category D above, in that the City would recover all of its costs and overhead. However, with enterprise funds including Water and Sewer, the capital costs required to support the activity are typically significant, and it is the City's policy to recover their costs directly from the users of the enterprise fund services. This includes depreciation or other method of provision for capital facility replacement. No other City services would normally include provision for replacement of capital facilities.



**C. MAINTENANCE OF FEE LEVEL**

The Policy of the City is to maintain fees at a level consistent with the costs associated with each service. To accomplish this, the City will:

1. Annual departmental submission of recommended fees.

Each department is directed every November to review its costs associated with each existing fee for service and to determine whether it has added any services during the year, or is contemplating adding any services in the upcoming fiscal year for which a fee should be charged. It should then report to the Finance Director by December 31 of each year as to the changing costs of providing services and/or the proposed new fees and the basis for each. It is not necessary for the department to report to the Finance Director on fees for which the only changes are basic inflationary changes. This directive is not intended to preclude departments bringing forth recommended adjustments at other times if State law or other circumstances make mid-year changes appropriate.

2. Finance Director annual report to Manager/Council.

The Finance Director shall review the proposed fee changes and/or additions or deletions suggested by each department and report to the Manager and Council as part of the annual budget cycle on proposed changes. At this time, the Finance Director shall propose across the board adjustments to fees for City salary increases and other inflationary impacts.

3. Periodic review of overhead cost allocations.

Every five years the Finance Director shall analyze or cause to be analyzed the overhead and departmental management costs allocated to each fee.

4. Annual master fee schedule adjustment.

To facilitate annual adjustment, the City shall annually adopt a new master fee schedule. The City Attorney shall propose any new fee ordinances in a manner consistent with this intent, and revise any ordinances existing requiring such adjustment so that the amount of the fees can be changed with a single new resolution each year.

D. DAMAGE REIMBURSEMENT

1. Overall basis for charges.

The City will charge the person who has damaged, destroyed, or taken City property for the cost to the City to process the incident and to replace that item or items with a comparable new item which conforms to current City policies for the purpose the item serves, or to repair the item to a state comparable to its state at the time of the incident. Where the item damaged, destroyed, etc. was a vehicle, the City charges will not exceed the cost to replace the vehicle with a comparable vehicle of similar capabilities and use, plus its processing costs. All costs incurred by the City shall be included in the time and materials charged to the perpetrator, including time to determine the nature and extent of the problem, time to determine the most effective way to restore the previous situation, time to handle the parties involved, court costs and time if needed, staff report preparation time, and the reasonable costs allocated to these direct expenses to cover their pro-rata share of direct supervision, management, support facilities, equipment used in the repair, the general City overhead.

2. Costs of items acquired or installed to replace damaged property.

The actual hydrant, lamp post, sign or signpost, or other item acquired or installed should be charged to the claim. This cost should be determined by the actual out-of-pocket cost if purchased for this specific repair or the replacement cost value if taken out of storage. If the replacement is an upgrade from the item which was damaged, the charge should only be for the cost of the comparable item with two exceptions. First, if the only readily available item (or in an emergency, the only immediately available item) differs from the replace item, the City will charge the full cost. (Example -- they no longer make the old type, or the old type is not available on nights and weekends and we could not wait.) Second, if a wooden signpost was damaged, but the City standard for a signpost is now to use a metal signpost (or a larger wooden signpost), the City will charge for replacement at the current standard.

3. Staff labor time.

The City expends time handling the damage or theft. All of that time should be charged to the offending party at the fully burdened hourly rate of those staff members who deal with the problem(s). The types of time which might be incurred include:

a. Investigative Time

This is time required to determine who is responsible for the damage or theft. This could be incurred by a police officer, a member of the staff who observes the incident, or a staff member asking questions to find out what happened.

b. Solution Definition Time

This is time spent deciding the best thing to do to resolve the problem. It might include time spent taking a vehicle to three repair shops to get bids, time spent determining whether to sand-blast or paint over graffiti, etc.

c. Preparation Time

This is the time spent acquiring the materials needed to effect the repair or replacement. It could involve determining the specifications for the item, procurement time (including centralized purchasing if applicable), or adjustment of equipment centrally so that it can be used to effect the repair/replacement.

d. Repair/Replacement/Installation Time

This is the time actually spent replacing the item or repairing it. This included the travel time involved.

e. Participant Interaction Time

This is the time spent handling the parties involved in the incident.

f. Accounting/Billing/Office Time

This is the time spent determining the charges and preparing a bill. It would include Finance Department time.

g. Enforcement Time

This is the time spent in court, including officer testimony, City Attorney time, and Finance staff's small claims court appearance. These charges would be tracked for claiming in court if the incident goes to court.

4. Staff labor rates.

Each department involved in the claim should have a labor rate for the time it spends. The labor rate consists of the following items:

The direct annual salary of the individuals divided by their anticipated annual work hours ("hourly direct salary"). This can also be the average for a group of similar workers who might work on a claim -- i.e., a department-wide clerical rate or a division-wide electrician rate. Either of these approaches is equally valid.

The costs of the fringe benefits of the individual staff member divided by the anticipated number of hours to be worked that year. If you used a group rate above, you must use a group rate for this. If you used an individual rate above, it is permissible to use either an individual or group rate for fringe benefits. ("Direct Hourly Fringes") If the time spent was overtime, these costs should not be added.

Most City staff have a supervisor whose job is to manage and direct their time, provide technical or professional expertise and advice, etc. This person would typically manage several people, and might also be a producer of products. (Example -- a supervising accountant might spend half of his or her time supervising a function and half time performing advanced level accounting work.) The percentage of the supervisor's time which is management and supervision oriented should be divided by the number of personnel supervised, and the result would be a direct overhead to the staff person. For example, if that supervising accountant managed four junior accountants, one eighth of his or her salary (50%/4 personnel) and fringes should be allocated as "Direct Supervision" costs.

In addition to the above, the general management of the department should be added to the rate. This consists of the department head, his/her secretary, and the general expenses of the department. These costs are then divided by the direct salary costs of the rest of the department to determine the percentage which departmental overhead is of the direct departmental costs.

Citywide overhead (determined by this study to be approximately 33.89%) would be added to the result from the above step.

Reviewing all of the above, the formula for determining the hourly rate would be a follows:

Rate = (hourly direct labor salary + direct fringe rate) x (1+supervision overhead %) x (1+ departmental overhead %) x 1.3389 (Citywide overhead factor)

If a rate for supervision or departmental overhead is not readily available, 15% and 5% will be used respectively. The actual rate, when calculated, will likely be higher than these, however.

##### 5. Equipment used.

In addition to labor and materials used to repair/replace the damaged item, some operations require the use of City equipment. This includes passenger vehicles, police cruisers, and heavy equipment. The Support Services Division will provide an estimate of the appropriate hourly rate for passenger vehicles or Police cruisers. A heavy equipment rate can be developed by taking the original cost of the unit and dividing it by the anticipated number of hours of use it will get in its life. For example, if a "cherry-picker" gets used 3 days each week for 8 hours a day and is expected to last 8 years, the procurement cost would be divided by 9,984 (23 hours per week x 52 weeks per year x 8 years). For example, if the units cost \$50,000 to procure, paint, decal, etc., the rate would be about \$5/hour. In addition to this, the appropriate hourly share of the annual maintenance, gas, oil, etc., must be added. An easier and equally acceptable approach for many types of equipment is to use 85% of the cost of renting the unit on a

commercial basis. The 85% factor is used to eliminate the profit aspect of such a rate. (This approach should only be used if the City does not have similar equipment in another department.)

6. Materials, supplies, and out-of-pocket expenses.

These expenses will be included in the charges. In the case of water losses from a hydrant, an estimate will be made based on pressure, size of opening, and estimated duration of the unchecked flow.

**E. PARK AND COMMUNITY SERVICES**

The City Council authorizes staff to adjust fees and charges for services and facilities for up to twenty percent of the approved fees and charges without resubmitting the adjustment to the City Council.

The City Council authorizes staff to adjust to provide new programs/classes at a fee based on the cost of service or established guidelines, and that fees for such programs or classes be submitted to the Council for approval within a one-year period from initiation of the class or program.

The City Council authorizes the Recreation Supervisors or Director of Park and Community Services to continue to enter into contractual agreements for program services, in forms as approved by the City Attorney.

The cost of fee classes is set to attempt to return the full cost of the instructor(s) and materials plus an additional thirty percent for program supervision and office support.

# SEWER ENTERPRISE FINANCIAL POLICY

(Adopted by Resolution No. 91-28)

The City of Pleasanton recognizes the importance of sound financial management of its sewer system utility. Its goals include the operation of the utility on an enterprise basis, with the maintenance of adequate reserves, and with financial provisions for funding future replacement and expansion of the system.

The purpose of this policy is to set forth guidelines to achieve these goals.

**SCOPE** - This policy applies to all Sewer Utility funds.

**POLICY** - The City shall operate the Sewer Utility on an enterprise basis, whereby the costs of service are borne entirely by the users.

The City shall maintain adequate reserves in the Sewer Maintenance and Operations (M&O) Fund to meet cash flow requirements and contingencies.

The City shall perform a sewer rate study at least bi-annually which determines sewer rates based on a cost of service analysis.

Sewer rates shall be set at a level to meet debt service requirements and to provide adequate annual capital replacement accruals.

The City shall establish and maintain a separate Sewer Capital Improvement Fund and a Sewer Capital Replacement Fund.

The Sewer Capital Improvement Fund shall be funded primarily by connection fees, and will provide for future expansion of the sewer utility.

The Sewer Capital Replacement Fund shall be funded primarily by replacement accruals charged to existing users through the sewer rate structure.

To construct replacement and expansion facilities, the City may utilize other financing alternatives such as debt financing, and seek other funding sources such as development exactions.

In addition to the specific financial policies stated above, the Sewer enterprise funds are subject to the "Financial Policies of the City of Pleasanton" which were adopted by Resolution No. 90-131.

# CITY DEBT POLICY

*(Adopted by City Council January 17, 2017)*

## 1. INTRODUCTION

The City of Pleasanton has established this Debt Management Policy to provide clear and comprehensive guidelines for the issuance and financial management of debt issued by the City of Pleasanton. This policy supports the City of Pleasanton's mission of providing responsive and high quality public services for its citizens and ensures that the City of Pleasanton is financially self-sustaining and fiscally strong. Finally, this Debt Policy requires that the City Council specifically authorize each debt financing by resolution.

## 2. SCOPE

The guidelines established by this policy will govern the issuance and management of all debt funded for long term capital financing needs and not for general operating functions. Changes in the capital markets and other unforeseen circumstances may require action which may deviate from this Debt Management Policy. In cases which require exceptions to this Debt Management Policy, the City Council approval will be necessary for implementation.

## 3. OBJECTIVES

The purpose of this Debt Policy is to establish prudent debt issuance guidelines to ensure that the City meets the following objectives:

- 3.1. To provide financial support for the City's strategic and capital plan objectives through the most safe and cost effective means of debt issuance
- 3.2. To ensure that the term of the debt shall not exceed the expected useful life of the capital improvement (Section 6)
- 3.3. To ensure that any debt instrument utilized be fully understood by Staff (Section 5)
- 3.4. To ensure that all debt obligations will be met in a timely & efficient manner (Section 4)
- 3.5. To mandate that the City comply with all debt covenants (Section 4)
- 3.6. To ensure that all required disclosure reports are filed on a timely basis (Section 9)
- 3.7. To maintain good communications with bond rating agencies & investors (Sections 8 & 9)
- 3.8. To preserve financial flexibility (Sections 6 & 9)

## 4. DEBT POLICY

- 4.1 The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers.
- 4.2. The City will limit long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 4.3. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project.
- 4.4. The City will attempt to limit the General Fund annual debt service payments to 10% of the total General Fund revenue.
- 4.5. Whenever possible, the City will investigate the use of special assessment, revenue or other self-supporting bonds to limit the General Fund obligation for debt service payments.
- 4.6. The City will not use long-term debt for current operations.

- 4.7. The City will not use short-term borrowing to support routine operations, provided however, that it may be used to meet temporary cash flow needs.
- 4.8. The City will utilize inter-fund loans when possible to reduce the cost of financing capital improvements.

## **5. DELEGATION OF AUTHORITY**

Pursuant to the provisions of Sections 37209 and 40805.5 of the Government Code of the State of California, the Finance Director (Director of Finance) shall be the head of the Finance Department and shall be responsible for all of the financial affairs of the City. This City Debt Management Policy grants the Director of Finance the authority to select the financing team, coordinate the administration and issuance of debt, communicate with the rating agencies, as well as to fulfill all the pre-issuance and post-issuance disclosure information.

The Director of Finance or designee will use the Request for Proposal (RFP) process to select various Financing Team Members. Below is a brief description of the main Financing Team, along with their functions, and the mandated frequency of soliciting RFP's.

The typical Debt Financing Team consists of:

### 5.1. Financial Advisor:

- Assists with capital planning and long term financial planning
- Coordinates the financing and debt issuance process
- Helps evaluate underwriter proposals and provides financial analysis and recommendations
- Assists with the securing of other professional services and other members of the financing team
- Monitors and evaluates market conditions for opportunities to issue debt at low interest rates
- Works with the City and Underwriter to develop investor outreach and market approach
- Manages competitive bid process
- Ensures negotiated prices are "fair" and reasonable in the marketplace

Requests for Proposals for Financial Advisors should be done on a periodic basis not to exceed ten (10) years but is subject to review after four years.

### 5.2. Bond Counsel:

- Prepare an approving legal opinion
- Provide expert and objective legal opinion and advice
- Prepare and review documents necessary to authorize, issue sale and delivery of the bonds, as well as coordination of the authorization and execution of closing documents
- Review legal issues relating to the structure of the bond issue
- Prepare election proceedings or pursue validation proceedings if necessary
- Review or prepare those sections of the official statement that relate to the Bonds, financing documents, bond counsel opinion, and tax exemption
- Assist the City in presenting information to bond rating organizations and credit enhancement providers relating to legal issues affecting the issuance of the Bonds
- Review or prepare the Notice of Sale of Bond Purchase Contract for the Bonds and review or draft the continuing disclosure undertaking of the City



- Post-issuance advice for bond covenant compliance

Requests for Proposals for Bond Counsel should be done on a periodic basis not to exceed ten (10) years but is subject to review after four years.

5.3. Underwriter:

- Provide the City with market knowledge
- Assist with credit analysis and preparation
- Premarketing of the Bonds
- Pricing and Sale of Bonds
- Trading of the Bonds

Underwriter services should be solicited through a Request for Proposal (RFP) for every bond issue, or by developing a pool of pre-qualified underwriters from which to select.

5.4. Trustee/Fiscal Agent/Paying Agent:

- Establishes and holds the funds and accounts relating to the bond issue
  - Maintains the list of names and addresses of all registered owners of the bonds and recordings of transfers and exchanges of the bonds
  - Acts as the authenticating agent
  - Acts as the paying agent
  - Protects the interests of the bondholders by monitoring compliance with covenants and acts on behalf of the bondholders in the event of default
  - As the escrow agent holds the investments acquired with the proceeds of an advance refunding and uses those funds for payments on those investments to pay debt service on the refunding bonds
  - As a dissemination agent acts on behalf of the issuer or other obligated person to disseminate annual reports and event notices to repositories under SEC Rule 15c2-12
- RFP's for Trustee services should be done on a periodic basis if the recurring Trustee fees increase excessively (in excess of the prevailing Bay Area inflation rate).

**6. TYPES OF DEBT**

There are a number of market factors that will affect the success of a bond offering, and each should be carefully considered before selecting a method of sale. These factors include, but are not limited to, the following: 1) market perception of the City's credit quality, 2) interest rate volatility, 3) size of the proposed issue, 4) complexity of the proposed issue, and 5) competition with other issuers for investor interest (bond supply).

The Finance Director with the assistance of a financial advisor will examine and evaluate all available alternatives for new issues and make a recommendation to the City Manager. Factors that should be considered include: 1) Is the issuing option appropriate under existing laws? 2) Are there formal policies with respect to the method of sale? 3) Does the nature of the proposed offering suggest that one method of marketing is more efficient than another? And, 4) Have the City's past issuance practices yielded acceptable results? Only after review and acceptance by the City Manager, will the proposed new bond issuance be presented to the City Council for review and consent.

The following are the types of debt the City could issue:

6.1. New Money Bonds:

New Money bonds are bonds issued to finance the cost of capital improvement projects or other large and extraordinary costs as approved by the City Council.

#### 6.2. Refunding Bonds:

Refunding bonds are bonds issued to refinance (refund) previously issued outstanding debt. The City may issue refunding bonds to refinance the principal of and interest on outstanding bonds or other debt to achieve debt service savings, restructure scheduled debt service, convert from or to a variable or fixed interest rate, change or modify the source(s) of payment and security for the refunded debt, or modify covenants otherwise binding upon the City. Refunding bonds may be issued either on a current or advance basis.

#### 6.3. Revenue Bonds:

Revenue Bonds are generally issued by enterprise funds that are financially self-sustaining without the use of taxes and therefore rely on the revenues collected by the enterprise fund to repay the debt.

#### 6.4. Fixed vs. Variable Rate Debt:

Fixed interest rate debt is typically preferred to maintain a more predictable debt service burden. Variable rate debt can be utilized on a limited basis when the potential advantages of capturing the lowest interest rates available in the current market that outweigh forecasted risks.

#### 6.5. Variable Rate Debt Obligation (VRDO):

Predetermine intervals are set where the rate can be reset to current market conditions. VRDO's with a long maturity can be priced as short-term instruments making it potentially a less costly option in a normal upward sloping yield curve environment.

#### 6.6. Assessment Bonds:

The Improvement Bond Act of 1915 (Streets and Highways Code Section 8500 et seq.) allows the City to issue bonds to finance the "specific benefit" improvements on the real property within its jurisdiction provided by the City. Installments are collected by posting to the secure property tax roll of the county.

#### 6.7. Mello Roos Bonds:

Mello-Roos districts may issue municipal bonds to help finance development projects. If voters in the area have elected to become a Mello-Roos district, they are responsible for the repayment of these bonds through a special tax, assessed annually based on the value of the properties within the district. Mello-Roos financed developments might include schools, roads, libraries, police and fire protection stations. This type of financing is named after Henry Mello and Mike Roos of the California legislature, who sponsored legislation in 1982 to authorize this form of financing.

#### 6.8. General Obligation (GO) Bonds:

In California, GO Bonds require a supermajority voter approval. Most GO bonds are backed by the issuer's ability to level ad valorem tax in amounts sufficient to meet debt service requirements.

**6.9. Certificate of Participation and Lease Revenue Bonds:**

Also known as ‘COP’, this security that represents a share of an issuer’s lease payment. When a City finances a public facility through a lease- purchase transaction, the interest in that City’s lease payment often is assigned to a third party that issues certificates of participation. The certificates represent a share of the lease payment to be received by the investor.

<b>Comparison of Financing Methods</b>	
<p><b>General Obligation Bonds</b></p> <ul style="list-style-type: none"><li>* Strong market acceptance</li><li>* Significant structuring flexibility</li><li>* Favorable interest rates</li><li>* No reserve fund requirement</li><li>* No trustee required</li><li>* Voter approval usually required</li><li>* Pledge of general credit required</li><li>* Difficult to enter market</li></ul>	<p><b>Revenue Bonds</b></p> <ul style="list-style-type: none"><li>* Debt is secured by system users</li><li>* Debt limits not applicable</li><li>* Higher interest costs than GO's</li><li>* Debt service reserve required</li><li>* Trustee required</li><li>* Voter approval usually not required</li><li>* Coverage covenants usually included</li><li>* Limited revenues available to secure debt</li></ul>
<p><b>Special Assessment &amp; Mello Roos Bonds</b></p> <ul style="list-style-type: none"><li>* Voter approval usually not required</li><li>* Debt limits may not apply</li><li>* Debt is secured by beneficiaries</li><li>* Complexity greater than GO's</li><li>* Market concerns about defaults</li><li>* Limited revenues to secure debt</li><li>* Higher interest costs due to higher risk</li></ul>	<p><b>Certificates of Participation</b></p> <ul style="list-style-type: none"><li>* Voter approval usually not required</li><li>* Debt limits not applicable</li><li>* Good market acceptance</li><li>* Complexity greater than GO's</li><li>* Risk of citizen opposition</li><li>* Limited revenues to secure debt</li><li>* Less secure than GO Bond</li></ul>

**6.10. Competitive Sale of Bonds:**

The terms and prices of the bonds will be negotiated by the City and various underwriters through a bidding process amongst approved, impartial underwriters and/or underwriting syndicates. Both the City and the underwriter collaborate in the origination and pricing of the bond issue. The issue is awarded to the underwriter judged to have submitted the best bid that offers the lowest interest rate, taking into account underwriting spread, interest rates and any discounts or premiums.

**6.11. Negotiated Sale of Bonds:**

A method of sale for bonds, notes, or other financing vehicles in which the City selects in advance, on the basis of proposals received or by other means, one of more underwriters to work with it in structuring, marketing and finally offering an issue to investors. The negotiated sale method is often used when the issue is: a first time sale by a particular issuer (a new credit), a complex security structure, such as a variable rate transaction, an unusually large issue, or in a highly volatile or congested market.

### 6.12. Private Placement:

A private placement is a variation of a negotiated sale in which the City, usually with the help of a financial advisor will attempt to place the entire new issue directly with an investor. The investor will negotiate the specific terms and conditions of the financing before agreeing to purchase the issue. Private placements are generally undertaken because the transaction is complex or unique, requiring direct negotiations with the investor, or because the issue is small and a direct offering provides economies of scale.

### 6.13. Derivative Products:

Because of their complexity, unless otherwise amended, Derivative Products such as Interest Rate Swaps, Inverse Floaters, and other hybrid securities are prohibited from the City of Pleasanton's Debt Management Policy.

## **7. DEBT CAPACITY**

Article XVI, Section 18 of the California Constitution (the "debt limit") prohibits cities from entering into indebtedness or liability that in any year exceeds the income and revenue provided for such year unless the City first obtains two-thirds voter approval for the obligation. Determining what the City's debt capacity is at any point in time is difficult. It depends on a number of factors including market conditions, amount of undesignated fund balance in the General Fund, fluctuating cash balances, financial policies, management and staff experience, new or existing revenues available to support additional debt, and availability of financial consultants to assist in financial analysis. In the development of this Debt Policy, the goal is to serve as a framework within which the City can evaluate each potential debt issuance. This Debt Policy is not to be so restrictive that it interferes with the City's legitimate efforts to prudently provide public services and facilities.

## **8. PERFORMANCE STANDARDS**

The City of Pleasanton strives to maintain 'investment grade' standings in the municipal market. Below is an Investment Grade Table of the three (3) major rating agencies.

Investor's Service Inc.	Standard & Poor's Corporation	Fitch Investors Service, Inc.	Definition
Aaa	AAA	AAA	Highest rating assigned. Very strong security.
Aa	AA	AA	Very strong security. Only slightly below best rating.
A	A	A	Average security but more subject to adverse financial and economic developments.
Baa	BBB	BBB	Adequate capacity to secure debt. Adverse developments may affect ability to meet debt service requirements.

Note: Moody's uses the designation "1" to indicate greater strength within the "Baa", "A", "Aa" categories. Standard & Poor's and Fitch use "=" and "-" to indicate relative strength or weakness in the "BBB", "A", and "AA" categories.

## **9. MARKET RELATIONSHIPS**

The Director of Finance will be responsible for maintaining relationships with investors, credit analysts, and rating agencies.

## **10. ON-GOING DEBT ADMINISTRATION**

The Director of Finance will regularly review the City's outstanding obligations, particularly in declining interest rate environments. When rates begin to approach levels at which refunding is cost-effective, the City shall select a financing team to begin preparations for a refunding issue.

### 10.1. Continuing Disclosure:

The Finance staff will ensure that the City's annual financial statements and associated reports are posted on the City's web site. The City will also contract with Consultant(s) to comply with the Securities and Exchange Commission Rule 15c2 by filing its annual financial statements and other financial and operating data for the benefit of its bondholders on the Electronic Municipal Market Access (EMMA) website of the Municipal Securities Rulemaking Board (MSRB).

### 10.2. Arbitrage Rebate Compliance and Reporting:

The use and investment of bond proceeds must be monitored to ensure compliance with arbitrage restrictions. Existing regulations require that issuers calculate rebate liabilities related to any bond issues, with rebates paid to the Federal Government every five years and as otherwise required by applicable provisions of the Internal Revenue Code and regulations.

The Director of Finance shall contract with a specialist to ensure that proceeds and investments are tracked in a manner that facilitates accurate, complete calculations, and if necessary, timely rebate payments.

### 10.3 Use of Bond Proceeds:

The Director of Finance shall report to the City Council annually at the same time as the City's annual audited financial statements the actual use of bond proceeds to ensure the use is consistent with intended use and that the proceeds are spent in accordance with tax requirements

## **11. DEBT MANAGEMENT POLICY REVIEW**

The Director of Finance shall review this Debt Management Policy at a minimum of every five (5) years and recommend any changes to the City Manager and City Council.

## **12. SOURCES FOR THIS DEBT POLICY**

- California Debt Issuance Primer, California Debt and Investment Advisory Commission (CDIAC)
- Debt Issuance and Management Guide for Smaller Governments, Governmental Finance Officers Association (GFOA)
- Debt Management Policies from:
  - ✓ Bay Area Toll Authority
  - ✓ City of Pasadena
  - ✓ City of San Luis Obispo
  - ✓ Port Commission of the City and County of San Francisco

- ✓ San Diego Water Authority
- ✓ City of Pittsburg, CA

## City of Pleasanton Municipal Debt Management Policy Glossary of Terms

**Advance Refunding:** For purposes of certain tax and securities laws and regulations, a refunding in which the refunded issue remains outstanding for a period of more than 90-days after the issuance of the refunding issue. The proceeds of the refunding issue are generally invested in Treasury securities or federal agency securities (although other instruments are sometimes used), with principal and interest from these investments being used (with limited exceptions) to pay principal and interest on the refunded issue. Bonds are “escrowed to maturity” when the proceeds of the refunding issue are deposited in a escrow account for investment in an amount sufficient to pay the principal of and interest on the issue being refunded on the original interest payment and maturity dates, although in some cases an issuer may expressly reserve its right (pursuant to certain procedures delineated by the Securities and Exchange Commission) to consider “pre-refunded” when the refunding issue’s proceeds are escrowed only until a call date or dates on the refunded issue, with the refunded issue redeemed at that time.

**Amortization:** The gradual reduction in principal and interest of an outstanding debt according to a specific repayment schedule, which details specific dates and repayment amounts on those dates.

**Arbitrage:** In the municipal market, arbitrage refers to the difference between the tax-exempt interest rate paid by the borrower and the interest rate at which the proceeds of the issue are invested. The Internal Revenue Code contains specific regulations concerning the amount that can be earned from the investment of tax-exempt proceeds.

**Call Provisions:** Mandatory or optional provisions that allow or require an issuer to prepay or refinance a bond prior to its stated maturity date. These provisions identify which bonds may be called, when they may be called, and what premium, if any, must be paid upon redemption prior to the stated maturity date of the bond.

**Capitalized Interest:** Specific interest payments of a bond issue which are funded in advance, or capitalized, through proceeds of the same bond issue. These proceeds are set aside in a specially designated fund in order to pay these designated interest payments.

**Current Refunding:** A refunding transaction where the municipal securities being refunded will all mature or be redeemed within 90-days or less from the date of issuance of the refunding issue.

**Debt Affordability:** The principal amount of debt that an issuer can afford within the constraints of net revenues and debt coverage requirements.

**Debt Service Coverage:** The ratio of the net revenue stream pledged against a debt to the debt service payments to the debt. Debt service coverage ratios are most often used by rating agencies to determine repayment sufficiency with respect to bonds secured by a specific revenue stream.

**Debt Service Reserve Fund:** Traditional bond issues are structured with a debt service reserve fund, which assures the timely availability of sufficient funds for the repayment of debt service in the event that an issuer cannot make the required debt service payment(s). Typically, the required size of the reserve fund is determined by the lesser of: 100% of maximum annual debt service; 125% of average annual debt service; or 10% of the aggregate issue price. Reserve funds are

usually fully funded out of bond proceeds and are set-aside in a separate fund, as long as the debt service fund is fully funded, and can only be used to offset debt service payments.

**Defeasance:** Termination of rights and interests of the bondholders and their lien on the pledged revenues or other security in accordance with the terms of the bond contract for an issue of bonds. Defeasance usually occurs in connection with the refunding of an outstanding issue after provision has been made for future payment of all obligations under the outstanding bonds through funds provided by the issuance of a new series of bonds.

**Derivative Product:** A product, such as an option or futures contract, whose value is derived from the performance of an underlying security. A commonly used derivative is an interest rate swap. Given the complexity of derivative products, the City of Pittsburg and its related entities will no longer utilize derivative products in its debt issuances.

**Discount Rate:** The interest rate used for adjusting for the time value of money for net present value calculations, option pricing models, and other market models. The term “discount rate” can also refer to the rate that the Federal Reserve Bank charges its members for overnight deposits.

**Good Faith Deposit:** A sum of money or, alternatively, a surety bond provided to an issuer of a new issue of municipal securities by an underwriter or underwriting syndicate as an assurance of performance on its offer to purchase the issue. Good faith deposits generally are required in connection with competitive sales and sometimes in connection with negotiated sales.

**Hedging:** A strategy designed to reduce investment risk. A hedge can help reduce the risk and volatility of a portfolio. A common hedging strategy includes matching the amount of short-term assets with the amount of short-term variable rate debt outstanding.

**Letter of Credit:** Two types of letter of credit are used in bond and other debt financings: standby letter of credit and direct pay letter of credit. They provide credit enhancement for debt issues by shifting the risk of repayment from the issuer to the bank issuing the letter of credit. Letters of credit are usually required for the issuance of variable rate debt. Letters of credit also are used to provide liquidity.

A Standby Letter of Credit is an agreement issued by a commercial bank that commits the bank to pay a third party contingent upon the failure of bank’s customer to perform under the terms of a contract or agreement with the beneficiary. Used as a substitute for a performance bond or payment guarantee, standby letters of credit are used mainly in the U.S where banks are legally barred from issuing certain types of guarantees. For bond or debt holders it serves as a secondary source of payment, in case the issuer fails to meet its payment obligations.

A Direct Pay Letter of Credit is an agreement issued by a commercial bank that commits the bank to pay third parties upon a request presented by the beneficiaries to the bank issuing the direct pay letter of credit.

**Line of Credit:** An arrangement in which a bank or other financial institution extends a specified amount of unsecured credit to a specific borrower for a specified time period.

**Maturity Date:** The date upon which a specified amount of debt principal or bonds matures, or becomes due and payable by the issuer of the debt.

**Negotiated Sale:** A method of sale of bonds, notes or other financing vehicles in which the issuer selects in advance, on the basis of proposals received or by other means, one or more

underwriters to work with it in structuring, marketing and finally offering an issue to investors. The negotiated sale method is often used when the issue is: a first time sale by a particular issuer, a complex security structure, such as a variable rate transaction, an unusually large issue, or in a highly volatile or congested market.

**Net Revenue:** Gross revenues less operating and maintenance expenses.

**Official Statement:** A comprehensive statement issued by the governmental entity prior to the sale of bonds, notes, or other financing vehicles that contains all the salient facts concerning the issuer, the issuer's financial condition, the security pledged for the securities being offered, the projected use of the proceeds of the sale, and other facts deemed necessary to enable the investor to judge the quality of the securities being offered. This is also known as the Disclosure Statement.

**Private Placement:** A private placement is a variation of a negotiated sale in which an issuer, usually with the help of a financial advisor or placement agent, will attempt to place the entire issue directly with an investor. The investor will negotiate the specific terms and conditions of the financing before agreeing to the purchase of the issue.

**Redemption:** Depending on an issue's call provisions, an issuer may on certain dates and at certain premiums, redeem or call specific outstanding maturities. When a bond or certificate is redeemed, the issuer is required to pay the maturities' par amount, the accrued interest to the call date, plus any premium required by the issue's call provisions.

**Senior Lien Debt:** Debt whose terms require it to be repaid with a priority claim on pledged revenues.

**Subordinate Lien Debt:** Debt whose terms require it to be repaid with pledged revenues net of the amount necessary to make debt service payments on senior lien debt.

**Surety Bond:** An alternative to a fully funded debt service reserve fund. A surety bond can be purchased from a bond insurance provider to fulfill the role of debt service reserve fund and can be drawn upon in the event an issuer cannot make a regularly scheduled debt service payment. A surety bond must be purchased and is subject to credit approval by a bond insurance provider. The provider charges an upfront fee for the surety bond.

**Weighted Average Maturity:** With respect to an issue of bonds, the weighted period of time required to repay half of the issue through scheduled principal payments. The weighted average maturity is also referred to as the "weighted average life" or "average life" reflects how rapidly the principal of an issue is expected to be paid. Under one commonly used calculation method, average life is equal to the total bond years divided by the total number of bonds.

**Yield:** The net rate of return, as a percentage, received by an investor on an investment. Yield calculations on a fixed income investment, such as a bond issue, take purchase price and coupon into account when calculating yield to maturity.



# WATER ENTERPRISE FINANCIAL POLICY

(Adopted by Resolution No. 91-30)

The City of Pleasanton recognizes the importance of sound financial management of its water system utility. Its goals include the operation of the utility on an enterprise basis, with the maintenance of adequate reserves, and with financial provisions for funding future replacement and expansion of the system.

The purpose of this policy is to set forth guidelines to achieve these goals.

**SCOPE** - This policy applies to all Water Utility funds.

**POLICY** - The City shall operate the Water Utility on an enterprise basis, whereby the costs of service are borne entirely by the users.

The City shall maintain adequate reserves in the Water Maintenance and Operations (M&O) Fund to meet cash flow requirements and contingencies.

The City shall perform a water rate study at least bi-annually which determines water rates based on a cost of service analysis. Additionally, an annual cursory review shall be performed.

The water rate structure shall be designed to provide a balance between revenue stability and water conservation.

Water rates shall be set at a level to meet debt service requirements and to provide adequate annual capital replacement accruals.

The City shall establish and maintain a separate Water Expansion Fund and a Water Capital Replacement Fund.

The Water Expansion Fund shall be funded primarily by connection fees, and will provide for future expansion of the water system.

The City shall perform a water connection fee review at least bi-annually to ensure that future water customers contribute fairly and equitably towards expansion projects necessary to serve their needs. Reviews may be necessary within a shorter duration due to changing conditions or facility needs.

The Water Capital Replacement Fund shall be funded primarily by replacement accruals charged to existing users through the water rate structure.

To construct replacement and expansion facilities, the City may utilize other financing alternatives such as debt financing, and seek other funding sources such as development exactions. In addition to the specific financial policies stated above, the Water enterprise funds are subject to the "Financial Policies of the City of Pleasanton" which were adopted by Resolution No. 90-131.

# INVESTMENT POLICY AND GUIDELINES

*Adopted by City Council May 3, 2016  
(For FY 2016/17)*

## **POLICY**

It is the policy of the City of Pleasanton (the “City”) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

## **SCOPE**

This investment policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report and include:

- General Fund
- Enterprise Funds
- Internal Service Funds
- Capital Projects Funds
- Special Revenue Funds
- Private-Purpose Trust Funds
- Agency Funds
- Debt Service Funds

## **PRUDENCE**

Investments shall be made with judgment and care – under circumstances then prevailing – in which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived (i.e. the “prudent person” standard as defined by Civil Code #2261).

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

## **OBJECTIVE**

The primary objectives, in priority order, of the City's investment action shall be:

- a. **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

- b. **Liquidity:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.
- c. **Yield:** The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.

## **CONCENTRATION OF RISK**

Government Accounting Standards Board (GASB) statement No. 40 recognizes that there are many factors that can affect the value of investments. Investment risk factors include credit risk, custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk.

**Credit risk** is the risk of loss due to failure of an issuer of a security or a financial institution. The City purchases U.S. Treasuries and high-grade securities which will lessen this type of risk. In addition, the portfolio will be diversified so that the failure of any one issuer will not unduly harm the City's cash flow.

**Custodial credit risk** is the risk that in the event of the failure of the custodian, the investments may not be returned. The City's investment securities are to be held by a third party custodian designated by the City and evidenced by safekeeping receipts.

**Concentration of credit risk** is the risk associated with a lack of diversification of having too much invested in a few individual issuers, thereby exposing the organization to greater risks resulting from adverse economic, political, regulatory, geographic, or credit developments. The City's investments will be diversified and will not exceed maximum percentages allowed in the California Government Code.

**Interest rate risk** is the risk that the market value of securities in the portfolio will fall due to an increase in general interest rates. Interest rate risk may be reduced by structuring the portfolio so that securities are maturing periodically to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. The City will limit investments to a maximum maturity of five years (unless otherwise authorized by City Council).

**Foreign currency risk** results from investment in foreign currency-denominated securities. The City will not invest in foreign currency investments.

## **DELEGATION OF AUTHORITY**

Authority to manage the City's investment program is derived from Section 53600 et seq. of the Government Code and Chapter 2.16 of the Pleasanton Municipal Code. Management responsibility for the investment program is delegated by the City Council and City Manager to the Director of Finance. The authority to manage some or all of the City's investment portfolio can be further delegated to outside professional investment managers (Advisers) at the election and further approval of the City Council at the recommendation of the City Manager and Director of Finance. The Adviser shall be registered under the Investment Advisers Act of 1940. The Adviser shall follow this Investment Policy, written internal controls and other written instructions as provided by the City. Such delegation is subject to City review and overriding discretion which will be exercised as needed.

## **ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials who manage the investment of public funds must file an annual Statement of Economic Interests.

## **AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

The Director of Finance will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness, these may include "primary" dealers or regional dealers that qualify under Security & Exchange Commission Rule 15C3-1 (uniform net capital rule). All broker investment transactions require the approval of authorized City staff. No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Director of Finance with the following: audited financial statements, completed broker/dealer questionnaire, and certification of having read the City's investment policy.

## **AUTHORIZED AND SUITABLE INVESTMENTS**

The City's investment portfolio may include the following instruments:

### **a. Time Deposits**

Fully-insured (FDIC) or fully collateralized non-negotiable certificates of deposits (CD's) in financial institutions located in California. All time deposits must be collateralized in accordance with California Government Code sections 53650 et. seq. The City, at its discretion, may waive the collateralization requirements for any portion of the deposit that is covered by federal insurance. A maximum of 30% of the City's portfolio may be invested in this category.

### **b. Negotiable Certificates of Deposit (NCDs)**

Negotiable C/D's issued by the top 25 banks or top 15 regional banks. The aggregate investment in Negotiable C/D's shall not exceed 30% of the City's total portfolio.

### **c. Banker's Acceptances**

Banker's Acceptances not to exceed 180 days maturity from date of purchase. No more than 5% of the City's total portfolio shall be invested in banker's acceptances of any one issuer and the aggregate investment in banker's acceptances shall not exceed 30% of the City's total portfolio.

### **d. Securities of the U.S. Government**

U.S. Treasury bills, notes, bonds or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principle and interest. There is no limitation as to the percentage of the City's portfolio that may be invested in this category.

**e. Securities of U.S. Government Agencies**

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principle and interest by federal agencies or United States government-sponsored enterprises. There is no limitation as to the percentage of the City's portfolio that may be invested in this category.

**f. Commercial Paper**

A1/P1/F1 Commercial Paper not to exceed 270 days maturity from date of purchase. No more than 5% of the City's total portfolio shall be invested in commercial paper of any one issuer and the aggregate investment in commercial paper shall not exceed 25% of the City's total portfolio.

**g. State of California Local Agency Investment Fund (LAIF)**

The Local Agency Investment Fund was established by the State to enable local agency treasurers to place funds in a pool for investment (California Government Code Section 16429.1 et seq.). The City uses this investment vehicle for short-term liquidity, funds are available on demand and interest is paid quarterly. The City may invest up to the maximum permitted by LAIF.

**h. California State and Local Agency Obligations**

Obligations of the State of California or any local agency within the state that are general obligation bonds or essential service bonds secured with revenue from a water, sewer, power or electric system, provided that such obligations are rated A or better. No more than 5% of the City's total portfolio shall be invested in any one issuer in this category and the aggregate investment in categories (h. & i.) shall not exceed 30% of the City's total portfolio.

**i. Other State Obligations**

Registered treasury notes or bonds of any of the other 49 United States in addition to California, including general obligation bonds or essential service bonds secured with revenue from a water, sewer, power or electric system of any of the other 49 United States, in addition to California, provided that such obligations are rated A or better. No more than 5% of the City's total portfolio shall be invested in any one issuer in this category and the aggregate investment in categories (h. & i.) shall not exceed 30% of the City's total portfolio.

**j. Medium-term notes**

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations licensed by the United States or any state and operating in the United States. Purchases are limited to securities rated A or better. The aggregate investment in Medium-term corporate notes shall not exceed 30% of the City's total portfolio.

**k. Repurchase and Reverse Repurchase Agreements**

Repurchase and Reverse Repurchase Agreements collateralized by securities of the U.S. Government or its agencies. The purchase securities shall have a minimum market value including accrued interest of 102% of the dollar value of funds borrowed and a term not to exceed one year. The aggregate investment in repurchase and reverse repurchase agreements shall not exceed 20% of the City's total portfolio.

**l. Money Market and Mutual Funds**

Money market and mutual funds whose portfolios consist of government securities or diversified money market securities such as acceptable C/D's, banker's acceptances, agency discount notes, commercial paper, and other full-faith and credit obligations of the U.S. Government or its agencies. The aggregate investment in Government Security money market and mutual Funds shall not exceed 20% of the City's total portfolio.

**COLLATERALIZATION**

Collateralization will be required on active and inactive deposits in accordance with Government Code Section 53651, 53651.2, and 53652, which set forth the eligible securities and the required value of the securities to collateralize these deposits. Whenever possible, the City shall request that U.S. Treasury and Government securities be used as collateral. Repurchase agreements will be collateralized 102% with securities of the U.S. Government or its Agencies, marked to market daily.

**SAFEKEEPING AND CUSTODY**

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities purchased from brokers/dealers will be held by a third party custodian designated by the Director of Finance and evidenced by safekeeping receipts. Securities do not literally have to be held in the name of the City but ownership is evidenced through safekeeping or custodial receipts and/or statements.

**TRUST AGREEMENTS**

The City shall direct the investment activities of trustees. Such direction shall be in keeping with the terms and conditions of its bond agreements, applicable law and policies set forth in this document.

**DIVERSIFICATION**

The City will diversify its instruments by security type and institution, meeting at least the minimum requirements as outlined in Government Code Section 53601. With the exception of U.S. Treasury securities, Federal Agency securities and authorized pools, no more than 30% of the total portfolio, and less where stated, will be invested in a single security type with no more than 5 percent invested with a single issuer.

### Summary of Investment Requirements

Investment Type	City Minimum Quality Parameters	Code Minimum Quality Parameters	City Maximum % of Portfolio	Code Maximum % of Portfolio	City Maximum Maturity	Code Maximum Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	None	30%/5% issuer	40%/30% issuer	180 Days	180 Days
State and Local Obligations	"A" Rated obligation	None	30%/5% issuer	None	5 Years	5 Years
Commercial Paper	A1/P1/F1	A1/P1/F1	25%/5% issuer	25%/10% issuer	270 Days	270 Days
Negotiable Certificates of Deposit	"A" Rated Financial institutions	None	30%/5% issuer	30%	5 Years	5 Years
Certificates of Deposit	"A" Rated Financial institutions	None	30%/5% issuer	None	5 Years	None
Repurchase Agreements	"A" Rated primary dealers	None	15%/5% issuer	None	90 Days	1 year
Medium-Term Notes	"A" Rated obligation	"A" Rated obligation	30%/5% issuer	30%	5 Years	5 Years
Money Market and Mutual Funds	"A"	"A"	20%	20%	N/A	N/A
Local Agency Investment Fund	None	None	\$60 Million	\$60 Million	N/A	N/A

#### MAXIMUM MATURITIES

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds. Where this Policy does not specify a maximum remaining maturity at the time of the investment, no investment shall be made in any security that at the time of the investment has a term remaining to maturity in excess of five years.

The City may directly invest in securities maturing more than five years from the date of purchase if they are authorized by the City Council. After Council authorization, no waiting period is required before such an investment is made.

The City may invest proceeds of bond issuances or certificates of participation for a term exceeding five years, provided the City Council authorizes such investments as part of the legal documents.

### **INTERNAL CONTROL**

The Director of Finance shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

### **PERFORMANCE STANDARDS**

The investment portfolio will be designed to obtain a market average rate of return. Safety and liquidity, however, will continue to be the predominant emphasis.

### **REPORTING**

The Director of Finance will submit a monthly report to the City Council on the status of the City's investment portfolio no later than sixty days after the end of each month. This report shall include the types of investments, the amount of money invested with various institutions, purchase and maturity dates, and yield on investments. The Director of Finance will certify that the investment portfolio is in compliance with the investment policy and that it will meet cash flow needs for the next six months.

### **INVESTMENT POLICY ADOPTION**

The City's investment policy will be submitted annually to Council for adoption.





# **RESERVE POLICY**

*Adopted by City Council November 15, 2016*

## **SUBJECT**

Establishment of General Fund, Enterprise Fund, and Internal Service Fund reserves in the event of economic uncertainty or emergency.

## **PURPOSE**

The purpose of this policy is to:

1. Ensure that the City can make necessary repairs and replacements in the event of a one-time large-scale capital breakdown.
2. Ensure that the City can withstand reduced revenues that result from economic conditions or natural disaster without eliminating services or raising taxes.

## **POLICY**

It is the policy of the City of Pleasanton to maintain a consistent level of City services.

## **SCOPE**

This policy applies to the General Fund as well as the specified Enterprise Funds and Internal Service Funds.

## **PROCEDURES**

The City Manager may appropriate General Fund reserves with City Council approval.

## **Reserve Levels and Establishment**

1. General Fund Reserve: The City shall maintain an unappropriated General Fund operating reserve of between twenty percent (20%) to thirty percent (30%) of annual General Fund operating expenditures. The target level for the reserve is twenty-five percent (25%).
2. Enterprise Fund Reserves: The following Enterprise Funds require a reserve of between thirty percent (30%) and forty percent (40%) of the previous year's operating expenditures for each fund: Water and Sewer. The target level for these reserves is thirty-five percent (35%).
3. Internal Services Fund Reserves: The following Internal Services Funds require a reserve of between thirty percent (30%) and forty percent (40%) of the previous year's expenditures with a target of thirty-five percent (35%) for each fund:
  - Streetlight Replacement
  - Traffic Signal Replacement
  - Facilities Renovation, and Park & Median Renovation
4. Internal Services Fund Reserves: The following Internal Services Funds require a reserve of between thirty percent (30%) and forty percent (40%) of the previous year's operating expenditures with a target of thirty-five percent (35%) for each fund:
  - Equipment Replacement
  - Livermore Pleasanton Fire Department Apparatus Replacement
  - Police Vehicle Replacement
5. An appropriate fund (e.g. a Capital Improvement Program reserve made for the purpose of repairing, replacing and procuring City assets) may be created and developed as necessary by the City Manager of his/her designee.

## **Use of Reserve Funds**

1. Economic Uncertainty: For use to mitigate annual revenue shortfalls (actual revenues less than projected revenues) due to a temporary slowdown in general economic conditions as well as a short-term reduction in revenues caused by actions of the State or Federal government.
  - If any unanticipated reductions in revenue are deemed to be recurring, adjustments should be made to the budget to reflect the new revenue expectations.
2. Emergency: For use to mitigate costs associated with unforeseen emergencies, including natural disasters.
3. Enterprise Fund and Internal Service Fund Reserves shall only be used for unexpected expenses that would normally be paid by that fund. For example, the Streetlight Replacement reserve may only be used in the event of an unexpected streetlights malfunction.
4. The City Manager shall have the authority to approve the appropriation of Reserve Funds to respond to an emergency situation. He or she will then take a resolution to the City Council at its next regularly scheduled meeting confirming the nature of the emergency and formally

authorizing the appropriation of reserve funds. If the General Fund reserve level falls below 20%, the City Council may restore funds over a multi-year period through establishment of a reserve recovery plan that would be adopted by City Council.

### **Excess Fund Balances**

1. Should actual reserve balances exceed the level required by the reserve policy at year's end, the surplus funds shall be deemed available for the following, subject to Council approval:
  - Transfer to the CIP Fund for appropriation for general capital needs and/or extensive maintenance projects.
  - Re-appropriation within the subsequent year's operating budget to provide for one-time, non-recurring needs including pre-funding the City's pension and retiree health liabilities.
2. Use of General Fund excess balance shall not be used for new recurring expenses.

## APPENDIX D

### Discussion of Major Revenues Revenue Forecasting Assumptions General Fund Five Year Fiscal Forecast





# DISCUSSION OF MAJOR REVENUES

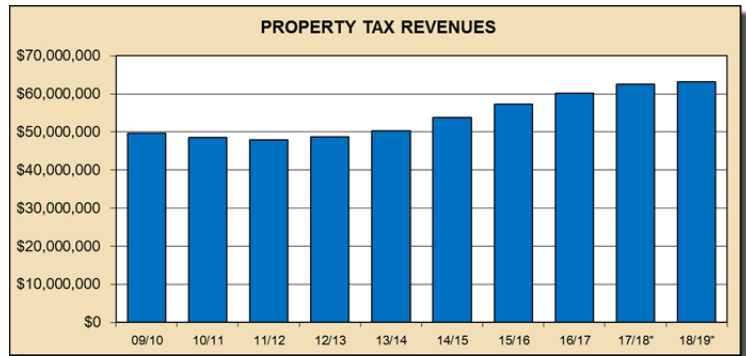
## REVENUE FORECASTING ASSUMPTIONS GENERAL FUND FIVE YEAR FISCAL FORECAST

The following discussion outlines the major operating revenue sources of the City and describes the methods used to forecast FY 2017/18 and FY 2018/19 revenues.

### Property Taxes

Pursuant to Proposition 13 passed by California voters in 1978, countywide property taxes are set at 1% of assessed value. After Proposition 13, initial assessed values were set at the 1976 level. Since that time, they have been increased in most years by a factor of 2%. Upon change of ownership, the assessed value of a property is reset to the current market value (sales price).

The City receives approximately 25% of the 1% countywide collected tax in Pleasanton. Secured property taxes are the single largest source of revenue to the City's General Fund, representing approximately 52% of the total.



Property taxes are collected on both secured (real property) and unsecured property (such as boats). If a property changes ownership in the middle of a tax year, the reassessment appears on the tax rolls the following year. However, the property is reassessed for a pro-rata portion of the year of sale, and an additional or "supplemental tax" is applied in that year. The County often lags behind on reassessments, so supplemental assessments can span more than one year, causing fluctuations in revenue.

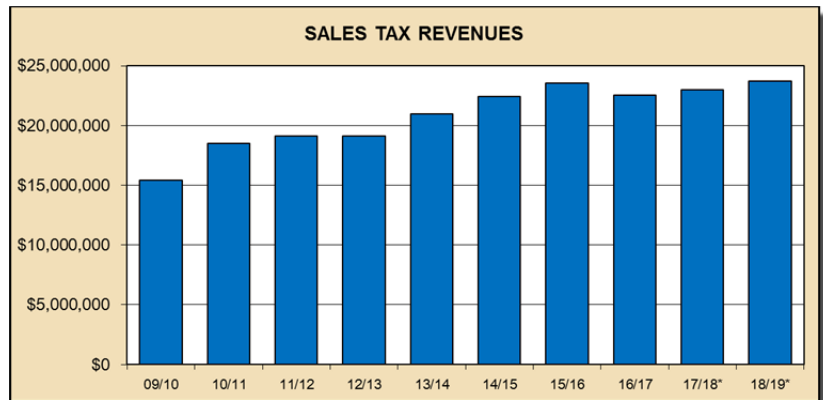
During the Great Recession Pleasanton experienced essentially no growth in assessed property value and the impact to the General Fund revenue was evident. As the real estate market continues to improve the City is experiencing increases in assessments through proposition 8 recaptures, stronger sales of existing properties, and new development.

A 2% increase is typically derived from the Proposition 13 growth factor (but is not guaranteed), for FY 2017/18 the CPI for non-Proposition 8 parcels is 1.91%. As the economy continues to recover and development begins again, there is a lag time between the time construction takes place and new assessed values are recognized. After factoring in all property tax related revenues (secured, unsecured, supplemental, delinquent and property tax in lieu of VLF) staff is projecting an increase of 4% (\$62.5 million) in FY 2017/18 and 1.0% (\$63.3 million) in FY 2018/19.

Note: The Property Tax Revenues chart includes not only secured property tax, but unsecured, delinquent, supplemental and VLF in lieu property tax revenues as well.

**Sales Tax**

The sales tax rate in Alameda County is 9.25%, of which 1% is the "local" or City share. However, under a 1950's revenue sharing agreement with Alameda County, the City receives only 95% of the 1%, with the remaining dollars going to Alameda County. In exchange for sharing the sales tax, the County has shared (in varied degrees over the years) some of its gas tax revenues with the City. Dublin, San Leandro, and Livermore are the only cities in Alameda County that are not party to this agreement.

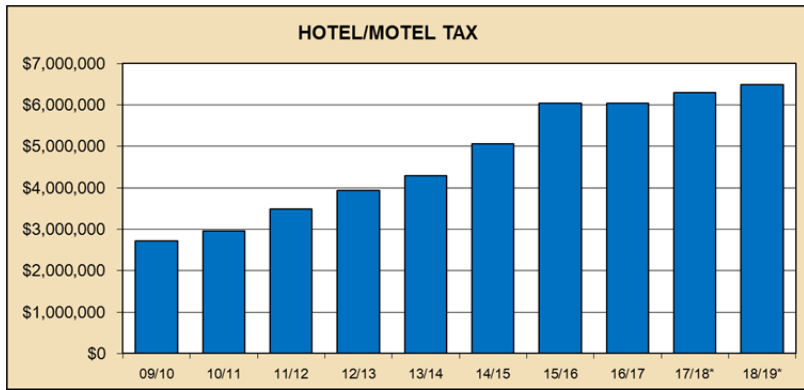


Sales tax revenue had increased from \$17.3 million in FY 2001/02 to \$22 million in the FY 2006/07. However, the Great Recession, which began in December 2007 and ended in 2010, had a major impact on taxable sales transactions reducing these revenues to approximately \$15.4 million in FY 2009/10 before they started to recover in FY 2010/11 and which has continued to grow ever since. However, the recovery is slowing down and consumers are increasingly purchasing on-line. As a result, Pleasanton's sales tax is expected to increase less dramatically than in recent years – 2.1% increase to \$23 million in FY 2017/18 followed by a rise of 3% in FY 2018/19, to \$23.7 million. The increase is driven, in part, by new retail development.



## Hotel/Motel Tax

The City currently has thirteen hotels/motels with a total of 1,823 rooms. The City imposes a Transient Occupancy Tax ("Hotel/Motel Tax") of 8% on room rates for stays of 30 days or less. The tax was last raised in 1983, from 5% to 8%. The proceeds from this tax currently represent approximately 5.4% of the total General Fund revenue.

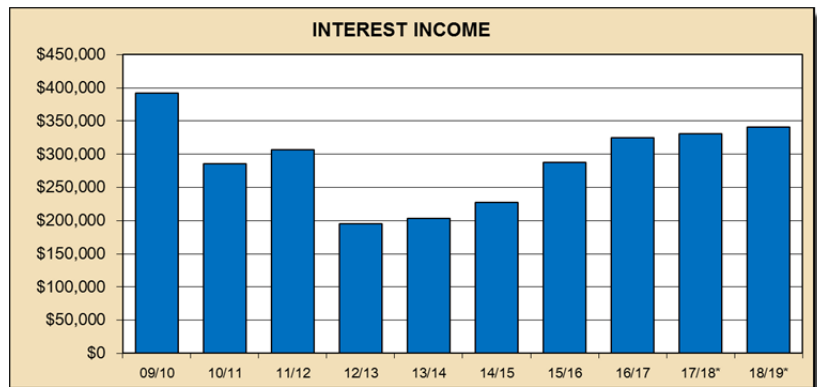


Revenues in this category have rebounded considerably as business travel and therefore, hotel tax revenues, have increased from approximately \$2.7 million in FY

2009/10 to \$6.0 million in FY 2016/17. There continues to be a steady increase in hotel tax revenues with projections of \$6.3 million in FY 2017/18 and \$6.5 million for FY 2018/19.

## Interest Income

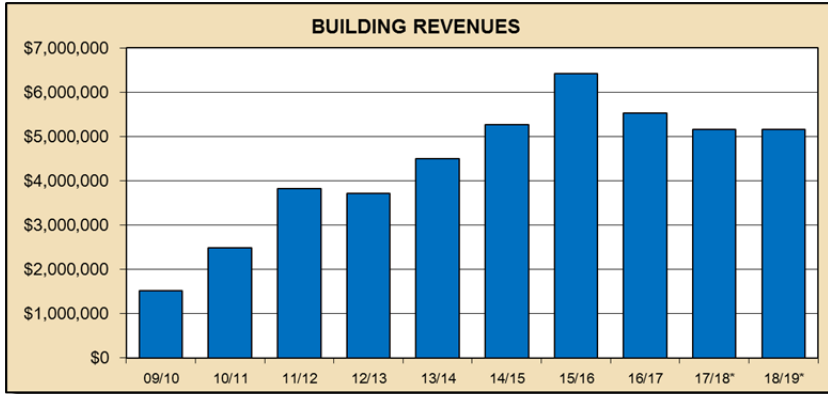
Interest income is money derived from investing idle cash. On a daily basis, the City invests all its idle cash in accordance with the City's formal investment policy. The investment portfolio typically consists of securities issued or backed by the U.S. government, mutual funds which invest in such securities, certificates of deposit with local banks collateralized with government securities, and dollars invested in the State's Local Agency Investment Fund (LAIF). Only cash and money derived from the sale of bonds and Certificates of Participation are invested separately in compliance with Internal Revenue Service regulations regarding arbitrage calculations on tax-exempt bonds. All other funds are pooled and then invested, with interest earnings allocated to the funds based on cash balances.



Staff is currently investing idle funds at modest interest rates, with three-month Treasury Bills yields averaging 0.83% as of 5/01/2017 and two-year yields around 1.28% as of 5/01/2017. Staff is projecting average interest rates of 1.1% on the portfolio for the FY 2017/18 and 1.2% for FY 2018/19 and interest earnings in the General Fund of \$331,930 in FY 2017/18 and \$340,000 in FY 2018/19 based on estimated average General Fund cash balances for the year.

## Building-Related Revenues

The City's General Fund receives many types of building-related revenues. These include Planning, Public Works, Fire Inspection and Building Inspection fees. In general, these fees are intended to recover the cost of providing services which benefit a select segment of the City's taxpayers. In July of

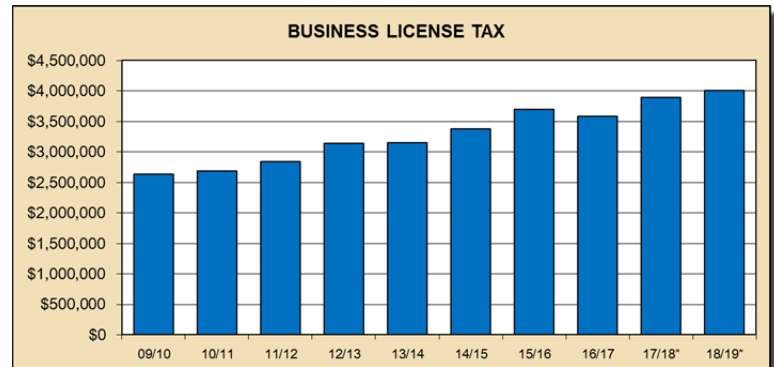


2015 the Council approved increases in the Master Fee Schedule for these fees. Since the low of FY 2009/10, building related revenues surpassed pre-recession levels as the local economy recovered and projects that had been on hold resurfaced. However, the City is expecting fewer large developments over the next two

years. As a result, Building related revenues in FY 2017/18 are projected to be decline by 5.2% to \$5.2 million and stay constant in FY 2018/19.

## Business License Tax

The City imposes a license tax on businesses that conduct activities in the City, whether they have a physical location here or not. The license tax is based on gross receipts at a rate of 30 cents per \$1,000 (3/100 of 1%), subject to certain minimums. The rate has not changed since 1983. However, due to the increased number of businesses in the City and due to an active enforcement program, revenues have grown from \$266,000 in 1983-84 to an estimated \$3.6 million in FY 2016/17.

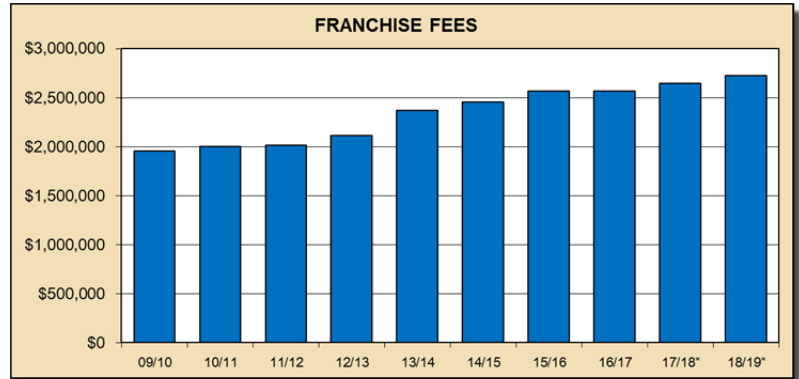


Staff is projecting an increase in business license tax revenue of approximately 9% to \$3.9 million in FY 2017/18, followed by a slight increase in FY 2018/19 to \$4 million.

## Franchise Fees

The City has franchise agreements with Pacific Gas & Electric, Pleasanton Garbage, Comcast and AT&T Cablevision. As compensation for wear and tear on City streets, these suppliers pay the City a franchise fee based on their revenue in Pleasanton as follows:

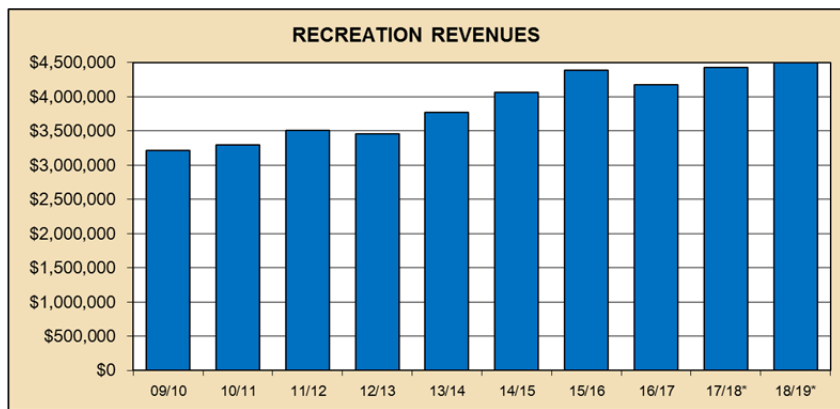
Electricity	0.5%
Gas	1.0%
Garbage	2.0%
Cable	5.0%



Therefore, franchise fees change when the customer base expands, when additional/ fewer services are used (garbage and cable), when weather impacts the use of gas or electricity, and when rates change. Based on historical data and trends, customer base expansion and inflation projections staff is projecting total franchise fee revenue of \$2.6 million in FY 2017/18 and \$2.7 million in the FY 2018/19.

## Recreation Revenues

The City, through its Community Services Department, offers a variety of recreational and cultural classes, activities and events, in addition to a paratransit system. In accordance with the City's Fee Policy, the department attempts to recover through fees direct staff costs and related activity expenses



for these programs. The City's General Fund, however, provides the funding to maintain facilities associated with these programs and related overhead which has not been taken into consideration when determining the cost recovery rate.

Staff spends considerable time each year developing programs for the coming year and determining the fees required to meet cost recovery objectives. Staff has the authority to set fees for new programs offered during the course of the year, and to adjust existing fees by as much as 20%.

Based on the programs planned for the next two years, the Community Services Department staff has prepared line item projections of revenues. These projections have been reviewed by the Finance staff, and are incorporated into the revenue projections in the FY 2017/18 and FY 2018/19 Budget.

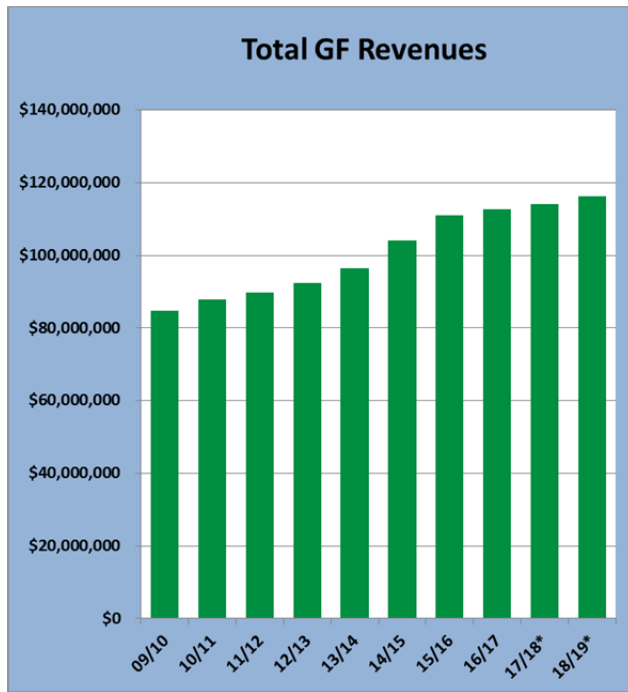
The FY 2017/18 recreation revenues are projected to be \$4,424,751 and the FY 2018/19 revenues are projected to be \$4,496,846.

### General Fund Revenue Historical Trends

From FY 2001/02 through FY 2007/08, the City experienced sustained revenue growth (General Fund revenues increased from \$71 million in FY 2001/02 to over \$94 million in FY 2007/08), due mainly to an expanding commercial and residential property tax base, expanding retail and business license tax bases, and renewed growth in the hotel tax. During the recession revenues decreased primarily as a result of lower sales tax, hotel/motel tax, business license tax and building permit revenues. During this time revenues fell to \$85 million.

The following table demonstrates the impact of the recovery the City has experienced since the onset of the recession that began in 2007 and officially ended in 2010. As the economic recovery slows, staff is projecting revenues over the next two fiscal years to increase by 1.44% in FY 2017/18 and 1.74% in FY 2018/19.

#### SUMMARY OF GENERAL FUND REVENUE



Fiscal Year	Total GF Revenues	% Change
09/10	\$84,667,999	-5.86%
10/11	\$87,832,730	3.74%
11/12	\$89,817,006	2.26%
12/13	\$92,291,881	2.76%
13/14	\$96,506,138	4.57%
14/15	\$104,145,233	7.92%
15/16	\$111,038,119	6.62%
16/17	\$112,598,953	1.41%
17/18*	\$114,223,916	1.44%
18/19*	\$116,206,382	1.74%

## **Enterprise Fund Revenue**

### Water Fund

The Zone 7 Water Agency is the water wholesaler for the Livermore-Amador Valley, purchasing, treating, and delivering water to the City of Pleasanton. The city in turn sells water directly to local businesses and household customers. The City receives 80% of its water supply from Zone 7 and the other 20% from City owned and operated wells. Annually, transfers of funds are made from the Water Operations and Maintenance Fund to Water Replacement Fund, where monies are accumulated and used to repair and replace the City's water system. The amount of the replacement transfer is based on periodic replacement studies that look at projected future costs over a thirty to fifty year period, similar to the City's Replacement Plan for equipment, vehicles, parks, and computer equipment.

The City increased water rates in October 2015 and restructured the rates to pass through all future Zone 7 water rate increases as they occur and annually increase all the remaining components of the water rates by the increase in the Consumer Price Index (CPI). Effective 2017, the City Council chose to waive the CPI adjustment on water rates to provide some relief to the City's customers who have experienced steep increases in Zone 7 water rates. Revenues from water sales are expected to increase approximately 6.9% in FY 2017/18 due to Zone 7 and City water rate increases. A majority of the cost of a customer's water bill is the cost of Zone 7 water.

### Sewer Fund

Sewer user charges contain three components:

1. the City of Pleasanton charges for sewage collection,
2. the Dublin San Ramon Services District (DSRSD) charges for sewer treatment, and
3. Livermore Valley Water Management Agency (LAVWMA) charges for disposal.

Annually repair and replacement transfers from the Sewer Operations and Maintenance Fund are made to the Sewer Repair and Replacement Fund, where monies are accumulated and used for capital replacement. The amount of the transfer is based on periodic replacement studies that look at projected future costs over a thirty to fifty year period, similar to the City's Replacement Plan for equipment, vehicles, parks, and computer equipment.

Sewer revenues are expected to increase 1.7% in FY 2017/18 and 1.5% in FY 2018/19. The City is not anticipating any increases in sewer fees, other than the allowable annual CPI (Consumer Price Index) increase in local city sewer fees. However, a majority of the customers' sewer fees are the regional sewer fees charged by DSRSD.

### Callippe Preserve Golf Course

Golf revenues from green fees are projected based on 55,650 rounds of play for FY 2017/18 and 57,319 for FY 2018/19. Revenues are projected to decrease by 3.6% in FY 2017/18 and increase 3.0% in FY 2018/19.

### Storm Drain Fund

The Storm Drain Fund reflects the City's efforts to control and improve the quality of urban water runoff (storm water runoff) before it reaches the local Arroyos and ultimately flows into San Francisco Bay. The primary revenue to the Fund is a property assessment charged to each developed and undeveloped parcel within the City (including City-owned parcels), based upon formulas that approximate each parcel's runoff. The General Fund subsidy for the storm drain maintenance fund is approximately \$330,000 per year because the assessment charged to properties in the City have been capped since its inception in FY 1992/93 and costs have exceeded the assessments collected. Staff has included a transfer of \$330,000 in the FY 2017/18 and the FY 2018/19 from the General Fund to subsidize the Storm Drain Fund.

### **Internal Service Fund Revenue**

Internal charges (accruals) are costs reflected in the operating budgets that represent accumulating future liabilities. These liabilities may not result in actual expenditures in the short term, but they will most likely result in future expenditures. There are several examples of future expenditures for which current charges are made as the liability is accruing. These include accruals for the future replacement of equipment we are now using (similar to charges for depreciation). They also include accruals for renovation of parks and City facilities that age with usage, and employee costs that are accruing now but will be paid out later, such as unused vacation and retiree medical costs. In accordance with the City's adopted Financial Policies and the City's General Plan, the City recognizes these costs as they accrue, and sets the money aside to fund the future expenditures, rather than allowing these costs to accumulate and become a burden on future generations.

In accordance with its financial policies and the General Plan, the City maintains various Replacement/Renovation Funds. The purpose of these Funds is to provide ongoing replacement of City equipment, vehicles, and streetlights, and to make major repairs and renovations to City facilities, parks and medians in order to extend their lives. The funding sources are interest earnings and replacement accrual charges placed on the departments for their existing equipment, vehicles and facilities. These replacement charges are determined based on the replacement cost and estimated useful life (similar to depreciation) of the capital equipment.

In June 1999, the City completed its first formal "Replacement Plan" and has continued to update it on a regular basis. Staff has once again completed a major bi-annual update of the Replacement Plan as part of the Operating Budget preparation process. Updated estimates were made of the timelines and costs for replacing/renovating each City asset in the program, over a twenty-year time frame. The cash flow analysis was then updated using this information, and assuming inflation and interest income. From the cash flow analysis, the base annual accrual rate was updated, to ensure it would be adequate to fund the long term plans, without allowing the replacement/renovation fund balances to become negative or to build excessive reserves.

## **Special Revenue Funds**

The City has thirty Special Revenue Funds in its operating budget. These include the Miscellaneous Federal Block Grant; Abandoned Vehicle Fund; Urban Forestry Fund; Community Development Block Grant (CDBG) Fund; H.O.M.E. Program Fund; Used Oil Grant Fund; Law Enforcement Grant Fund; several Landscape and Lighting Assessment Districts; several Geologic Hazard Assessment Districts; Asset Forfeiture Funds; D.A.R.E. Fund; Lower Income Housing Fund; Miscellaneous Donations Fund; Downtown Parking In-Lieu Fund; Recycling and Waste Management Fund; Library Donations Fund; Downtown Economic Development Loan Fund; H.A.P.P.Y. Public Art Donations Fund and the Hacienda Business Park Owners Association (HBPOA) Maintenance Fund.

Funding sources include special assessments, grant revenue, interest income, and donations. The use of these revenues is restricted to specific purposes. The revenue estimates for grants are based on the best available information. The revenue projections for the Lower Income Housing Fund are based on the projected number of building permits (the same assumptions used in the Capital Improvement Program). The Recycling and Waste Management Fund revenue projections are based on estimates of Alameda County Measure D recycling funds. Revenue estimates for assessments are based on staff's calculations of the revenue necessary to fund expenditure levels, within the limitations of Proposition 218. Most landscape districts contain CPI inflators; therefore, assessments are allowed to grow at a reasonable rate if needed to match rising costs. Furthermore, the budgets for the districts are very small.

## **Transfers or Interfund Charges**

Other sources of funding for many Funds include transfers or Interfund charges. Funds are separate accounting entities; therefore, money cannot be moved between Funds without Council authorization and this is known as a transfer. Transfers can also represent interfund charges, similar to financial transactions between two independent companies. For example, the General Fund pays the Water Fund for its water usage for parks and City facilities. On the other hand, the Water Fund pays the General Fund for its share of overhead, which includes accounting services, payroll, legal services, City Manager administration, etc. The City reflects any transfers between Funds that represent payments for overhead or reimbursements for services or other costs, as "Interfund revenue" to one Fund, offset by an "Interfund expenditure" to another. More importantly, these transactions are reflected at the program level rather than just the Fund level, in order to provide better program cost accounting.

# GENERAL FUND

## Five Year Fiscal Forecast: FY 2017/18 to FY 2021/22

### Summary of Forecast Findings

The purpose of this forecast is to assess the General Fund's ability over the next five years – on an “order of magnitude” basis – to do three things:

1. Maintain current service levels
2. Maintain the City's existing infrastructure and facilities based on past funding levels
3. Preserve the City's long-term fiscal health by aligning operating revenues and costs, maintaining fund balance at policy levels and reducing liabilities such as pension and retiree health (OPEB).

The national, state, and regional economies recovered, home prices have rebounded, sales tax revenue continued upward for several years but recently declined, and unemployment is down. As a result the City experienced overall growth (recovery) in sales tax, property tax, hotel/motel tax and development services fees. However, that growth is slowing down. The Potential Future Revenues category includes increased sales and property tax from new residential and commercial developments throughout Pleasanton. The City continues to have a balanced budget over the next two years but beginning in FY 2020/21 the impact from increased pension contributions<sup>1</sup> will reduce the City's allocation to the CIP from \$5.6 million to \$3.9 million and in FY 2021/22, the CIP contribution decreases further to \$1.9 million. If revenues and expenditures perform better than expected, contributions to the CIP will increase to achieve at least \$5 million annual contributions.

### Assumptions:

- ❖ General Fund revenue is projected to increase approximately 2.4% in FY 2017/18 and each year thereafter grow by 1.8% to 2.3%.
- ❖ Property tax is projected to increase approximately 3.6% in FY 2017/18 and 1.2% and 2% each year thereafter.
- ❖ Sales tax is projected to increase 2.1% in FY 2017/18 and 3% each year thereafter.
- ❖ Development fees are projected to decrease approximately 5% in FY 2017/18, remain relatively flat in FY 2018/19 and grown by 2% each year thereafter.
- ❖ Salaries are based on existing labor contracts and assumed to increase by 3% annually thereafter.
- ❖ PERS contributions are projected to increase by 8% in FY 2017/18 and each year thereafter. These increases are based on actuarial method changes adopted by PERS in April 2013 and actuarial assumption changes adopted in February 2014. However, PERS contributions are expected to increase substantially more beginning in FY 2018/19. PERS will notify the City of these increased amounts in June or July of 2017. Future 5-year General Fund forecasts will incorporate the increased PERS contributions.
- ❖ Employee fringe benefits are projected to decrease by approximately -1.7% in FY 2017/18, increase by 2% in FY 2018/19 and 5% each year thereafter.
- ❖ Non-personnel expenditures are projected to increase approximately 2.6% in FY 2017/18, remain relatively flat in FY 2018/19, and increase by 3% each year thereafter.

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<sup>1</sup> The pension contribution increases do not include the additional pension contributions from PERS related to decreasing the discount rate from 7.5% to 7.0%. The extent to which those increased contributions are reflected in the operating budget will be included in future 5-year financial forecasts.



**CITY OF PLEASANTON  
FIVE YEAR FINANCIAL FORECAST - GENERAL FUND**

	2016/17 MY Projected	Percent Change	2017/18 Projected	Percent Change	2018/19 Projected	Percent Change	2019/20 Projected	Percent Change	2020/21 Projected	Percent Change	2021/22 Projected	Percent Change
<b>CURRENT REVENUES</b>												
Sales Tax	\$22,525,000	-4.33%	\$23,000,000	2.1%	\$23,690,000	3.0%	\$24,400,700	3.0%	\$25,132,700	3.0%	\$25,886,700	3.0%
Other Taxes	10,985,000	-0.87%	11,589,446	5.5%	11,925,130	2.9%	12,163,600	2.0%	12,406,900	2.0%	12,655,000	2.0%
Property Taxes	60,325,000	5.32%	62,515,000	3.6%	63,260,000	1.2%	64,525,200	2.0%	65,815,700	2.0%	67,132,000	2.0%
Development Services	5,438,150	-15.38%	5,155,727	-5.2%	5,158,817	0.1%	5,262,000	2.0%	5,367,200	2.0%	5,474,500	2.0%
Fines & Forfeits	300,000	-2.88%	181,456	-39.5%	181,456	0.0%	183,300	1.0%	185,100	1.0%	187,000	1.0%
Interest Income & Rent	325,000	12.98%	331,000	1.8%	340,930	3.0%	351,200	3.0%	361,700	3.0%	372,600	3.0%
Subventions & Grants	429,000	-21.02%	443,000	3.3%	443,000	0.0%	451,900	2.0%	460,900	2.0%	470,100	2.0%
Franchise Fees	2,570,000	-0.01%	2,647,100	3.0%	2,726,514	3.0%	2,808,300	3.0%	2,892,500	3.0%	2,979,300	3.0%
Current Service Fees	1,075,900	-2.41%	1,116,640	3.8%	1,144,697	2.5%	1,179,000	3.0%	1,214,400	3.0%	1,250,800	3.0%
Miscellaneous	1,400,164	-28.62%	1,463,099	4.5%	1,475,535	0.8%	1,519,800	3.0%	1,565,400	3.0%	1,612,400	3.0%
Library Revenues	126,000	5.32%	122,000	-3.2%	122,000	0.0%	124,400	2.0%	126,900	2.0%	129,400	2.0%
Recreation Revenues	4,178,410	-4.71%	4,424,751	5.9%	4,496,846	1.6%	4,631,800	3.0%	4,770,900	3.0%	4,913,900	3.0%
Interfund Revenues	2,398,829	12.43%	2,166,674	-9.7%	2,206,562	1.8%	2,272,800	3.0%	2,341,000	3.0%	2,411,200	3.0%
Transfers-in	1,136,301	8.85%	793,743	-30.1%	843,166	6.2%	868,500	3.0%	894,600	3.0%	921,400	3.0%
<b>TOTAL CURRENT REVENUES &amp; Transfers-in</b>	<b>\$113,212,754</b>	<b>0.38%</b>	<b>\$115,949,636</b>	<b>2.42%</b>	<b>\$118,014,653</b>	<b>1.78%</b>	<b>\$120,742,500</b>	<b>2.31%</b>	<b>\$123,535,800</b>	<b>2.31%</b>	<b>\$126,396,300</b>	<b>2.32%</b>
Use of Fund Balances												
<b>Total Revenues &amp; Use of Fund Balances</b>	<b>\$113,212,754</b>	<b>0.38%</b>	<b>\$115,949,636</b>	<b>2.42%</b>	<b>\$118,014,653</b>	<b>1.78%</b>	<b>\$120,742,500</b>	<b>2.31%</b>	<b>\$123,535,800</b>	<b>2.31%</b>	<b>\$126,396,300</b>	<b>2.32%</b>
<b>POTENTIAL FUTURE REVENUES</b>												
from Residential & Commercial Development (Approved Projects)					638,000		763,000	19.6%	953,000	24.90%	953,000	0.0%
<b>TOTAL REVENUES</b>	<b>\$113,212,754</b>	<b>0.38%</b>	<b>\$115,949,636</b>	<b>2.42%</b>	<b>\$118,652,653</b>	<b>2.33%</b>	<b>\$121,505,500</b>	<b>2.40%</b>	<b>\$124,488,800</b>	<b>2.46%</b>	<b>\$127,349,300</b>	<b>2.30%</b>
<b>Personnel</b>												
Regular Salaries	30,387,493	5.07%	32,349,953	6.46%	32,663,215	1.0%	33,643,100	3.00%	34,652,400	3.00%	35,692,000	3.00%
Temporary Salaries	2,761,162	-10.66%	2,885,869	4.52%	2,892,938	0.2%	2,979,700	3.00%	3,069,100	3.00%	3,161,200	3.00%
Overtime	1,048,679	-9.88%	1,090,861	4.02%	1,116,580	2.4%	1,150,100	3.00%	1,184,600	3.00%	1,220,100	3.00%
PERS	9,125,104	11.76%	9,452,102	3.58%	10,567,727	11.8%	11,413,100	8.00%	12,326,100	8.00%	13,312,200	8.00%
Benefits	12,047,082	3.70%	11,844,990	-1.68%	12,080,289	2.0%	11,673,131	-3.37%	12,256,800	5.00%	12,869,600	5.00%
Other	3,911,804	-11.19%	4,365,200	11.59%	4,392,759	0.6%	4,524,500	3.00%	4,660,200	3.00%	4,800,000	3.00%
Fire (Pleasanton only)	16,615,508	5.63%	17,599,112	5.92%	18,479,721	5.0%	19,403,707	5.00%	20,373,892	5.00%	21,392,587	5.00%
<b>Subtotal Personnel Costs</b>	<b>75,896,832</b>	<b>3.83%</b>	<b>\$79,588,087</b>	<b>4.86%</b>	<b>\$82,193,229</b>	<b>3.27%</b>	<b>\$84,787,338</b>	<b>3.16%</b>	<b>\$88,523,092</b>	<b>4.41%</b>	<b>\$92,447,687</b>	<b>4.43%</b>
<b>Non-Personnel</b>												
Transportation & Training	1,432,675	44.45%	1,432,035	-0.04%	1,431,460	0.0%	1,474,400	3.00%	1,518,600	3.00%	1,564,200	3.00%
R&R Funds)	5,139,059	-25.02%	5,075,144	-1.24%	5,075,159	0.0%	5,227,400	3.00%	5,384,200	3.00%	5,545,700	3.00%
Materials, Supplies & Services	18,761,155	13.16%	19,665,254	4.82%	19,571,838	-0.5%	20,159,000	3.00%	20,763,800	3.00%	21,386,700	3.00%
Capital Outlay	587,050	24.14%	422,990	-27.95%	325,990	-22.9%	350,000	7.37%	360,500	3.00%	371,300	3.00%
Fire (Pleasanton only)	1,706,573	-4.24%	1,755,128	2.85%	1,776,555	1.2%	1,829,900	3.00%	1,884,800	3.00%	1,941,300	3.00%
Operating Transfers (Paratransit, Sr. & Low Income Water & Sewer Subsidies)	1,948,437	13.01%	1,791,981	-8.03%	1,841,401	2.8%	1,896,600	3.00%	1,953,500	3.00%	2,012,100	3.00%
Debt Payments	190,628	90.63%	190,628	0.00%	190,628	0.0%	190,628	0.00%	190,628	0.00%	190,628	0.00%
<b>Subtotal Non-Personnel Costs &amp; Transfers-in</b>	<b>29,765,577</b>	<b>4.43%</b>	<b>30,333,160</b>	<b>1.91%</b>	<b>30,213,031</b>	<b>-0.40%</b>	<b>31,127,928</b>	<b>3.03%</b>	<b>32,056,028</b>	<b>2.98%</b>	<b>33,011,928</b>	<b>2.98%</b>
<b>TOTAL EXPENDITURES &amp; OPERATING TRANSFERS-OUT</b>	<b>\$105,662,409</b>	<b>4.00%</b>	<b>\$109,921,247</b>	<b>4.03%</b>	<b>\$112,406,260</b>	<b>2.26%</b>	<b>\$115,915,266</b>	<b>3.12%</b>	<b>\$120,579,120</b>	<b>4.02%</b>	<b>\$125,459,615</b>	<b>4.05%</b>
Capital Projects Transfers	5,004,589	-27.40%	5,195,725	3.82%	5,121,274	-1.4%	5,590,234	9.2%	3,909,680	-30.1%	1,889,685	-51.7%
PERS Rate Stabilization	2,122,688	-50.54%										
<b>GRAND TOTAL</b>	<b>\$112,789,686</b>	<b>0.01%</b>	<b>\$115,116,972</b>	<b>2.06%</b>	<b>\$117,527,534</b>	<b>2.09%</b>	<b>\$121,505,500</b>	<b>3.38%</b>	<b>\$124,488,800</b>	<b>2.46%</b>	<b>\$127,349,300</b>	<b>2.30%</b>
<b>SURPLUS/(DEFICIT) (3)</b>	<b>\$423,068</b>		<b>\$832,664</b>		<b>\$1,125,119</b>		<b>(\$0)</b>		<b>(\$0)</b>		<b>(\$0)</b>	

(2) Benefits includes Repayment of Police Side Fund Loan. FY 2018/19 is the final year of loan payments. FY 2019/20 reflects savings of \$963,021.  
(3) Staff propose that surpluses be allocated to reserves, reduce pension related liabilities (PERS and OPEB) and/or Capital Project Transfers.



# APPENDIX E

## STATISTICAL DATA

Comparative Information  
History of General Fund Revenue  
History of Full Time City Staffing  
Historical Financial Trends





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**CITY OF PLEASANTON  
COMPARATIVE INFORMATION**

	ACTUAL 2009/10	ACTUAL 2010/11	ACTUAL 2011/12	ACTUAL 2012/13	ACTUAL 2013/14
<b>Population</b> (calendar year)	70,285	70,527	71,245	72,124	73,028
<i>Percentage Change</i>	1.02%	1.02%	0.91%	1.07%	1.25%
<b>General Fund Staffing</b>	392.02	373.81	362.90	361.72	365.00
<i>Percentage Change</i>	-3.70%	-4.65%	-2.92%	-0.33%	0.91%
<b>Staffing per 1,000 Capita</b>	6	6	5	5	5
<i>Percentage Change</i>	0.00%	0.00%	-15.00%	-1.96%	0.00%
<b>General Fund Revenue</b>	\$84,667,999	\$87,832,730	\$89,817,006	\$92,291,881	\$96,506,138
<i>Percentage Change</i>	-5.86%	3.74%	2.26%	2.76%	4.57%
<b>Revenue Per Capita</b>	\$1,205	\$1,245	\$1,262	\$1,283	\$1,321
<i>Percentage Change</i>	-6.03%	3.37%	1.34%	1.67%	3.01%
<b>Net Assessed Value</b>	\$17,288,705,467	\$16,972,068,674	\$16,743,623,805	\$16,922,583,192	\$17,643,185,912
<i>Percentage Change</i>	-0.48%	-1.83%	-1.35%	1.07%	4.26%
<b>Jobs</b> (calendar year)	51,374	52,401	52,925	53,454	53,989
<i>Percentage Change</i>	-1.69%	2.00%	1.00%	1.00%	1.00%
<b>City Square Miles</b>	23.9	24.2	24.2	24.2	24.2
<b>Acres of Developed Parks Maintained</b>	397.0	397.0	397.0	397.0	397.0
<b>Miles of City Streets</b>	215	216	216	216	217
<b>Housing Units</b> (calendar year)	25,982	26,053	26,069	26,117	26,191
<b>Median Household Income (Family of 4)</b>	\$109,000	\$111,180	\$113,404	\$115,672	\$117,985
<b>Prop 4 Limit</b>	\$384,141,392	\$391,824,220	\$391,068,060	\$410,031,764	\$484,380,003
<b>Revenue Subject to The Prop 4 Limit</b>	\$68,101,459	\$67,819,126	\$68,823,905	\$76,041,399	\$79,303,600

- (1) CA Dept of Finance, (Demographic Research Unit)
- (2) CA Economic Development Dept.
- (3) Bernal Park Phase II (est. completion 6/30/16) and Hacienda Business Park (est. completion 6/30/17)
- (4) Based on Census Income Data as of 2010

## CITY OF PLEASANTON COMPARATIVE INFORMATION

	ACTUAL 2014/15	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>Population</b> (calendar year)	74,850	75,224	75,600	75,978	76,358
<i>Percentage Change</i>	2.49%	0.50%	0.50%	0.50%	0.50%
<b>General Fund Staffing</b>	366.72	373.70	377.10	378.88	378.88
<i>Percentage Change</i>	0.96%	1.90%	0.91%	0.47%	0.00%
<b>Staffing per 1,000 Capita</b>	5	5	5	5	5
<i>Percentage Change</i>	-2.00%	2.04%	0.00%	0.00%	0.00%
<b>General Fund Revenue</b>	\$104,120,551	\$111,740,707	\$112,076,453	\$115,155,893	\$117,171,487
<i>Percentage Change</i>	7.89%	7.32%	0.30%	2.75%	1.75%
<b>Revenue Per Capita</b>	\$1,391	\$1,485	\$1,482	\$1,516	\$1,534
<i>Percentage Change</i>	5.26%	6.78%	-0.20%	2.24%	1.24%
<b>Net Assessed Value</b>	\$18,662,143,839	\$19,747,074,840	\$20,872,215,817	\$21,289,660,133	\$21,715,453,336
<i>Percentage Change</i>	5.78%	5.81%	5.70%	2.00%	2.00%
<b>Jobs</b> (calendar year)	54,529	55,074	55,625	56,181	56,743
<i>Percentage Change</i>	1.00%	1.00%	1.00%	1.00%	1.00%
<b>City Square Miles</b>	24.2	24.2	24.2	24.2	24.2
<b>Acres of Developed Parks Maintained</b>	398.4	453.4	867.4	867.4	867.4
<b>Miles of City Streets</b>	217	217	217	217	217
<b>Housing Units</b> (calendar year)	26,354	26,486	26,618	26,751	26,885
<b>Median Household Income (Family of 4)</b>	\$120,345	\$122,752	\$132,366	\$135,013	\$137,714
<b>Prop 4 Limit</b>	\$496,314,235	\$528,103,747	\$544,581,000	\$555,472,620	\$566,582,072
<b>Revenue Subject to The Prop 4 Limit</b>	\$82,018,600	\$90,275,200	\$93,927,200	\$95,805,744	\$97,721,859

- (1) CA Dept of Finance, (Demographic Research Unit)
- (2) CA Economic Development Dept.
- (3) Bernal Park Phase II (est. completion 6/30/16) and Hacienda Business Park (est. completion 6/30/17)
- (4) Based on Census Income Data as of 2010

**CITY OF PLEASANTON  
HISTORY OF GENERAL FUND REVENUE**

	ACTUAL 2009/10	ACTUAL 2010/11	ACTUAL 2011/12	ACTUAL 2012/13	ACTUAL 2013/14
<b>TAXES</b>					
Secured Property	\$39,509,558	\$39,140,690	\$38,748,410	\$39,487,130	\$40,867,339
Unsecured Property	2,403,347	2,395,209	2,366,462	2,357,775	2,340,091
Delinquent Taxes	2,281,672	1,515,544	1,445,750	1,265,459	1,001,164
Property Tax in Lieu of VLF	4,972,711	4,882,208	4,816,786	4,855,320	5,060,700
Supplemental Assessment	556,736	635,358	546,283	683,005	1,097,483
Subtotal	\$49,724,024	\$48,569,009	\$47,923,691	\$48,648,689	\$50,366,777
<b>OTHER TAXES</b>					
Sales & Use Tax	15,420,066	18,503,316	19,107,418	19,102,977	20,993,123
Public Safety Sales Tax	306,751	319,173	348,864	379,602	398,040
Documentary Tax	455,169	465,375	536,841	680,882	733,805
Hotel/Motel	2,719,621	2,965,630	3,486,597	3,938,934	4,298,581
Misc. Taxes	91	0	41	39	41
Business Licenses	2,632,848	2,688,929	2,842,587	3,141,722	3,150,104
Off Track Fees	149,626	125,826	96,176	105,338	95,605
Subtotal	\$21,684,172	\$25,068,249	\$26,418,524	\$27,349,494	\$29,669,299
PERMITS	852,765	1,411,309	1,760,983	1,947,007	1,809,141
FINES & FORFEITURES	374,171	477,420	432,120	516,878	408,989
INTEREST INCOME & RENT	391,607	285,643	306,304	195,416	203,293
SUBVENTIONS & GRANTS	862,416	998,543	518,407	576,803	495,242
FRANCHISES	1,955,493	2,001,934	2,012,970	2,114,954	2,371,124
PLANNING & ZONING FEES	43,630	34,988	373,996	533,882	486,060
PLAN CHECK FEES	428,476	918,878	1,616,141	1,200,175	2,124,937
PUBLIC WORKS	194,692	118,740	65,690	36,464	75,396
CURRENT SERVICE FEES	1,047,273	945,052	1,026,830	920,998	933,439
LIBRARY SERVICES	84,421	80,553	82,605	92,234	120,880
RECREATION REVENUE	3,210,479	3,295,408	3,507,589	3,454,378	3,772,869
MISCELLANEOUS	1,362,962	1,077,761	1,264,243	2,197,509	1,371,120
INTERFUND REVENUES	2,451,418	2,549,243	2,506,913	2,507,000	2,297,572
<b>TOTAL REVENUE</b>	<b>\$84,667,999</b>	<b>\$87,832,730</b>	<b>\$89,817,006</b>	<b>\$92,291,881</b>	<b>\$96,506,138</b>
PERCENTAGE CHANGE	-5.86%	3.74%	2.26%	2.76%	4.57%

VLF Only (included in subventions above)	225,000	356,653	0	0	0
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**CITY OF PLEASANTON  
HISTORY OF GENERAL FUND REVENUE**

	ACTUAL 2014/15	ACTUAL 2015/16	ADJUSTED 2016/17	PROJECTED 2017/18	PROJECTED 2018/19
<b>TAXES</b>					
Secured Property	\$43,544,529	\$46,885,701	\$49,660,000	\$51,500,000	\$51,800,000
Unsecured Property	2,465,775	2,573,121	2,590,000	2,700,000	2,800,000
Delinquent Taxes	971,137	726,117	615,000	615,000	615,000
Property Tax in Lieu of VLF	5,350,678	5,659,947	5,890,000	6,200,000	6,500,000
Supplemental Assessment	1,412,154	1,431,606	1,480,000	1,500,000	1,545,000
Subtotal	\$53,744,273	\$57,276,492	\$60,235,000	\$62,515,000	\$63,260,000
<b>OTHER TAXES</b>					
Sales & Use Tax	22,410,654	23,543,972	22,525,000	23,000,000	23,690,000
Public Safety Sales Tax	425,372	431,813	400,000	400,000	400,000
Documentary Tax	741,978	823,790	875,000	901,250	928,288
Hotel/Motel	5,057,080	6,037,902	6,045,000	6,300,000	6,489,000
Misc. Taxes	0	0	0	0	0
Business Licenses	3,376,592	3,700,568	3,580,000	3,888,196	4,004,842
Off Track Fees	86,989	87,560	85,000	100,000	103,000
Subtotal	\$32,098,665	\$34,625,605	\$33,510,000	\$34,589,446	\$35,615,130
PERMITS	3,251,852	3,047,076	2,781,000	2,531,327	2,531,327
FINES & FORFEITURES	397,906	308,911	300,000	181,456	181,456
INTEREST INCOME & RENT	227,778	287,667	325,000	331,000	340,930
SUBVENTIONS & GRANTS	857,893	543,188	429,000	443,000	443,000
FRANCHISES	2,455,508	2,570,130	2,570,000	2,647,100	2,726,514
PLANNING & ZONING FEES	38,028	342,653	130,150	297,400	297,400
PLAN CHECK FEES	1,963,429	2,780,572	2,475,500	2,253,500	2,256,590
PUBLIC WORKS	19,913	256,174	141,500	73,500	73,500
CURRENT SERVICE FEES	965,751	1,102,458	1,075,900	1,116,640	1,144,697
LIBRARY SERVICES	139,589	119,630	126,000	122,000	122,000
RECREATION REVENUE	4,063,001	4,384,846	4,178,410	4,424,751	4,496,846
MISCELLANEOUS	1,705,600	1,961,616	1,400,164	1,463,099	1,475,535
INTERFUND REVENUES	2,191,365	2,133,689	2,398,829	2,166,674	2,206,562
<b>TOTAL REVENUE</b>	<b>\$104,120,551</b>	<b>\$111,740,707</b>	<b>\$112,076,453</b>	<b>\$115,155,893</b>	<b>\$117,171,487</b>
PERCENTAGE CHANGE	7.89%	15.79%	16.13%	19.32%	12.53%

VLF Only (included in subventions above)

0

0

0

0

0

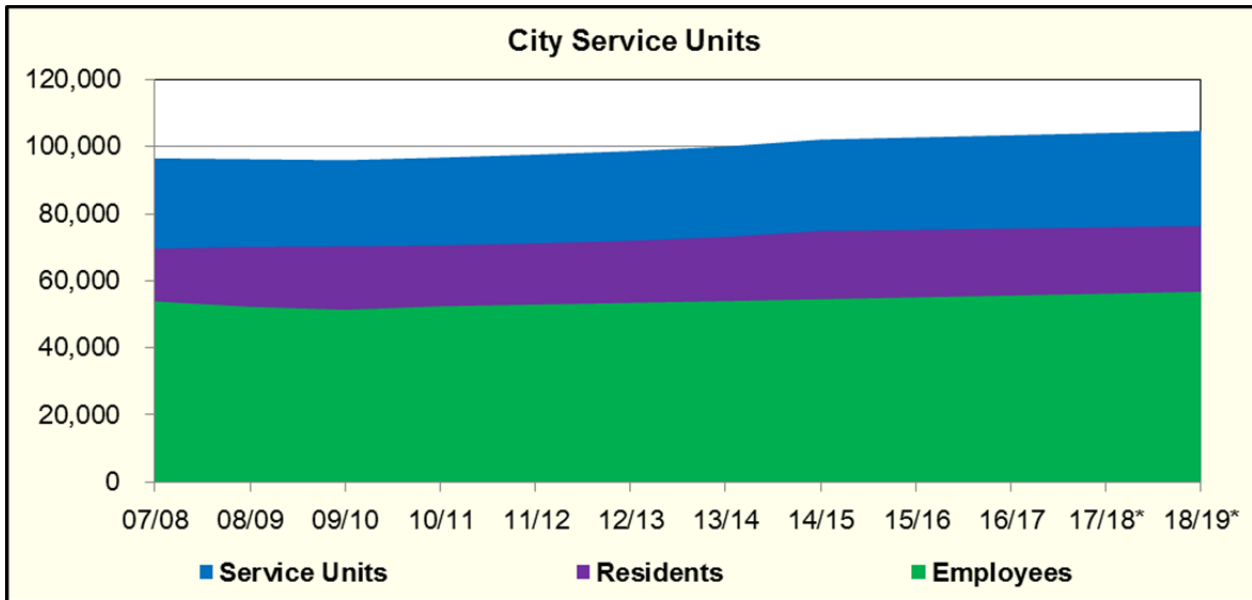
**CITY OF PLEASANTON**  
**HISTORY OF FULL-TIME CITY STAFFING**

	ACTUAL FY 09/10	ACTUAL FY 10/11	ACTUAL FY 11/12	MIDYEAR FY 12/13	PROJECTED FY 13/14	PROJECTED FY 14/15	ACTUAL FY 15/16	MIDYEAR FY 16/17	PROJECTED FY 17/18	PROJECTED FY 18/19
<b>GENERAL FUND</b>										
<b>GENERAL GOVERNMENT</b>										
City Manager										
Administration	4.50	5.00	5.00	5.00	5.00	5.00	5.65	5.65	3.90	
City Clerk	5.50	4.75	4.75	4.75	4.75	4.75	5.75	5.75	5.75	
Information Technologies	8.80	7.80	7.70	7.07	7.06	7.06	7.06	7.06	7.06	7.06
Law	4.00	4.00	4.00	4.00	4.00	4.00	4.13	4.13	4.13	4.13
Finance	15.57	14.61	11.80	11.80	11.80	11.80	11.79	11.79	11.79	11.79
Human Resources	5.00	4.00	4.00	4.00	4.00	4.00	6.00	6.00	6.00	6.00
<b>PUBLIC SAFETY</b>										
Fire (LPFD - Pleasanton only)	64.50	64.50	61.50	61.75	61.25	61.25	61.63	61.63	62.00	62.00
Police	119.00	115.00	112.00	113.00	114.00	114.00	115.00	116.50	118.50	118.50
<b>COMMUNITY DEVELOPMENT</b>										
Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00			
Permit Center	moved from Bldg & Safety Division			2.00	2.00	2.00	3.00			
Planning	11.00	10.00	10.50	10.50	10.00	10.00	10.00			
Engineering and Inspection	19.00	19.00	18.00	18.00	18.00	18.00	18.00			
Building & Safety	12.00	12.00	11.50	9.50	9.00	9.00	9.00			
Economic Development	3.50	2.50	5.00	5.00	5.00	5.00	5.00			
<b>OPERATIONS SERVICES</b>										
Administration	3.20	3.10	3.10	3.10	3.10	3.10	3.60			
Support Services	14.40	13.30	13.30	13.30	14.30	14.30	13.30			
Streets	18.40	14.30	13.30	13.30	12.30	12.30	13.30			
Parks	ty Activities	31.30	28.30	27.30	27.30	27.30	30.30			
<b>COMMUNITY ACTIVITIES</b>										
Community Services	21.40	19.90	20.90	21.11	22.11	22.11	22.11			
Parks Maintenance	33.00	moved to Operations Services								
Library Services	24.25	23.75	23.25	23.25	23.25	23.25	23.75			
<b>TOTAL GENERAL FUND</b>	<b>390.02</b>	<b>371.81</b>	<b>360.90</b>	<b>360.73</b>	<b>361.22</b>	<b>361.22</b>	<b>371.36</b>	<b>218.50</b>	<b>219.12</b>	<b>209.47</b>
<i>Percentage Change</i>	-3.7%	-4.7%	-2.9%	0.0%	0.1%	0.0%	-2.9%	0.0%	0.1%	0.0%
<b>ENTERPRISE FUNDS</b>										
<b>PARATRANSIT</b>	4.10	4.10	3.10	2.89	2.89	2.89	3.10	2.89	2.89	2.89
<b>WATER</b>	22.57	19.97	19.97	20.47	20.97	20.97	19.97	20.47	20.97	20.97
<b>SEWER</b>	8.83	8.60	8.60	8.60	9.10	9.10	8.60	8.60	9.10	9.10
<b>STORM DRAIN/URBAN RUNOFF</b>	3.22	2.97	3.07	3.07	3.07	3.07	3.07	3.07	3.07	3.07
<b>TOTAL ENTERPRISE FUNDS</b>	<b>38.72</b>	<b>35.64</b>	<b>34.74</b>	<b>35.03</b>	<b>36.03</b>	<b>36.03</b>	<b>34.74</b>	<b>35.03</b>	<b>36.03</b>	<b>36.03</b>
<i>Percentage Change</i>	-2.4%	-8.0%	-2.5%	0.8%	2.9%	0.0%	-2.5%	0.8%	2.9%	0.0%
<b>TOTAL GENERAL FUND AND ENTERPRISE FUNDS</b>	<b>430.74</b>	<b>409.45</b>	<b>397.64</b>	<b>397.76</b>	<b>399.26</b>	<b>399.26</b>	<b>397.64</b>	<b>397.76</b>	<b>399.26</b>	<b>399.26</b>
<i>Percentage Change</i>	-3.6%	-4.9%	-2.9%	0.0%	0.4%	0.0%	-2.9%	0.0%	0.4%	0.0%
<b>LIMITED TERM STAFFING</b>										
City Manager	0.80									
Law										
Police			1.00				1.00			
Planning				1.00				1.00		
Economic Development										
Community Development	1.00	2.00	1.00	1.00		1.00	1.00	1.00		1.00
Public Works										
Operations Services		1.00	1.00	1.00			1.00	1.00		
Community Services			2.00	2.00	1.00	1.00	2.00	2.00	1.00	1.00
Water	0.10									
Sewer	0.10									
<b>TOTAL LIMITED TERM</b>	<b>2.00</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>1.00</b>	<b>2.00</b>	<b>5.00</b>	<b>5.00</b>	<b>1.00</b>	<b>2.00</b>

## HISTORICAL FINANCIAL TRENDS

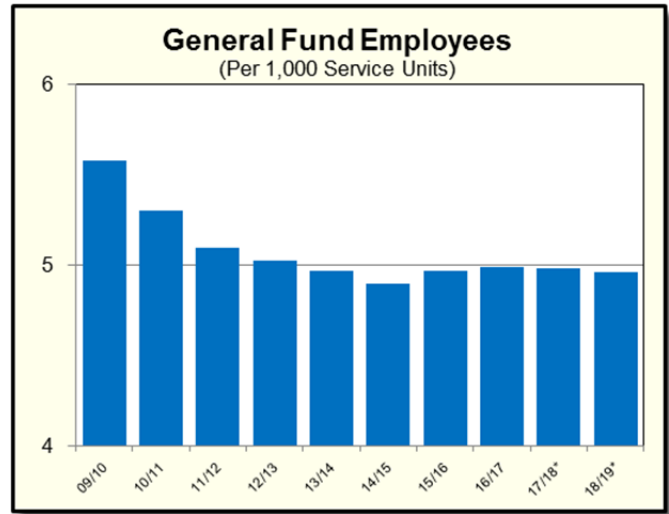
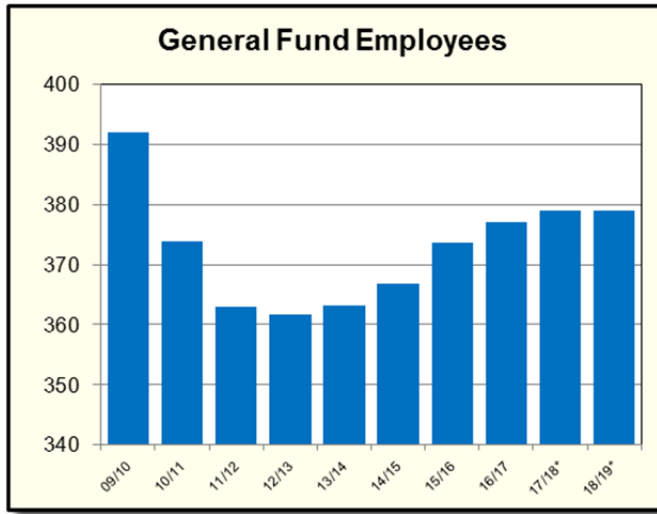
The City of Pleasanton is fortunate to have several large business employment centers located in its community that contribute to the approximately 54,000 local jobs (employment). Any financial trend analysis which utilizes only per capita information ignores the revenue generated by businesses and services provided to them. Therefore, staff has chosen to use a “per service unit” approach whenever possible in analyzing trends and making comparisons to other agencies. A common assumption used in fiscal impact analysis is that a resident is equivalent to one service unit, while a local job is equivalent to one-half a service unit. This is the assumption staff has utilized in each graph or table that refers to “service units”.

The following graph displays the residential and employment growth in Pleasanton over the last ten years, and reflects the combination of these two statistics into equivalent “Service Units”. In total the growth in residential and employment population has been relatively flat over the past ten years.

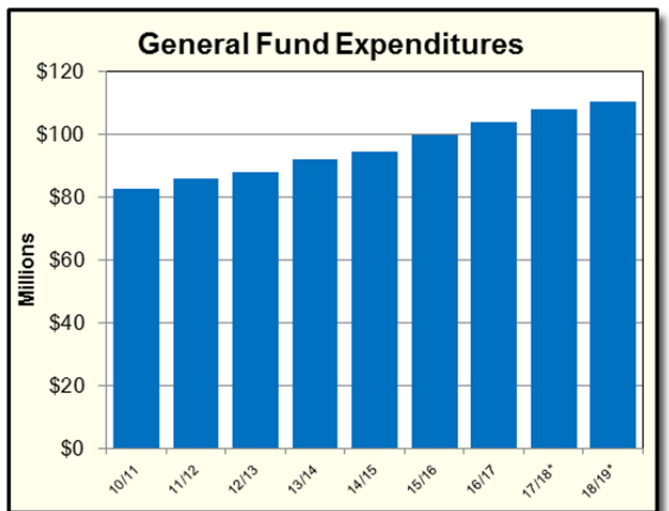
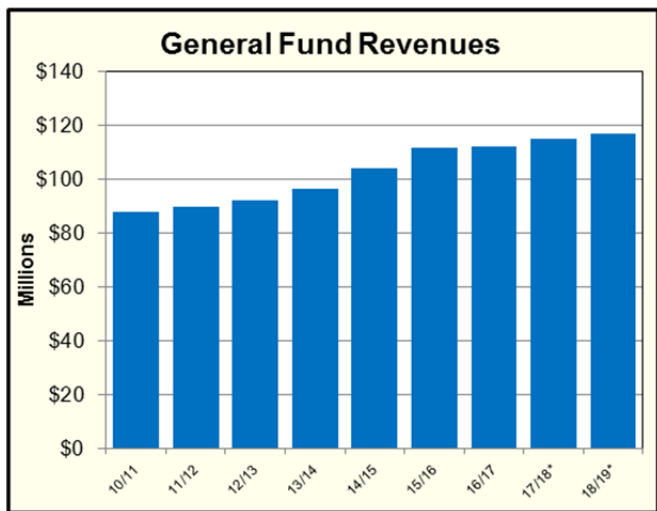


\*Projected

The following graphs display the number of General Fund employees over a 10-year period. The first graph reflects the number of employees, and the second graph reflects the number of employees “per 1,000 service units”.



As a result of the Great Recession that occurred between 2007 and 2010, the City reduced its number of employees by 40 positions through retirements and attrition. Better equipment and improved technology has improved staff productivity which has lessened the growth in the number of employees. Beginning in 2013 the City has started to fill vacant positions throughout the organization as service demands have increased. The City is projected to add two employees during the next two years.

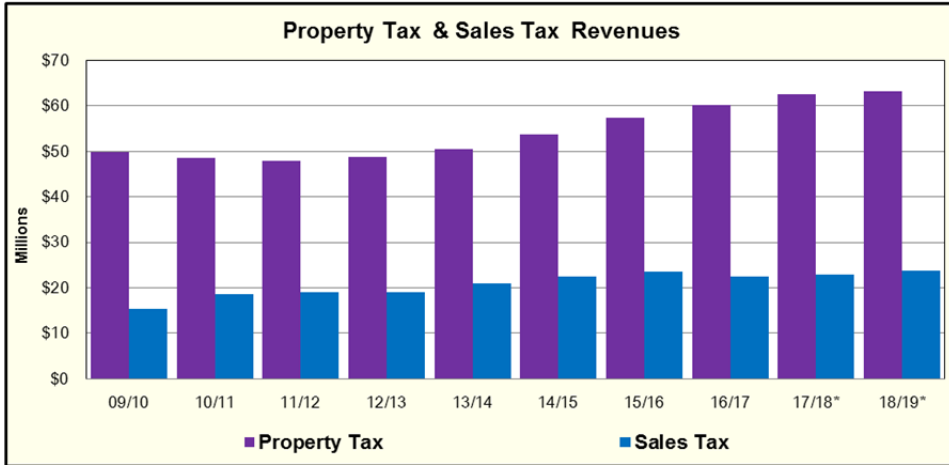


General Fund revenues grew steadily up until the economic downturn in fiscal year 2008 then decreased slightly in fiscal years 2009 & 2010, however as the economy continues to improve revenues have now surpassed the pre-2008 levels and are projected to grow more slowly over the next two years. The City is experiencing steady increases in revenues primarily in property taxes and sales tax categories that are projected to be sustainable over the next two years. A recovered real estate market and local economy has also provided increases in Hotel/Motel taxes, Business License taxes and Building Permit revenues.

General Fund expenditures have grown slightly overall in the past ten years, decreasing during the recent economic downturn and then increasing in the past four years. Expenditures per service unit (adjusted for inflation) have changed slightly over the last decade also. Efficiencies in operations and economies of scale have allowed the service levels to remain fairly constant over very difficult economic times in the past ten years.

Property taxes grew steadily until FY 2009/10, slightly decreased due to the Great Recession and have fully rebounded as a result of increased assessed valuations, new construction and sales of existing

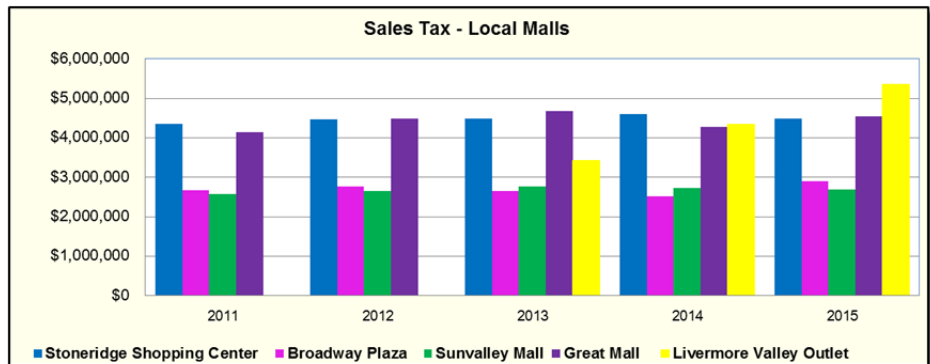
properties. The rate of property tax growth has increased as a result of the recent economic recovery. Property tax revenue is projected to be \$62.5 million in FY 2017/18 an increase of \$1.7 million from FY 2016/17.



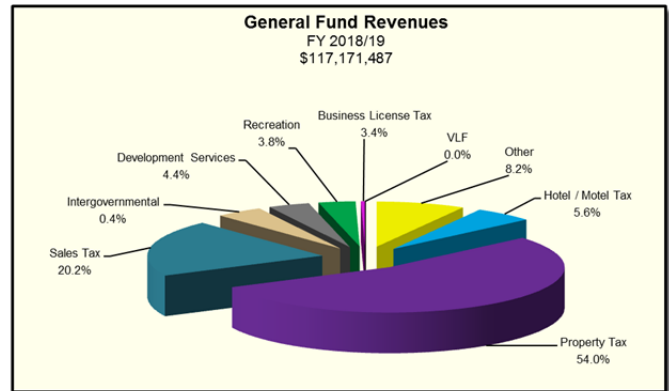
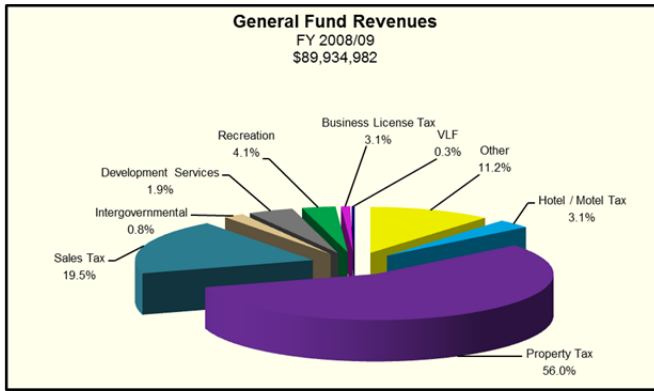
Sales Tax grew slightly prior to the economic downturn in fiscal year

2008 in which revenues decreased considerably during the Great Recession. Revenues rebounded in fiscal year 2011, held steady for two years and in FY 2014/15 surpassed pre-2008 levels. The volatility of this revenue makes it difficult to project its long term trends, but for now, sales tax is projected to experience modest growth in the next couple of years. Fortunately, the tax base is comprised of a very diverse mix of businesses, which helps smooth out the ups and downs.

The following graph compares Pleasanton's Stoneridge Mall to malls in nearby cities. Stoneridge Mall continues to be among the highest sales tax revenue generator in the area.

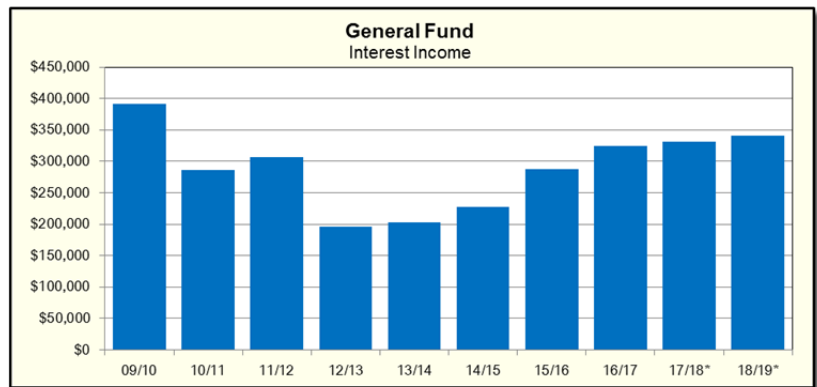


As the following graph displays, the General Fund Revenue make-up has changed over the years.

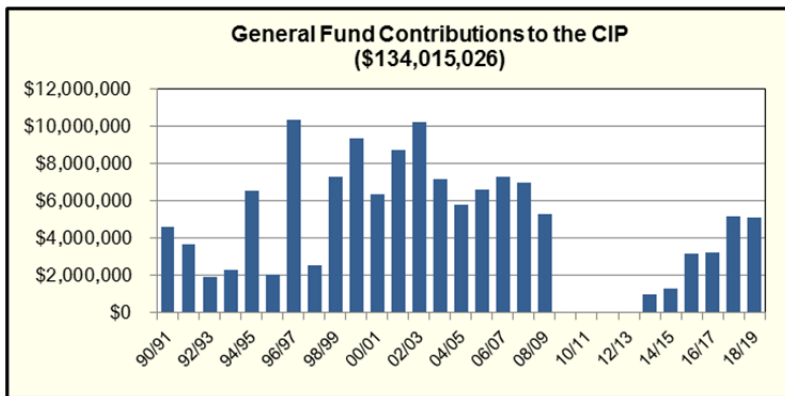


Sales tax and property taxes continue to be the General Fund's primary revenue sources, with property tax representing 54% of the General Fund's revenue; up from 49% in the FY 2006/07.

The following graph displays the interest earnings of the General Fund for the last 10 years. On a daily basis, the City invests all its idle cash, in accordance with the City's formal investment policy. The continued low interest rate environment over the last six years has impacted the amount of annual interest income the City generates from its investments.



From the FY 1990/91 through projected FY 2016/17 the General Fund contributed \$123.7 million to Capital Improvement Projects including joint City School District gymnasiums, Veteran's Hall renovations, participation in the County's animal shelter, the expanded aquatic center, the Alviso Adobe project, Val Vista Park expansion, the Bernal Property, the Callippe Golf Course in South Pleasanton, the Firehouse Arts Center and major street and park improvements.



General Fund contributions to CIP before FY 2009/10 include debt service payments. Beginning in FY 2009/10 the General Fund has been directly paying the debt service payments.

# APPENDIX F

## Debt Summary









## BONDED DEBT SUMMARY AS OF 6/30/2018 AND OF 6/30/2019

ISSUE	ISSUER	PURPOSE	SECURITY	DATE OF ISSUE	ORIGINAL AMOUNT	PROJECTED PRINC. AMT. OUTSTANDING AT 6/30/18	PROJECTED PRINC. AMT. OUTSTANDING AT 6/30/19	PAYOFF DATE
<b>REVENUE BONDS:</b>								
2017 PJPFA Water Revenue Bonds	PJPFA City	DERWA facilities expansion project	Water Revenues	2/16/17	\$7,100,000	\$6,305,000	\$5,460,000	2/1/2025

In addition, we have the following Mortgage Revenue Bonds. The City has no obligation but acts as the conduit agency.

ISSUE	ISSUER	PURPOSE	SECURITY	DATE OF ISSUE	ORIGINAL AMOUNT	RESPONSIBILITY	PAYOFF DATE
<b>HOME MORTGAGE REVENUE BONDS:</b>							
1989A Variable Rate Multifamily Mortgage Revenue Demand Bonds (Valley Plaza II Apts)	City	Refinance multifamily rental housing development	FNMA collateral pledge	10/20/1989	\$8,160,000	Owner's responsibility	8/1/2018
2001A Variable Rate Demand Multifamily Housing Revenue Bonds (Bernal Apartments)	City	Construction of multifamily residential housing development	FNMA under a credit facility	8/9/2001	18,925,000	Owner's responsibility	9/15/2034
2003 Variable Rate Demand Multifamily Housing Revenue Bonds (Busch Sr Housing)	City	Construction of multifamily senior residential housing development	FNMA credit enhancement	11/01/2003	13,360,000	Owner's responsibility	6/15/2037
2005 Variable Rate Demand Certificates - Pleasanton Assisted Living Facility	City	Construction of Parkview Assisted Living Center	Citibank Irrevocable Letter of Credit	9/28/2005	19,700,000	Owner's responsibility	11/1/2040



# APPENDIX G

## Resolution Housing & Human Services Grant (HHSG) Program





**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLEASANTON, ADOPTING THE FY 2017/18 and FY 2018/19 OPERATING BUDGET AND THE FY 2017/18 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, biannually the City Council adopts a two-year operating budget; and

**WHEREAS**, a public workshop to review the budget was held in June 2017; and

**WHEREAS**, at a public hearing on June 6, 2017, staff presented a report regarding the recommended Operating Budget for FY 2017/18 and FY 2018/19 and Community Development Block Grant Program for FY 2017/18.

**NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF PLEASANTON DOES RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:**

**Section 1:** Council adopts the FY 2017/18 and FY 2018/19 Operating Budget provided in Attachment A.

**Section 2:** Council adopts the FY 2017/18 Community Development Block Grant program as outlined in Attachment B.

**Section 3:** This resolution shall become effective immediately upon its passage and adoption.

**Section 4:** City Clerk shall certify to the passage of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Pleasanton at a regular meeting held on June 20, 2017.

I, Karen Diaz, City Clerk of the City of Pleasanton, California, certify that the foregoing resolution was adopted by the City Council at a regular meeting held on the 20<sup>th</sup> day of June, by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
Karen Diaz, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Daniel G. Sodergren, City Attorney

**TABLE A:**  
**FY 2017-18 Housing and Human Services Grant (HHS) Funding Allocation (Approved by City Council 5/2/2017)**

Agency Name	Project Description	Funds Requested	Total Recomm	% of Req	FUNDING SOURCE:					HOME	LIHF	
					CDBG Cap/Ret	CDBG Pub Svc	CDBG Admin	City Gen Fund				
<b>1) CAPITAL / REHAB</b>												
City of Pleasanton	Annual Section 108 Loan Payment (Axis Clinic)	\$20,062	\$20,062	100%	\$20,062							
Hope Hospice, Inc	Unified Communications Phone System	\$28,000	\$15,000	54%	\$15,000							
Sunflower Hill	Sunflower Hill Gardens - Capital Garden Op Equipmnt	\$20,000	\$0	0%	\$0							
Tri-Valley Haven	Tri-Valley Haven Capital Improvements Project	\$283,000	\$140,438	50%	\$140,438							
		<b>\$351,062</b>	<b>\$175,500</b>		<b>\$175,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>2) SERVICES - HOUSING</b>												
Abode Services	HOPE Outreach	\$58,719	\$50,000	85%								\$50,000
Abode Services	Tri-Valley Rapid Rehousing Program (Rent Subsidies)	\$75,000	\$70,000	93%							\$70,000	
ECHO Housing	Tri-Valley Rapid Rehousing Program (Case Mgmt)	\$55,355	\$50,000	90%								\$50,000
	Housing Counseling Services	\$40,000	\$40,000	100%								\$40,000
		<b>\$228,074</b>	<b>\$210,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$140,000</b>
<b>3) SERVICES - MEDICAL / HEALTH</b>												
Axis Community Health	Enhancing Health Outcomes w/Patient Care Messaging	\$11,000	\$9,251	84%								\$9,251
Pleasanton Unified School District	Student Health Services	\$5,000	\$5,000	100%								\$5,000
Tri-City Health Center	East County HIV Early Intervention Services	\$10,000	\$0	0%								
YMCA of the East Bay, Tri-Valley YMCA	Behavioral Health Care Services for Families	\$30,000	\$28,000	93%								\$28,000
		<b>\$56,000</b>	<b>\$42,251</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,251</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>4) SERVICES - FOOD</b>												
Open Heart Kitchen	Hot Meal Program and Weekend Bag Lunch Program	\$20,000	\$13,500	68%								\$13,500
Open Heart Kitchen	Senior Meal Programs	\$50,000	\$47,500	95%		\$40,500						\$7,000
Spectrum Community Services	Meals on Wheels for Pleasanton's Homebound Elderly	\$12,000	\$8,000									\$8,000
Tri-Valley Haven	Tri-Valley Haven's Food Pantry	\$25,000	\$18,500	74%								\$18,500
		<b>\$107,000</b>	<b>\$87,500</b>		<b>\$0</b>	<b>\$40,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>5) SERVICES - HOMELESS</b>												
Tri-Valley Haven	Shiah Domestic Violence Shelter and Services	\$35,000	\$16,000	46%								\$16,000
Tri-Valley Haven	Sojourner House Homeless Shelter Program	\$80,000	\$30,000	38%								\$30,000
		<b>\$115,000</b>	<b>\$46,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>6) SERVICES - FINANCIAL / LEGAL</b>												
CALICO Center	Pleasanton Child Abuse Intervention Program	\$11,000	\$7,000	64%								\$7,000
Legal Assistance for Seniors	Legal Assistance for Seniors	\$12,000	\$9,000	75%								\$9,000
Tri-Valley Haven	Counseling and Temporary Restraining Order Clinic	\$20,000	\$11,000	55%								\$11,000
		<b>\$43,000</b>	<b>\$27,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>7) SERVICES - DISABLED / SPECIAL NEEDS</b>												
Easter Seals Bay Area	Easter Seals Kaleidoscope	\$15,000	\$10,000	67%								\$10,000
Sandra J Wing Healing Therapies Foundation	Healing Therapies for Cancer Patients in Pleasanton	\$15,000	\$0	0%								
Sunflower Hill	Sunflower Hill Gardens - Curriculum Dev and Teaching	\$20,230	\$5,000	25%								\$5,000
		<b>\$50,230</b>	<b>\$15,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>8) SERVICES - OTHER</b>												
Chabot-LP / TV One Stop Career Ctr	Pleasanton VITA 17-18	\$7,430	\$0	0%								
Chabot-LP / TV One Stop Career Ctr	Pleasanton Jobs Initiative 2017-2018	\$18,211	\$7,000	38%								\$7,000
CityServe of the Tri-Valley	CityServe of the Tri-Valley	\$15,000	\$10,000	67%								\$10,000
Eden I&R, Inc.	2-1-1 Alameda County	\$25,000	\$0	0%								
Hope Hospice, Inc	Grief Support Center	\$7,500	\$5,000	67%								\$5,000
Hope Hospice, Inc	The Volunteer Program	\$7,500	\$0	0%								
Pleasanton Unified School District	College Preparation Readiness Program	\$15,000	\$0	0%								
YMCA of the EB / Tri-Valley YMCA	Family Wellness Svcs for Kinship + Foster Care Families	\$25,000	\$0	0%								
		<b>\$120,641</b>	<b>\$22,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>9) ADMINISTRATION (CDBG)</b>												
City of Pleasanton	Administration of CDBG / HHS Program	\$54,000	\$54,000	100%								\$54,000
		<b>\$54,000</b>	<b>\$54,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$54,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL:</b>												
		<b>\$1,128,007</b>	<b>\$619,251</b>	<b>60%</b>	<b>\$175,500</b>	<b>\$40,500</b>	<b>\$40,500</b>	<b>\$40,500</b>	<b>\$199,251</b>	<b>\$70,000</b>	<b>\$140,000</b>	<b>\$140,000</b>
					<b>\$175,500</b>	<b>\$40,500</b>	<b>\$40,500</b>	<b>\$199,251</b>	<b>\$70,000</b>	<b>\$140,000</b>	<b>\$140,000</b>	
					<b>Funding Available:</b>	<b>\$175,500</b>	<b>\$40,500</b>	<b>\$40,500</b>	<b>\$199,251</b>	<b>\$70,000</b>	<b>\$140,000</b>	<b>\$140,000</b>

# INDEX

